



MURRAY CITY MUNICIPAL COUNCIL COMMITTEE OF THE WHOLE

The Murray City Municipal Council met as a Committee of the Whole on Tuesday, January 5, 2016 in the Murray City Center, Conference Room #107, 5025 South State Street, Murray Utah.

Council Members in Attendance:

Blair Camp, Chair	District #2
Diane Turner, Vice-Chair	District #4
Dave Nicponski	District #1
Brett Hales	District #5
Jim Brass	District #3

Others in Attendance:

Ted Eyre	Mayor	Jan Wells	Chief Admin. Officer
Janet M. Lopez	Council Administrator	Tim Tingey	ADS Director
Lane Page	Cemetery	Kim Sorensen	Cemetery/Parks
Doug Hill	Public Services Director	Trong Le	IT
Jennifer Kennedy	City Recorder	Frank Nakamura	City Attorney
Justin Zollinger	Finance Director	Brenda Moore	Finance
Ben Teran	GIS	Pattie Johnson	Council Office
Brad McIlrath	Comm. Dev.	Janie Richardson	GIS
Jennifer Brass	Resident	George Katz	Resident
SallyHoffelmeyer Katz	Resident	Michele Carter	Cemetery
Mike Brown	UCLA	Jared Hall	Comm. Dev.

Chairman Camp called the Committee of the Whole meeting to order at 5:15 p.m. and welcomed those in attendance. Mr. Camp informed for the record that the regular recording equipment was not working properly. An iPad was used for the meeting.

1. Approval of Minutes

Mr. Camp asked for approval on the minutes from November 17, 2015. Ms. Turner moved approval. Mr. Nicponski seconded the motion. All were in favor.

2. Business Items

2.1 Determine Internal Committee Participation by Council Members – Blair Camp

The following council members were selected to serve on internal city committees:

- Brett Hales and Jim Brass - Capital Improvement Program
- Jim Brass - Thriving Neighborhood Committee
- Dave Nicponski and Blair Camp - Business Enhancement Committee
- Dave Nicponski and Brett Hales - Financially Sustainable Committee
- Jim Brass and Diane Turner - New City Hall
- Dave Nicponski - General Plan Steering Committee
- Diane Turner - ULCT (Utah League of Cities and Towns) Legislative Policy Committee
- Brett Hales - Chamber of Commerce Board
- Blair Camp - Mayor's Electric Utility Council

2.2 Discuss Attendance at the National League of Cities Congressional City Conference, Washington D.C., March 5 - 9, 2016 – Blair Camp

Mr. Brass reminded the Council that a different conference had previously been discussed. Mr. Camp responded they had discussed it, but no Council Members were interested or able to attend. Ms. Lopez informed the Council they could still attend that conference as it would be in the next budget year. The current budget would fund the Congressional City Conference. Ms. Turner said she would like to attend. Mr. Hales will also attend.

2.3 Presentation on Cemetery Mapping Project and On-Line Burial Lot Sales – Doug Hill and Ben Teran

Mr. Teran addressed the Council and said this was an exciting project and he was happy to share the results. Mr. Teran explained the project began one year ago with Michele Carter and Lane Page at the cemetery. At that time, they knew the old data base system obviously had an end of life, so it was their desire to integrate the old information into the new software with City Works.

Creating a grid was the first priority. A map was drawn indicating blocks for graves for the entire cemetery. In order to double check the data, a picture of every single headstone was taken. To give an idea of the size of the project, there are 24,000 records in the data base. There are 22,000 actual lots in the cemetery. Mr. Teran shared a map of the cemetery. He pointed out that each grave has a specific location number. A number was assigned to a block. Another number was assigned for the smaller section and each grave has a specific number. Through these three numbers, a *link identification number* was created to relate all the data together. Many of the lots were also set up and marked with GPS. Using this information, data from the old system was transferred to the new system resulting in discrepancies. Mr. Teran referred to the highlighted areas on the map that have no record. With the photos, matches were then made on who was buried where and further clarified with records in the computer. The paper lot cards kept by Ms. Carter were also helpful in matching records. One by one issues were addressed in order to obtain a current record. He said this process has taken a long time.

Mr. Teran included a few photos of some of the groups who volunteered, which included over 40 youth volunteers. One volunteer was able to complete his eagle project. Four seasonal employees were hired and over 14,000 photos were taken.

Mr. Teran explained he was able to program a custom IPAD application. By clicking on a grave, then taking a picture, it attaches the picture to actual grave site. Mr. Teran said the group really had fun with this project. Each group worked for about two hours at a time collecting about 800 photos each time. Mr. Teran thanked Ms. Carter for helping with this project, pointing her out in the photos. He said that Phyllis Wall, in customer service, was the mother of the Scout who competed his Eagle Project and he was a great help in coordinating all the youth.

Mr. Teran pointed out the seasonal employees in photographs and thanked the Mayor for allowing them to help in this project. He said they did a great job as they took a couple thousand pictures. The process went so much faster with all of this extra help.

