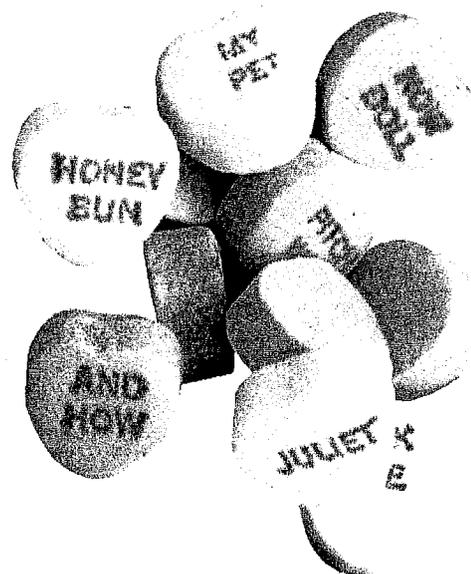


# ORANGEVILLE CITY COUNCIL MEETING

Wednesday  
February 10, 2018



ORANGEVILLE CITY COUNCIL  
WORK MEETING  
TO BE HELD AT  
ORANGEVILLE CITY HALL  
WEDNESDAY  
February 10, 2016

PUBLIC NOTICE is hereby given that the Orangeville City Council will hold a work meeting on the 10th day of February 2015 at 6:00 pm in the Orangeville City Hall, 25 North Main, Orangeville, Utah.

AGENDA

1. Annual Public Meeting Training
2. Burial Fees For City Employees
3. Strategic Planning

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted at Orangeville City Hall, and delivered to the Mayor and City Council members on the 9<sup>th</sup> day of February, 2016.

Ruanne LeeFlang  
City Recorder

**Orangeville City  
Council Meeting  
Wednesday  
February 10, 2016**

**CONTENTS**

1. Bills and Warrants
2. Emery School District – Water Lease
3. Resolution 2016-1 A Resolution Setting An Increase To Garbage Fees
4. Resolution 2016-2 A Resolution Amending The 2015-2016 General Fund Budget and Capital Projects Fund
5. Orangeville City Rules of Procedure and Order
6. Interest Report
7. Financial Statement

ORANGEVILLE CITY COUNCIL  
REGULAR MEETING  
TO BE HELD AT  
ORANGEVILLE CITY  
HALL  
Wednesday,  
February 10, 2016

PUBLIC NOTICE is hereby given that the Orangeville City Council will hold its City Council meeting on the 10th day of February, 2016 at 7:00 pm. in the Orangeville City Hall 25 North Main.

AGENDA

1. Opening Ceremonies Prayer, invocation or uplifting thought and Pledge of Allegiance
2. Public Comments from the public on items not on the agenda. There can be no action taken on these matters as they are limited to three minutes
3. Approval of Bills and Warrants
4. Approval of Minutes of Previous Meetings
5. Presentation To Retiring Council Member – Tom Baltzer
6. YCC-Day At The Legislature
7. Carol Stilson – Donation Community Theatre
8. Public Hearing – 2015-2016 Budget
9. Emery School District – Water Lease
10. Resolution 2016-1 A Resolution Setting An Increase To Garbage Fees
11. Resolution 2016-2 A Resolution Amending The 2015-2016 General Fund Budget and Capital Projects Fund
12. Orangeville City Rules Of Procedure And Order
13. Burial Fees For City Employees
14. Planning and Zoning Commission
15. Staff Reports
  1. Allen Childs Zoning Administrator
  2. Katlin Bell Animal Control
  3. Cindy Nielson City Treasurer
  4. Ruanne LeeFlang City Recorder
16. Council Reports
  1. Carole Larsen Planning & Zoning, Board of Adjustments Historical Committee Economic Development
  2. Carol Stilson Cemetery Youth City Council Main Street Improvements
  3. Kirk McQuivey Parks Fire Dept. Public Safety Community Service
  4. Janet Tuttle Beautification City Celebrations City Cleanup
  5. Kent Wilson Road, Water & Sewer Animal Control
  6. Roger Swenson Mayor Report

In compliance with the ADA, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 748-2651 at least 3 days prior to the meeting. Anyone wishing to participate in the opening ceremonies with a prayer, invocation or uplifting thought, should notify the City Recorder at least 3 days prior to the meeting.

The undersigned, duly appointed City Recorder, does hereby certify that the above agenda was posted at Orangeville City Hall, faxed to Emery County Progress and placed on the Public Notice Website on February 9, 2016. Was delivered to the Mayor and City Council members on February 9, 2016.

Ruanne LeeFlang  
City Recorder

**ORANGEVILLE CITY CORPORATION**  
**Invoice Register - 1/1/2016 to 1/31/2016 - All Invoices**

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name	Description
01042016 PO# 01042016	Business Solutions Group	1002	1/4/2016	1/4/2016	\$264.72	10 4971.5	Non-Dept MISCELLANEOUS	Envelopes & Door Hangers
01252016 PO# 01252016	Carol Stilson	20909	1/25/2016	1/25/2016	\$171.36	10 4965.0	Non-Dept BEAUTIFICATION	Travel to Day at the Legislatr
01112016 PO# 01112016	Castle Valley Spec.Serv. Dist	20883	1/11/2016	1/11/2016	\$8,261.00	51 4057.0	SPECIAL SERVICE DISTRICT	Culinary,Secondary,Outside
01222016 PO# 01222016	Cindy Nielson, Custodian	20908	1/22/2016	1/22/2016	\$50.00	10 4252.0	Animal Control SUPPLIES &	Cash for Rabies Clinic
01112016 PO# 01112016	Cottonwood Creek Irrig Co	20884	1/11/2016	1/11/2016	\$216.00	51 4069.0	Miscellaneous	Leased Water Shares - Sinba
01042016 PO# 01042016	Cox, Creig	20878	1/4/2016	1/4/2016	\$25.00	10 4971.5	Non-Dept MISCELLANEOUS	3rd Place Christmas Light Con
PR010216-65	EFTPS	1002	1/4/2016	1/4/2016	\$982.28	10 2221.0	FICA PAYABLE	Social Security Tax
					567.28	10 2221.0	FICA PAYABLE	Medicare Tax
					132.68	10 2222.0	FEDERAL WITHHOLDING P	Federal Income Tax
					282.32			
PR011616-65	EFTPS	1002	1/19/2016	1/19/2016	\$880.85	10 2221.0	FICA PAYABLE	Social Security Tax
					497.92	10 2221.0	FICA PAYABLE	Medicare Tax
					116.46	10 2222.0	FEDERAL WITHHOLDING P	Federal Income Tax
					266.47			
PR013116-65	EFTPS	1002	1/19/2016	1/19/2016	\$350.16	10 2221.0	FICA PAYABLE	Social Security Tax
					274.72	10 2221.0	FICA PAYABLE	Medicare Tax
					64.24	10 2222.0	FEDERAL WITHHOLDING P	Federal Income Tax
					11.20			
PR123115-65	EFTPS	1002	1/5/2016	1/5/2016	\$55.92	10 2221.0	FICA PAYABLE	Social Security Tax
					45.32	10 2221.0	FICA PAYABLE	Medicare Tax
					10.60			
					\$2,269.21			
01112016 PO# 01112016	Emery County Progress	20885	1/11/2016	1/11/2016	\$75.00	10 4322.0	Central Purchase PUBLIC NO	Public Notice
01112016 PO# 01112016	Emery County Sanitation	20886	1/11/2016	1/11/2016	\$2,764.79	51 4062.0	GARBAGE COLLECTION CH	Garbage Fees
01112016 PO# 01112016	Emery Telcom	1011	1/11/2016	1/11/2016	\$277.50	10 5127.0	General Bldgs UTILITIES	City Hall - Telephone
					117.58	10 5751.0	Fire UTILITIES	Fire Dept. - Telephone
01042016 PO# 01042016	Farnsworth, Kelly & Peggy	20879	1/4/2016	1/4/2016	\$25.00	10 4971.5	Non-Dept MISCELLANEOUS	3rd Place Christmas Light Con
01112016 PO# 01112016	Food Ranch	20887	1/11/2016	1/11/2016	\$475.53	10 4966.0	Non-Dept CITY CELEBRATIO	City Cele-Chilli Dinner
					306.38	10 5753.0	Fire GAS, OIL, MAINTENANC	Fuel - City Trucks
					115.62	10 7052.5	Parks COMMUNITY CENTER	Comm Center - Supplies
					53.53			
01042016 PO# 01042016	Hinkins, Todd	20880	1/4/2016	1/4/2016	\$50.00	10 4971.5	Non-Dept MISCELLANEOUS	2nd Place Christmast Light Co
01042016 PO# 01042016	Huntington, Wayne	20881	1/4/2016	1/4/2016	\$100.00	10 4971.5	Non-Dept MISCELLANEOUS	1st Place Christmas Light Con

