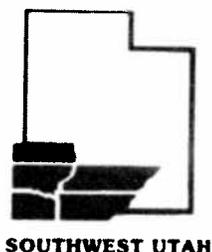


# Five County Association of Governments

1070 West 1600 South, Building B  
St. George, Utah 84770

Fax (435) 673-3540



Post Office Box 1550  
St. George, Utah 84771

Office (435) 673-3548

## **\*\* M E M O R A N D U M \*\***

**TO: ALL STEERING COMMITTEE MEMBERS AND INTERESTED PARTIES**

**FROM: MAYOR CONNIE ROBINSON, VICE-CHAIR**

**DATE: FEBRUARY 2, 2011**

**SUBJECT: STEERING COMMITTEE MEETING, FEBRUARY 9, 2011**

THE NEXT MEETING OF THE STEERING COMMITTEE WILL BE HELD ON WEDNESDAY, FEBRUARY 9, 2011, AT THE KANE COUNTY COURTHOUSE, COMMISSION CHAMBERS, LOCATED AT 76 NORTH MAIN STREET, KANAB, UTAH.

THE ATTACHED MATERIALS ARE PROVIDED TO ASSIST YOU IN PREPARING FOR OUR MEETING. PLEASE REVIEW ALL MATERIALS AND ADDRESS ANY QUESTIONS OR CONCERNS TO THE AOG STAFF, C/O KENNETH L. SIZEMORE. THIS WOULD ALLOW STAFF TIME TO RESEARCH YOUR QUESTIONS OR CONCERNS PRIOR TO THE STEERING COMMITTEE MEETING.

WE LOOK FORWARD TO MEETING WITH YOU IN KANAB ON WEDNESDAY, FEBRUARY 9, 2011.

KLS:DL  
ATTACHMENTS

# Five County Association of Governments

1070 West 1600 South, Building B  
St. George, Utah 84770

Fax (435) 673-3540



**SOUTHWEST UTAH**  
**\*\* A G E N D A \*\***

Post Office Box 1550  
St. George, Utah 84771

Office (435) 673-3548

**STEERING COMMITTEE MEETING**  
**FEBRUARY 9, 2011**  
**KANE COUNTY COURTHOUSE**  
**COMMISSION CHAMBERS**  
**76 NORTH MAIN STREET**  
**KANAB, UT - 1:00 P.M.**

- I. **MINUTES JANUARY 19, 2011 - REVIEW AND APPROVE**
- II. **STEERING COMMITTEE MEMBERSHIP**
  - A. **MAYOR REPRESENTATIVES - INTRODUCTION**
  - B. **CHAIR AND VICE CHAIR - BEAVER COUNTY**
- III. **EXECUTIVE COMMITTEE ACTION**
- IV. **MEETING SCHEDULE PROPOSAL**
- V. **COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**
  - A. **PROGRAM HISTORY**
  - B. **REGIONAL APPLICATIONS PRIORITIZATION (RATING AND RANKING)**
  - C. **CONSOLIDATED PLAN ADOPTION**
- VI. **REVOLVING LOAN FUND BOARD REORGANIZATION**
- VII. **UTAH DEPARTMENT OF TRANSPORTATION (UDOT) UPLAN PRESENTATION**
- VIII. **SOUTHERN UTAH UNIVERSITY REGIONAL SERVICES UPDATE**
- IX. **DIXIE STATE COLLEGE UPDATE**
- X. **CONGRESSIONAL STAFF UPDATES**
- XI. **LOCAL AFFAIRS**
  - A. **CORRESPONDENCE**
  - B. **OUT-OF-STATE TRAVEL**
  - C. **PERMANENT COMMUNITY IMPACT BOARD APPLICATIONS**
  - D. **PLANNING ASSISTANCE**
  - E. **OTHER BUSINESS**
- XII. **AREAWIDE CLEARINGHOUSE REVIEWS**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify KENNETH SIZEMORE, EXECUTIVE DIRECTOR, FIVE COUNTY ASSOCIATION OF GOVERNMENTS, at 1070 West 1600 South, Building B, St. George, Utah, (435) 673-3548 at least three working days prior to the meeting.