Mr. Teran determined that the roads removed from 5600 South have resulted in providing the cemetery with 177 new lots. With the analysis done and going through all the blocks and graves, an additional 244 lots were also discovered. Some of these were found due to old records, others had been repossessed in the past and never added to the list for resale. Some were never paid for originally. One of things that Mr. Page and Ms. Carter requested was to keep plus or minus four per block, out of the 244 lots in reserve. In case of any unforeseen digging issues, they would have a lot fairly close to any of the other graves to replace it with. Allowing for the reserve would leave 361 graves available for the lottery beginning on January 6, 2015. Residents will have the opportunity to register on the website; social media will also announce the lottery. There are quite a few lots to choose from.

Mr. Hales asked the cost of each lot. Mr. Teran explained the entry form and pointed out the fee schedule. He said a standard lot would cost \$900.

Mr. Nicponski asked Mr. Teran about flat headstones verses above ground headstones and how many of each are there. Mr. Teran explained that he did not know at this time but the information was in the data base. He also stated the intent with the lottery was to have flat headstones.

Mr. Teran referred to the map again to explain the new sprinkling system. He reported the yellow lots were available lots and red lots with hash marks, would be lots kept for reserve. He pointed out that the reserve lots are spread throughout the cemetery.

The Mayor posed the question about several hundred residents who have been on a waiting list for a very long time and whether they would have to re-register for the lottery. He wanted to know if they would be contacted to understand the new lottery method. Ms. Carter confirmed that they would be contacted. She said several people would be helping to notify those residents. The Mayor asked Mr. Teran about automatic sprinkling systems being remote control operated. The Mayor recalled money being available for this and wondered if it was currently set up. Mr. Page responded that it was not set up just yet, but confirmed that all the equipment is there and ready to go after winter.

Mr. Camp asked Mr. Teran about the process for the lottery and indicated after reading the notes, that between February 1st and 29th each qualified entry would be assigned a random number. Starting sequentially with entry #1, qualified entries would be assigned a date in March 2016. Mr. Camp was wondering why it was going to take a month to assign numbers.

Mr. Hill explained on January 31, the number of qualified entries would be determined. Qualified entries are residents who are owners of single family or duplex properties. He explained that purchasing a lot is quite a process. A required meeting with Ms. Carter or Mr. Page to purchase would be set up first. Typically a walk around the cemetery is necessary to visit the various lots, in order to choose the location they prefer. During the month of February appointments would be scheduled based on the random number they were assigned. The administrative work needed to get all of the appointments scheduled, would take some time. The City does not want to see 365 people camping out at the cemetery all at once. An orderly fashion is desired resulting in the one month appointment process.

Mr. Camp thanked Mr. Hill for explaining the desired process and the Cemetery staff for all their work.

2.4 Discussion of an Amendment to the Check Cashing and Title Loan Business Ordinance – Tim Tingey

Mr. Tingey explained this item would be coming to the Council for action within a few weeks. He said it had gone to the Planning Commission and is basically redefining the term Check Cashing Businesses in the City. Currently, the check cashing businesses are defined in our ordinances, as those that provide deferred deposit loans for a check or an assignment of wages. These types of businesses cannot be located within 600 feet of one another under City code. There is only one check cashing business allowed per 10,000 populous. The zoning is based on population and distance requirements. Recent inquires about title loan businesses have motivated the City to look at the ordinance. Mr. Tingey invited Mr. Hall to explain the City's proposal.

Mr. Hall announced the City has had some title loan companies inquire about relocating to Murray City. Under the current ordinance they have been denied. Murray currently has eight businesses operating under the check cashing definition. These include pay day lenders, signature loan companies and title loan companies. Of these eight, four of them are active and handle title loans, payday and signature loans, as well. Clarification of these differences is clearly necessary, in order to include all of these types as part of the check cashing businesses and part of the ordinance. All of these would be included in the 600 foot spacing requirement. Some businesses have changed hands a few times and there may be one additional that is not on the list making the total nine. Mr. Hall explained that any business already operating under that number, is nonconforming and can stay in operation. They need to stay where they are to stay in operation. As these businesses drop off or close their doors, the numbers would decrease, with five as the goal.

Mr. Camp asked about the ordinance and noticed another city has had title loan companies handle repossession of cars. He has noticed cars parked out front of these businesses for sale. Mr. Camp asked if Murray City has safeguards built into the ordinances to prohibit the appearance of a car lot. Mr. Hall explained that storing repossessed cars is not an allowable part

of this office occupation; these cars would go to a yard someplace and not be stored on the business lots.

Mayor Eyre asked Mr. Hall about the population regulations because Murray has 48,800 people. He answered that the number is rounded up in this case because of population over 45,000.

2.5 Discussion of an Amendment to the Sign Code Regulations in the Transit Oriented Development and Mixed Use Zones - Tim Tingey

Mr. Tingey introduced Mr. Brad McIlrath as the Assistant Planner, and Mr. Hall, who had done a lot of work in putting together elements of a sign ordinance for our Mixed Use (MU) and Transit Oriented Development Zones (TOD). Currently, there are no sign regulations related to these zones. A number of conversations had taken place with the Planning Commission in order to develop this ordinance. Mr. Tingey explained that the Planning Commission had provided recommendations that would be available to the Council soon. He described the ordinances and pointed out that these zones are unique. The City is looking at signage to be unique in these areas, rather than what is typically seen on State Street or in Commercial Development Zones (CDC).

