

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held December 10, 2015, at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 12.

Call to Order

Members in attendance: Daniel Anderson, President
Adam R. Britt, Vice-President
Todd E. Holt, Member
Carol D. Kimball, Member
Jeffery G. Schena, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Todd E. Holt

Pledge of Allegiance: Todd E. Holt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Joint Legislative Committee Priorities for 2016 Legislature
3. Review of Policies

Review of Policies

Millard Education On-Line

Millard School Policy - File Code: 5080
Third Reading

Use of District Owned Vehicles

Millard School Policy - File Code: 3070
First Reading

Capitalization

Millard School District Policy - File Code: 2110
First Reading

Board Work Session Continued:

Board Work Session Continued

Inventory

Millard School District Policy - File Code: 2120
First Reading

4. Policy Review

Section 4 of Policy Manual -- File Codes: 4005-4060
Review of USBA Policy - FAB

Interview Individuals Interested in Serving on the Board of Education
Representing District #2

Interview Individuals Interested in Serving on the Board - Representing District #2

1. David E. Lund
2. Jodi Robison
3. James W. Stephenson
4. Terry Monroe
5. Kelly Swallow
6. Dwight Beckstrand

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2015-2016 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Schena, with the voting as follows:

Closed Executive Session

Member Britt	Aye
Member Schena	Aye
Member Holt	Aye
Member Kimball	Aye
Member Anderson	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Britt, with the voting as follows:

Regular Session

Member Schena	Aye
Member Britt	Aye
Member Holt	Aye
Member Kimball	Aye
Member Anderson	Aye

Time of the Closed Executive Session was from 2:40 p.m. to 3:25 p.m.

Time

I, Daniel Anderson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2015-2016 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Daniel Anderson

Minutes

Minutes of the Board of Education meeting held November 12, 2015 were approved by a motion from Member Kimball, seconded by Member Holt and carried unanimously by the Members of the Board.

Minutes

Superintendent Styler's Report

Superintendent
Styler's Report

1. Superintendent Styler reviewed the Millard School District Contest Limitations, for Utah High School Activities Association activities, that was adopted beginning with the 2009-2010 school year and revised January 15, 2011. It was suggested that this needs to be reviewed. It was recommended by the Members of the Board that the Contest Limitations and Transportation Budget be looked at further.

2. Superintendent Styler shared with the Members of the Board the Governor's overview of the Budget for the 2016-2017 school year.

Board President's Report

Board President's
Report

1. President Anderson reminded the Members of the Board of the Utah School Boards Association (USBA) Conference being held January 7-9, 2016 at the Little America Hotel. The Board of Education will host a dinner with Senator Ralph Okerlund and Representative Merrill Nielson on Thursday evening January 7th to review and discuss legislative issues for the 2016 Legislative Session.

2. President Anderson indicated that the District Office staff will be hosting a luncheon for all administrators and District Office staff on Tuesday, December 15, 2015, with an invitation extended to the Members of the Board to attend.

Business Administrator Report

Business Admin-
istrator's Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval Finan-
cial Reports

Payment of bills from check #009584 to check #009765, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #11.

Substitute Teachers

Substitute Teach-
ers

Catherine Adamson (Fillmore) Leslie Jeffery (Delta)

Catherine and Leslie have completed the SubInstructor On-Line program and have passed a current background check and TB Test

Recommended for approval.

Adult High School Secondary Diplomas

Adult High
School Secondary
Diplomas

Jose Oscar Armenta Mariza Aurora Nieves

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2015-2016 Compulsory Attendance Compliance

Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Sherry Dutson	Mace R. Dutson	DMS / 8th grade
Dianna Kesler	Henry Kesler Samantha Kesler	FES / 4th grade FES / 2nd grade
Shameka Simons	Gabriel Simons	FES / 3th grade
Joshya & Karlyn Tolley	Lillian Elizabeth Tolley	Unknown
Azucena Garcia	Anai Avalos Garcia	DHS / 11th grade

Recommended that the above students be exempted from compulsory attendance for the 2015-2016 school year based on signed affidavits.

In-State Residency Request

In-State Residency Request

Student Name: Austyn Monroe Dewsnup
 Parents' Name: Paul Dewsnup
 Guardian Name: Alan and Darlene Dewsnup
 School / Grade: Delta South Elementary School / 2nd Grade

Recommended for approval.

