

**CITY OF SARATOGA SPRINGS  
CITY COUNCIL WORK SESSION AGENDA**

Tuesday, March 1, 2016

Meeting held at the City of Saratoga Springs City Offices  
1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

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**Councilmembers may participate in this meeting electronically via video or telephonic conferencing**

**City Council Work Session**

**6:00 p.m.**

1. Street Signs.
2. Park Funding Sources.
3. Sports Complex.
4. Agenda Review:
  - a. City Council policy agenda items.
  - b. Future City Council policy and work session agenda items.
5. Adjourn to Policy Session.

# City Council Staff Report

Author: Spencer Kyle, Assistant City Manager  
Subject: Street Signs  
Date: March 1, 2016  
Type of Item: Discussion



Summary Recommendations: Discussion Only

## Description:

- A.** Topic: Staff was asked to look into replacing street signs in the Saratoga Springs Development (SSD) that have faded or are otherwise deteriorating and difficult to read.
- B.** Background: Section 3.2.3 of the original Master Development Plan Agreement for SSD states, "All roads to be maintained by the Owners Association". Exhibit E-3 of the amended MDA reiterated this requirement by stating, "All roads are being dedicated to the Saratoga Springs Home Owners Association and will be maintained and repaired by the Home Owners Association". Per the City's standards, street signs are required as a part of the street improvements. Recognizing the public safety concern, Fire Chief Jess Campbell, reached out to the HOA to discuss this issue.
- C.** Analysis:

The City recognizes that a public safety issue exists where street signs are too faded or worn to be read. Per the MDA, the HOA has maintained these signs in the past. If the City Council decides that the City should maintain them, the City would need written permission from the HOA to do this as the signs are private property belonging to the HOA.

One question that staff needs direction on is whether the City is interested in maintaining the signs only in SSD or also on other private streets? There would be costs associated with taking over street sign maintenance on all private streets in the City. Attached is a map showing all of the private streets in the City. SSD has the largest number of private streets in the City; however, there are quite a few other streets that would also need to be considered.

As mentioned above, the Fire Chief has been working with the SSD HOA to replace the faded signs. The Chief has recommended that the signs be high reflective with large letters. This is only a recommendation and the HOA is free to use the signs of their choice. Currently the signs in SSD are green. After the signs in SSD HOA were installed, the City designated blue as the color for private streets to help residents know when they are driving on a private street. The Fire Chief has suggested to the HOA the option of changing their signs to blue. As a cost saving alternative the Fire Chief suggested the HOA consider using blue signs on all the streets that

serve as an entrance to their community. This could help the HOA in letting visitors know that they are on private streets when they enter the development.

**D. Funding Source:**

Currently, the HOA is working towards replacing the faded street signs. If they replace the signs, there would be no cost to the City.

If the City Council decides that the City should replace the street signs and the HOA gives permission, the City would need to conduct an inventory of the street signs and grade each sign's condition. At this point we do not know what the cost would be until such an inventory and review could be conducted.

The main source of funding for street maintenance comes from the City's allotment of B&C road funds. B&C road funds are allotted to each City based, in part, on the number of miles of public streets. Each of our public streets contributes to how much money the state gives the City for street maintenance. When the City builds new City streets or developers plat new public streets to the City, the City's B&C fund allotment goes up. Only public streets contribute to this revenue. These funds cannot be used to maintain private streets or street signs. A funding source outside of the streets department would need to be identified for maintenance of these signs. The funds could be paid for out of Fund 35, the General Fund or the City's capital projects fund.