Mr. Tingey invited Mr. McIlrath to explain the ordinance proposal.

Mr. McIlrath addressed the Council and said he was happy to be part of the meeting. He explained that the information needed for the ordinances, was specific sign definitions. A map was used to point out highlighted areas of the MU and TOD locations. He explained the images were similar to the Murray City Center District (MCCD), which were both mixed use zoning. The areas would be designated as both mixed use and pedestrian oriented areas similar to the Murray City Center District. He explained that in looking at the sign standards for these two zones, the Murray City Center District Design Guidelines were considered in order to keep similarities. The signs need to be welcoming, pedestrian oriented, low glare, with a neighborhood feel.

Mr. McIlrath explained the various signs.

- Wall - Mounted or Flat
- Building Identification
- Awning
- Canopy
- Projecting
- Hanging
- Window
- Pole – MU and TOD
- Monument/Ground
- Wayfinding/Directional Kiosks

(Details of the signage are contained in Attachment #1.)

Mr. Brass asked about temporary signs, for example sidewalk cafés with sidewalk seating. These signs sit out on the sidewalk to show the “Specials of The Day” to bring in customers. He asked

if Murray City would allow this. Mr. McIlrath responded that businesses use a-frame signs for this type of advertising. He explained that currently, a-frame signs are prohibited throughout the entire City. Mr. Brass suggested this might be something that could be allowed within these zones, based upon the needs of a business. Mr. McIlrath said for instance, Subway has an a-frame on the sidewalk indicating "Parking in Rear". He stated there are businesses that have a-frame signs, but these signs are prohibited and should be removed. He said enforcement is necessary regarding this type of signage.

Mr. Tingey said it might be necessary to include these types of signs. If allowed in some areas, maybe they should be allowed in other business areas as well. He indicated it is not proposed as part of the ordinance. Mr. Hales added there are probably a few out there, but nobody is complaining or saying anything and we don't see them. Mr. Tingey responded that the City does not get many complaints about these types of signs.

Mr. Brass added that he sees them in Murray, and outside of Utah they frequently seen. He also pointed out places that have outdoor dining. He explained in the case of Subway, the owner is trying to get more business. If customers know they can park out back, it might make a huge difference to the business owner. Mr. Brass continued that a good balance should be found in this, especially if Murray is trying to create a new, different welcoming environment. He pointed out that cafés and restaurants are something that should be included in order to bring people to downtown Murray after 5:00 p.m. This will become more and more common. He stressed again that because it is a unique area, the City might be able to create an ordinance specifically for Murray City Center District or even surrounding areas.

Ms. Turner inquired about the concern on these types of a-frames signs. Mr. Tingey explained that often these signs are located in the right of way and are not situated on the owner's property. Complaints have been, that they are blocking the sidewalk. Mr. Tingey agreed with Mr. Brass in terms of use regarding these types of signs. He said he has seen them in Park City.

Mr. Brass pointed out narrow sidewalks with an a-frame sign could be problematic, however, Murray has eight and ten foot wide sidewalks, with the plan of adding planter boxes on them so this should not be the case. He added that there might be certain design elements where they are fine and other areas where it certainly would not work. Mr. Nicponski suggested that we should be responsive to these restaurants. Mr. McIlrath agreed even in certain zones, such as the MCCD, it is supposed to encourage those types of uses where you may have people dining outdoors. These signs are inviting and hopefully encourage people walking to come inside and visit those business. Mr. Brass pointed out that when driving past, one could see this sign and decide to go eat there.

Mr. Tingey explained that this component could be within the way finding directional kiosks type element in the TOD. They could evaluate the design code addressing this issue. Mr. McIlrath agreed with Mr. Tingey that typically a-frames signs are prohibited superficially because they are in the right of way or they are sitting on narrow sidewalks blocking the sidewalk use. In the motor vehicle areas they just don't fit.

Mr. Brass said it was a good presentation and thanked Mr. McIlrath and Mr. Tingey for the information.

3. Announcements

Ms. Lopez stated that:

- January 12, 2016, the Legislative Breakfast would be held in the Council Chambers.
- January 12, 2016, from 10:00 until 2:00 p.m. at the Grand America, the IPA members meeting and luncheon would take place.
- January 13, 2016, was the Trans Jordan brunch at the dump. Legislative discussions for the year would be held 8:30 a.m.
- January 14, 2016, was the Murray School District new office open house at 5102 South Commerce 5:30 p.m.
- January 27, 2016, the ULCT Local Officials Day would be held at the Salt Palace at 12:00 noon to meet with the City's Legislative officials.
- February 3, 2016, at 11:15 a.m. the Ribbon Cutting Ceremony at the Heritage Center would be held for their newly expanded room recently built with CDBG funding.

Ms. Lopez took reservations for the mentioned events.

4. Adjournment

There being no further business, Chairman Camp adjourned the meeting at 6: 10 p.m.

Pattie Johnson
Office Administrator II