ORANGEVILLE CITY CORPORATION  
 Invoice Register - 1/1/2016 to 1/31/2016 - All Invoices

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name	Description
01112016 PO# 01112016	J & D Automotive, LLC	20888	1/11/2016	1/11/2016	\$199.42 199.42	10 6054.0	Roads EQUIPMENT MAINT	Equip. Maint.
01112016 PO# 01112016	Jones Ace Hardware	20889	1/11/2016	1/11/2016	\$239.60 23.83 28.78 22.48 164.51	10 5126.0 10 5753.0 10 7052.5 10 7066.0	General Bldgs BUILDING & M Fire GAS, OIL, MAINTENANC Parks COMMUNITY CENTER Parks CITY PARK EXPENSE	City Hall - Supplies Fire Dept. - Supplies Comm Center - Supplies Park - Supplies
01252016 PO# 01252016	Mindee Nicholson	20910	1/25/2016	1/25/2016	\$171.36 171.36	10 4965.0	Non-Dept BEAUTIFICATION	Travel to Day at the Legislatur
01262016 PO# 01262016	PEHP Group Insurance	20911	1/25/2016	1/25/2016	\$4,183.56 4,183.56	10 2250.0	HEALTH INSURANCE PAYA	Health Ins.
01042016 PO# 01042016	Questar Gas	1001	1/4/2016	1/4/2016	\$1,135.15 247.31 275.52 337.52 7.16 267.64	10 5127.0 10 5751.0 10 6327.0 10 7052.0 10 7052.7	General Bldgs UTILITIES Fire UTILITIES Shop UTILITIES Parks UTILITIES Parks COMMUNITY CENTER	City Hall - Gas Fire Station - Gas Shop - Gas Park - Gas Comm Center - Gas
01252016 PO# 01252016	Rocky Mountain Power	1000	1/25/2016	1/25/2016	\$2,392.03 211.14 161.91 1,266.24 139.39 556.74 56.61	10 5127.0 10 5751.0 10 6055.0 10 7052.7 10 7066.0 10 7954.0	General Bldgs UTILITIES Fire UTILITIES Roads CLASS "C" ROAD FU Parks COMMUNITY CENTER Parks CITY PARK EXPENSE Cemetery UTILITIES	City Hall - Power Fire Station - Power Street Lights - Power Comm Center - Power Park - Power Cemetery - Power
01252016 PO# 01252016	State of Utah	20913	1/25/2016	1/25/2016	\$20.56 20.56	51 4055.0	COMPUTER EXPENSES	Copy Machine
01112016 PO# 01112016	State of Utah Gascard	20890	1/11/2016	1/11/2016	\$115.30 115.30	10 6053.0	Roads GAS & OIL	City Trucks - Fuel
01112016 PO# 01112016	Sterling Codifiers	20891	1/11/2016	1/11/2016	\$88.00 88.00	10 4971.5	Non-Dept MISCELLANEOUS	Codification of Ordinance
01042016 PO# 01042016	Stewart's Market	1003	1/4/2016	1/4/2016	\$14.49 14.49	10 4986.0	Non-Dept YOUTH COUNCIL	Misc.
01112016 PO# 01112016	Stewart's Market	20892	1/11/2016	1/11/2016	\$133.04 133.04 <b>\$147.53</b>	10 4966.0	Non-Dept CITY CELEBRATIO	Employee Christmas Party
01112016 PO# 01112016	TC Builders LLC	20893	1/11/2016	1/11/2016	\$60.00 60.00	10 4126.0	Plan & Zone BUILDING INSP	Building Inspector Fees
01292016 PO# 01292016	US Postmaster	20919	1/29/2016	1/29/2016	\$213.40 213.40	51 4056.0	SUPPLIES & POSTAGE	Postage
01252016 PO# 01252016	Utah Assoc. Of Public Treasure	20918	1/25/2016	1/25/2016	\$150.00 150.00	51 4052.0	CONFERENCE COSTS	Reg. Treasurers Conf.
01112016 PO# 01112016	Utah Dept. of Commerce	20894	1/11/2016	1/11/2016	\$12.31 12.31	10 4971.5	Non-Dept MISCELLANEOUS	Building Permit Surcharge
01252016 PO# 01252016	Utah Local Government Trust	20915	1/25/2016	1/25/2016	\$332.43 224.79	10 2225.0	WORKMENS COMPENSATI	Workers Comp

**ORANGEVILLE CITY CORPORATION**  
**Invoice Register - 1/1/2016 to 1/31/2016 - All Invoices**

2/4/2016

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
PR010216-59	Utah Retirement Systems	1000	1/4/2016	1/4/2016	107.64	10 2290.0	HEALTH INSURANCE PAYA	Health Ins.
					\$910.56	10 2230.0	RETIREMENT PAYABLE	State Retirement
					219.15	10 2231.0	401-K PAYABLE	401k
PR011616-59	Utah Retirement Systems	1000	1/19/2016	1/19/2016	\$914.97	10 2230.0	RETIREMENT PAYABLE	State Retirement
					242.52	10 2231.0	401-K PAYABLE	401k
	<b>Vendor Total:</b>				<b>\$1,825.53</b>			
PR010216-50	Utah State Tax Commission		1/4/2016	1/4/2016	\$167.78	10 2223.0	STATE WITHHOLDING PAY	State Income Tax
PR011616-50	Utah State Tax Commission		1/19/2016	1/19/2016	\$158.73	10 2223.0	STATE WITHHOLDING PAY	State Income Tax
	<b>Vendor Total:</b>				<b>\$326.51</b>			
01252016 PO# 01252016	Verizon Wireless	1001	1/25/2016	1/25/2016	\$163.81	10 4152.0	Plan & Zone SUPPLIES & EX	P&Z - Cell Phone
					44.76	10 4252.0	Animal Control SUPPLIES &	Animal Control - Cell Phone
					50.22	10 6327.0	Shop UTILITIES	Shop - Cell Phone
	<b>Vendor Total:</b>				<b>\$561.90</b>			
01042016 PO# 01042016	Zions Bank	1000	1/4/2016	1/4/2016	\$561.90	10 4986.0	Non-Dept YOUTH COUNCIL	Hotel Res. For Legislature Da
					353.01	10 5126.0	General Bldgs BUILDING & M	City Hall Christmas Supplies
					119.65	10 7052.5	Parks COMMUNITY CENTER	Comm Center Christmas Supp
	<b>Vendor Total:</b>				<b>\$1,123.88</b>			
01052016	Zions Bank	1000	1/4/2016	1/4/2016	\$561.98	10 4965.0	Non-Dept BEAUTIFICATION	Hotel for YCC
					353.01	10 4971.5	Non-Dept MISCELLANEOUS	Clocks
					119.73	10 7052.5	Parks COMMUNITY CENTER	Christmas decorations
	<b>Vendor Total:</b>				<b>\$1,123.88</b>			
	<b>Total:</b>				<b>\$27,925.49</b>			
	<b>GL Account Summary</b>							
	FICA PAYABLE				1,709.22	10 2221.0		
	FEDERAL WITHHOLDING P				559.99	10 2222.0		
	STATE WITHHOLDING PAY				326.51	10 2223.0		
	WORKMENS COMPENSATI				224.79	10 2225.0		
	RETIREMENT PAYABLE				1,363.86	10 2230.0		
	401-K PAYABLE				461.67	10 2231.0		
	HEALTH INSURANCE PAYA				4,291.20	10 2250.0		
	Plan & Zone BUILDING INSP				60.00	10 4126.0		
	Plan & Zone SUPPLIES & EX				44.76	10 4152.0		
	Animal Control SUPPLIES &				100.22	10 4252.0		
	Central Purchase PUBLIC NO				75.00	10 4322.0		
	Non-Dept BEAUTIFICATION				695.73	10 4965.0		
	Non-Dept CITY CELEBRATIO				439.42	10 4966.0		
	Non-Dept MISCELLANEOUS				684.76	10 4971.5		
	Non-Dept YOUTH COUNCIL				367.50	10 4986.0		
	General Bldgs BUILDING & M				143.48	10 5126.0		
	General Bldgs UTILITIES				576.03	10 5127.0		
	Fire UTILITIES				597.35	10 5751.0		
	Fire GAS, OIL, MAINTENANC				144.40	10 5753.0		
	Roads GAS & OIL				115.30	10 6053.0		

