

North Summit Fire District Board of Commissioners  
Minutes of the regular meeting of the Board of Commissions  
Held Thursday, December 17, 2015, 6 pm  
Coalville Station  
86 E. Center Street  
Coalville, Ut. 84017

Roll Call: Board members Dick Butler, Arlin Judd, Michelle Adkins and Chief Ken Smith. Arlin Judd was acting as proxy for Gale Pace

Review, approve minutes for November meeting: Motion to approve with corrections made by Arlin Judd, 2<sup>nd</sup> by Arlin Judd acting as proxy for Gale Pace.

Public hearing on budget for 2016:

Opened at 6:10 p.m. No public present. Board reviewed budget. Hearing closed at 6:25 p.m.

Motion to approved Budget made by Arlin Judd, 2<sup>nd</sup> by Michelle Adkins. All board members voted in favor.

Chief's report—Chief Ken Smith

We have suspended work on the temporary fire station in Tollgate due to some early season storms and cold temperatures which prevented us from getting the concrete work finished. We will begin again in the spring when weather is more favorable.

We are waiting for a final approval from Pine Meadow Homeowners on the land parcel for the permanent Tollgate fire station. We will then begin the process of getting the parcel approved by the County for our use.

We will have ambulance crews in Station 21 starting January 4<sup>th</sup>. They will be working 12 hour shifts on weekdays from 0700 to 1900.

We will begin to do some modifications to the upstairs of Station 21 this winter. Our plans are to add a logistics storage and Office/Bedroom on the East end. We also plan to modify the existing bathroom into two separate bathrooms.

We are in the process of formalizing our Fire Corps response. We will work with dispatch on a text paging system that will allow incident commanders to page out Fire Corps specifically for rehab duties or to help with running errands on bigger incidents.

After 45 years of service to the community, Lorin Fawcett has decided to retire. The fire district would like to commend his service and wish him well for the future.

Dispatch report for October was reviews by board.

Financial report reviewed. A question was raised as to whether check number 3110 to Utah Communications was duplicated with check number 3115 for the same amount also to Utah Communications. Was this bill paid twice? We will check with Mark Robertson to see if this was a duplicate payment.

A motion to approve the financial report subject to reviewing the duplicate payments question was made by Arlin Judd, and 2<sup>nd</sup> by Michelle Adkins.

Motion to adjourn: Motion made by Arlin Judd, 2<sup>nd</sup> by Michelle Adkins.