

Minutes (Draft)
Weber State University
Board of Trustees
Feb. 2, 2016

Trustee Members:

Ms. Louenda Downs
Ms. Karen Fairbanks
Ms. Heather Hales
Mr. Alan Hall (Chair)
Mr. Nolan Karras
Mr. Cash Knight
Mr. Scott Parson
Dr. Jeff Stephens
Mr. Kevin Sullivan (Vice Chair)

Excused:

Mr. Steven E. Starks

Weber State University Officials:

Dr. Madonne Miner, Provost
Dr. Norm Tarbox, VP for Administrative Services
Dr. Brad Mortensen, VP for University Advancement
Dr. Jan Winniford, VP for Student Affairs
Dr. Bret Ellis, VP for Information Technology
Mr. Shane Farver, Secretary, Board of Trustees
Mr. John Kowalewski, Executive Director, Marketing & Communications
Ms. Jennifer Unguren, Chair, Staff Advisory Council

Press Present:

None

Welcome

Dec. 1, 2015, Minutes

President's Report

(Coach Certification Program)

(Joel Bolomboy)

(Career Fair)

(Multicultural Youth Conference)

(Legacy Award)

(Associate Provosts)

- I. The meeting convened at 9:40 a.m.
- II. Chair Alan Hall's took roll and welcomed those present.
- III. On a motion from Scott Parson seconded by Louenda Downs, the Board of Trustees unanimously approved minutes from the Dec. 1, 2015, meeting.
- IV. Provost Madonne Miner, filling in for President Charles A. Wight, gave a report covering the following items:
 - 1) WSU has begun a Coach Certification program to familiarize faculty and staff with student resources so that university employees can point students in the proper directions. Trustees and administrators discussed other methods of keeping students engaged, including the Student Success Center and developing predictive analytics.
 - 2) Joel Bolomboy recently broke the WSU and Big Sky records for rebounds.
 - 3) More than 550 students and 220 employers took part in WSU's annual Career Fair.
 - 4) WSU hosted the Multicultural Youth Conference for 9th-12th graders who are interested in higher education. The conference enables WSU to create a pipeline to its community.
 - 5) The Davis Chamber of Commerce recognized Weber State with its 2016 Legacy Award.
 - 6) To replace retired associate provost Ryan Thomas, the university hired two associate provosts: Brenda Marsteller Kowalewski and Eric Amsel. Both applicants were so highly ranked by the search committee that it was impossible to choose, so duties were shuffled to allow for two positions. Following Miner's report, Louenda Downs commended President

	Charles A. Wight for giving WSU a great presence at the Legislature.
WSUSA President's Report	V. WSUSA Student Body President Cash Knight gave a report on the following items:
(Clubs & Orgs)	1) WSU Clubs & Organizations threw a Quarters and Cans event in which they received \$150 in donations and 175 food items donated to Weber Cares, the on-campus food pantry.
(Service)	2) More than 230 students, faculty and staff contributed to the Angel Tree, in which they went Christmas shopping for children.
(Activities)	3) Activities hosted a neon dance in which more than 500 students participated, a good turnout for a first event. Convocations sponsored talks by motivational speaker Hilary Corna and Blake Leeper, a Paralympic sprinter. WSU Davis students worked with the Northern Utah Academy of Math and Science in Hats For Hope, which provides hats for cancer patients.
(Leadership)	4) Project Lead, an annual leadership conference that will be held Feb. 5 and 6, will feature a panel discussion with President Wight, Ogden Mayor Mike Caldwell and author and speaker Chad Hymas. Close to 200 students are already registered.
(Other)	5) The Student Fee Recommendation Committee has formed and has heard various requests. More requests will be heard Friday, Feb. 5, with deliberations occurring afterward. The bowling alley area has gone through a redesign, as well as the billiards area in the Shepherd Union Building. Legislative elections for student senators begin on Feb. 17, with executive elections taking place in March.
Alumni President's Report	VI. Heather Hales, president of the WSU Alumni Association's Board of Directors, gave a report on the following items:

(Student Alumni Association)

1) The Student Alumni Association donated 30 hours of service with the United Way of Northern Utah through a Christmas shopping project. Parents and children could pick up gifts and books.

(Grad Fest)

2) During Grad Fest, the Alumni Association distributed 600 license plate covers with an ad for obtaining a WSU license plate and joining the association. The Alumni Association has received \$9,750 as of Dec. 1 through the license plates. The Alumni Association also had thank you videos during Grad Fest, in which graduates thank professors, parents and others. The association also asked graduates to “like” its Facebook page to enter into a drawing for Star Wars movie tickets.

(WSUAA Activities)

3) During their holiday party, Alumni Association members filled shoeboxes for Veterans Upward Bound.

(Other)

4) Vice President Brad Mortensen provided an update on the legislative session and provided information on contacting legislators.

