



THE FOLLOWING ARE THE MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JANUARY 05, 2016 AT 6:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Rick Child, Councilmember Craig Conover, Councilmember Christopher Creer, Councilmember Jason Miller, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle and City Recorder Kim Rayburn.

Also present were: Public Safety Director Scott Finlayson, Administrative Services Manager Rod Oldroyd, Buildings and Grounds Director Alex Roylance, Golf Pro Craig Norman, Public Works Director Brad Stapley, Recreation Director Corey Merideth, Library Director Pam Vaughn and Museum of Art Director Dr. Rita Wright.

OATH OF OFFICE CEREMONY – 5:30 P.M.

Judge Sherlynn Fenstermaker administered the Oath of Office to the newly-elected officials: Richard Child, Christopher Creer and Jason Miller. There was a reception for families, friends, and interested persons directly after the ceremony.

Mayor Clyde welcomed everyone. He explained that the Oath of Office Ceremony is usually held at 12 noon on the first Monday of January, but it was felt that it would be easier for family and friends to attend if the ceremony was held after work. Mayor Clyde commented the schedule would be to have the swearing in now, adjourn for cookies and punch, and then reconvene at 6:00 p.m. for the Work/Study Meeting. Mayor Clyde asked if the new Councilmembers had any comments to make. They had none. He introduced Judge Sherlynn Fenstermaker to administer the Oath of Office.

The newly elected officials were sworn in. Mayor Clyde introduced the Public Safety Director Scott Finlayson, Treasurer Doris Weight and City Recorder Kim Rayburn to receive the Oath of Office. Judge Sherlynn Fenstermaker administered the Oath of Office. The gathering was then adjourned temporarily.

CALL TO ORDER

Mayor Clyde welcomed everyone and called the Work/Study meeting to order at 6:00 p.m.

COUNCIL BUSINESS

1) Calendar

- January 12 – No Work/Study Meeting, Special Council Meeting – Tour of the Provo City LDS Temple
- January 18 – Human Rights Day (Martin Luther King Jr. Day), City Offices Closed
- January 19 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- January 23 – Newly Elected Officials Training – Provo City Offices 8:00 a.m.

- January 27 – 2016 ULCT Local Officials Day at the Legislature – Utah State Capitol 8:00 a.m., registration deadline January 22, 2016
- January 28 – Budget Retreat – City Multi-Purpose Room 1:00 p.m.
- February 02 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.

Mayor Clyde asked if there were any questions or additions to the calendar.

Councilmember Sorensen asked if there was a list of potential conferences for Council Members to attend.

Mayor Clyde stated he had a conflict for the January 28, 2016 Budget Retreat and asked if another date would be available. It was decided the Budget Retreat would be held on February 4, 2016 from 1:00 p.m. until 5:00 p.m. and may possibly start earlier.

2) Discussion on this evening's Regular Meeting agenda items

- a) Invocation – Councilmember Sorensen
- b) Pledge of Allegiance – Councilmember Conover
- c) Consent Agenda
 1. Approval of City purchase orders required to be signed per Springville City Purchasing Code.
 2. Approval of Minutes for the April 28, May 05, May 12, May 19, June 09, October 13, November 10 and December 08, 2015 Work/Study meetings.

Mayor Clyde asked if there was any discussion on tonight's consent agenda.

Councilmember Sorensen stated he had visited with a person interested in the subdivision item on tonight's regular meeting and encouraged them to attend the meeting.

Mayor Clyde announced item #5 on the Consent Agenda, discussion of a Construction Management/General Contractor for the Aquatic and Activities Center would be postponed in order for the Architect to gather more information.

Mayor Clyde confirmed he would be able to attend the Economic Advisory meeting on January 12, 2016.

New Councilmember Jason Miller works in Salt Lake City and asked of the possibility to have work sessions start a few minutes later. Mayor Clyde and Council discussed the option. Mayor Clyde expressed it has been useful to have the time in work sessions to discuss issues. He explained the Directors meeting on the second Tuesday of the month should stay with the 5:15 p.m. time in order for Directors and Councilmembers to attend the Planning Commission meetings and Economic Development Committee meetings the same evening. Mayor Clyde stated he would think about changing the time to 5:30 p.m. for first and third Tuesday meeting and to give him a couple weeks.

