

**TOOELE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
92 S Lodestone Way – Tooele Utah 84074  
Tuesday, January 19, 2016**

Public Session was held in the Board Room at the District Office.

**Board Members Present:**

Scott Bryan, Julia Holt, Carol Jensen, Matt Lawrence, Maresa Manzione, Alan Mouritsen, Kathy Taylor

**Administration Present:**

Superintendent Rogers, Deb Bushek, Terry Christensen, JoAn Coon, Mat Jackson, Doelene Pitt, Lark Reynolds, Hal Strain, Diane Valdez

President Manzione conducted the meeting. Notice of the time, place, and agenda had been given to the Transcript Bulletin and to each member of the governing body more than two days before the meeting. The agenda was also published on the Public Access Website.

**1. Executive Session, 6:00 p.m. (Closed to the Public)**

1.1 Personnel / Negotiations / Property / Litigation

President Manzione called the Executive Session to order at 6:00 p.m. in the Executive Conference Room for roll call and a vote to convene into executive session.

**2. Business Meeting, 7:00 p.m. (Start of Public Meeting)**

2.1 Welcome and Roll Call

President Manzione called the business meeting to order at 7:00 p.m.

2.2 Pledge of Allegiance

Andrew Harrell led the Pledge of Allegiance. Andrew will graduate early from Grantsville High School and has enlisted in the U.S. Army.

**3. Recognition / Good News**

3.1 District Recognition for the Month of January – Grantsville High School

- Camille Webb, 12th Grade, District's Student of the Month
- Diana Lopez, Para-educator, District's Employee of the Month
- Karla and Terry Baum, District's Volunteer of the Month

3.2 Tooele Applied Technology Center Student of the Year

Scott Snelson, President of the Tooele Applied Technology Center (TATC) introduced Brittany Baldy, TATC 2016 Student of the Year. Ms. Baldy presented her speech that she will use to compete for the state recognition.

#### **4. Open Forum (Limited to three minutes per individual and a total of 30 minutes for all comments)**

##### **4.1 Patron Comments**

- Chad Parker, Author of Sterling Bridge: Mr. Parker provided one of his books for the Sterling Elementary School library. The book is a “historical fiction” in regard to Sterling R. Harris and how he touched and changed lives as a football coach and principal in Tooele.

#### **5. Consent Items**

##### **5.1 Minutes**

##### **5.2 Expenditure Report**

##### **5.3 Revenue Reports**

##### **5.4 Disbursements**

##### **5.5 Personnel Decisions**

#### **MOTION:**

Approve the Consent Calendar.

Motion by Kathy Taylor, second by Matt Lawrence.

Final Resolution: Motion Carries

Yea: Kathy Taylor, Alan Mouritsen, Julia Holt, Maresa Manzione, Carol Jensen, Matt Lawrence, Scott Bryan

#### **6. Information / Discussion Items**

##### **6.1 Internal Audit Committee Report**

The Audit Committee met on December 8, 2015, and the Board was provided a copy of the committee’s minutes for their review. An opening for the Internal Auditor has been posted and will be hired as required by State regulation. This position will require about 80 to 120 hours a year and will report directly to the Audit Committee.

##### **6.2 Utah Retirement Systems (URS) Compliance Review**

The Board was provided a copy of the URS Compliance Review Report. Overall it was a good report and demonstrates how well the District is operating and the direction we are going.

##### **6.3 Electronic Municipal Market Assessment (EMMA) Report**

The District’s Financial Advisors (Zions Bank) submitted on behalf of the District the EMMA Report. The report is a valuable tool in understanding the current outstanding public municipal debt issued by the Board and the Authority.

##### **6.4 Elementary Planning Committee Update**

JoAn Coon, Director of Elementary Education continues to work with the Elementary Planning Committee to look at best practices for planning time, professional learning and collaboration.

