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Riverton City
REGULAR CITY COUNCIL MEETING
Minutes
January 26, 2016

Riverton City Hall
12830 South 1700 West
Riverton, Utah 84065

10 **Attendance:**

11
12 Mayor William R. Applegarth

13
14 **Council Members:**

15 Council Member Brent Johnson
16 Council Member Trent Staggs
17 Council Member Sheldon Stewart
18 Council Member Tricia Tingey
19 Council Member Paul Wayman

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City Staff:

Lance Blackwood, City Manager
Virginia Loader, Recorder
Ryan Carter, City Attorney
Jason Lethbridge, Planning Manager
Trace Robinson, Public Works Director
Sheril Garn, Parks & Public Services Dir.
Lisa Dudley, Admin. Services Director
Rosie Rivera, Riverton Precinct Chief
Mike Ulibarri, UFA Battalion Chief
Angie Trammell, Communications Manager

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A. GENERAL BUSINESS

1. Call to Order and Roll Call

Mayor Applegarth called the Riverton City Council Meeting to order at 6:34 p.m. and conducted a roll call. Council Members Johnson, Staggs, Stewart, Tingey, and Wayman were present.

2. Pledge of Allegiance – Boy Scout Jonathan Bundy led the Pledge of Allegiance.

3. Presentations/Reports

a. Recognition of Boy Scout Troops

Mayor Applegarth recognized Cub Scouts and Boy Scouts that were in attendance.

b. The World of Recycling

Lance Allen, Waste Management of Utah, Inc., presented information regarding recycling, which he said was a commodity, and over the years that market had changed. He explained various circumstances that had affected the pricing of recycling; however, he affirmed that recycling costs were not currently increasing.

1 **4. Public Comments**

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3 Mayor Applegarth called for public comments.

4
5 Phil Staggs spoke of recycling processes in the city of Plano, Texas.

6
7 There were no further public comments and Mayor Applegarth closed the public comment
8 period.

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10 **B. PUBLIC HEARINGS** – There were no Public Hearings scheduled.

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12 **C. DISCUSSION/ACTION ITEMS** – N/A

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14 **D. CONSENT AGENDA**

15
16 Mayor Applegarth presented the following Consent Agenda:

- 17
1. **Minutes:** RCCM 01-19-16
 2. **Bond Releases:**
 - a. ABC Great Beginnings – Warranty Release
 3. **Resolution No. 16-06** – Authorizing the City to enter into a contract with Intermountain Plantings to provide Landscape Maintenance to Parks, Park Strips and Water Facilities within the City – Craig Calvert, Purchasing Manager

18
19 Council Member Sheldon Stewart removed Item 2.a. from the Consent Agenda.

20
21 Council Member Tricia Tingey **MOVED that the City Council approve the Consent Agenda**
22 **with the exception of Item 2A.** Council Member Paul Wayman **SECONDED** the motion.
23 Mayor Applegarth called for discussion on the motion; there being none, he called for a roll call
24 vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and
25 Wayman-Yes. **The motion passed unanimously.**

- 26
2. **Bond Releases:**
 - a. **ABC Great Beginnings – Warranty Release**

27
28 Council Member Stewart said the applicant of ABC Great Beginnings had still not complied with
29 the fencing requirement specified by the City. Jason Lethbridge explained that the City required
30 solid masonry fencing at ABC Great Beginnings but they installed an alternative product, which
31 did not satisfy the requirements of the former ordinance. Council Member Stewart requested an
32 update on the issue and Mr. Lethbridge said he would report back at the next Council Meeting.

33
34 Council Member Tricia Tingey **MOVED that the City Council approve the Bond Release for**
35 **ABC Great Beginnings.** Council Member Trent Staggs **SECONDED** the motion. Mayor
36 Applegarth called for discussion on the motion; there being none, he called for a roll call vote.
37 The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-
38 Yes. **The motion passed unanimously.**

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1 **E. STAFF REPORTS**

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3 Lance Blackwood, City Manager, called for Staff Reports.