BEAVER

GARFIELD

IRON

KANE

WASHINGTON

# MINUTES

## STEERING COMMITTEE MEETING

January 19, 2011

St. George, Utah

### MEMBERS IN ATTENDANCE

Mayor Connie Robinson, Vice-Chair  
Commissioner Dale Brinkerhoff  
Alan Adams  
Commissioner Chad Johnson  
Carolyn White  
Commissioner Clare Ramsay  
Mayor Jerry Taylor  
Ken Platt  
Commissioner Douglas Heaton  
Mayor Nina Laycook  
Mayor Tom Hirschi  
Brian Cottam for Wes Curtis  
Del Beatty for Frank Lojko

### REPRESENTING

Iron County Mayor Representative  
Iron County Commissioner Representative  
Iron County Schools Representative  
Beaver County Commissioner Representative  
Beaver County Schools Representative  
Garfield County Commissioner Representative  
Garfield County Mayor Representative  
Garfield County Schools Representative  
Kane County Commissioner Representative  
Kane County Mayor Representative  
Washington Co. Mayor Representative  
Southern Utah University  
Dixie State College of Utah

### OTHERS IN ATTENDANCE

Marreen Casper  
Mike Empey  
John Bennett  
Mayor Chris Hart  
Larry Gray  
Margie Woodruff  
Ken Sizemore  
Sherri Dial  
Diane Lamoreaux

Senator Hatch's Office  
Congressman Matheson's Office  
Governor's Office of Planning and Budget  
Ivins City  
Utah State Parks  
Utah Red Cross  
Five County Association of Governments  
Five County Association of Governments  
Five County Association of Governments

### MEMBERS NOT IN ATTENDANCE

Mayor Mark Yardley  
Wendy Allan  
Commissioner Denny Drake, Excused  
LuAnne Forrest

Beaver County Mayor Representative  
Kane County Schools Representative  
Washington Co. Commissioner Representative  
Washington Co. Schools Representative

## I. WELCOME AND INTRODUCTIONS

Mr. Ken Sizemore reported that Mayor Connie Robinson contacted the office indicating that she would be late. Serving in the capacity of Vice-Chair, Mayor Robinson would normally be called upon to conduct today's meeting. Because the mayor had not yet arrived, he provided introductions of new representatives who will be serving on the Steering Committee for the upcoming year as follows: 1) Commissioner Dale Brinkerhoff, Iron County Commissioner Representative; 2) Commissioner Clare Ramsay, Garfield County Commissioner Representative; 3) Mayor Jerry Taylor, Garfield County Mayor Representative; 4) Ken Platt, Garfield County Schools Representative. It was noted that Del Beatty was representing Frank Lojko for Dixie State College and Commissioner Denny

Drake, Washington County Commissioner Representative had asked to be excused. Other introductions were provided for Mayor Chris Hart, Ivins City; Jan Thompson, Department of Workforce Services; Marreen Casper, Senator Hatch's office; Mike Empey, Congressman Matheson's office and Larry Gray, Utah State Parks.

Mr. Sizemore extended a welcome to those in attendance, noted that a quorum was present for conduct of business, and asked for a motion to designate a member to serve in the capacity of Chair for today's meeting.

**MOTION WAS MADE BY MAYOR TOM HIRSCHI, SECONDED BY MS. CAROLYN WHITE, APPOINTING COMMISSIONER CHAD JOHNSON TO CHAIR THE MEETING. MOTION CARRIED.**

**II. MINUTES NOVEMBER 17, 2010 - REVIEW & APPROVE**

Commissioner Chad Johnson presented minutes of the November 17, 2010 meeting for Board discussion and consideration.

**MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY MAYOR TOM HIRSCHI, TO APPROVE MINUTES OF THE NOVEMBER 17, 2010 MEETING AS PRESENTED. MOTION CARRIED.**

**III. UTAH ASSOCIATION OF COUNTIES BOARD REPRESENTATIVE**

Mr. Ken Sizemore reported that Utah Association of Counties (UAC) is requesting that the Steering Committee appoint a commissioner representative to fill the remaining year of Maloy Dodds' term on the UAC Board of Directors. Appointments to this board are normally two year terms and meetings are held quarterly. It was noted that the appointee needs to be one of the Steering Committee commissioner representatives.

**MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MAYOR NINA LAYCOOK, NOMINATING COMMISSIONER DOUG HEATON TO SERVE ON THE UTAH ASSOCIATION OF COUNTIES BOARD FOR THE UPCOMING YEAR. MOTION CARRIED.**

**IV. IVINS CITY SPECIAL ASSESSMENT AREA FUND ADMINISTRATION**

Mr. Sizemore referenced information on page 9 of the packet outlining a proposal from Ivins City requesting that the Association of Governments provide administration for the city's special assessment area fund. The project entails public infrastructure in the city's oldest neighborhood including storm drainage, sidewalks and street surfaces. Ivins City recognizes that many residents in this area are on fixed incomes with limited ability to pay an assessment. The city has established a "Good Samaritan" fund intended to assist low-income households. Five County AOG staff is proposing that the Home Energy Target Assistance (HEAT) intake workers, who have the capacity to process Ivins City applications during the slower summer months, undertake this task. This also provides an opportunity to educate low-income households about other programs administered by the Association of Governments such as weatherization, HEAT and Home Rehabilitation. Mayor Chris Hart explained that this would also provide separation from Ivins City employees being involved in the process of completing eligibility determination and application approval. Ivins City will

reimburse the AOG for administrative costs incurred. A draft agreement has been provided by the Ivins City attorney for consideration of Five County to administer this program. This is similar to the agreement in place with St. George City to administer their down payment assistance program. The proposal will not entail payment by the AOG but rather a recommendation to Ivins City to transfer funds from their "Good Samaritan" fund internally to cover assessment costs for income eligible households. Information will be provided to Ivins residents in their utility bills soliciting contributions to this fund. This is not a countywide solicitation effort to raise funds and only includes residents of Ivins City.