##### **6.5 Preparation for Implementation of the 5x5 Schedule**

Principal Small, Clarke Johnsen Junior High School, shared data that indicates the performance of his students on the 5x5 schedule and the benefits of the schedule. He

admitted that they have encountered challenges, but the schedule proves to be successful for the students. Principal Small added that the schedule has limited the option for elective courses at the junior high level. Parents seem to like the 5x5 schedule.

Mr. Strain, Director of Secondary Education, invited the three high school principals to explain what they were able to take away from their visits to other schools with the 5x5 schedule and where they are in the planning process to implement the schedule next year.

- Principal Hamm, Tooele High School - Key Points:
  - Visited five schools with the 5x5 schedule
  - Trying to learn from those that have gone before us
  - Included his staff by asking for their input.
  - Would like to push the class sizes down.
  - Intervention period will go away but will build the schedule with intervention opportunities for math and science as well as other subject areas.
  - 48 additional course proposals from the staff, but the classes have to be filled to offer them.
  - Quality instruction by the teachers is the key.
  
- Principal Gailynn Warr, Stansbury High School – Key Points: Principal Warr said SHS is doing a lot of the same things and appreciates that each school can mold their schedule to fit their needs.
  - Math I will be everyday unless the student obviously doesn't need it.
  - Identified a weakness in writing so they are offering writing classes and students will be hand selected.
  - 28 new course proposals
  - Add AP prep classes.
  - Concerned with special education students and making sure there are adequate course offerings for them.
  - Concerned homework will be a challenge with the load of 10 classes. May need to find a period where they may be able to work on homework.
  - Start with what we already know works and add as we progress.
  
- Principal Mark Ernst, Grantsville High School – Key Points:
  - Offer Math I everyday unless the student obviously doesn't need it.
  - Start small and not overwhelm the teachers. Some are scared of the new schedule.
  - We are a smaller school and cannot offer as many classes.
  - Hope the schedule will be able to reduce the number class choices that conflict with being offered the same period and students having to choose which one to take.
  - In regard to the report from the student during open forum at last month's Board Meeting in which he stated that teachers are not on board, that is inaccurate. Many of our teachers are very excited.

Mr. Strain explained his marketing plans for the 5x5 schedule. He is scheduling a meeting with each of the faculties, will meet with the community councils, attend

parent/teacher conferences in February, publish a Peachjar flyer for the parents and utilize social media.

6.6 Career Technology Education, Concurrent Enrollment and Counseling Programs Review  
Marianne Oborn, the Director of Concurrent Enrollment, Career Technology Education and Comprehensive Counseling and Guidance presented data and highlights for the Board regarding these programs.

6.7 Sterling Elementary Transition Update  
Superintendent Rogers reviewed the plans for the transition from East and Harris Elementary Schools to Sterling Elementary. He presented site plans to indicate the proposed location of portables, bus lane, parking and student drop off during the time that Sterling Elementary School will be located on the Harris Elementary site.

There will be a parent informational meeting scheduled for 7pm on January 21 at Harris Elementary and Superintendent Rogers invited the Board to attend.

The Board was advised that they can expect a proposed boundary change at the February Board Meeting for a few of the students in the Harris Elementary boundary to be relocated to Middle Canyon Elementary.

6.8 Standard Response Protocol  
The district will be adopting the K12 Standard Response Protocol from the "I Love U Guys" Foundation. The county's Emergency Management Services (EMS) will be using this language and these icons as well. This will provide a simpler and clearer protocol with common language. This program was recommended by EMS. The staff will be educated in the near future.

## **7. Action Items**

### **7.1 Policy 4009, Educator Evaluation, Revision**

Assistant Superintendent Doelene Pitt explained that a letter was received from Senator Aaron Osmond with a clarification about Senate Bill 64, which is the Educator Effectiveness requirements. This letter explained that he did not intend to have the Educator Salary Adjustment of \$4200 included in the withholding of salary increases for Educators who did not meet satisfactory requirements on their evaluation.