Out-of-State Residency Request

Out-of-State Residency Request

Student Name: MacKenzie Ann Key
 Parents' Name: Elizabeth Bishop
 Guardian Name: Sharon Bishop
 School / Grade: Delta South Elementary School / 2nd Grade

Recommended for approval.

Early Graduation Request

Early Graduation Request

Megan Stevens -Senior at Millard High School
 Madelin Mardsen - Senior at Delta High School

Megan and Madelin will be graduating at the end of the second term.

Recommended for approval, subject to review and certification that all requirements for graduation have been met satisfactorily.

Personnel Items

Personnel Items

Letter of Resignations

Letter of Resignations

Marshall Sheriff - Head Football Coach for Millard High School

Julianne Johnson - Instructional Assistant at Fillmore Elementary School

Recommended for acceptance.

Member Kimball made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Information Items for Board Members

Information Items

Utah High School Activities Association Letters to Championship Coaches

UHSAA Letters to
Winning Caches

Delta High School

Mrs. Deb Jenkins - DHS Volleyball Head Coach

Millard High School

Mr. Dale Josse - MHS Head Girls' Soccer Coach

Mr. Cody Moat - MHS Head Cross Country Coach

Mr. Robert C. Cuff, UHSAA Executive Director expressed his admiration for the determination, hard work, and dedication of each for their efforts in directing their team to the outstanding accomplishment of winning a Utah State Championship. Each coach was also thanked for their modeling of sportsmanship and citizenship through positive learning laboratories where practical life lessons are taught.

Action Items

Appointment of Board Member to Represent District #2

Appointment of
David E. Lund to
Represent District
#2 on the Board of
Education

The following individuals expressed an interest in serving on the Board of Education to represent District #2, which consists of the out laying areas on the East side of Millard County (Flowell, Kanosh, Meadow, Holden, Scipio):

David E. Lund
Jodi Robison
James W. Stephenson
Terry Monroe
Kelly Swallow
Dwight Beckstrand

These individuals were interviewed by the Members of the Board earlier in this Board of Education meeting.

Member Schena made a motion to appoint Mr. David E. Lund to serve on the Millard School District Board of Education, representing District #2, seconded by Member Britt and carried unanimously by the Members of the Board.

President Anderson expressed the congratulations of the Members of the Board and welcomed him on board as a Member of the Millard School District Board of Education.

High School Scheduling Acceptance (Recommendation)

High School
Scheduling Ac-
ceptance

Superintendent Styler reported to the Members of the Board on the workings and recommendations from the committee studying the best way to address some of the concerns with the high school scheduling. This committee has met several times over the past months with some good discussions. Members Britt and Holt also served on this committee, representing the Board of Education.

Millard High School administration and staff are recommending moving to a modified four by four block, in which the four class periods each day will be reduced by approximately ten minutes each, with a ninth forty-five minute period put in at the end of each day as a resource for students to obtain additional help, if needed, as well as the opportunity of blocking some classes so that the students can see the teachers each day.

Delta High School administration and staff are recommending that they stay with the traditional four by four block for the coming school year, with watching how Millard High School's proposal works to see if there are positive results. Delta High School will be considering minor adjustments and seeking opportunities to enhance the educational opportunities for the students.

Member Schena made a motion to support Delta High School and Millard High School administrations in moving forward for the 2016-2017 school year with the adjustment to the four by four modified block schedule at Millard High School and remaining status quo at Delta High School, seconded by Member Holt and carried unanimously by the Members of the Board.

Renewal of Employment Contracts for Superintendent David V. Styler and Business Administrator, Keith T. Griffiths

Re-Appointment
of Superintendent
David V. Sty-
ler and Keith T.
Griffiths , Busi-
ness Administra-

Member Kimball made a motion to renew the employment contracts for Superintendent David V. Styler and Business Administrator, Keith T. Griffiths, for the period July 1, 2016 through June 30, 2018, seconded by Member Britt and carried unanimously by the Members of the Board.

Request for Leave of Absence

Request for Leave
of Absence -
Lynne Harris

Mrs. Lynne Harris, an Instructional Assistant at Delta North Elementary School, requested a leave-of-absence from January 26, 2015 through February 12, 2016. Mrs. Harris will use her personal leave days and need eight and one-half days of unpaid leave.

Member Schena made a motion to approve the unpaid leave-of-absence for Mrs. Lynne Harris, as outlined above, seconded by Member Holt and carried unanimously by the Members of the Board.