**MOTION WAS MADE BY MAYOR TOM HIRSCHI, SECONDED BY MR. KEN PLATT, TO APPROVE FIVE COUNTY ASSOCIATION OF GOVERNMENTS ENTERING INTO AN AGREEMENT WITH IVINS CITY TO PROVIDE INTAKE SERVICES AND ADMINISTRATION ASSOCIATED WITH THE IVINS CITY SPECIAL ASSESSMENT AREA. MOTION CARRIED.**

**V. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**A. CONSOLIDATED PLAN UPDATE AND PUBLIC HEARING**

Commissioner Chad Johnson entertained a motion to enter into a public hearing for the purpose of discussion and review of the Five County Region's Consolidated Plan update.

**MOTION WAS MADE BY MAYOR TOM HIRSCHI, SECONDED BY MR. ALAN ADAMS TO ENTER INTO A PUBLIC HEARING TO DISCUSS THE FIVE COUNTY REGION'S CONSOLIDATED PLAN UPDATE. MOTION CARRIED.**

Ms. Diane Lamoreaux referenced information contained on page 10 of the packet containing the public notice published in The Spectrum. Information contained on pages 11 and 12 of the packet outlines the AOG website in regard to the Consolidated Plan. It was explained that jurisdictions that receive funding from the U.S. Department of Housing and Urban Development (HUD) are required to develop and update a Consolidated Plan. This plan is updated on an annual basis by staff at the Association of Governments. Elements of the plan include Community Development, Housing and Economic Development. State CDBG staff have developed an Excel based tool for the five-year plan which includes outcome measurements mostly with numbers but also incorporates some written text. In addition, a one-year action plan outlines activities and accomplishments achieved over the past year. A copy of the executive summary for the one-year action plan is included in packet for information purposes. This outlines goals for each of the above mentioned plan elements. Association of Governments Community Development and Community Action staff work with various agencies to gather information for updating the plan.

The Consolidated Plan is available for a 30-day comment period (January 1, 2011 through January 31, 2011). Steering Committee members are encouraged to visit the AOG website to review the Consolidated Plan update and submit comments as appropriate. During the February 2011 meeting the Steering Committee will be asked to adopt the plan by resolution.

Mr. Del Beatty, Dixie State College, indicated that several students at the institution are struggling to secure affordable housing and some are even homeless at this point. Ms. Sherri Dial, Five County AOG Community Action Director, explained that specialized case management is provided for homeless individuals to assist in connecting them with a funding source and/or housing options. A goal to eliminate homelessness is a huge undertaking as the increased number of clients has been dramatic. However, there are some resources that case managers may be able to offer.

Commissioner Johnson asked if Board members or members of the audience had questions about the Consolidated Plan and information posted on the website. Noting no comments or questions, he entertained a motion to close the public hearing.

**MOTION WAS MADE BY MAYOR TOM HIRSCHI, SECONDED BY MS. CAROLYN WHITE, TO CLOSE THE PUBLIC HEARING. MOTION CARRIED.**

**B. COUNTY PROJECT PRIORITIZATION**

Ms. Lamoreaux asked that Steering Committee members of Iron and Washington counties remain after the meeting today to determine county priorities for FY 2011 CDBG applications. This is a required component of the Rating and Ranking process. Mr. Ken Sizemore noted that only one member of the Washington County delegation was in attendance and that by default priorities for the county are already in place.

**VI. APPROVAL OF FIVE COUNTY AOG HUMAN SERVICES COUNCIL OFFICERS**

Ms. Sherri Dial reported that the Human Services Council met last week to discuss officers for the upcoming year. This council meets six times during the year to address tri-parti board allocation of funds largely to address poverty issues throughout the region. In accordance with by-laws the council is comprised of five commission representatives, five community representatives and five poverty representatives (one from each county for each category). Dr. Kent Heideman has served for the past year as Chair and Marsha Perkins has served in the capacity of Vice-Chair. The Human Services Council is recommending that these two individuals be retained in this capacity for an additional one year term.

**MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY MAYOR NINA LAYCOOK, APPROVING THE HUMAN SERVICES COUNCIL RECOMMENDATION FOR DR. KENT HEIDEMAN TO SERVE AS CHAIR AND MARSHA PERKINS TO SERVE AS VICE CHAIR FOR AN ADDITIONAL ONE YEAR TERM. MOTION CARRIED.**

**VII. GOVERNOR'S OFFICE UPDATE**

Mr. John Bennett, Governor's Office of Planning and Budget, reported that he has the assignment to meet with all of the Association of Governments boards. The Governor and Lieutenant Governor send their greetings and desire to assist local government with any priority issues including funding requests for continued funding. It would be very difficult in the existing economic climate to support any new funding requests. He outlined new

staff appointments by Governor Herbert as follows: **1) Chief of Staff--** Derrick Miller has assumed this responsibility; **2) Deputy Director to Governor Herbert--** A dual assignment for Mike Mower to fulfill the role of Deputy Chief of Staff and State Planning Coordinator and Ally Isom to assume the role of Deputy Chief of Staff and spokeswoman; **3) Governor's Office of Planning and Budget--** Ron Bigelow, former minority chair of the House Executive Appropriations Committee, has moved to the position of State Budget Director. The remaining staff members will retain current roles and positions.

#### **VIII. DIXIE STATE COLLEGE UPDATE**

Mr. Del Beatty, Dean of Students at Dixie State College, reported that he would be representing Frank Lojko on occasion during the upcoming legislative session. The college is continuing to maintain its rapid growth rate which brings many opportunities and likewise challenges. He provided some background information indicating that he was born and raised in Hurricane, left the area for several years and is now very excited to have returned to Dixie State College. A goal of the college is to produce the best well-rounded students possible. It is a proven fact that students who are more connected to the institution are more marketable. A huge emphasis is placed on involvement in clubs, community service, fund raising efforts, etc.

The college recently took 70 students to China on a recruiting trip, visiting major cities as well as teaching some classes while in China. As a result of this recruitment effort, a large number of students are coming to Dixie State. Another trip is planned for spring 2011. The college has entered into a partnership with Washington County hosting 60 Korean students which is providing opportunities to learn about the Korean culture. In addition, a university in Peru has invited the college, because of their status as an internationally ranked college in business and communications, to participate in an exchange program which will provide opportunity to teach in Peru.

Dixie State College has expanded their Health and Wellness Program having hired four on-site therapists. It is anticipated that a Board of Regents meeting tomorrow will add two new four-year programs at the college.

#### **IX. SOUTHERN UTAH UNIVERSITY (SUU)**

Mr. Brian Cottam, Southern Utah University Government Relations and Regional Services, provided an update of activities at SUU. The new science building is under construction and on target for completion in the fall. This facility is located on the southeast corner of the campus and is quite impressive. The Southern Utah Museum of Art is on target for groundbreaking this spring and is located across the street from the Haze Hunter Conference Center. This will also be a great addition to the campus. SUU's next building priority is a new Business Center. The current facility has design flaws and is not a very efficient building.

He reported that the gymnastics program at SUU was rated in the top 20 this past year and also beat UCLA last week. It was nice to see so much support of this program from students and other spectators. SUU has also been recognized with community engagement classification by the Carnegie Commission on Higher Education. This is a very prestigious recognition which highlights the work of the Government Relations and Regional Services office. The SUU road map presented to the Board at a previous Steering Committee meeting also ties very well into this designation.

Mr. Cottam highlighted some of the programs offered through the Regional Services office including Jim Crisp's work on the Zion Corridor Council, Ed Meyer's economic development efforts in Kane County and the latest request from Beaver City to develop a communication strategy.

Sherri Dial openly thanked Southern Utah University and Dixie State College for the assistance provided to the Volunteer Income Tax Assistance (VITA) program. This program is designed to assist low-income individuals who might not otherwise file income tax returns. With the help of these institutions, over 19,000 tax returns were filed last year. AOG staff is very appreciative of the partnership and assistance provided.

Jan Thompson, Department of Workforce Services (DWS), reported that funding is available through DWS to provide training opportunities to unemployed individuals. The department is soliciting businesses willing to participate with on-the-job training which reimburses 50% of the employee wages. It is hoped that this will spur businesses on the verge of hiring new employees to take advantage of this program. Typically things are very robust at DWS during economic downturns due to the nature of services provided. Joe Christopher, Washington County, serves as chair on the State of Utah Workforce Services Council. He is a long time resident of Washington County and a very good advocate for the region because he understands challenges of the rural areas.

#### **X. CONGRESSIONAL STAFF UPDATES**

Marreen Casper, Senator Hatch's Office, reported that the Senate is still not in session. Senator Hatch visited the area last week and attended various functions. The senator will retain the top position on the Senate Finance Committee for the next two years. This committee oversees 60% of the nation's funding including social security, medicare, medicaid, trade and tax. He is also a senior member of the Judicial Committee.

Senator Hatch is very concerned with Secretary Salazar's wild lands policy and feels that local citizens should be able to determine how public lands are used and what is classified as wilderness. The Washington, D.C. office staff has met with Governor Herbert and the Bureau of Land Management to discuss this policy and issues dealing with special interest groups.