**ORANGEVILLE CITY CORPORATION**  
**Invoice Register - 1/1/2016 to 1/31/2016 - All Invoices**

2/4/2016

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
					199.42	10 6054.0	Roads EQUIPMENT MAINTN	
					1,266.24	10 6055.0	Roads CLASS "C" ROAD FU	
					406.35	10 6327.0	Shop UTILITIES	
					7.16	10 7052.0	Parks UTILITIES	
					254.49	10 7052.5	Parks COMMUNITY CENTER	
					407.03	10 7052.7	Parks COMMUNITY CENTER	
					721.25	10 7066.0	Parks CITY PARK EXPENSE	
					56.61	10 7954.0	Cemetery UTILITIES	
					<b>16,299.74</b>		<b>Total</b>	
					150.00	51 4052.0	CONFERENCE COSTS	
					20.56	51 4055.0	COMPUTER EXPENSES	
					213.40	51 4056.0	SUPPLIES & POSTAGE	
					8,261.00	51 4057.0	SPECIAL SERVICE DISTRIC	
					2,764.79	51 4062.0	GARBAGE COLLECTION CH	
					216.00	51 4069.0	Miscellaneous	
					<b>11,625.75</b>		<b>Total</b>	
					<b>\$27,925.49</b>		<b>GL Account Summary Total</b>	

Approved Date  
 Mayor  
 Council

**ORANGEVILLE CI. CORPORATION  
Gross Pay Analysis - 01/17/2016 to 01/30/2016 - IN PROCESS**

Employee	Department	Job	Payment Code	Date	Hours	Rate	Amount
Addley, Tracy Rex	10 - Parks & Recreation	Parks	Regular	01/30/2016	1.00	10.30	10.30
Heiniger, Kim E	10 - Highways & Streets	Roads	Regular	01/30/2016	67.00	17.10	1,145.70
Heiniger, Kim E	10 - Highways & Streets	Roads	Holiday	01/30/2016	8.00	17.10	136.80
Heiniger, Kim E	10 - Highways & Streets	Roads	Vacation	01/30/2016	5.00	17.10	85.50
					<b>80.00</b>		<b>1,368.00</b>
Leeftang, Ruanne	10 - General Government	Administration	Regular	01/30/2016	61.25	13.91	851.99
Leeftang, Ruanne	10 - General Government	Administration	Holiday	01/30/2016	8.50	13.91	118.24
Leeftang, Ruanne	10 - General Government	Administration	Comp Time	01/30/2016	10.25	13.91	142.58
					<b>80.00</b>		<b>1,112.81</b>
Moore, Carolyn	10 - Public Safety	Roads	Regular	01/30/2016	18.00	9.79	176.22
Moore, Carolyn	10 - Public Safety	General Municipal Buildings	Regular	01/30/2016	6.75	9.79	66.08
					<b>24.75</b>		<b>242.30</b>
Nielson, Cindy B	10 - General Government	General Municipal Buildings	Regular	01/30/2016	71.50	14.50	1,036.75
Nielson, Cindy B	10 - General Government	Water Wages	Holiday	01/30/2016	8.50	14.50	123.25
Nielson, Cindy B	10 - General Government		Reimbursement	01/30/2016	0.00	0.00	10.17
					<b>80.00</b>		<b>1,170.17</b>
					<b>265.75</b>		<b>3,903.58</b>

Approved - Date

Mayor

Council

# Emery County School District

120 North Main • Box 120 • Huntington, Utah 84528  
(435) 687-9846 Fax (435) 687-9849



## BOARD MEMBERS

*Laurel Johansen,  
President*

*Royd Hatt,  
Vice President*

*Marie Johnson  
Samuel Singleton  
Julie Wilson*

## ADMINISTRATION

*Kirk L. Sitterud,  
Superintendent*

*Jared Black,  
Business  
Administrator*

*Jon Crawford,  
Director of  
Student Services*

*Jed Jensen  
Supervisor of  
Secondary Education*

*Ralph Worthen,  
Supervisor of  
Elementary Education*

*Jeneane Warren,  
Director of  
School Food Service*

*Roger Swenson,  
Supervisor of  
Transportation*

*Kerry Lake,  
Supervisor of  
Buildings and Grounds*

January 18, 2016

Roger Swenson, Mayor  
Orangeville City  
P.O. Box 677  
Orangeville, UT 84537

Re: Water Shares

Mayor Swenson:

The Board of Education of the Emery County School District has authorized me to negotiate the lease of a portion of our water shares to Orangeville City. In past years, Orangeville City has leased 4.45 water shares from the School District, in exchange for paying the annual assessment charges for those shares.

In a recent School Board meeting, the Board agreed to continue the lease of these 4.45 shares to Orangeville City for the 2016 irrigation season. The one year lease would be based on the same lease terms as in past years. I have included two copies of a lease agreement for you to sign. As long as Orangeville City would like to continue the lease, please sign both copies and return one to me for School District records. If you have any questions or concerns, I can be reached at 687-9846.

Sincerely,



Jared Black  
Business Administrator

**RESOLUTION 2016-1**

**A RESOLUTION SETTING AN  
INCREASE TO GARBAGE FEES**

**WHEREAS**, Orangeville City Council finds it necessary to increase garbage fees collected from its citizens.

**WHEREAS**, Emery County Commission has imposed a tippage fee for materials brought to the Emery County Landfill. Effective March 1, 2016, all loads in excess of 1,000 pounds crossing the scales at the Emery County Landfill will be charged a fee of \$10.00 per ton. Contaminated soil will be charged a fee of \$15.00 per ton. There will be no fee for the Orangeville City roll-off/containers.

**THEREFORE**, Effective March 1, 2016 Orangeville City garbage fee will be increased by \_\_\_\_\_ . Current rate is \$7.46 for one can.

This fee may be waived only by consent of the Orangeville City Council by anyone over the age of 75 who requests such waiver in writing.

ORANGEVILLE CITY

\_\_\_\_\_  
Roger Swenson – Mayor

ATTEST:

\_\_\_\_\_  
Ruanne Leeftang - Recorder

**RESOLUTION 2016-2**

**A RESOLUTION AMENDING THE 2015-2016  
GENERAL FUND BUDGET AND  
CAPITAL PROJECTS FUND**

**WHEREAS**, Orangeville City has re-opened the 2015-16 General Fund Budget and Capital Improvement Budget, and

**WHEREAS** it is necessary to make a transfer from the General Fund to the Capital Project Fund,

**NOW THEREFORE, BE IT RESOLVED** that the following transfer be made:

Transfer from: General Fund - \$9,000.00

Transfer to: Capital Project Fund - \$9,000.00

**PASSED AND ADOPTED BY THE ORANGEVILLE CITY COUNCIL ON THE 10<sup>th</sup> day of February, 2016.**

ORANGEVILLE CITY

\_\_\_\_\_  
Roger Swenson – Mayor

ATTEST:

\_\_\_\_\_  
Ruanne LeeFlang - Recorder



OFFICE OF THE  
UTAH STATE AUDITOR

December 30, 2015

Ruanne LeeFlang  
Orangeville City  
P.O. Box 677 / 25 N. Main  
Orangeville, UT 84537

**60 Day Warning**

Per *Utah Code 67-3-1(8)*, this letter serves as the required 60 day notice of our intent to withhold state-allocated funds and property tax for failure to comply with reporting requirements.