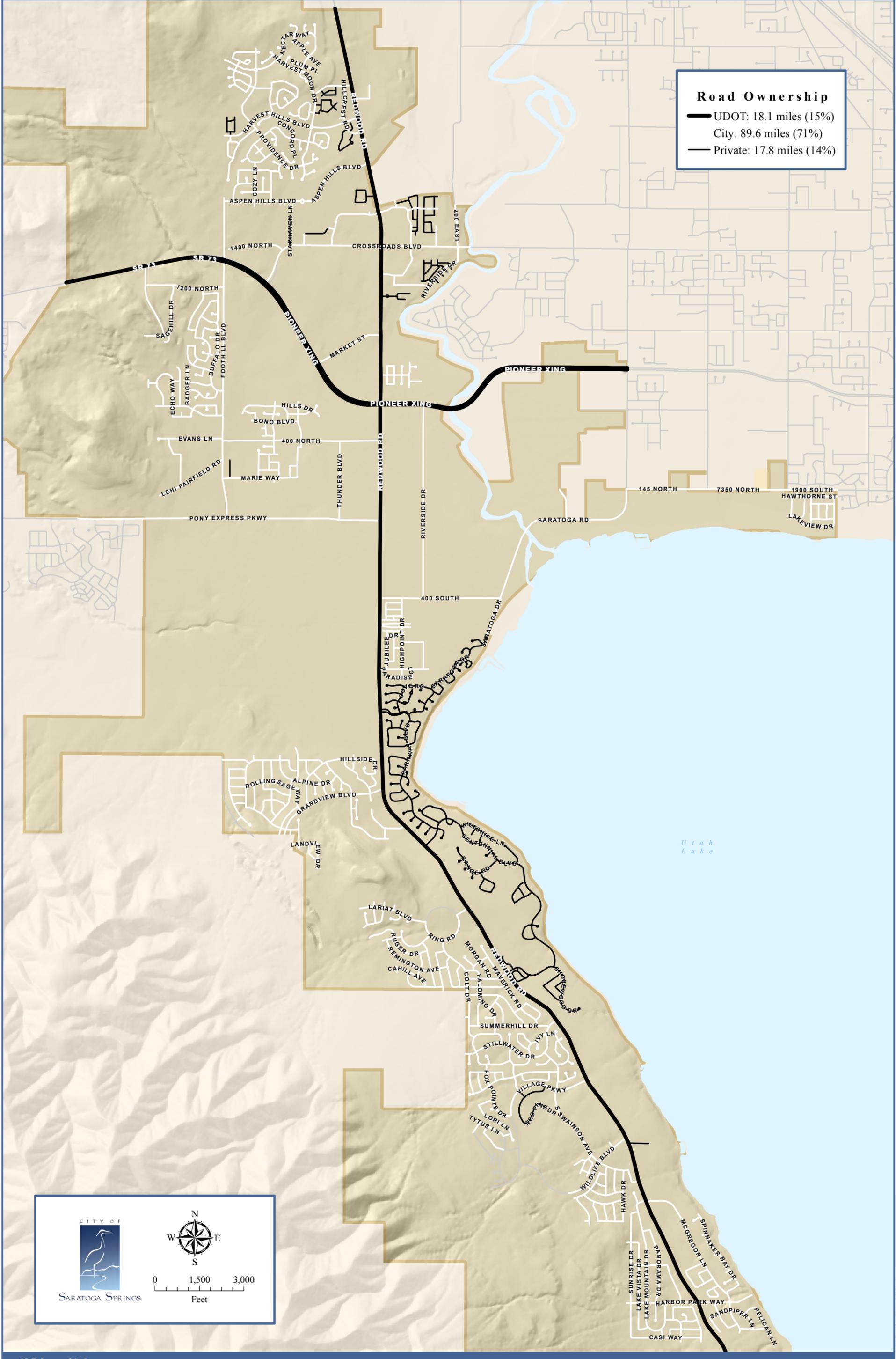
**E. Department Review: Public Works, City Management**

Recommendation: Staff is looking for Council direction on how to proceed with this item.

# Road Ownership

## Road Ownership

-  UDOT: 18.1 miles (15%)
-  City: 89.6 miles (71%)
-  Private: 17.8 miles (14%)




CITY OF  
SARATOGA SPRINGS



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