The Washington, D.C. and local congressional staff members are also working with the U.S. Army Corps of Engineers in regard to the General Permit 40 and dry wash issues. The Corps is classifying washes as navigable and thereby imposing control via regulations. Commissioner Doug Heaton expressed concern over this misuse of power to gain full control of public and private lands. He noted that elected officials need to do everything in their power to protect the land and stop this movement. The best way would be for Washington County to challenge these actions in court. Ms. Casper announced that a meeting is scheduled for Thursday, January 27, 2011 beginning at 1:00 p.m. at the Washington County Water Conservancy District for discussion of the General Permit 40. Mayor Tom Hirschi expressed his concern in regard to the dry wash issues which have stopped progress on the Southern Parkway from the airport toward Hurricane. Commissioner Clare Ramsay suggested that the Steering Committee send a letter to Secretary Salazar in opposition to the 3310 wild lands policy rule and issues regarding uranium mining in Arizona. It was also suggested that the group support a letter to the U.S. Army Corps of Engineers in regard to the General Permit 40 and dry wash issues.

**MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY MAYOR TOM HIRSCHI, INSTRUCTING STAFF TO DRAFT A LETTER TO SECRETARY SALAZAR AND THE U.S. ARMY CORPS OF ENGINEERS IN OPPOSITION TO ISSUES OUTLINED ABOVE. MOTION CARRIED UNANIMOUSLY.**

Mike Empey, Congressman Matheson's Office, reported that Congressman Matheson is also upset about the wild lands policy of Secretary Salazar. He is very supportive of the locally driven process including public involvement in dealing with land use issues. This is the current administration's overreach because Congress is not willing to address the issues of special interest groups. He also supports a balanced budget amendment and co-sponsored House legislation. The Congressman will remain on the House Energy and Commerce Committee. Mr. Empey announced that congressional staff will be meeting in Escalante, Utah on January 26<sup>th</sup> in regard to economic development, particularly Skyline Forest Products. Representatives of the U.S. Department of Agriculture Rural Development, U.S. Forest Service (Dixie National Forest), the state of Utah and State Bank of Southern Utah will also be in attendance. This provides an opportunity to examine things that may provide economic benefit in terms of marketing wood products.

**XI. LOCAL AFFAIRS**

**A. CORRESPONDENCE**

Mr. Sizemore provided a handout regarding Democracy Day at the Legislature scheduled for January 31, 2011. He also announced that Tourism Day will be Wednesday, February 2<sup>nd</sup> and Rural Day is scheduled for Friday, February 4<sup>th</sup>.

**B. OUT-OF-STATE TRAVEL**

None.

**C. PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATIONS**

Mr. Sizemore reviewed two applications that have been submitted to the PCIFB as follows: **1) Tropic Town**-- The request is for a \$80,000 grant for Heritage Center parking lot improvements; and **2) Cannonville Town**-- The town is requesting a \$25,000 grant for a water system master plan. Total project cost is \$50,000. The Board has the option to support, not support, or remain neutral.

**MOTION WAS MADE BY COMMISSIONER CLARE RAMSAY, SECONDED BY MAYOR CONNIE ROBINSON, TO SUPPORT APPLICATIONS FOR TROPIC TOWN AND CANNONVILLE TOWN AS PRESENTED. MOTION CARRIED.**

**D. PLANNING ASSISTANCE**

None.

**E. OTHER BUSINESS**

Copies of the Steering Committee annual meeting scheduled were provided.

**XII. AREAWIDE CLEARINGHOUSE REVIEWS**

Mr. Ken Sizemore presented four A-95 reviews for Board consideration. All reviews have supportive staff recommendations.

**MOTION WAS MADE BY MR. ALAN ADAMS, SECONDED BY MS. CAROLYN WHITE,  
TO APPROVE A-95 REVIEWS AS PER SUPPORTIVE STAFF RECOMMENDATIONS.  
MOTION CARRIED.**

Next meeting is scheduled for Wednesday, February 9, 2011 in Kanab at the Kane County Courthouse.

Meeting adjourned at 2:15 p.m.

## **AGENDA ITEM II-A**

### **MAYOR REPRESENTATIVE**

*"The Mayor representing each county shall be chosen in the following manner. During the Association of Governments first year of operation, the respective county commissions shall determine who the representative from their towns and cities shall be. In the following years the cities and towns in each county shall determine who their representative shall be. Should the cities and towns within a particular county fail to choose a representative, the county commission shall choose the city and town representative."*

## **AGENDA ITEM II-B**

### **STEERING COMMITTEE CHAIR AND VICE-CHAIR**

*There shall be a Chairman and a Vice-Chairman who shall serve as Chairman in the former's absence. The position of Chairman shall rotate on an annual basis in the following manner: Iron County, Beaver County, Garfield County, Kane County, Washington County. Each County Delegation shall determine who their Chairman shall be. If the county responsible to provide the Chairmanship of the Association for any specific year is unable to carry out the responsibility, the Chairmanship may be passed to the next county in sequence if approved by a majority vote of the total membership of the Steering Committee. In the event that the Chairman is unable to serve a full term in office, his county delegation shall choose a new Chairman to fill the unexpired term. Terms of office shall begin as of the first Association meeting in February of each year.*