Dear Ruanne:

We reviewed the financial report submitted by Orangeville City for the fiscal year ended June 30, 2015. Our review, was made to verify substantial compliance with generally accepted accounting principles (GAAP); Government Auditing Standards; and, where possible, to verify compliance with finance-related legal and contractual provisions as set forth by State law.

We noted the following areas where improvements should be made to obtain a greater degree of compliance with reporting requirements:

The city's total of Committed, Assigned and Unassigned fund balances in the general fund is in excess of the maximum allowed by State law. UCA 10-6-116 states that

*"The accumulation of a fund balance in the general fund may not exceed 25% of the total revenue of the general fund."*

We urge you to take the necessary steps to bring the fund balance into compliance with State law.

We appreciate your dedicated service to your local governmental entity. Please contact me by phone at 801-538-1040 or by e-mail at [jeremywalker@utah.gov](mailto:jeremywalker@utah.gov) if you have any questions.

Sincerely,

Jeremy Walker, CPA  
Local Government Manager

CC: Kimball & Roberts

## ORANGEVILLE CITY RULES OF PROCEDURE AND ORDER

Pursuant to Utah Code 10-3-606 the City of Orangeville hereby adopts the following rules of Order and procedure to govern the meetings of the City Council.

### Rule No. 1

The City shall comply with all the required procedures contained in Utah Code including the following sections:

#### **10-3-502 Regular and special council meetings:**

(1) The Council of each municipality shall:

(a) by ordinance prescribe the time and place for holding its regular meeting, subject to Subsection (1)(b); and

(b) hold a regular meeting at least once each month.

(2) (a) The Mayor of a municipality or two Council members may order the convening of a special meeting of the Council.

(b) Each order convening a special meeting of the Council shall:

(i) be entered in the minutes of the council; and

(ii) provide at least three hours' notice of the special meeting

(c) The municipal recorder or clerk shall serve notice of the special meeting on each Council member who did not sign the order by delivering the notice personally or by leaving it at the member's usual place of abode.

(d) The personal appearance by a council member at a special meeting of the Council constitutes a waiver of the notice required under Subsection (2)(c).

#### **10-3-504 Quorum defined.**

The number of a Council members necessary to constitute a quorum is:

(1) in a municipality with a five-member council, three;

#### **10-3-505 Compelling attendance at meetings of legislative body.**

The legislative body of a municipality may compel the attendance of its own members at its meetings and provide penalties it considers necessary for the failure to comply with an exercise of the authority to compel attendance.

#### **10-3-506. How the vote is taken.**

Votes shall be taken and recorded for all ordinances, resolutions, and any action which would create a liability against the municipality and in any other case at the request of any member of the governing body by a yes/no answer and shall be recorded. Every resolution shall be in writing before the vote is taken.

#### **10-3-507 Minimum vote required.**

(1) The minimum number of yes votes required to pass any ordinance or resolution, or to take any action by the council, unless otherwise prescribed by law, is a majority of the voting members of the Council, without considering any vacancy in the Council.

(2) (a) Any ordinance, resolution, or motion of the Council having fewer favorable votes than required in this section is defeated and invalid.

- (b) Notwithstanding Subsection (2)(a), a Council meeting may be adjourned to a specific time by a majority vote of the council even though the majority is less than that required in this section.
- (3) A majority of the Council members, regardless of number, may fill any vacancy in Council. Refer to the policy of the City in this event.

### **10-3-508 Reconsideration**

Any action taken by the governing body may be reconsidered or rescinded at any special meeting unless the number of members of the governing body present at the special is equal to or greater than the number of members present at the meeting when the action was approved.

### **10-3-601 Business of the governing body conducted only in open meeting.**

All meetings of the governing body shall be held in compliance with the Open and Public Meetings Act.

### **10-3-607 Rules of conduct for members of the governing body.**

The governing body may fine or expel any member for disorderly conduct on a two-thirds vote of the members of the governing body.

### **10-3-608. Rules of conduct for the public.**

The governing body, on a two-thirds vote, may expel any person who is disorderly during the meeting of the governing body. This section or any action taken by the governing body pursuant hereto does not preclude prosecution under any other provision of law.

### **Rule No. 2**

The agenda for the meeting will be the guide to the meeting. Items may only be placed on the agenda by either the Mayor or any two Council members. While matters not on the agenda may at times come up for discussion, no final action can be taken on any matter that is not listed on the agenda. The deadline for requesting placement of an item on any public body agenda shall be at 5:00pm, twenty four hours before the scheduled meeting.

- (1) Public comment. There shall be on every agenda of the City Council an item entitled "public comment". The public comment portion of the meeting shall be limited to the public speaking to the council on any item not on the agenda. Members of the public shall be free to express any idea, question, or view point without limitation except for time and the manner of the presentation. Individual members of the public shall be limited to three (3) minutes time. A signup sheet shall be available at the entrance of the meeting where citizens may sign up to be acknowledged by the Chair for public comment. The citizens will be called in order of signup. The Chair of the meeting shall ensure that the public comment is civil and orderly. The Chair shall use its best efforts to allow the free expression of the public and keep the meeting in order. Council members should not interrupt, argue with, or otherwise interfere with any comment by a member of the public. The Mayor and City Council may ask clarifying questions of the member of the public. Making a presentation and other members of the public may ask clarifying questions of the presenter at the discretion of the Chair.

**Rule No. 3**

The Orangeville City Council has traditionally invited the presentation of thoughts, and invocations, as an Opening Ceremony before certain of its meetings. The presentations shall be done on a volunteer basis.

**Rule No. 4**

The Mayor shall open and introduce an item on the agenda in order, unless the Mayor feels like there is a good reason to go out of order. If the item is one that requires discussion, the Council members can consider the item in a polite, civil exchange of ideas for as long as they feel necessary. The Mayor may or may not, at his or her discretion, allow members of the public or staff to participate in the discussion. When the Mayor thinks the discussion has gone on long enough, and the item is one that required a decision of the Council, the Mayor can ask for a vote on the matter. Any Council member who has had enough of the discussion, can at any time also ask the Mayor to either move on to the next item or call for a vote on the item. If a majority of the others on the council agree, the Mayor shall call for a vote or move on to the next item as appropriate. No formal motions or seconds are required or necessary.

**Rule No. 5**

The Mayor shall chair the meeting in a manner to accomplish the following goals. The Mayor, as Chair, shall pace the meeting so that all items on the agenda should be addressed and either concluded or continued. The Mayor, as Chair, shall ensure that the time limits on the public comment portion of the meeting are complied with. The Mayor, as Chair, shall use his/her best efforts to see that Council members and the public are treated at all times with respect and that the meetings are orderly.

**Rule No. 6**

Meeting of the City Council, as a goal, shall be scheduled to end at or before 10:00pm and the Mayor and City Council shall use their best efforts to conclude the meeting in a timely manner. However, no motion to extend the time of the meeting is necessary to be made. The meetings of the City Council shall not be adjourned until either all items listed on the agenda have been acted upon or a motion to adjourn is made and approved by a majority of the City Council.

