

SOUTH WEBER CITY COUNCIL WORK MEETING

DATE OF MEETING: 19 January 2016

TIME COMMENCED: 5:35 p.m.

PRESENT: MAYOR:

Tammy Long

COUNCILMEMBERS:

Scott Casas
Kent Hyer
Marlene Poore
Merv Taylor
Jo Sjoblom

CITY MANAGER:

Duncan Murray

CITY RECORDER:

Tom Smith

CITY ATTORNEY:

Doug Ahlstrom

Transcriber: Minutes transcribed by Michelle Clark

VISITORS: Judge Reuben Renstrom, Curtis Brown, Tom Graydon, Jason Sorensen, Mark McRae, Paul Laprevote, and Frank Patrick.

REPORTS:

Justice Court Annual Report by Judge Reuben Renstrom: Judge Reuben Renstrom presented the Justice Court annual report. He said the Legislature has instituted a constitutional amendment. It is an amendment that would require each Judge to be admitted to practice law, which he is. He said as he took over this court nine years ago, he replaced the big shoes of Sterling Gardner. He was told, at the time, to keep this as local as you can. He said there is no magnetometer in this court. He has always tried to keep it the flavor that South Weber City is. He said it will be interesting to see what happens with the new Maverik. He thanked Laurie Sorenson for all she does and feels she is one of the best Court Clerks around. He said court revenues have gone down, and so when Debbie Cowdin retired, they didn't replace her. He reported that the AOC has certified the South Weber City's court for another four years. He serves in Woods Cross, South Ogden, Riverdale, and Harrisville courts. He explained how a court is an identity for the City. Mayor Long introduced the newly appointed Council and Doug Ahlstrom, City Attorney. Council Member Casas discussed the recent increased presence of the Davis County Sheriff's Department. Council Member Hyer asked about what types of cases he is dealing with. Judge Renstrom said it is mainly traffic citations. He deals with some DUI's as well as some civil cases less than \$10,000. Duncan said he is functioning under a court administrator hat at times with Judge Renstrom as well as City Manager. Mayor Long thanked Judge Renstrom for his attendance.

Quarterly Report by South Weber City Recreation Director Curtis Brown: Curtis Brown, Recreation Director, presented the quarterly report for the South Weber City Recreation Department. He reviewed information concerning boys basketball. He would like to see Sports Sites fees go down. He reported the competition basketball leagues include 16 teams at \$355 per team. He reviewed the 2016 budget and YTD spending. He has budgeted \$1,500 for Senior Luncheons, Community events \$1,500, and basketball \$6,500. The next Senior Luncheon will be 12 February 2016. The Daddy Daughter Date is 26 February 2016. He is currently working with Kristin on the Biggest Loser. Council Member Hyer is now the chairperson over Recreation and Events with Council Member Sjoblom as the co-chair. Curtis said he has scheduled a couple of swim dates at Roy Aquatic Center. Council Member Casas thanked Curtis for all his service.

Quarterly Report by South Weber City Fire Chief Tom Graydon: Chief Tom Graydon presented the quarterly report for the South Weber City Fire Department. He said 4th quarter included: 54 calls, average response time 8:59 and shortest response time was 2:00. He said they are seeing more calls with carbon monoxide detectors. The call volume trend is normal. He said Job Corp has had issues with their alarms again. They are currently working on getting funding to replace their alarms. He said we are starting to see medical alerts with patients in their homes. Thursday continues to be the biggest day for alarms, followed by Friday, then Saturday. Job Corp is 15% of the calls and Highway 84 is 12%. There are currently 13 fire fighters. There are three new probationary firefighters; as a result of the advertisement on the City utility bill. He said volunteer fire departments are struggling because people are busy and working multiple jobs. Tom reviewed the 2015 Training Plan. He sent five fire fighters to the winter fire school. He said everyone was recertified for CPR. All current drivers trained. They conducted a vehicle live fire training as well as hands on vehicle extrication course. He reported that Engine 1 is in service, Truck 4 in service, Brush 1 in service, and Squad 5 is in service. The vehicle replacement plan has been funded. He is concerned about the availability of daytime fire fighters and the declining number of volunteers. He said some of the events for the year included station tours for elementary school and day care centers. Council Member Taylor asked who is responsible for snow removal around a fire hydrant. Chief Graydon said it is the responsibility of the home owner. Council Member Taylor asked if the fire department patrols during firework season. Chief Graydon said they do drive around and educate individuals making sure they have a 5 gallon bucket of water while doing their fireworks. He said there are certain zones in the City where fireworks are not allowed. Chief Graydon said they are currently reviewing what is considered a fire hazard or nuisance violation.

Quarterly Report by Davis County Sheriff Sergeant Jason Sorensen: Sergeant Jason Sorensen, of the Davis County Sheriff's Department, presented the quarterly report to those in attendance. He reported there were 173 citations, 241 violations, 180 incidents, and 4 DUI's. He said the department has added a civil division spending some time in South Weber City, when they are not in court. He said most of the citations come from Highway 89. Council Member Casas asked if there is anything the City can do to help. Sergeant Sorensen said if people notice anything, they need to call the Sheriff's Department. Tom said the City is sponsoring the department's app on the City website. Mayor Long said the dispatch number is 801-451-4150. Duncan thanked Sergeant Sorensen and all the deputies for being so responsive. Council Member Hyer said the new Maverik will bring more people into the City, and asked if there will be more patrolling. Sergeant Sorensen said they will probably gravitate and spend

more time there, but will also be throughout the City. He said they are worried about some of the dangers in the traffic. Council Member Taylor thanked the department for spending time at the Maverik, which helps with their presence in the City.