**AGENDA ITEM # IV.**

Fellow Commissioners:

We are spending a lot of time and money to attend meetings. Would you consider consolidating Human Services, Five County, Public Health and Mental Health into one bi-monthly meeting held on a rotation schedule. Much of the correspondence could be done in advance by email and, if necessary, business packets could be mailed out one week prior to meeting day. If the meeting started at 9:30 am to noon and 1:00 pm until 4:00 pm we could transact all the necessary business.

If you are interested, we could make the change in March.

Please share your thoughts, comments or changes with the group.

Regards,  
Dale Brinkerhoff  
Iron County Commission

Possible schedule;

|                     |                |
|---------------------|----------------|
| 9:30 am to 10:30 am | Human services |
| 10:30 am to noon    | Five County    |
| 1:00 pm to 2:30 pm  | Public Health  |
| 2:30 pm to 4:00 pm  | Mental Health  |

Cc:

|              |              |                               |
|--------------|--------------|-------------------------------|
| Sherrí Dial  | 435-673-3548 | sdial@fivecounty.utah.gov     |
| Ken Sizemore | 435-673-3548 | ksizamore@fivecounty.utah.gov |
| Dr. Blodgett | 435-865-5156 | dblodgett@utah.gov            |
| Michael Deal | 435-634-5614 | mdeal@swcbh.com               |

## AGENDA ITEM # V-A.

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM SUMMARY

Community Development Block Grant Funds are distributed by the U.S. Department of Housing and Urban Development to states for allocation. In Utah, involvement from local elected officials is utilized through each of the Associations of Government. The Utah Small Cities staff in the Department of Community and Culture, Division of Housing and Community Development, allocates funds to each of the AOG's based on a formula containing a base amount and then utilizing population data. Base funding in the amount of \$300,000 to each region and the remainder based on population utilizing state formula approved by the CDBG Policy Committee.

Under HUD standards projects have to meet one of the three National Objectives that Congress has determined to be the purpose of this program: **1) Low to Moderate Income Benefit; 2) Aiding in the Prevention of Elimination of Slums or Blight; or 3) Urgent Health and Welfare Compliance.**

The CDBG program provides grants to **cities and towns less than 50,000** in population and **counties of less than 200,000** in population. Only local jurisdictions, i.e., counties, incorporated cities/towns, tribes, or other HUD recognized units of government (AOGs) are considered eligible applicants. Other applicants must apply through their local jurisdiction, the legal applicant, and enter into an inter-local cooperative agreement to receive CDBG funding.

Benefit to at least 51% LMI direct beneficiaries of the proposed project must consist of families whose total family income does not exceed 80% of the county median income for the current program year or at least 51% of the beneficiaries of the project consist of families whose total family income does not exceed 80% of the median income for the entire non-metropolitan area of the state of Utah.

Presumed Low-moderate income (LMI) groups include: 1) Abused Children; 2) Battered Spouses; 3) Elderly Persons; 4) Illiterate Adults; 5) Homeless Persons; 6) Persons living with AIDS; 5) Severely Disabled Adults meeting the Bureau of Census definition; and 7) Migrant Farm Workers.

An example of a typical annual schedule developed by the State CDBG Policy Committee is shown below:

**October - December-- Application How-to-Apply Workshops Held**  
**February-- Application Submitted in WebGrants**  
**February/March-- Regional Project Rating and Ranking**  
**March-- Grant Award Notification**  
**May-- Grantee Training Workshops Held**  
**June-- Final Application Submitted in WebGrants**

## **AGENDA ITEM # V-A. (Continued)**

A system has been developed for rating applications. The rating and ranking criteria are reviewed on an annual basis to determine if changes are necessary. These criteria are adopted by the Steering Committee in August each year. Mailers were provided to all jurisdictions in the region requesting review and input for the FY 2011 program year. Eight criteria are mandated by the State CDBG Policy Committee to be addressed in the Rating and Ranking process. These criteria include: **1) Capacity to Carry Out the Grant; 2) Job Creation; 3) Expansion and/or Improvement of Housing Stock; 4) Affordable Housing Plan; 5) Extent of Poverty; 6) Financial Commitment to Community Development–local match; 7) Project Maturity and 8) Proactive Planning in operation of city/county government.**

Examples of some eligible CDBG project activities are listed below. The majority of projects funded in the Five County region have historically been brick and mortar types of projects. Projects such as senior citizen centers, housing, improvements on ground to assist low/moderate income individuals have been undertaken.