**PASSED** and unanimously approved by the City Council of Orangeville Utah on January 13, 2016.

ORANGEVILLE CITY

ATTEST:

\_\_\_\_\_  
Roger Swenson - Mayor

\_\_\_\_\_  
Ruanne LeeFlang - Recorder

Allocation of Interest Report  
Fiscal Year  
2015-2016

Fund Name	July	August	September	October	November	December	January	February	March	Apr	Y-T-D Interest
General Fund (MMS)	\$24,033.02	\$24,016.08	\$234,532.36	\$22,780.16	\$22,783.13	\$22,786.02	\$22,788.73	\$0.00	\$0.00	\$0.00	
Interest	\$3.17	\$3.06	\$121.40	\$2.81	\$2.97	\$2.90	\$2.71	\$0.00	\$0.00	\$0.00	\$139.02
General Fund	\$258,785.57	\$231,447.43	\$22,777.35	\$236,074.40	\$221,983.41	\$226,655.87	\$232,669.52	\$0.00	\$0.00	\$0.00	
Interest	\$127.18	\$131.36	\$2.89	\$126.94	\$116.08	\$133.90	\$144.21	\$0.00	\$0.00	\$0.00	\$782.56
Perpetual Care (Psbk Sav)	\$827.65	\$972.65	\$1,137.84	\$1,202.84	\$1,517.84	\$2,158.07	\$2,223.07	\$0.00	\$0.00	\$0.00	
Interest	\$0.00	\$0.00	\$0.19	\$0.00	\$0.00	\$0.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.42
Perpetual Care	\$102,299.96	\$102,352.94	\$102,406.51	\$102,463.86	\$102,521.33	\$102,584.40	\$102,649.40	\$0.00	\$0.00	\$0.00	
Interest	\$49.79	\$52.98	\$53.57	\$57.35	\$57.47	\$63.07	\$65.00	\$0.00	\$0.00	\$0.00	\$399.23
Capital Improvement Fund	\$192,573.31	\$192,673.04	\$192,773.89	\$192,881.84	\$192,990.02	\$193,108.75	\$193,231.10	\$0.00	\$0.00	\$0.00	
Interest	\$94.66	\$99.73	\$100.85	\$107.95	\$108.18	\$118.73	\$122.35	\$0.00	\$0.00	\$0.00	\$752.45
Water Share Fund	\$60,333.12	\$60,364.37	\$60,395.97	\$61,873.92	\$61,908.62	\$61,946.71	\$63,428.52	\$0.00	\$0.00	\$0.00	
Interest	\$29.38	\$31.25	\$31.60	\$33.95	\$34.70	\$38.09	\$39.81	\$0.00	\$0.00	\$0.00	\$238.78
Total/Balances	\$638,852.63	\$611,826.51	\$614,023.92	\$617,277.02	\$603,704.35	\$609,239.82	\$616,990.34	\$0.00	\$0.00	\$0.00	
Total/Interest	\$304.18	\$318.38	\$310.50	\$329.00	\$319.40	\$356.92	\$374.08	\$0.00	\$0.00	\$0.00	\$2,312.46

**ORANGEVILLE CITY CORPORATION**

Operational Budget Report

10 General Fund - 07/01/2015 to 01/31/2016

58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Change In Net Position</b>					
<b>Revenue:</b>					
<b>Taxes</b>					
3110.0 CURRENT YEAR PROPERTY TAXES	49,631.77	3,488.11	51,273.87	52,868.00	96.98%
3120.0 PRIOR YEAR PROPERTY TAXES	869.81	0.00	870.09	2,800.00	31.07%
3130.0 SALES AND USE TAXES	100,416.39	12,240.20	94,076.68	162,500.00	57.89%
3140.0 FRANCHISE TAXES	24,229.96	8,216.35	24,372.53	40,000.00	60.93%
3150.0 FEE-IN-LIEU TAX	9,781.76	1,002.00	8,077.24	15,021.00	53.77%
3160.0 TELECOMMUNICATION TAX	12,925.31	1,318.35	11,353.75	22,000.00	51.61%
3170.0 MUNICIPAL ENERGY TAX	0.00	0.00	0.00	1,700.00	0.00%
<b>Total Taxes</b>	<b>197,855.00</b>	<b>26,265.01</b>	<b>190,024.16</b>	<b>296,889.00</b>	<b>64.01%</b>
<b>Licenses and permits</b>					
3210.0 BUSINESS LICENSES AND PERMITS	1,705.00	1,015.00	1,872.00	3,000.00	62.40%
3211.0 ALCOHOL LICENSES	0.00	0.00	0.00	100.00	0.00%
3221.0 BUILDING PERMITS	8,440.17	0.00	3,307.38	5,000.00	66.15%
3225.0 ANIMAL LICENSE FEES	829.00	460.00	676.00	4,000.00	16.90%
3226.0 Kennel	0.00	0.00	0.00	150.00	0.00%
<b>Total Licenses and permits</b>	<b>10,974.17</b>	<b>1,475.00</b>	<b>5,855.38</b>	<b>12,250.00</b>	<b>47.80%</b>
<b>Intergovernmental revenue</b>					
3341.0 SAFETY ASSISTANCE GRANT	0.00	0.00	0.00	550.00	0.00%
3344.0 STATE GRANTS	108,857.25	0.00	0.00	0.00	0.00%
3356.0 CLASS "C" ROAD FUND ALLOTMENT	31,148.55	13,752.89	47,086.06	67,000.00	70.28%
<b>Total Intergovernmental revenue</b>	<b>140,005.80</b>	<b>13,752.89</b>	<b>47,086.06</b>	<b>67,550.00</b>	<b>69.71%</b>
<b>Charges for services</b>					
3460.0 COMMUNITY CENTER RENTAL REVENU	1,835.00	105.00	1,800.00	3,250.00	55.38%
3470.0 PARK RESERVATIONS	153.50	0.00	210.00	500.00	42.00%
3480.0 CITY HALL RENTAL REVENUES	335.00	82.50	257.50	900.00	28.61%
3483.0 BURIAL FEES	4,600.00	0.00	2,450.00	5,000.00	49.00%
<b>Total Charges for services</b>	<b>6,923.50</b>	<b>187.50</b>	<b>4,717.50</b>	<b>9,650.00</b>	<b>48.89%</b>
<b>Interest</b>					
3810.0 INTEREST EARNINGS	1,248.26	128.71	1,558.66	1,700.00	91.69%
<b>Total Interest</b>	<b>1,248.26</b>	<b>128.71</b>	<b>1,558.66</b>	<b>1,700.00</b>	<b>91.69%</b>
<b>Miscellaneous revenue</b>					
3802 DONATIONS	226.03	0.00	354.09	800.00	44.26%
3830.0 CITY CELEBRATIONS REVENUES	5,416.44	0.00	6,454.97	5,000.00	129.10%
3840.0 YOUTH COUNCIL REVENUES	79.50	0.00	261.96	250.00	104.78%
3847.5 MILLDAM BUILDING LEASE	0.00	0.00	0.00	0.00	0.00%
3880.0 SALE OF FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
3890.0 SUNDRY REVENUES	1,189.46	0.00	2,516.22	5,600.00	44.93%
<b>Total Miscellaneous revenue</b>	<b>6,911.43</b>	<b>0.00</b>	<b>9,587.24</b>	<b>11,650.00</b>	<b>82.29%</b>
<b>Contributions and transfers</b>					
3921.0 RESTRICTED-CITY PARK	0.00	0.00	0.00	10,000.00	0.00%
3923.0 RESTRICTED-CITY CELEBRATIONS	0.00	0.00	0.00	2,500.00	0.00%
3925.0 RESTRICTED-CEMETERY	0.00	0.00	0.00	0.00	0.00%
3980.0 CONTRIBUTION - UTILITY FUND	0.00	0.00	0.00	30,000.00	0.00%
3990.0 BEG GEN FND BAL TO BE APPROP	0.00	0.00	0.00	0.00	0.00%
<b>Total Contributions and transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,500.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>	<b>363,918.16</b>	<b>41,809.11</b>	<b>258,829.00</b>	<b>442,189.00</b>	<b>58.53%</b>
<b>Expenditures:</b>					
<b>General government</b>					
<b>Mayor &amp; Council</b>					
4411.0 Council SALARIES AND WAGES	14,700.00	2,100.00	14,700.00	25,200.00	58.33%
4413.0 Council EMPLOYEE BENEFITS	1,124.55	160.65	1,124.55	1,900.00	59.19%
<b>Total Mayor &amp; Council</b>	<b>15,824.55</b>	<b>2,260.65</b>	<b>15,824.55</b>	<b>27,100.00</b>	<b>58.39%</b>
<b>Central Purchasing</b>					
4322.0 Central Purchase PUBLIC NOTICES AND POST	986.00	75.00	758.08	1,500.00	50.54%
4324.0 Central Purchase OFFICE SUPPLIES AND EXP	1,454.32	0.00	1,354.72	2,500.00	54.19%
4325.0 Central Purchase EQUIP - SUPPLIES & MAINT	143.00	0.00	718.06	2,000.00	35.90%
4325.5 Central Purchase COMPUTER SUPPLIES AND	1,237.44	0.00	38.87	1,000.00	3.89%
<b>Total Central Purchasing</b>	<b>3,820.76</b>	<b>75.00</b>	<b>2,869.73</b>	<b>7,000.00</b>	<b>41.00%</b>
<b>Administration</b>					
4511.0 Admin SALARIES AND WAGES	18,543.94	3,338.42	18,004.88	31,000.00	58.08%

