

Legacy Preparatory Academy Governing Board Meeting
To be held at Legacy Preparatory Academy Secondary Campus
2214 South 1250 West Woods Cross, Utah, 84087
Agenda, Thursday, February 11, 7:00 pm

LPA Mission Statement: Legacy Preparatory Academy builds the foundation of knowledge and critical thinking skills necessary for children to become independent learners for life.

Our mission is to:

- Provide a *classically-based curriculum* that is thorough and challenging
- Integrate *fine arts* to enhance learning
- Teach the value of public virtue to promote *respect*
- *Engage parents* as real partners to share in enriching student education
- *Honor each child* as an individual and foster their innate curiosity and desire to learn

2015-2016 LPA GOALS for Board and Administration:

- 1) Maximize Enrollment for 2016-17 School Year
- 2) Create and begin implementing 5-year strategic advancement and fund-raising plan
- 3) Articulate and promote classical education mission, philosophy, and model

MEETING AGENDA

7:00 **BOARD DEVELOPMENT** (<45 minutes)

- Approval of minutes: January 14, 2015
- New Assignments:
 1. Answer Board Emails for coming month: Heather
 2. “All Aboard” Email: Michelle (Summary of January Board Meeting)
 3. Attend Staff Meeting: Jennifer (Confirm Date)
 4. March 10, 2016 Board Training: Jennifer (*Annual Review & Accreditation*)
 5. Periodic attendance at weekly Red Apple finance meetings?
 6. February 16 Finance Meeting – Risk Management (*Adam?*)
- Michelle report on recent Finance Committee Meeting (< 5 minutes)
- Training: Board Financial Oversight (*Michelle, 10-15 minutes*)
- Training: Accountability & Program Assessment (*Adam, 10-15 minutes*)
- Report on Recent Charter Board Training (*Attendees, < 10 minutes*)

7:45 **BUILDERS’ REPORT** (Jennifer Townsend) (< 10 minutes)

7:55 **FINANCIAL MANAGEMENT: How well is the school doing financially?** (15 minutes)

- Red Apple Report (Steve Finley/Tyler Schvaneveldt)
- Reminder – email Michelle McDonald/Board with reminders of weekly Red Apple meetings

8:10 **EXECUTIVE DIRECTOR’S REPORT** (Nyman Brooks) (<30 minutes)

- *Note: The Executive Director’s report will include reports from the two Campus Directors, Erin and Karen, as assigned by Nyman. Please include report on the January 29 symposium.*

8:40 **COMMUNITY COUNCIL REPORT** (Maren Hilbig/Greg Mortensen) (< 10 minutes)

8:50 **BOARD BUSINESS** (<20 minutes)

- Approval of 2016-17 School Calendar
- Property Issue Northeast of North Campus
- Appointment of Audit Committee
- Board Succession Discussion
- Norms & Nobility assignment for next month

9:10 **BREAK** (5 minutes)

9:15 **PUBLIC COMMENT** (<15 minutes) Public comment, if any, will be limited to 15 minutes.

9:30 **ACTION ITEMS & ASSIGNMENTS**

Description	Owner	Due Date	Status
Consent Agenda			Open
Post next meeting's agenda on Public Meeting Notice website	Jennifer M.	3/9/2016	Open
Keep policies on Website up to date	Matt/Board	ongoing	Open
Training for March Board Meeting: Jennifer (<i>Annual Review & Accreditation</i>)	Adam	3/10/2016	Open
All Aboard Email	Michelle	2/28/2016	open

9:40 **CLOSED MEETING (Board Member, Red Apple, Executive Director, & Campus Directors)**

9:45 **ADJOURN**

LPA Governing Board: Matt Harmer (President); Alisha Johnson (Vice President); Heather Traden (Vice President); Michelle McDonald (Treasurer); Jennifer Brooks (Member); Adam Buck (Member); Carl Woolston (Member); Jennifer Munk (Secretary)

Note: In the unlikely event that we do not need all of the allotted time, we will have a further discussion regarding LPA Goals for 2015-16 and/or Nyman Brooks' email of January 25, 2016, regarding Paideia (consciously pursued ideal of who we are as individuals and members of the community)

LPA GOALS FOR 2015-2016 (30 minutes) (See Appendix for Further Detail)

- 8:35 – 8:50 -- Articulate and promote classical education and mission; distribution of Norms and Nobility books; discussion (*Jennifer*)
- 8:50 – 9:00 -- Strategic advancement and fundraising (*Carl*)
- 9:00 – 9:05 -- Maximize enrollment for 2016-17 (*All*)