### **Affordable Housing Projects:**

- acquisition of property
- new construction
- rehabilitation
- relocation expenses
- demolition
- site improvements
- development hard costs
- limited first-time home buyers assistance
- multi-family, single family, transitional, special needs housing & homeless shelters

### **Community Development Projects:**

- culinary water improvements
- waste water improvements
- natural gas line accessibility/expansions
- road, street & pedestrian walkways
- fire stations & emergency equipment
- ADA accessibility for public buildings
- flood control systems
- rehabilitation of slums & blighted areas
- historic preservation
- acquisition of property/land
- community & senior centers
- parks, recreation & beautification projects
- public services

### **Economic Development Projects:**

- Revolving Loan Fund (RLF) Program
- Interim/Short term Financing Program
- industrial parks & commercial centers
- stimulate private investments

### **Planning & Technical Assistance**

**Note: All project activities must meet a National Objective.**

**AGENDA ITEM # V-B.**

**2011 CDBG LIST OF APPLICATIONS SUBMITTED  
FIVE COUNTY ASSOCIATION OF GOVERNMENTS**

| <b>APPLICANT</b>   | <b>SUB-GRANTEE AND/OR PROJECT MANAGER</b>                | <b>NATIONAL OBJECTIVE</b>                   | <b>CDBG \$ REQUESTED</b>  | <b>PROJECT</b>   |
|--|--|---|---|--|
| Five Co. Association of Governments                                | Diane Lamoreaux<br>Program Specialist                    | LMI Benefit                                 | \$ 60,000<br>Pre-Approved                                       | CDBG Program Administration, Rating & Ranking and Consolidated Plan Planning for Five County Region.           |
| Five Co. Association of Governments                                | Diane Lamoreaux<br>Program Specialist                    | LMI Benefit                                 | \$ 40,000<br>Pre-Approved                                       | Economic Development Technical Assistance for Five County AOG and Housing Program Delivery                     |
| Five Co. Association of Governments                                | Diane Lamoreaux<br>Program Specialist                    | LMI Benefit                                 | \$ 50,000<br>Pre-Approved                                       | Direct Planning Assistance to LMI eligible communities in Five County AOG region                               |
| Beaver City on behalf of Beaver City Housing Authority             | Max Anderson, Executive Director                         | LMI Benefit (Targeted Housing)              | \$ 150,000<br>(Year two of Multi-year project Total: \$300,000) | Acquisition and rehabilitation of LMI housing units (10-15 Units)  |
| Cedar City Corporation of behalf of Cedar City Housing Authority   | Heidi Miller, Cedar Housing Authority Executive Director | LMI Benefit (Targeted Elderly/Disabled)     | \$ 116,727<br>(Year two of Multi-year project Total: \$300,000) | Construction of low-income housing for elderly persons and persons with a disability (18 Units)                |
| Washington City on behalf of Color Country Community Housing, Inc. | Tracy Dutton, Project Manager                            | LMI Benefit Targeted (Housing)              | \$ 150,000<br>(Year two of Multi-year project Total: \$300,000) | Ridge View Apartments Rehabilitation (24 Units)  |
| Iron County  | David Yardley, Project Manager                           | LMI Benefit (81.0% 2010 Survey)             | \$118,007   | Procurement of new ambulance for Escalante Valley service area (Beryl Junction/Newcastle area, Hamblin Valley) |
| Cedar City Corporation of behalf of Iron County Care & Share       | Ray Sim, Project Manager                                 | LMI Benefit Targeted (Homeless Individuals) | \$ 150,000  | Phase II construction/expansion of homeless shelter  |

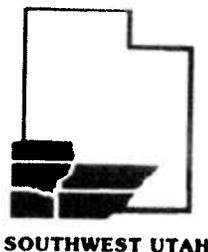
2011 CDBG LIST OF APPLICATIONS SUBMITTED  
FIVE COUNTY ASSOCIATION OF GOVERNMENTS

| APPLICANT  | SUB-GRANTEE AND/OR PROJECT MANAGER   | NATIONAL OBJECTIVE                          | CDBG \$ REQUESTED | PROJECT  |
|--|--------------------------------------|---|-------------------|--|
| Cedar City Corporation of behalf of TURN Community Services, Inc.  | Jan Parke, Project Manager           | LMI Benefit Targeted (Disabled Individuals) | \$ 51,000         | Rehabilitation improvements on various housing units and Day Care Center           |
| Tropic Town  | Gaia Greenhalgh, Project Manager     | LMI Benefit LMI Survey*                     | \$ 32,200         | Heritage Center parking lot Improvements   |
| Hildale City   | Mayor David Zitting, Project Manager | LMI Benefit Pre-Approved (81.48%)           | \$ 150,000        | Culinary water system Improvements to address fire protection and system capacity. |
| <b>TOTAL APPLICATIONS = 11</b><br>(Includes pre-approved applications for Five County AOG, Beaver City on behalf of the Beaver Housing Authority, Cedar City on behalf of the Cedar City Housing Authority and Washington City on behalf of Color Country Community Housing, Inc.)<br>*State CDBG Staff determined that application is not threshold eligible for Rating and Ranking (LMI survey could not be certified) |                                      | TOTAL:                                      | \$ 1,067,934      |  |