**ORANGEVILLE CITY CORPORATION**

Operational Budget Report

10 General Fund - 07/01/2015 to 01/31/2016

58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4513.0 Admin EMPLOYEE BENEFITS	13,876.39	2,209.94	13,943.60	28,000.00	49.80%
4554.0 Admin AUDITOR	5,200.00	0.00	5,200.00	5,300.00	98.11%
4556.0 Admin ATTORNEY FEES	2,968.00	0.00	400.00	2,500.00	16.00%
4571.5 Admin MISCELLANEOUS	1,377.88	33.90	176.28	0.00	0.00%
<b>Total Administration</b>	<b>41,966.21</b>	<b>5,582.26</b>	<b>37,724.76</b>	<b>66,800.00</b>	<b>56.47%</b>
<b>Non-Departmental</b>					
4960.0 Non-Dept ELECTION COSTS	0.00	0.00	732.31	1,000.00	73.23%
4965.0 Non-Dept BEAUTIFICATION & CLEAN UP	2,202.90	695.73	2,713.66	6,500.00	41.75%
4966.0 Non-Dept CITY CELEBRATIONS	11,932.85	(529.15)	15,295.20	14,000.00	109.25%
4967.0 Non-Dept INSURANCE-LIAB, COMP & BONDS	115.00	0.00	0.00	17,000.00	0.00%
4971.3 Non-Dept CONFERENCE COSTS	6,134.32	0.00	6,600.80	8,000.00	82.51%
4971.5 Non-Dept MISCELLANEOUS	2,036.22	918.81	4,868.89	6,000.00	81.15%
4971.6 Non-Dept CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	700.00	0.00%
4972.0 Non-Dept FLOOD CONTROL COSTS	0.00	0.00	0.00	0.00	0.00%
4986.0 Non-Dept YOUTH COUNCIL EXPENSES	111.89	367.50	170.65	500.00	34.13%
4999 Non-Dept Interfund reimbursement	0.00	0.00	0.00	0.00	0.00%
<b>Total Non-Departmental</b>	<b>22,533.18</b>	<b>1,452.89</b>	<b>30,381.51</b>	<b>53,700.00</b>	<b>56.58%</b>
<b>General Municipal Buildings</b>					
5111.0 General Bldgs SALARIES AND WAGES	4,089.08	1,244.78	3,209.42	4,500.00	71.32%
5113.0 General Bldgs EMPLOYEE BENEFITS	2,245.98	303.09	599.48	2,500.00	23.98%
5126.0 General Bldgs BUILDING & MAINT	3,066.80	143.48	394.44	2,500.00	15.78%
5127.0 General Bldgs UTILITIES	2,581.07	576.03	2,254.99	4,500.00	50.11%
<b>Total General Municipal Buildings</b>	<b>11,982.93</b>	<b>2,267.38</b>	<b>6,458.33</b>	<b>14,000.00</b>	<b>46.13%</b>
<b>Planning &amp; Zoning</b>					
4111.0 Plan & Zone SALARIES AND WAGES	6,666.96	426.00	2,343.97	14,000.00	16.74%
4113.0 Plan & Zone EMPLOYEE BENEFITS	510.04	32.59	179.31	1,500.00	11.95%
4126.0 Plan & Zone BUILDING INSPECTOR COSTS	6,264.80	60.00	2,444.80	4,000.00	61.12%
4152.0 Plan & Zone SUPPLIES & EXPENSES	336.85	44.76	533.06	800.00	66.63%
4153.0 Plan & Zone TRAINING	0.00	0.00	0.00	0.00	0.00%
<b>Total Planning &amp; Zoning</b>	<b>13,778.65</b>	<b>563.35</b>	<b>5,501.14</b>	<b>20,300.00</b>	<b>27.10%</b>
<b>Total General government</b>	<b>109,906.28</b>	<b>12,201.53</b>	<b>98,760.02</b>	<b>188,900.00</b>	<b>52.28%</b>
<b>Public safety</b>					
<b>Fire Protection</b>					
5711.0 Fire SALARIES AND WAGES	2,100.00	300.00	2,400.00	10,500.00	22.86%
5713.0 Fire EMPLOYEE BENEFITS	160.65	22.95	183.60	1,000.00	18.36%
5751.0 Fire UTILITIES	1,655.23	597.35	2,311.90	4,300.00	53.77%
5752.0 Fire TRAINING	2,176.68	0.00	0.00	4,500.00	0.00%
5753.0 Fire GAS, OIL, MAINTENANCE, ETC.	3,208.38	144.40	2,618.07	4,000.00	65.45%
5754.0 Fire EQUIPMENT PURCHASES	1,758.85	0.00	0.00	3,500.00	0.00%
5755.0 Fire CLOTHING ALLOWANCE	0.00	0.00	0.00	2,000.00	0.00%
5756.0 Fire FIREWORKS	2,000.00	0.00	2,500.00	5,000.00	50.00%
<b>Total Fire Protection</b>	<b>13,059.79</b>	<b>1,064.70</b>	<b>10,013.57</b>	<b>34,800.00</b>	<b>28.77%</b>
<b>Animal control</b>					
4211.0 Animal Control SALARIES AND WAGES	4,458.50	0.00	3,659.16	8,000.00	45.74%
4213.0 Animal Control EMPLOYEE BENEFITS	341.07	0.00	279.91	800.00	34.99%
4252.0 Animal Control SUPPLIES & EXPENSES	489.74	50.22	484.31	800.00	60.54%
4253.0 Animal Control TRAINING	0.00	0.00	0.00	0.00	0.00%
<b>Total Animal control</b>	<b>5,289.31</b>	<b>50.22</b>	<b>4,423.38</b>	<b>9,600.00</b>	<b>46.08%</b>
<b>Total Public safety</b>	<b>18,349.10</b>	<b>1,114.92</b>	<b>14,436.95</b>	<b>44,400.00</b>	<b>32.52%</b>
<b>Highways and public improvements</b>					
<b>Roads</b>					
6011.0 Roads SALARIES AND WAGES	27,276.61	4,617.78	27,259.92	46,000.00	59.26%
6013.0 Roads EMPLOYEE BENEFITS	13,836.30	2,207.29	13,872.16	25,500.00	54.40%
6051.0 Roads MATERIALS & SUPPLIES	250.22	0.00	806.46	1,600.00	50.40%
6053.0 Roads GAS & OIL	2,834.55	282.93	2,454.09	4,500.00	54.54%
6054.0 Roads EQUIPMENT MAINTENANCE	684.33	199.42	1,372.72	3,500.00	39.22%
6055.0 Roads CLASS "C" ROAD FUNDS	16,840.28	1,098.61	69,344.92	62,000.00	111.85%
6059.0 Roads SIDEWALK SAFETY	2,500.00	0.00	0.00	2,500.00	0.00%
6074.0 Roads CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
<b>Total Roads</b>	<b>64,222.29</b>	<b>8,406.03</b>	<b>115,110.27</b>	<b>145,600.00</b>	<b>79.06%</b>
<b>Shop</b>					
6325.0 Shop SUPPLIES	270.79	0.00	89.97	800.00	11.25%

