

Date: February 11, 2016

To: UVU Board of Trustees

From: Linda Makin, Vice President, Planning, Budget, and Human Resources
Cara O'Sullivan, Policy Officer

Re: Policies for February 11, 2016, Board of Trustees

The following policies will be presented to the Board of Trustees for approval:

UVU Policy 403 *Restrictions on the Use of Skateboards, Roller Blades, Roller Skates, Bicycles, Motorcycles, and Hoverboards*

UVU Policy 503 *Adds, Drops, Withdrawals*

UVU Policy 524 *Graduate Program Credit and Graduation Requirements*

UVU Policy 531 *Associated Student Ombuds Office*

UVU Policy 547 *Priority of Service for Veterans*

UVU Policy 655 *Graduate Faculty*

UVU Policy 403 *Restrictions on the Use of Skateboards, Roller Blades, Roller Skates, Bicycles, Motorcycles, and Hoverboards* (Temporary Emergency, Limited Scope)

Sponsor: Val Peterson

Steward: Karen Clemes

Summary: UVU General Counsel advised the policy steward and sponsor to include the word "hoverboard" in this policy. The use of hoverboards by students has increased greatly in the past year; clear policy guidance is required.

UVU Policy 503 *Adds, Drops, Withdrawals* (Temporary Emergency, Limited Scope)

Sponsor: Michelle Taylor

Steward:

Summary:

According to Federal Financial Aid regulations, students who receive failing grades must have completed the course for the semester. For Fall 2015 semester, UVU would have had to return 3.5 million dollars for students who received E grades for all Fall 2015 classes. UVU would have had to return around 2 million dollars more for students who received an E grade for one Fall 2015 class. If E grades are treated like UWs and are not considered to be earned, we would be required to obtain last dates of attendance for each E. The following revision will be made to the policy:

3.15.3 Unofficial withdrawal: The University assigns this grade when a student ceases to attend a class for which they are registered but does not follow procedures for officially withdrawing; may result in a "UW." ~~or "E" grade on a student's transcript.~~

UVU Policy 524 *Graduate Program Credit and Graduation Requirements* (Regular, Revision)

Sponsor: Jeff Olsen

Steward: Jim Bailey

Summary: The Office of the Commissioner for the Utah System of Higher Education informed the University that it would not consider further graduate programs from Utah Valley University until the University developed formal graduate oversight functions. Policy 524 revisions will add Graduate Certificates language as well.

UVU Policy 531 *Associated Student Ombuds Office* (Regular, Deletion)

Sponsor: Michelle Taylor

Steward: Maren Turnidge

Summary: Policy 531 as written no longer reflects current practices; therefore, it should be deleted from the Policy Manual.

UVU Policy 547 *Priority of Service for Veterans* (Regular, New)

Sponsor: Michelle Taylor

Steward: Margaret Bellon

Summary: In a recent Department of Labor audit for UVU's Cyber Security Grant, auditors determined that while in practice UVU is compliant with the legal requirement to give veterans priority service, UVU lacks a university policy. Therefore, this new policy will bring UVU into compliance with the law. This policy replaces the temporary emergency policy currently in place.

UVU Policy 655 *Graduate Faculty* (Regular, New)

Sponsor: Jeff Olsen

Steward: Jim Bailey

Summary: The Office of the Commissioner for the Utah System of Higher Education informed the university that it would not consider further graduate programs from Utah Valley University until the University had developed formal graduate oversight functions. The proposed Graduate Faculty policy satisfies these expectations. The Graduate Faculty policy will establish the appointment criteria, appointment process, and activities of the Graduate Faculty. It will also establish the function and role of the Graduate Council.