**AGENDA ITEM # V-C.**  
**Five County Association of Governments**

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**A RESOLUTION ADOPTING THE  
FIVE COUNTY ASSOCIATION OF GOVERNMENTS  
FIVE YEAR CONSOLIDATED PLAN**

**WHEREAS** the local governments of southwestern Utah, in order to be eligible to receive certain federal funding, are required to prepare a Consolidated Plan and submit the same to the Utah Division of Housing and Community Development (DHCD), for inclusion in the State of Utah Consolidated Plan to be submitted to the U.S. Department of Housing and Urban Development; and

**WHEREAS** the local governments of southwestern Utah, through the Five County Association of Governments, have jointly prepared a new five-year regional Consolidated Plan, covering the 2010-2015 program years, incorporated herein by reference; and

**WHEREAS** a public hearing was held by the Association of Governments in conjunction with its regularly scheduled Steering Committee meeting on January 19, 2011 to receive comments on the draft Consolidated Plan One-Year Action Plan, excel tool and capital improvements lists updates; and

**WHEREAS** the draft Consolidated Plan One-Year Action Plan, excel tool and capital improvements lists were made available for public review during the month of January 2011 and public comments were solicited during that time; and

**WHEREAS** comments by elected officials of southwestern Utah were also solicited during that time; and

**WHEREAS** the Association's Steering Committee has reviewed and considered the One Year Action Plan, excel tool and capital improvements lists updates on February 9, 2011.

**NOW, THEREFORE, BE IT RESOLVED BY THE STEERING COMMITTEE OF THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS** that the Five County Association of Governments Consolidated Plan One-Year Action Plan and abovementioned attachments is hereby adopted.

The foregoing resolution adopted the 9<sup>th</sup> day of February, 2011.

**ATTEST:**

\_\_\_\_\_  
Commissioner Chad W. Johnson, Chair

\_\_\_\_\_  
Kenneth L. Sizemore, Executive Director

## **AGENDA ITEM # VI.**

### **Five County Association of Governments Revolving Loan Fund Board Appointments February 2011**

The Five County Association of Governments has operated a Revolving Loan Fund (RLF) since July 1986. The RLF is intended to provide supplemental financing to start-up and growing businesses in the region that may not be able to generate adequate capital from private sector lenders. The RLF “fills the gap” between available private sector debt and equity capital and the owner’s capital resources. In 24 years of operation, the RLF has injected more than \$6.8 million into 109 business deals, resulting in the creation of more than 730 jobs.

The RLF is operated pursuant to policies outlined in the regional Revolving Loan Fund Plan adopted in July 1987 and last amended in November 2010. The amended Plan increases the number of positions on the Loan Administration Board from seven to nine. The Board structure is as follows:

The RLF is administered by the Five County Loan Administration Board. The nine (9) member board is composed of the following:

- 2 Bankers
- 2 Business Owners/Managers
- 1 Utah Workforce Services Western Regional Council Representative
- 1 Five County Economic Development District Representative
- 1 Equity/Investment Representative
- 1 Chamber of Commerce Representative
- 1 County or Municipal Attorney

This board is responsible to the Five County Association of Governments Steering Committee. The members of the Board serving because of another affiliation remain on the Board for the duration of their terms of office in the related affiliation. Five County Loan Administration Board members serve for two-year terms. The terms are staggered so that two terms expire every two years. Members are appointed by the Steering Committee, and may be reappointed to additional terms. The Steering Committee may dismiss any Board member for cause. One reason for dismissal for cause is the absence of a member from three (3) consecutive meetings.

The two banker position terms expire this month. Dale Edwards and Doug Bringhurst have served for multiple terms, and have done an excellent job. Two new bankers are being recommended to serve for a two year term. They are **West Martin** of Town & Country Bank in St. George and **Terry Keyes** of Wells Fargo Bank in Cedar City. Commissioner Johnson has recommended that the Steering Committee appoint one member to serve as the Economic Development District Representative. Any member of the Steering Committee may serve in that capacity.

The Equity/Investment and Chamber of Commerce slots will be addressed in a future meeting, after the Economic Development Administration approves the new board structure. **Paul Cambell**, the SCORE Chapter chairman is interested in serving in the Equity/Investment slot. Chambers of Commerce will be asked to submit nominations for the Chamber slot. Other Loan Administration Board members include **Nick Lang**, CPA, St. George; **Van Mackelprang**, Kanab City Attorney; **Jeff Marchant**, Cedar City; and **Joe Judd**, Washington City.