**ORANGEVILLE CITY CORPORATION**

Operational Budget Report  
 10 General Fund - 07/01/2015 to 01/31/2016  
 58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
6326.0 Shop SHOP BUILDING REPAIRS	26.26	0.00	0.00	0.00	0.00%
6327.0 Shop UTILITIES	1,447.09	401.35	1,375.12	3,000.00	45.84%
<b>Total Shop</b>	<b>1,744.14</b>	<b>401.35</b>	<b>1,465.09</b>	<b>3,800.00</b>	<b>38.56%</b>
<b>Total Highways and public improvements</b>	<b>65,966.43</b>	<b>8,807.38</b>	<b>116,575.36</b>	<b>149,400.00</b>	<b>78.03%</b>
<b>Parks, recreation, and public property</b>					
<b>Parks</b>					
7011.0 Parks SALARIES AND WAGES	5,965.00	113.40	6,241.58	12,000.00	52.01%
7013.0 Parks EMPLOYEE BENEFITS	456.31	8.68	477.48	1,000.00	47.75%
7051.0 Parks SUPPLIES & MAINTENANCE	286.67	(2,229.58)	(305.15)	0.00	0.00%
7052.0 Parks UTILITIES	2,184.07	7.16	1,318.37	3,300.00	39.95%
7052.5 Parks COMMUNITY CENTER SUPPLIES	633.44	254.49	685.61	1,000.00	68.56%
7052.7 Parks COMMUNITY CENTER UTILITIES	839.40	407.03	926.92	2,000.00	46.35%
7056.0 Parks LEASE EXPENSE	0.00	0.00	0.00	3,670.00	0.00%
7066.0 Parks CITY PARK EXPENSES	7,525.93	2,950.83	9,397.67	14,319.00	65.63%
7074.0 Parks CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00%
<b>Total Parks</b>	<b>17,890.82</b>	<b>1,512.01</b>	<b>18,742.48</b>	<b>37,289.00</b>	<b>50.26%</b>
<b>Cemetery</b>					
7911.0 Cemetery SALARIES AND WAGES	9,030.01	115.60	6,603.70	12,000.00	55.03%
7913.0 Cemetery EMPLOYEE BENEFITS	690.79	8.84	505.15	1,000.00	50.52%
7952.0 Cemetery EQUIPMENT, SUPPLIES & MAINT.	2,765.27	0.00	3,296.24	8,000.00	41.20%
7953.0 Cemetery GAS	282.55	0.00	141.96	500.00	28.39%
7954.0 Cemetery UTILITIES	396.73	56.61	396.28	700.00	56.61%
7974.0 Cemetery Capital Outlay	0.00	0.00	0.00	0.00	0.00%
<b>Total Cemetery</b>	<b>13,165.35</b>	<b>181.05</b>	<b>10,943.33</b>	<b>22,200.00</b>	<b>49.29%</b>
<b>Total Parks, recreation, and public property</b>	<b>31,056.17</b>	<b>1,693.06</b>	<b>29,685.81</b>	<b>59,489.00</b>	<b>49.90%</b>
<b>Transfers</b>					
8041.0 Transfer to Capital Projects	0.00	0.00	0.00	0.00	0.00%
8100.0 BUDGETED INCREASE IN FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures:</b>	<b>225,277.98</b>	<b>23,816.89</b>	<b>259,458.14</b>	<b>442,189.00</b>	<b>58.68%</b>
<b>Total Change In Net Position</b>	<b>138,640.18</b>	<b>17,992.22</b>	<b>(629.14)</b>	<b>0.00</b>	<b>0.00%</b>
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
<b>Operating income</b>					
3896 Contributions from CVSSD	0.00	0.00	0.00	336,579.00	0.00%
<b>Total Operating income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>336,579.00</b>	<b>0.00%</b>
<b>Operating expense</b>					
6058.0 Roads CVSSD IMPROVEMENTS	0.00	0.00	0.00	336,579.00	0.00%
6058.1 Roads CVSSD IMPROVEMENTS (non-capital)	0.00	0.00	0.00	0.00	0.00%
<b>Total Operating expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>336,579.00</b>	<b>0.00%</b>
<b>Total Income From Operations:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Income or Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

**ORANGEVILLE CITY CORPORATION**  
 Operational Budget Report  
 25 Municipal Building Authority - 07/01/2015 to 01/31/2016  
 58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Change In Net Position</b>					
<b>Revenue:</b>					
<b>Intergovernmental revenue</b>					
3312.5 LEASE REVENUE	0.00	0.00	0.00	3,670.00	0.00%
3314.0 FRANCHISE FEE	12,579.75	4,424.19	12,576.98	21,000.00	59.89%
<b>Total Intergovernmental revenue</b>	<b>12,579.75</b>	<b>4,424.19</b>	<b>12,576.98</b>	<b>24,670.00</b>	<b>50.98%</b>
<b>Interest</b>					
3810.0 INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00%
<b>Total Interest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Contributions and transfers</b>					
3315.0 TRANSFER FROM GEN FUND	0.00	0.00	0.00	0.00	0.00%
3890.0 BEGINNING FUND BAL TO BE APPRO	0.00	0.00	0.00	0.00	0.00%
<b>Total Contributions and transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue:</b>	<b>12,579.75</b>	<b>4,424.19</b>	<b>12,576.98</b>	<b>24,670.00</b>	<b>50.98%</b>
<b>Expenditures:</b>					
<b>General government</b>					
<b>General Municipal Buildings</b>					
4126.2 CONSTRUCTION-SKATE PARK	0.00	0.00	0.00	0.00	0.00%
<b>Total General Municipal Buildings</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total General government</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Debt service</b>					
4127.0 LOAN PAYMENT-FIRESTATION	0.00	0.00	0.00	13,000.00	0.00%
4128.0 LOAN PAYMENT-COMM CENTER	0.00	0.00	0.00	5,835.00	0.00%
4128.5 LOAN PAYMENT-SKATE PARK	5,000.00	0.00	5,000.00	5,835.00	85.69%
4136.0 INTEREST EXPENDITURE	0.00	0.00	0.00	0.00	0.00%
<b>Total Debt service</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>24,670.00</b>	<b>20.27%</b>
<b>Total Expenditures:</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>24,670.00</b>	<b>20.27%</b>
<b>Total Change In Net Position</b>	<b>7,579.75</b>	<b>4,424.19</b>	<b>7,576.98</b>	<b>0.00</b>	<b>0.00%</b>

**ORANGEVILLE CITY CORPORATION**

Operational Budget Report  
 41 Capital Projects - 07/01/2015 to 01/31/2016  
 58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Change In Net Position</b>					
<b>Revenue:</b>					
<b>Intergovernmental revenue</b>					
3311 Grants	6,000.00	0.00	0.00	0.00	0.00%
<b>Total Intergovernmental revenue</b>	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Contributions and transfers</b>					
3810 Transfer from General Fund	0.00	0.00	0.00	0.00	0.00%
3890 Beginning Fund Balance Appr	0.00	0.00	0.00	0.00	0.00%
<b>Total Contributions and transfers</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Revenue:</b>	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Expenditures:</b>					
<b>General government</b>					
<b>Administration</b>					
4140.740 Governmental capital outlay	0.00	0.00	0.00	0.00	0.00%
<b>Total Administration</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total General government</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Public safety</b>					
<b>Police</b>					
4210.740 Public Safety capital outlay	0.00	0.00	0.00	0.00	0.00%
<b>Total Police</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Public safety</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Highways and public improvements</b>					
<b>Roads</b>					
4410.740 Streets capital outlay	114,857.25	0.00	0.00	120,000.00	0.00%
<b>Total Roads</b>	<u>114,857.25</u>	<u>0.00</u>	<u>0.00</u>	<u>120,000.00</u>	<u>0.00%</u>
<b>Total Highways and public improvements</b>	<u>114,857.25</u>	<u>0.00</u>	<u>0.00</u>	<u>120,000.00</u>	<u>0.00%</u>
<b>Parks, recreation, and public property</b>					
<b>Parks</b>					
4510.740 Parks and Rec capital outlay	10,032.14	0.00	0.00	100,000.00	0.00%
<b>Total Parks</b>	<u>10,032.14</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>0.00%</u>
<b>Total Parks, recreation, and public property</b>	<u>10,032.14</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>0.00%</u>
<b>Transfers</b>					
4810 Transfers to general fund	0.00	0.00	0.00	0.00	0.00%
4890 Budgeted Increase in fund balance	0.00	0.00	0.00	0.00	0.00%
<b>Total Transfers</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Expenditures:</b>	<u>124,889.39</u>	<u>0.00</u>	<u>0.00</u>	<u>220,000.00</u>	<u>0.00%</u>
<b>Total Change In Net Position</b>	<u>(118,889.39)</u>	<u>0.00</u>	<u>0.00</u>	<u>220,000.00</u>	<u>0.00%</u>

