

RESOLUTION NO. R2016-\_\_\_\_\_

A RESOLUTION OF THE CITY OF SOUTH SALT LAKE CITY COUNCIL  
APPROVING AMENDMENTS TO THE CONSOLIDATED FEE SCHEDULE  
REGARDING RENTAL OF CITY FACILITIES

WHEREAS: the consolidated fee schedule must be periodically updated to reflect the costs incurred by the City in providing services and facilities to its citizens and to the public; and

WHEREAS: additional rooms and facilities are now available for use by the public; and

WHEREAS: the City Council finds that the fees identified in the schedule are reasonably calculated in order to recover the costs for the identified services and facilities which are provided by the City of South Salt Lake; and

WHEREAS: the City Council finds that the total costs of providing the services is financed by these fees so as to fall equitably upon those who are similarly situated and in a just proportion to the benefits conferred by the City,

BE IT RESOLVED, therefore, by the City Council of the City of South Salt Lake that effective 1 March 2016, Section XI (Parks and Community Facilities) of the Consolidated Fee Schedule for the City of South Salt Lake is amended, as provided in the attached Exhibit A.

APPROVED AND ADOPTED by the City Council of the City of South Salt Lake, Utah, on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

BY THE CITY COUNCIL:

\_\_\_\_\_  
Deborah A. Snow, Council Chair

Council vote as recorded:

Beverly	_____
Kindred	_____
Mila	_____
Pender	_____
Rapp	_____
Siwik	_____
Snow	_____

ATTEST:

\_\_\_\_\_  
Craig D. Burton, City Recorder

## Exhibit A

### Section XI. Parks & Community Centers

*Resident Rate:* The “resident” rate applies only in cases in which: (1) a person residing in the City of South Salt Lake schedules a facility for a private, personal or family event; (2) a business located in South Salt Lake schedules a facility for an employee social event. A person residing in the city or a business licensed in the City may not schedule a facility for an entity/organization/institute event or function or for a business enterprise at the “resident” rate.

*Non-profit:* The “non-profit” rate applies only in cases where a non-profit entity schedules a facility for purposes that do not include fundraising or revenue generation for the entity. Any non-profit entity that schedules a facility for purposes that include fundraising shall pay the “commercial” fee. A non-profit entity that collects a participation fee from those attending an event for the purpose of covering the cost of the event shall not be considered fundraising. Proof of non-profit 501(c)(3) status must be provided, such as a certificate issued by the State or the United States. Government agencies may receive the “non-profit” rate, upon request.

*Deposits:* The City may retain all or part of a deposit when the event causes damage to property, additional costs for clean up or room restoration, or if the event is cancelled less than ~~ten (10)~~ fourteen (14) calendar days prior to the scheduled date. The City reserves the right to recover its costs if the deposit does not cover damage or other costs resulting from the event. If the event occupies the facility beyond the scheduled time, the deposit will be used to pay for additional time, in one hour increments.

*Insurance:* All parties are required to demonstrate to the City adequate insurance coverage.

*Security:* For large or high-risk events, the City may require the requesting entity to provide appropriate security. A security plan may be required by the Police Department and is subject to approval by the Police Department.

*After hours:* Any person or organization that receives approval to use facilities under this section after normal hours of operation shall pay an additional, non-refundable fee of \$200 per hour for use of the facility. An offer by an organization or person to pay this additional fee does not obligate the City to schedule after hours events.

*Limited waiver:* With the approval of the City Attorney, rental fees under this section may be waived where the requested and scheduled use of facilities supports a free expression event, *and* where: (1) the meeting is open to all members of the community; (2) no fee or admission charge is required to attend; and (3) no donation are accepted or expected.

City departments: City departments shall not be charged a rental fee for use of any parks or facilities. However, City departments must comply with facility scheduling and use

requirements. City departments shall also be responsible for costs associated with damage or excessive maintenance relating to the department's use.

*Limited fee reductions.* A 40% reduction in rental fees for a community center facility is authorized where the scheduling party pays in advance a non-refundable payment for scheduled time of ten (10) or more hours in any one calendar month. A 20% reduction in rental fees for a community center facility is authorized where the scheduling party pays in advance a non-refundable payment for scheduled time of five (5) to nine (9) hours in any one calendar month.