3) **DISCUSSIONS/PRESENTATIONS**

- a) **Citizen Survey Review** – Troy Fitzgerald, City Administrator

City Administrator Fitzgerald reviewed the recent city survey that was mailed to Springville citizens. He noted the only cost for the survey to the City was for data entry costs and postage. He encouraged the Council to ask questions and state if they would like more data.

Administrator Fitzgerald explained 51% of citizens responded, while some data breaks information down by neighborhood. Overall citizens responded they are pleased with the direction of the City and feel taxes are a minor problem.

In the survey, recreation for families was discussed, as well as safety from violent crimes. Citizens responded as feeling safe overall. Quality of service received and improving service levels at all facilities was included. Councilmember Sorensen asked why the Golf Course and Art Museum were not included in this item. Administrator Fitzgerald replied, because of limited space they were not included, but, they can make adjustments for the next survey.

Administrator Fitzgerald reported a portion of the items requested from citizens were; offer new programs, wanting a new recreation center, free recycling, requesting more grocery stores, bring back drive in movies, and the list goes on from individuals.

Administrator Fitzgerald reviewed the rating of city services with a cross tabulation of what people perceive and ran it against those that actually participate with the service. The result came out as good. The trash and weed control survey says the City is not doing a good job and there is a need to step up nuisance enforcement.

Councilmember Child expressed the cemetery improved from 2011 to 2013 and down a small amount in 2015. Administrator Fitzgerald replied some of that could be a new fence was installed and there were a couple of changes in sextons.

Administrator Fitzgerald explained 5000 citizens moved up two levels on the survey, stating the City provides good service. He expounded on how the survey shows the effect on various sections of the City and noted there is positive movement in safety for some areas while others show movement towards unsafe and asked the Public Safety Department to review the information. He stated approximately 95% of new residents on the west side of town feel safe. New streets lights have helped in some areas, however, the Camelot area dropped dramatically to feeling unsafe. Administrator Fitzgerald explained he and staff will look into this area further.

Administrator Fitzgerald illustrated the net promoter score as more of a business metric by giving a quick measure of customer loyalty and products citizen love, and stated in 2015 the net promoter score showed a positive. Councilmember Sorensen asked what if not everyone has the product. Administrator Fitzgerald replied the survey asks those that use the City or product what is their response.

Administrator Fitzgerald reported on the emergency preparedness side of the survey and how many citizens feel they are prepared. He explained 2/3 do not think they can survive 72 hours in an emergency. However, citizens are saying to reduce speed and promote recycling. In regards to the City preparing for emergencies, citizens feel the City is doing a good job.

In closing Administrator Fitzgerald asserted 20% of citizens wrote down; bring new business to the City. He explained in the upcoming budget retreat staff will discuss the priority for spending.

Councilmember Sorensen asked, what sticks out as the number one problem. Administrator Fitzgerald replied citizens are asking for new business; however there is not one issue that says they are clamoring for results.

Mayor Clyde stated we need to discuss further how we can improve.

b) **Training** – John Penrod, Assistant City Administrator/City Attorney

City Attorney Penrod provided information regarding Emergency Interim Succession. He reviewed the City Code regarding emergency interim succession and the State code requirements and how an office is defined. Councilmember Sorensen expressed it would be good to get with the flow of the State. Attorney Penrod reported he would bring back to the Council an Ordinance regarding Emergency Interim Succession for the council to review.

4) **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

Mayor Clyde asked for any other comments. There was none.

5) **CLOSED SESSION**

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

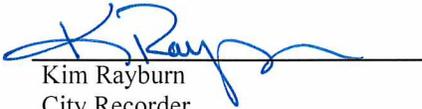
There was no Closed Session.

ADJOURNMENT

COUNCILMEMBER CHILD MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:58 P.M. COUNCILMEMBER CONOVER SECONDED THE MOTION, ALL VOTED AYE.

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, January 05, 2016.

I, Kim Rayburn, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, January 05, 2016.


Kim Rayburn
City Recorder