4
5 Chief Rivera reported that mandatory Active Shooter Training would be held at the Staff
6 Meeting on February 4th. She then expressed her appreciation for the support the UPD received
7 from the community, the City Council and staff during the services and procession for Officer
8 Barney.

9
10 **F. ELECTED OFFICIAL REPORTS**

11
12 **Mayor Applegarth** read a letter addressed to the City Council “Re: Barricades blocking the
13 street, Reeves Lane, at the Riverton City-South Jordan border”, (*on file in the City Recorder’s*
14 *Office*). Council Member Staggs commented and then discussion was held regarding the
15 construction activity and cement trucks that were impacting the City roads. He said that the
16 barricades would be reopened as the potential negative impact to City roads had been alleviated.
17 Mayor Applegarth said a copy of the letter would be mailed to the residents on River Walk,
18 Reeves Lane and Whatta View Circle.

19
20 **Council Member Johnson** expressed his appreciation for the officers of UPD and UFA and for
21 the pride he felt when waiting in line for the funeral procession for Officer Barney. He then
22 reported on a recent construction accident in American Fork where 24 year old laborer lost his
23 life. He thanked Ryan Carter and Kim Dean for their efforts in training and for establishing a
24 safety culture for the employees of Riverton City.

25
26 **Council Member Staggs** requested information regarding the balance in the Council District
27 budgets of \$15,000. Lisa Dudley said she would email that information to each Council Member.
28 In response to Mr. Staggs, he was told that a preconstruction meeting for Margaret Park would
29 be held on Thursday morning. Also, in response to Mr. Staggs, Angela Trammell reported on the
30 status of the City’s website and reported that onsite training with members of staff would be held
31 on March 17. Mr. Staggs reported on the Jordan River Commission and Trace Robinson reported
32 that he would be advised on a \$50,000 grant, which he would coordinate with Sheril Garn and
33 Andy Aagard for discussion prior to its deadline. Mr. Staggs also commented on the funeral
34 proceedings for Officer Barney and he thanked the Mayor and Council for their support of UPD
35 and for his appointment to the UPD Board. He expressed his appreciation to the citizens and for
36 the incredible event and display of love and support for Officer Barney.

37
38 **Council Member Stewart** spoke of snow removal in the Monarch Meadows HOA and how
39 snow was being pushed into the median on Attala Street where he said a tree was listing and
40 would need to be replaced. He requested the City reach out and notify the HOA that their snow
41 should not be pushed into the public right of way and that the HOA would be responsible for tree
42 replacement. He then reported that a single wide trailer was in front of a house on 11800 South.
43 Jason Lethbridge said that it was against City ordinance to park recreational vehicles, or vehicles
44 in inoperable condition, in front of homes. Mr. Stewart then said he watched as much as he could
45 of the funeral procession and he commented on the brotherhood of police and fire how it was one
46 of those things that crossed boundaries. He also expressed appreciation for the support of the
47 communities and other entities for their coverage for the service and procession for Officer
48 Barney.

1 **Council Member Tingey** spoke of the recent Riverton High School (RHS) sponsored Hope
2 Walk and said it was a great opportunity and she thanked RHS for their efforts in everything they
3 had done. She requested an update on working trails and said that any remainder money for her
4 district would be used to replace trees in the park in her district. Trace Robinson spoke of
5 potential grant funding and said he would inform her of those applications.

6
7 **Council Member Wayman** spoke of an upcoming UTA Open House on February 3rd. He then
8 requested information regarding the redesign of the Oquirrh Mini Park and Trace Robinson
9 reported that sod would be installed in mid-March.

