

# SOUTH WEBER CITY COUNCIL WORK MEETING

**DATE OF MEETING:** 26 January 2016

**TIME COMMENCED:** 5:30 p.m.

**PRESENT: MAYOR:**

**Tammy Long**

**COUNCILMEMBERS:**

**Scott Casas  
Kent Hyer  
Marlene Poore  
Merv Taylor  
Jo Sjoblom**

**CITY MANAGER:**

**Duncan Murray**

**CITY RECORDER:**

**Tom Smith**

**CITY TREASURER:**

**Paul Laprevote**

**Transcriber:** Minutes transcribed by Michelle Clark

**VISITORS:**

**CONSENT AGENDA:**

- **Approval of January 12, 2016 City Council Work Meeting Minutes**
- **Approval of January 12, 2016 City Council Meeting Minutes**
- **Approval of January 19, 2016 City Council Work Meeting Minutes**
- **December 2015 Budget to Actual**

Mayor Long asked if there are any questions to the budget to actual. Duncan requested that the Council table this because Paul and Mark would like to update this report. Council Member Poore had questions on the 401K and workman's compensation. Paul will get that information.

**REPORTS:**

**Quarterly reports from Public Works**

Duncan said South Weber City Public Works Director, Mark Larsen will be presenting a quarterly report on the current status and operations of the Public Works Department.

**Quarterly report from City Treasurer**

Paul Laprevote said he will be presenting a quarterly report regarding the fiscal condition of the City's financial standing: revenues, expenditures, and items to be aware of.

**Annual report from Davis County Animal Control**

Tom said Davis County Animal Control Director, Clint Thacker, will be presenting an annual report concerning the standard operations of the Davis County Animal Control Department,

personnel, equipment, facilities, call volume & type, as well as the growing and continuous needs affecting Animal Control operations. He will also present addendum #3 to the contract. Tom said there is an increase this year. The rate for 2015 was \$10,526.08. The rate for 2016 is \$11,642.00. Tom reported the calls have decreased. He said only 1.69% of their calls are coming from South Weber City. Council Member Casas reported that the City's budget for this is \$12,500.

**Davis High School to report regarding a legislative bill sponsored by Rep. Paul Ray**

South Weber City has received a request from Davis High School student body officer(s) to speak to the council concerning a bill that is sponsored by Representative Paul Ray regulating electronic vaping.

**APPROVALS:**

**Resolution 16-07: City Council Committee Rules, Flow Chart, and Budget Calendar**

Tom said the council and staff have requested that a prospectus be laid out for the fiscal year budget preparation, as well as a set of committee rules. A flow chart has also been included to illustrate what sections to better explain what each committee oversees. Council Member Poore doesn't mind having the rules, etc. but she doesn't want it in a resolution. Tom said the staff feels strongly about having rules in place so that there is structure. Council Member Poore said last year she felt things were pushed through because of the deadlines. Duncan said last year there was no budget process in place. Council Member Poore isn't in favor of the break out committees. Duncan explained what he envisions with everyone being involved with the process. Council Member Hyer feels this allows for milestone dates to shoot for. He said concerns in the committees can be discussed in a work meeting with the Council.

Council Member Hyer said as far as the rules go, he would delete item #1, #2, #4, #7, #8, and #10. Council Member Casas said he can pass a budget without all ten rules. Council Member Poore isn't against the rules and understands they are guidelines. Duncan said the biggest challenge he has as City Manager is that he thought he had clarity and didn't and everyone was mad at him. Tom the resolution keeps everyone in agreement and holds it to them.

**Country Fair Days Commencement Date: (No discussion on this item)**

The Rec. & Events Committee will present their proposal to the council regarding the commencement day for Country Fair Days.

**Country Fair Days Selection Process for Event Chairs (No discussion on this item)**

The Rec. & Events Committee will present to the council their proposal regarding the selection process for the Country Fair Days event chairs.

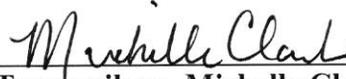
**DISCUSSION:**

**The Use of Administrative Vehicle and the Application of SWC Current Policy (No discussion on this item)**

Adjourned at 6:00 p.m.

APPROVED: \_\_\_\_\_ Date

Mayor: Tammy Long



Transcriber: Michelle Clark



Attest:

City Recorder: Tom Smith