He explains, quoted directly from the Senator's letter: "As for compensation guidelines, as you can see from the following section of State Code, the act was never intended to cause an educator to experience a loss of current wages, but was intended as a gate to future scheduled wage increases only: 53A-8a-602. Educator's eligibility for a wage increase. An educator, as defined in Section 53A-6-103, may not advance on an adopted salary schedule if the educator's rating on the most recent evaluation is at the second lowest level of an evaluation instrument that differentiates among four levels of performance as described in Section 53A-8a-405..."

Mrs. Pitt has met with leaders from the Tooele Education Association and we have deleted any reference from the current policy 4009, Educator Evaluation. There is a portion of the policy, paragraph 7.c. that we will take to negotiations this year. As a

group we believe there needs to be some additional clarification on this section, so at this time it has been recommended to delete it from policy.

**MOTION:**

Approve the revisions to Policy 4009, Educator Evaluation, for implementation.

Motion by Alan Mouritsen, second by Kathy Taylor.

Final Resolution: Motion Carries

Yea: Kathy Taylor, Alan Mouritsen, Julia Holt, Maresa Manzione, Carol Jensen, Matt Lawrence, Scott Bryan

7.2 Policy 5004, Student Dress Standards, 3<sup>rd</sup> Read

Approving the proposed policy was recommended by Superintendent Rogers.

**MOTION:**

Approve revised Policy 5004, Student Dress Standards, for implementation.

Motion by Scott Bryan, second by Matt Lawrence.

Final Resolution: Motion Carries

Yea: Kathy Taylor, Alan Mouritsen, Julia Holt, Maresa Manzione, Carol Jensen, Matt Lawrence, Scott Bryan

7.3 Policy 5008, Graduation Requirements – School Credits, 1<sup>st</sup> Read

The 5x5 committee has reached consensus on their recommendation for graduation requirements under the 5x5 schedule. The recommendations are:

1. Students in grades 9 -12 must earn a minimum of:
  - 29 units of credit - Graduating class of 2017
  - 31 units of credit - Graduating class of 2018
  - 32 units of credit - Graduating class of 2019
  - 34 units of credit - Graduating class of 2020
2. Starting with the graduating class of 2019, one additional credit in the area of CTE for a total of 2.0 credits will be required for graduation.
3. Graduation credits will be re-evaluated for the November 2017 board meeting.

Member Lawrence asked if classes for labs will receive credit. It was explained labs would be an elective credit.

In addition to the committee's recommendation, language has been added to bring the policy in line with state law in regard to competency examinations.

It was recommended to replace SEOP with CCR for the second reading.

**MOTION:**

Approve the recommended changes to Policy 5008, Graduation Requirements - School Credits, for a second reading.

Motion by Scott Bryan, second by Julia Holt.

Final Resolution: Motion Carries

Yea: Kathy Taylor, Alan Mouritsen, Julia Holt, Maresa Manzione, Carol Jensen, Matt Lawrence, Scott Bryan

7.4 Policy 5034, Authorization of Student Clubs and Organizations in Secondary Schools, Annual Review

Mr. Strain, Director of Secondary Education, has conducted an annual review of Policy 5034 and determined the policy is accurate and no changes are required.

**MOTION:**

Approve the annual review of Policy 5034, Authorization of Student Clubs and Organizations in Secondary Schools.

Motion by Kathy Taylor, second by Alan Mouritsen.

Final Resolution: Motion Carries

Yea: Kathy Taylor, Alan Mouritsen, Julia Holt, Maresa Manzione, Carol Jensen, Matt Lawrence, Scott Bryan

**8. Adjourn (10:00 p.m. Curfew)**

8.1 Adjourn

Meeting adjourned at 9:10pm.

**MOTION:**

Adjourn and reconvene for Executive Session in the Executive Conference Room for personnel discussion.

Motion by Scott Bryan, second by Matt Lawrence.

Final Resolution: Motion Carries

Yea: Kathy Taylor, Alan Mouritsen, Julia Holt, Maresa Manzione, Carol Jensen, Matt Lawrence, Scott Bryan