10 11 **G. UPCOMING MEETINGS**

12
13 Mayor Applegarth reviewed the following upcoming meetings:

14
15 UTA Open House - February 3rd 5:00-8:00

- 16 1. February 02, 2016 – 6:30 p.m. – Regular City Council Meeting & Strategic Planning
- 17 2. February 09, 2016 – 6:30 p.m. – Regular City Council Meeting & Strategic Planning
- 18 3. February 16, 2016 – 6:30 p.m. – Regular City Council Meeting & Strategic Planning

19 20 **H. STRATEGIC PLANNING SESSION**

21 22 **1. Procurement**

23 Craig Calvert, Purchasing Manager, presented cost information regarding Waste Management
24 Contract Pricing. Discussion was held regarding Neighborhood Cleanup Programs using
25 dumpsters vs. issuing Transjordan Landfill Passes. Mr. Calvert said he would get quotes for
26 neighborhood dumpsters and bring back information to the City Council for budgeting purposes.
27 Council Member Staggs recommended social media communications and messaging over a two
28 week period informing residents of the Landfill Passes.

29 Mr. Calvert then presented cost information regarding a Crosswalk Flag Program from three
30 respondents.

31 Mr. Calvert then presented cost information regarding a Vehicle Analysis Program explaining
32 overall costs of rotation; two year rotation vs. 10 year rotation, three year vs. 12 year rotation,
33 and the option of a Vehicle Rotation Buyback Agreement. Following discussion, Mayor
34 Applegarth asked the Council Members for their philosophical assumption of what would be the
35 best business decision for the City.

36
37 Council Member Sheldon Stewart **MOVED that the City pursue a cost based approach to the**
38 **purchasing or leasing of vehicles.** Council Member Brent Johnson **SECONDED** the motion.
39 Mayor Applegarth called for discussion on the motion; there being none, he called for a roll call
40 vote. The vote was as follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and
41 Wayman-Yes. **The motion passed unanimously.**

42
43 Lance Blackwood clarified that once the best cost based rotation was determined it would be
44 included in the 2016-2017 Tentative Budget.

45

1 Council Member Tingey was excused from the meeting at 8:20 p.m.

2
3 **2. I.T.**

4
5 Steve Scott, I.T. Manager, presented and explained information regarding an I.T. Department
6 Plan and said he had been implementing a rotation of “Thin Client” as an efficiency effort to
7 eliminate PCs, which had been on a five-year rotation. He said having the Thin Client had
8 reduced his time spent on maintenance and troubleshooting PCs. He then spoke of computer
9 security and explained a bi annual scan security audit and its benefits, and he requested that
10 funding for another scan audit be included in the 2016-2017 Budget. He said that he hoped to
11 create an I.T. Steering Committee to provide a proactive approach to the anticipated technology
12 needs of the City.

13
14 The Council Members discussed current technology, which they said was ever changing, and the
15 City should be prepared with funding for those changes.

16
17 **3. Parks & Recreation**

18
19 Sheril Garn, Parks & Public Services Director, presented and explained information regarding
20 the Cemetery Burial Plot Inventory, Plot Fees, Improvements and Five Year Plan.

21
22 Following discussion, Council Members agreed to increase the non-resident plot fee to \$2,000
23 from \$1,200 in the 2016-2017 Budget. Also, any burial that required overtime of the parks
24 employees would be charged to the Open and Close Fee.

25
26 Following discussion, Council Members agreed to budget funds to maintain the existing state of
27 the cemetery at the current level and not prepare a five year plan.

28
29 Mrs. Garn spoke of a \$5,000 private donation that was made to the cemetery and said that \$2,500
30 remained. The Council Members agreed to allot the remainder of the money for irrigation along
31 the front fence line.

32
33 Mrs. Garn led discussion regarding parks within Riverton City, which included Park Inventory,
34 Playground Replacement/Safety Plan, Urban Forester update, Staffing, and Council special
35 project money.

36
37 She then presented Parks Department Immediate Needs which included the following:

- 38
- 39 • Centennial Park
 - 40 ○ Playground needs to be replaced
 - 41 ○ Sprinkler Valve Box needs to be moved that is located in the playground area
 - 42 • Midas Creek Park
 - 43 ○ Play area needs redesign work that will maintain flow capacity as well as address
 - 44 the safety concerns in the play area
 - 45 • Peggy Green Park Tennis Courts
 - 46 ○ Repair/Replace/ Discard
 - 47

1 The Council Members agreed to budget \$30,000 in next year's budget to remove the tennis
2 courts; however, the west and north chain link fence would stay as is.

- 3
- 4 • Riverton Chase Park Fencing
 - 5 ○ \$7,000 to repair
 - 6 ○ \$57.00 per lin. ft to replace x 266 ft.= \$15,000.00 (est.)
- 7

8 The Council Members agreed to budget for solid masonry fencing along the west side of
9 Riverton Chase Park.

- 10
- 11 • Castlewood Park
 - 12 ○ Rubberized soft fall needs to be replaced
- 13

14 Council Member Staggs mentioned a pavilion at Summerhill Park on 1300 West that was in need
15 of repair.

16

17 Council Member Stewart mentioned the Monarch Meadows Mile trail that was in need of an
18 overlay or chip seal.

19

20 Mrs. Garn presented an Urban Forester Report, which included the following:

- 21 Submitted Tree City Application
- 22 Researched and purchased tree inventory software
- 23 Pruned 80 trees
- 24 Removed 32 trees in different areas of the City
- 25 Sprayed 200 tree rings in 10 different parks
- 26 Removed 30 sets of trees stakes in two locations
- 27 Created a five years plan for tree inventory
- 28 Conducted risk assessment along the Midas Creek Channel
- 29 Removed root sucker growth from several trees
- 30 Attended two pre bid meeting for Midas Creek Channel project
- 31 Planted two trees on Monarch Meadows Pkwy
- 32 Conducted tree assessment along 134000 S./ 3200 W.(\$2780.00)
- 33 Inventoried and assessed 150 Trees in six parks
- 34 Cleaned & reopened Midas Creek Channel entrance
- 35

36 Mrs. Garn presented information then presented information regarding current level of service
37 for trees.

38

39 Mayor Applegarth said that Roman, the Urban Forester, had become a very valuable employee
40 as well as a great team player. He asked for the Council's consideration in observing Roman
41 from January through October; and, if he continued performing well, offer him permanent
42 employment. Council Member Stewart said he would like to see a tree loss ratio and he would
43 like to see it decrease and said he needs to see improvement. Lance Blackwood requested
44 performance criteria for the Urban Forester; however, there was no criteria offered.

45

46 Mayor Applegarth said that the sale of City owned land in the Draper area enabled the City to
47 designate those funds to park capital improvements. He said that money would be coming to the

1 City from various land sales and projects and requested Council's approval to allocate those
2 funds for continued park capital improvements rather than putting it in the General Fund. The
3 Council Members concurred.

4
5 Mrs. Garn then presented information regarding a contract vs. employee cost analysis, which
6 included an Irrigation Technician and the current mowing contract.

7
8 Discussion was held regarding Salt Lake County owned parks as well as an Active
9 Transportation Plan regarding bike lanes and east to west trails, which would be brought back to
10 the City Council, also open space trends.

11
12 Council Member Staggs spoke of the ROI Hardy Park and what was initially planned for that
13 area, specifically an amphitheater.

14
15 Mrs. Garn then presented information regarding Recreation Community Events and explained
16 that with Ben Daley's deployment and Gennie Soriano's maternity leave, they hired two-twenty
17 five hour employees and one seasonal employee until mid-July. She then reviewed the
18 community events they started in 2015 and would continue. Also presented was information
19 regarding Riverton Town Days parade issues, traditional activities, and new activities that would
20 increase park traffic during the day. She also presented carnival replacement ideas i.e. extreme
21 events with slides, trampolines, wall climbing, etc.

22
23 Council Member Brent Johnson requested a complete list of 2015 Year of Community Events
24 from Mrs. Garn.

25 26 I. ADJOURN

27
28 Council Member Brent Johnson **MOVED to adjourn.** Council Member Trent Staggs
29 **SECONDED** the motion. Mayor Applegarth called vote. The vote was as follows: Johnson-Yes,
30 Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed unanimously.**
31 The meeting adjourned at 10:17 p.m.

32
33 **Approved:** Pending Minutes
34