*Conferences or large events.* For a conference or large event, where an organization intends to use a group of rooms and/or facilities at any of the City's community centers and parks, the overall rate for such multi-room/facility use shall be reduced by 40% of the cumulative rental rate of the several rooms and facilities. In such cases, the required fee must be paid in advance and will be non-refundable.

### Community Parks

<b>Fitts Park Facilities (per day)</b>	Resident	All Others
Lions Pride Pavilion	\$30	\$60
Wandamere Pavilion	\$25	\$50
Xango Pavilion	\$20	\$40
Swire Pavilion	\$25	\$50

### Community Centers

<b>Columbus Community Center</b>	Hourly Rate	Deposit
Auditorium		
Commercial	\$140	\$200
Non-profit	\$100	\$200
Resident	\$80	\$200
Kitchen (Available for rent with Auditorium only)		\$80/reservation
Patio		
Commercial	\$90	\$200
Non-profit	\$65	\$200
Resident	\$25	\$200
Gymnasium for Sports		
Commercial	\$100	\$200
Non-profit	<del>\$20</del> \$25	\$200
Resident	<del>\$20</del> \$25	\$200
Tables & Chairs for Events in Gym		\$40/reservation
Gymnasium for Events		
Commercial rate	\$160	\$200
Non-profit rate	\$140	\$200
Resident	\$100	\$200
Meeting rooms 101, 104, 105		

Commercial rate	\$50	\$200
Non-profit rate	\$35	\$200
Resident rate	\$25	\$200
Meeting rooms 106, 102/103		
Commercial rate	\$75	\$200
Non-profit rate	\$50	\$200
Resident rate	\$40	\$200
Meeting Accessories & Equipment (per day)		
TV/VCR/DVD Equipment		\$25
Microphone & Speaker		\$35
Dry Erase Board		\$15
Projector		\$25
Piano		\$20
All linen for tables		\$10/linen
Napkins		\$0.50 each

<b>Central Park Community Center (PAL)</b>	Hourly Rate	Deposit
Gymnasium for Sports		
Commercial	\$100	\$200
Non-profit	<del>\$20</del> \$25	\$200
Resident	<del>\$20</del> \$25	\$200
Gymnasium for Events		
Commercial	\$160	\$200
Non-Profit	\$140	\$200
Resident	\$100	\$200
Athletic Field		
Commercial	\$60	\$200
Non-profit	\$40	\$200
Resident	\$30	\$200

<b>Historic Scott School</b>	Hourly Rate	Deposit
Great Hall		
Commercial	\$50	\$200
Non-profit	\$35	\$100
Resident	\$25	\$100
Cottage		
Commercial	\$50	\$200
Non-profit	\$35	\$100
Resident	\$25	\$100
Board Room		
Commercial	\$25	\$200
Non-profit	\$15	\$100
Resident	\$15	\$100
Jewelry Studio		
Commercial	\$25	\$200

Non-profit	\$15	\$100
Resident	\$15	\$100
Patio & Lawn		
Commercial	\$75	\$200
Non-profit	\$50	\$100
Resident	\$35	\$100

## **Section XII. Mayor Authority to Amend or Adjust Fees**

- A. The Mayor shall have authority to recommend new fees, as the Mayor deems necessary.
- B. Any fee added by the Mayor to this fee schedule shall be effective as specified by the enacting ordinance or resolution. The Consolidated Fee Schedule shall thereafter be presented to the City Council as soon as possible to address the new fees.
- C. Upon a recommendation from the City Attorney, the Mayor under Section XI may approve the use of facilities by a non-profit entity for less than the approved fee schedule where: (1) such entity agrees to provide the city needed/requested in-kind services; (2) the in-kind services are of equivalent value to the reduction in fee; (3) the in-kind services measurably reduce the cost to the taxpayers of previously planned and budgeted government services; (4) the in-kind services are included in an agreement between the City and the non-profit entity; and (5) the fee reduction will not apply to any non-profit activity or event that includes fundraising or generates revenue for the non-profit entity.
- ~~D. The Mayor under Section XI may approve a 40% reduction in rental fees for a community center facility where the scheduling party pays in advance a non-refundable payment for scheduled time in excess of 10 hours in any one calendar month.~~