**ORANGEVILLE CITY CORPORATION**

Operational Budget Report  
51 Utility Fund - 07/01/2015 to 01/31/2016  
58.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
<b>Operating income</b>					
3710.0 WATER FEES	58,571.40	8,607.85	61,821.21	105,000.00	58.88%
3720.0 SEWER FEES	32,627.14	4,682.65	33,367.30	65,000.00	51.33%
3730.0 GARBAGE COLLECTION FEES	26,555.23	3,925.42	28,116.17	46,000.00	61.12%
3740.0 CONNECTION/RECONNECT FEES	2,450.00	0.00	100.00	3,000.00	3.33%
3760.0 SECONDARY WATER FEES	26,497.77	3,841.29	27,037.81	55,000.00	49.16%
3780.0 WATER SHARES PURCHASE FUND	2,870.00	0.00	1,444.00	5,700.00	25.33%
3782 PENALTIES AND LATE FEES	404.55	78.25	499.98	1,000.00	50.00%
3785.0 OTHER REVENUE	0.00	8.00	65.48	100.00	65.48%
<b>Total Operating income</b>	<b>149,976.09</b>	<b>21,143.46</b>	<b>152,451.95</b>	<b>280,800.00</b>	<b>54.29%</b>
<b>Operating expense</b>					
4011.0 SALARIES AND WAGES	16,514.16	2,443.25	18,479.04	35,000.00	52.80%
4013.0 EMPLOYEE BENEFITS	10,215.64	1,710.48	12,036.96	35,000.00	34.39%
4052.0 CONFERENCE COSTS	1,476.84	150.00	1,128.60	4,000.00	28.22%
4053.0 METER READING COSTS	30.00	0.00	107.72	500.00	21.54%
4055.0 COMPUTER EXPENSES	931.04	20.56	1,462.82	4,000.00	36.57%
4056.0 SUPPLIES & POSTAGE	2,355.48	213.40	1,828.49	3,500.00	52.24%
4057.0 SPECIAL SERVICE DISTRICT	47,224.24	8,261.00	46,455.43	96,500.00	48.14%
4061.0 WATER ASSESSMENTS	3,962.48	0.00	5,562.48	7,000.00	79.46%
4062.0 GARBAGE COLLECTION CHARGES	15,920.15	2,764.79	16,398.00	33,000.00	49.69%
4066.0 SPEC SERV DIST (2ND WATER)	5,850.00	0.00	4,904.00	15,500.00	31.64%
4066.1 DEPRECIATION EXPENSE	3,369.94	0.00	0.00	8,000.00	0.00%
4067.0 COTTONWOOD IRRIG WTR LEASE PMT	0.00	0.00	0.00	7,000.00	0.00%
4068.0 PROJECT WATER PAYMENTS	0.00	0.00	0.00	1,500.00	0.00%
4069.0 Miscellaneous	0.00	216.00	480.91	1,000.00	48.09%
<b>Total Operating expense</b>	<b>107,849.97</b>	<b>15,779.48</b>	<b>108,844.45</b>	<b>251,500.00</b>	<b>43.28%</b>
<b>Total Income From Operations:</b>	<b>42,126.12</b>	<b>5,363.98</b>	<b>43,607.50</b>	<b>29,300.00</b>	<b>148.83%</b>
<b>Non-Operating Items:</b>					
<b>Non-operating income</b>					
3790.0 RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00%
3802 Contributions - Water Shares	0.00	0.00	0.00	0.00	0.00%
3810 Contributions from CVSSD	0.00	0.00	0.00	0.00	0.00%
3810.0 INTEREST EARNINGS	159.14	39.81	238.78	500.00	47.76%
<b>Total Non-operating income</b>	<b>159.14</b>	<b>39.81</b>	<b>238.78</b>	<b>500.00</b>	<b>47.76%</b>
<b>Non-operating expense</b>					
4066.5 INTEREST EXPENSE (ON LOANS)	142.02	0.00	116.18	0.00	0.00%
4070.0 CONTRIBUTION TO GENERAL FUND	0.00	0.00	0.00	30,000.00	0.00%
<b>Total Non-operating expense</b>	<b>142.02</b>	<b>0.00</b>	<b>116.18</b>	<b>30,000.00</b>	<b>0.39%</b>
<b>Total Non-Operating Items:</b>	<b>17.12</b>	<b>39.81</b>	<b>122.60</b>	<b>(29,500.00)</b>	<b>-0.42%</b>
<b>Total Income or Expense</b>	<b>42,143.24</b>	<b>5,403.79</b>	<b>43,730.10</b>	<b>(200.00)</b>	<b>-21,865.05%</b>

**ORANGEVILLE CITY CORPORATION**  
**Operational Budget Report**  
**79 Perpetual Care Fund - 07/01/2015 to 01/31/2016**  
**58.33% of the fiscal year has expired**

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
<b>Change In Net Position</b>					
<b>Revenue:</b>					
<b>Charges for services</b>					
3482.0 PERPETUAL CARE FEES	1,090.00	65.00	1,755.00	5,000.00	35.10%
<b>Total Charges for services</b>	<u>1,090.00</u>	<u>65.00</u>	<u>1,755.00</u>	<u>5,000.00</u>	<u>35.10%</u>
<b>Interest</b>					
3810.0 INTEREST EARNINGS	322.19	65.00	400.12	0.00	0.00%
<b>Total Interest</b>	<u>322.19</u>	<u>65.00</u>	<u>400.12</u>	<u>0.00</u>	<u>0.00%</u>
<b>Contributions and transfers</b>					
3830.0 LAND LEASE REVENUE	0.00	0.00	0.00	0.00	0.00%
3890.0 BEGINNING FUND BAL TO BE APPRO	0.00	0.00	0.00	0.00	0.00%
<b>Total Contributions and transfers</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Revenue:</b>	<u>1,412.19</u>	<u>130.00</u>	<u>2,155.12</u>	<u>5,000.00</u>	<u>43.10%</u>
<b>Expenditures:</b>					
<b>Transfers</b>					
4091.0 CONTRIBUTION TO GENERAL FUND	0.00	0.00	20.00	0.00	0.00%
<b>Total Transfers</b>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Expenditures:</b>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Change In Net Position</b>	<u>1,412.19</u>	<u>130.00</u>	<u>2,135.12</u>	<u>5,000.00</u>	<u>42.70%</u>

**ORANGEVILLE CITY CORPORATION**  
**Operational Budget Report**  
**91 General Fixed Assets - 07/01/2015 to 01/31/2016**  
**58.33% of the fiscal year has expired**

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Percent Used</u>
<b>Income or Expense</b>					
<b>Income From Operations:</b>					
<b>Operating expense</b>					
4100 DepnExp General Government	0.00	0.00	0.00	0.00	0.00%
4200 DepnExp Public Safety	0.00	0.00	0.00	0.00	0.00%
4400 DepnExp Highways & Public Improvements	0.00	0.00	0.00	0.00	0.00%
4500 DepnExp Parks and Recreation	0.00	0.00	0.00	0.00	0.00%
<b>Total Operating expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Income From Operations:</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
<b>Total Income or Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>