Millard High School Hall of Fame Request

Millard High
School Hall of
Fame Request

Mr. George Richardson, Principal of Millard High School, requested that the Board of Education consider sponsoring (helping with the costs of Millard High School's Hall of Fame program) on an annual basis with a contribution of \$500- \$1,000 per year. Millard High School's Hall of Fame program costs upwards of \$2,000 per year, with donations received of approximately \$1,000. The support of Millard School District Board of Education would remove the burden of having to solicit donors and would allow Millard High School to focus on recognizing candidates and producing the program itself. Board Members recognize the importance of the Millard High School Hall of Fame program and expressed appreciation for the help of so many in making this a successful program.

Member Kimball made a motion to support the Millard High School Hall of Fame program with a contribution of \$500 each year and for Delta High School, if Delta High School was to move this type of program forward, seconded by Member Britt and carried unanimously by the Members of the Board.

Transportation Budget Change Recommended

Transportation
Budget Change

Discussion was held regarding the suggestion from Mr. George Richardson, Principal of Millard High School, that the Board of Education waive the per mile fee charged for student buses when an high school activity qualifies to participate in a Utah High School Activities Association Semi-Final or Final event.

It was the consensus of the Members of the Board to make no changes to the current Transportation Budget at this time, with the suggestion to District administration that the Transportation Budget be looked at for the 2016-2017 school year. The original Transportation Budget was developed when Delta High School was in the Utah State 3-A Classification and Millard High School was in the Utah State 2-A Classification. With Delta High School now playing in the Utah State 2-A Classification with the exception of football. Thus, these changes need to be taken into consideration in reviewing the Transportation Budget.

USBA/USSA/UASBO Legislative Priorities

USBA/USSA/
UASBO Legisla-
tive Priorities

Superintendent Styler shared with the Members of the Board the USBA/USSA/UASBO Legislative priorities for the 2016 Legislative session. The USBA/USSA/UASBO Legislative Priorities focused on the following three areas:

1. Strategic Investment
 - a. Increase permanent funding to attract quality educators
 - b. Increase WPU funding for increasing costs
 - c. Fund targeted professional development
 - d. Fund All-Day Kindergarten
 - e. Fund technology

2. Student Advocacy and Local Governance
 - a. Advocate for a reduction in number of education bills
 - b. Encourage full vetting of education bills
 - c. Support direct, non-partisan elections for local and state school boards.
 - d. Encourage legislation that allows for local governance and flexibility

USBA/USSA/UASBO Legislative Priorities continued:

3. Ongoing Legislative Commitments

a. Each of the following programs needs to be included in the enrollment growth calculation: Necessarily Existent Small School (NESS), Professional Staff costs, Administrative costs, Special Education, CTE, Class Size Reduction, Transportation (To and From), Guarantee Transportation Levy, Enhancement for At-Risk Students, Flexible Allocation - WPU Distribution, Youth-in-Custody, Adult Education, Enhancement for Accelerated Students, Concurrent Enrollment, K-3 Reading Improvement Program, Educator Salary Adjustments, Library Resources, Matching fund for School Nurses, Dual Language Immersion, Early Intervention, Teacher Supplies and Materials, and Board and Voted Local Levy Program.

Member Holt made a motion to support the USBA/USSA/UASBO Legislative Priorities for the 2016 Legislative Session, as well as giving support to Superintendent Styler in representing the Board of Education, seconded by Member Schena and carried unanimously by the Members of the Board.

Policy Approval

Policy Approval

Member Kimball made a motion to approve the following policy:

Millard Education Online

Millard School District Policy - File Code: 5080

Motion was seconded by Member Schena and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Employee Excellence

Retiring Board Member

Mrs. Carol D. Kimball

Mrs. Kimball has served as a Member of the Millard School District Board of Education from January 2005 through December 2015, for a total of eleven years.

Mrs. Kimball was recognized for her valuable contribution to the students, staff, and patrons of the Millard School District.

Each Member of the Board of Education expressed their thoughts and their appreciation for the service given by Member Kimball.

Mr. Mark A. Huntsman , Member of the Utah State Board of Education, had shared his appreciation to Superintendent for the service given by Member Kimball and hoped to make it to the meeting.