Committee Reports
Business Committee

VII. Scott Parson, chair of the Business Committee, reported on the following items:

(Audit Committee Report)

1) The university received an unqualified clean audit, which is becoming old hat for Weber State. Parson recommended that the Board of Trustees approve the report and recommended that the university provide a commendation to the team. Nolan Karras noted that the financial team has facilitated clean audits for nine years.

ACTION

On a dual motion from Parson seconded by Jeff Stephens, the Board of Trustees unanimously approved the audit report and the recommendation that the university’s financial staff receive a commendation.

(PPM 5-11:

2) A requested change to Weber State University’s

Reimbursement for Petty Cash)

ACTION

(Quarterly Athletics Report)

(Legislative Update)

D

Draft

Policy 5-11, Reimbursement for Petty Cash, would raise the petty cash limit from \$100 to \$150 among other changes.

Upon a motion from Scott Parson seconded by Karen Fairbanks, the Board of Trustees unanimously approved the change to PPM 5-11: Reimbursement for Petty Cash.

3) The Business Committee received an update on WSU Athletics' progress. The official academics progress report will become public in April. All programs reached the NCAA standard.

4) Parson turned the time over to Vice President Brad Mortensen for a brief legislative update. Mortensen provided an overview of WSU facts and figures in a one-page sheet with trustees. Legislators from both sides of the political aisle are singing WSU's praises. The top legislative priorities for the university during the 2016 session include funding for the Social Science Building renovation. The renovation is ranked 3rd on the Board of Regents' list and 8th on the Legislature's Building Board. In addition, WSU is seeking operating budget support for accessibility and affordability initiatives. The university also has proposals for performance funding. Mortensen also provided an update on legislative proposals that could affect higher ed. Downs complimented Mortensen for his advocacy of WSU.

Personnel and Academic Policy Committee

(Promotion to Full Professor: David Ferro)

ACTION

VIII. Personnel and Academic Policy Committee Chair Kevin Sullivan gave the following report:

1) David Ferro, the dean of the College of Engineering, Applied Science and Technology, has been through the WSU process for promotion to full professor and is recommended to be promoted.

Upon a motion from Kevin Sullivan seconded by Parson, the Board of Trustees unanimously approved David Ferro's promotion to full professor.

(WSU Center Requests)

- 2) The Goddard School of Business & Economics has proposed three centers: the Hall Global Entrepreneurship Center, the Center for Supply Chain Excellence, and the Center for Tax Education and Research. The centers come at either no cost or cost assumed from outside the university. The Personnel and Academic Policy Committee recommended approval of the centers.

ACTION

On a motion from Sullivan seconded by Downs, the Board of Trustees unanimously approved establishment of the three centers. The proposals will go to the State Board of Regents for final approval.

(Name Changes)

- 3) The Personnel and Academic Policy Committee brought forth two name-change requests: from the Business and Multimedia Technologies program to the Web and User Experience program and from Chemistry Option 2 to Biochemistry. The committee recommended approval.

ACTION

- 4) Upon a motion from Sullivan seconded by Cash Knight, the Board of Trustees unanimously approved the name changes. The changes will go to the Board of Regents for final approval.

(Certificates)

- 5) Sullivan presented two WSU certificates for approval: a certificate of proficiency in solar photovoltaic systems and a graduate certificate in special education teaching. The committee recommended approval of the two certificates.

ACTION

- 6) Upon a motion from Sullivan seconded by Parson, the Board of Trustees unanimously approved the certificate proposals, which will go to the State Board of Regents for final approval.

(Degree Programs)

- 7) Sullivan presented two proposed degree programs: a Bachelor of Science degree in emergency healthcare services and a Bachelor of Science degree in outdoor and community recreation education.

ACTION

(Heath Professions Tenure Document)

On a motion from Sullivan seconded by Downs, the Board of Trustees unanimously approved the degree programs, which will go to the Board of Regents for final approval.

- 8) Sullivan presented proposed changes to a tenure document for the Dr. Ezekiel R. Dumke College of Health Professions. Among the changes was the addition of a post-tenure evaluation procedure.

ACTION

(Sabbatical Leave Requests)

- 9) Upon a motion from Sullivan seconded by Cash Knight, the Board of Trustees unanimously approved changes to the tenure document.

- 10) Sullivan reported that the Personnel and Academic Policy Committee had further questions regarding sabbatical leave and will bring the item back to the full board during the March 15, 2016, Board of Trustees meeting.

(Program Reviews)

- 11) Sullivan reported that two program reviews: Communication and Dance, were recommended for approval. Other reviews will be brought before the full board during the March 15, 2016, meeting.

ACTION

- 12) Upon a motion from Kevin Sullivan seconded by Karen Fairbanks, the Board of Trustees unanimously approved the program reviews for Communication and Dance.

Adjourn

- 13) The meeting adjourned at 10:34 a.m.

Draft

Draft