DISCUSSION:

Follow up to a rezone request from Mike Simanski with MS Financial LLC for 13.48 acres located at approx. 7350 S. 850 E. (Parcel 13-020-0040) be changed from an Agricultural Zone (A) to a Residential Low-Moderate Zone (R-LM):

Tom said a public hearing was held at the City Council meeting held on 13 October 2015 for developer Mike Simanski. He proposed to the Council a rezone for 13.48 acres located at approx. 7350 S. 850 E. (Parcel 13-020-0040) be changed from an Agricultural Zone (A) to a Residential Low-Moderate Zone (R-LM) by MS Financial, LLC. The developer was not in attendance at this meeting, due to a miscommunication, and requested to meet with the Council as a result. Tom said he is not in attendance tonight either. He reminded the Council that this proposed request is not consistent with the general plan, and is not consistent with the zoning in the area. The Planning Commission did not approve of the subdivision (3-2) and therefore, has not recommended approval. Mayor Long asked if the developer is aware of the restrictive easement on that property. Tom said the developer was made aware of it in the meeting. Duncan said tonight was his chance to discuss it further. Tom said the easement was recorded. Doug Ahlstrom asked if there was an appeal filed with the City Council within 30 days. Tom said, "no". Doug said then it is done. He reminded the Council to not get involved in enforcing private easements. Duncan said the main reason for denial was that the request didn't follow the land use map. Council Member Hyer discussed concerns with Hill Air Force Base pollution in certain areas. Doug said the City doesn't bear any liability because there isn't anything that has been substantiated.

Review of Fiscal Year 2014-15 Annual Audit and Capital Asset List:

Paul Laprevote, City Treasurer, reviewed the audit. He said an audit is an examination of the records of an organization designed to ascertain if the Organization's Financial Statements are fairly presented. It also endeavors to ensure that the accounting records are properly maintained as required by law. The audit is required by law. He then reviewed the annual financial report that has been prepared by City staff and Tim Rees of KHSA. The audit includes a three page audit opinion completed by Gilbert & Stewart. He said the organization and format are mandated by GASB and Federal/State agencies. He said audit standards are complex and constantly changing; therefore, a third party of CPA is retained to help insure standards are met. He said as time goes on the City staff will assume the third party duties as time permits.

Paul said an audit is designed to provide reasonable assurance that the financial statements are free from material error. He said an audit is NOT an examination of every transaction or account. It is not primarily designed to uncover fraud/theft. He said the audit includes the auditor's opinion which is either clean opinion, modified opinion, and adverse opinion. Mark discussed the standards required by the State that auditors are required to use in the audit, which includes certain language. Paul said the City received a clean opinion on the FY 2014-2015.

Mark McRae, Finance Director, discussed the Capital Asset List. He stated a capital asset is an asset that has an expected life of more than one year and that is not bought and sold in the usual course of business. The acquisition cost must exceed a company-designated minimum amount, known as the capitalization limit. Buildings and machinery are examples of capital assets.

He said depreciation is the gradual conversion of the cost of a tangible capital asset into an operational non-cash expense (called depreciation expense) over the asset's estimated useful life. He reviewed the historical background and stated there is minimal recording and reporting standards, no tax significance, purchases expensed (not capitalized), updated at year end, and standards recently changed.

Mark said South Weber City is consistent with other cities. He said with new staff came new standards last fall. He explained that records have been converted to Caselle software. The capitalization limit is \$5,000. He said there will be new tracking forms this spring. He said the current status of fixed assets has problems of old standards in there. He will be conducting an ongoing review and update. He discussed certain items that have not been removed from the assets (tennis court, bowery at Central Park, bowery on church property etc.) He is aware that some things haven't been around. He said the State requires invoices for only seven years. He said it can be difficult to go back and clean up some of these thirty year old records. Mark is willing to sit down and explain depreciation, expenses, capital assets, etc. Council Member Casas requested the opportunity to meet with Mark. Council Member Poore said she has some questions as well.

COUNCIL ITEMS:

Council Member Casas:

Grants: Council Member Casas met with Francine Meacham concerning grants. He asked her if she would be willing to help with water tank, Public Works Building. He said her rate is \$50 an hour. Council Member Hyer would like to have someone with her experience help. It was decided this item will be put on the 16 February 2016 City Council agenda. Council Member Casas will contact her to see if she can make a presentation on Feb 16th. Tom explained that the Mayor can always amend the agenda if a decision needs to be made.

Council Member Hyer:

Meetings: He is concerned about everyone showing up for meetings when there should have been only two members of the Council. Tom said the committee meetings are designed for a reason. Those committee meetings can't have a quorum and no action should be taken at this meeting. Tom said if there is a concern or you want to participate on a committee, he would suggest contacting the Mayor. Council Member Poore feels in some of these cases, it would be good for the new Council members to hear from someone who has served on the committee in the past.

Council Member Taylor:

Retreat at Charter School: He would suggest having the Summit this Saturday at the Highmark Charter School. He has talked to the principal and made arrangements. Duncan said we did pay \$100 to Pleasant View City. The Council was in agreement to change the location.

MAYOR'S ITEMS:

Council Updated Assignments: Mayor Long gave the Council an updated list of assignments.

Sketch Plan Meetings: Mayor Long said Syracuse City puts a notice in the newspaper of Sketch Plan Meetings. She asked if there is a reason why South Weber doesn't do that. Duncan said the timing can be difficult with everyone's schedule.

Adjourned at 8:34 p.m.

APPROVED: _____ **Date**
Mayor: Tammy Long

Transcriber: Michelle Clark

Attest: _____
City Recorder: Tom Smith