Public Comment

Public Comment

Amanda Allen expressed her appreciation for the good service that Member Kimball has provided. She indicated that she has had many individuals tell her of the good service that Member Kimball has provided with her years of serving on the Millard School District Board of Education.

Communications for Board Members:

Communications
for Board Mem-
bers

1. Thank you note from Mr. Chad Warnick, Teacher at the Delta Technical Center to express thanks and appreciation for support and assistance given to him in attending the ACTE and NAAE Conferences.

2. School Newsletters:

- a. Delta South Elementary School's - "Bunny Bulletin"
December 2015
- b. Delta Middle School's - December 2015
- c. Fillmore Elementary School's "Chipmunk Chat"
December 2015

Board Member Comments

Board Member
Comments

1. Member Holt indicated his disappointment towards Delta City for its portraying the Delta Middle School as abandoning the annual food drive. The Delta Middle School is still holding the food drive, however, the class competition has been removed.

Member Holt expressed appreciation for the music programs at Delta High School and Delta Middle School. He has had the opportunity of attending concerts that have been great. There is much talent in the students. Member Holt expressed how impressed he is with Mr. Kurt Weidmann, Orchestra Director at Delta High School and Delta Middle School, as he is very talented and brings the best out in the students.

2. Member Schena reported that he had the opportunity of seeing Delta High School's production of The Music Man. This musical was performed very well, with the students being very prepared. It appeared that those involved were having a wonderful time. He expressed appreciation for all those who put so much time in to making The Music Man such a success. Thanks for the Directors, Audrey Stephenson and Winter Rowley, doing a great job.

Member Schena reported to the Members of the Board how proud he is of Delta High School and Millard High School and the programs being offered. He indicated that he had visited with a senior referee, who works nation-wide at a wrestling match, who told him how those representing Delta High School and Millard High School do so in a good manner at competitions. This individual indicated that he gets treated better at Delta High School and Millard High School than anywhere in the country. Their display of sportsmanship is outstanding.

3. Member Kimball indicated how impressed she was with all the individuals who were interested in serving on the Board of Education to represent District #2. She greatly appreciated the interview process and the opportunity of hearing from each individual. She feels Mr. Lund will bring much to the Millard School District Board of Education.

Member Kimball expressed how much she has enjoyed serving on the Board, as it has been a rewarding experience. She will greatly miss the association with the other Board members and seeing the good things happening in the Millard School District.

4. Member Britt echoed the comments of Member Kimball in regards to the outstanding individuals who were interested in serving on the Board of Education. He appreciated the process and the opportunity of visiting with each of the individuals.

Board Member
Comments Con-
tinued

Member Britt indicated that Member Kimball will surely be missed and greatly appreciated her commitment to the Board of Education and the many hours she has put in serving the students, staff, and patrons of the Millard School District.

5. Member Anderson also indicated that he and his wife had the opportunity of seeing Delta High School's production of The Music Man, as this was an outstanding musical. He was grateful for the efforts of so many for the hard work and time put in to giving so many students the opportunity of participating and enjoying the experience.

Member Anderson also enjoyed the concert that was put on by Desert Echo, the community choir group, and the opportunity given to Delta High School's choir, Bone Voce, to perform with them. He also thanked the Desert Echo folks for donating the proceeds from their Christmas concert to Bone Voce. We have great individuals in our communities who influence our young people for good.

Member Anderson thanked Superintendent Styler for his efforts in visiting each of the classrooms and visiting with the teachers. This is having a positive impact in the District with much appreciation for all that he is doing. Member Anderson expressed how grateful he is that Superintendent Styler takes the time to write each teacher a thank-you note for their efforts in teaching our students and allowing him in their classrooms.

Member Anderson indicated that he is surely going to miss Member Kimball and wished her the best.

Member Anderson was greatly impressed with the quality of the individuals who sent in letters of intent to serve on the Board.

6. Superintendent Styler expressed appreciation to the Members of the Board for his reappointment of another two years to serve the Board and represent their vision to the students, staff, and patron. He indicated that we have great employees and great students.

Superintendent Styler again expressed his appreciation for Member Kimball and her many contributions to the Board of Education.

7. Business Administrator, Keith Griffiths, also expressed his deep appreciation for the re-appointment for two more years to serve the Members of the Board.

He expressed much appreciation for Member Kimball and also for her husband, John, as Member Kimball has contributed so much to the Millard School District Board of Education.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, January 14, 2016, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 4:20 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator