

MINUTES

UTAH HEALTH FACILITY ADMINISTRATOR LICENSING BOARD Meeting

February 25th, 2014
Room 474 (fourth floor) - 9:00 a.m.
Heber M. Wells Building
Salt Lake City, Utah

CONVENED: 9: 04 a.m.

ADJOURNED: 9:56 a.m.

Bureau Manager:

Sally A. Stewart

Board Secretary:

Sally Canavan

Board Members Present:

Bryan Erickson
John A Stephenson, IV
John H. Williams
Jeanie Pettit -9:20 a.m.

Board Members Absent:

Patricia (Pam) Gurill - Excused

Guests:

Michael Long, RHA Community Services of Utah
Deanna Lundy, RHA Community Services of Utah –
West Side-Center

DOPL Staff Present:

Debra Troxel, Compliance Specialist
Ray Walker, Regulatory Compliance Officer

ADMINISTRATIVE BUSINESS:
MINUTES:

DECISIONS AND RECOMMENDATIONS

The Board reviewed the minutes for the February 26th, 2013 Board meeting. Mr. Williams made a motion, seconded by Mr. Stephenson, to accept the minutes as written. The voting was unanimous.

The Board reviewed the minutes for the August 27th, 2013 Board meeting. Mr. Williams made a motion, seconded by Mr. Stephenson to accept the minutes. The voting was unanimous.

COMPLIANCE REPORT:

Ms. Troxel reviewed the probationer being interviewed today.

PROBATION INTERVIEW:

Cindy Lee Peterson (Telephone Interview)

Ms. Peterson sent a letter to the Board stating she was retiring. She has been in this profession for thirty-three years. She stated that it is getting hard for an independent Health Facility to exist anymore. She is no longer working at the facility and she is no longer using her license. She stated she had put policies in

place, she does not know if the new owners will keep those or follow the new company policies and procedures. The Board stated she has been compliant throughout her probation. Mr. Stephenson made a motion seconded by Mr. Williams to amend the time frame of her probation to grant her early release from probation. The voting was unanimous. The Board stated she will be receiving a copy of the amendment and a non probationary license.

Compliant

DISCUSSION ITEMS:

Deanna Lynn Lundy

Ms. Lundy came in to meet with the Board to have her application reviewed for her AIT. The Division requested clarification from the Board. Prior to the Board meeting date, Ms. Lundy had submitted additional documents and her license could now be issued.

Multiple Small Health Care Facility Administration – Possible Rule Changes

A change has been recommended in the definition of a Health Facility Administrator. The Board discussed the Health Department rules and regulations and how the proposed rule would impact their profession. The Division stated if the Board approved the changes, it will put through the rule making process. The Board noted they are working in a different environment from when the rules were written and need the new rules. Mr. Stephenson made a motion seconded by Mr. Williams to recommend that DOPL moves forward to make the proposed rule change. The voting was unanimous.

ADJOURN: 9:56 a.m.

(no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

2/23/16

Date Approved

2/23/16

Date Approved



Chairperson
Health Facility Administrator Licensing Board



Bureau Manager

Division of Occupational and Professional Licensing