

Jordan School District  
**MINUTES OF BOARD OF EDUCATION MEETING**  
December 8, 2015

The Board of Education of Jordan School District met in study, closed, and regular sessions on Tuesday, December 8, 2015, beginning at 3:33 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

**STUDY SESSION**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
Michael Anderson, Administrator of Schools  
Jill Durrant, Administrator of Schools  
Laura Finlinson, Administrator of Curriculum and Staff Development  
June M. LeMaster, Administrator of Human Resources  
Brad Sorensen, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Teri Timpson, Administrator of Schools  
Cheryl Matson, Director, Insurance Services  
Kurt Prusse, Director, Purchasing  
Jeri Clayton, Administrative Assistant  
Robert Conder, AV Maintenance  
Carmen Freeman, Mayor, Herriman City  
Vicki Olson

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

**A. Ends Policies and Student Achievement**

Board members took turns discussing insights and observations about the input received during the "What Counts?" activities held with community members, employees, and school student body officers. They developed a list of four items from the input received to use as a basis for developing ends policies. These included:

- Value educators as professionals; continue helping them become their very best.
- Every student and family who enters Jordan District schools should feel acknowledged, valued, and important, and have their problems/questions addressed.
- Focus on a high-quality whole child educational experience.
- Continue working to promote a safe environment.

President Pulsipher asked Board members to begin thinking about how to articulate these items in policy so they are easy to understand and measurable. She invited Cabinet members to also participate in this process.

**MOTION:** At 4:28 p.m., it was moved by Kayleen Whitelock and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
June M. LeMaster, Administrator of Human Resources  
Scott Thomas, Administrator of Auxiliary Services  
Carmen Freeman, Mayor, Herriman City  
Patrick Juhlin, CBRE

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel and property. The closed session discussion was recorded and archived.

At 4:41 p.m., the meeting adjourned. The Board returned to study session.

**STUDY SESSION, Continued**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
Michael Anderson, Administrator of Schools  
Jill Durrant, Administrator of Schools  
Laura Finlinson, Administrator of Curriculum and Staff Development  
June M. LeMaster, Administrator of Human Resources  
Brad Sorensen, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Teri Timpson, Administrator of Schools  
Cheryl Matson, Director, Insurance Services  
Kurt Prusse, Director, Purchasing  
Luann Leavitt, Consultant, Student Services  
Jeri Clayton, Administrative Assistant  
Robert Conder, AV Maintenance  
Carmen Freeman, Mayor, Herriman City  
Vicki Olson

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

**B. Review of Administrative Policies**

**1. BP177 Disposal of Surplus Items**

John Larsen, business administrator, and Kurt Prusse, director of Purchasing, reviewed revisions to policy BP177. Board members made recommendations for policy language revisions.

President Pulsipher asked to have this policy with the recommended changes brought before the Board for approval at the January 26, 2016, Board meeting.

**2. DP345 Group Insurance**

John Larsen, business administrator, and Cheryl Matson, director of Insurance, reviewed the revision to item II.C. in policy DP345, noting that the language was changed to be in compliance with new Affordable Care Act requirements taking effect in January 2016.

President Pulsipher asked to have this policy brought before the Board for approval at a January 2016 Board meeting.

**C. Discussion on Proposed Traditional, Year-Round and AB Calendars for the 2016-17 School Year and Tentative Traditional and Year-Round Calendars for the 2017-18 and 2018-19 School Years**

Anthony Godfrey, associate superintendent, and Luann Leavitt, consultant for Student Services, reviewed the proposed calendars and responded to questions and concerns expressed by Board members at the study session on November 24, 2015.

President Pulsipher stated that the proposed 2016-17 calendars will be presented for Board approval during the regular session and tentative 2017-18 and 2018-19 calendars will also be approved in their present form, but are subject to change.

**D. Results of the Patron Survey on School Calendar for Falcon Ridge Elementary School**

Jill Durrant, administrator of schools, reported that at the direction of the Board, a survey was conducted of parents and faculty members of Falcon Ridge Elementary School to determine interest in moving from a year-round schedule to a traditional schedule, if only for a two-year period. A move back to year-round would be dependent upon whether the school experiences an increase in population in the coming years. She noted that 75 percent of the parents that responded preferred to move to the traditional calendar and 68 percent of school staff respondents preferred to remain on the year-round calendar.

Board members discussed the results of the survey and the effect on teacher transfers. Mrs. Voorhies stated that because a majority of parents prefer to move to a traditional schedule knowing that they may have to return to the year-round schedule in the future, the Board should follow their wishes. Mrs. Atwood stated her feeling that she couldn't support a change for only a two-year period because of the difficulty on families in changing back to a year-round schedule from the traditional schedule.

The Board gave direction to staff with the following motion:

**MOTION:** It was moved by Janice L. Voorhies and seconded by J. Lynn Crane to authorize the administration to move Falcon Ridge Elementary School to a traditional calendar schedule beginning with the 2016-17 school year. Motion passed with a vote of six to one. Mrs. Atwood cast the dissenting vote.

**E. Review of Meetings with School Community Councils and Discussion on Possible Next Steps about Potential Boundary Changes to Accommodate Student Growth**

Dr. Godfrey, associate superintendent, said in October and November 2015, the administration reviewed with the Board potential remedies for addressing student growth in secondary schools. These included potential boundary changes and alternatives to boundary changes such as adding additional portables, seventh period authorizations, and traveling teachers. Secondary schools designated as “hot spots” for balancing school populations included the following:

- Copper Hills and West Jordan High Schools
- Herriman and Riverton High Schools
- Joel P. Jensen, Sunset Ridge, West Hills, and West Jordan Middle Schools
- Copper Mountain, Fort Herriman, Oquirrh Hills, and South Hills Middle Schools

Dr. Godfrey reviewed student populations at each of these schools and presented preliminary boundary alternatives for each of the four identified areas. Dr. Godfrey reported that at the Board’s request, he met with the twelve School Community Councils and invited an additional 28 elementary Councils to participate in the process and provide input regarding the need to address student growth. He reported the following Council member’ responses during these meetings:

- Recognition that some schools need to downsize
- Support for the new process over the previous committee process
- Schools with lower enrollment generally eager for more students
- Concerns that Bingham Feeder is not included
- Timeline is short and timing is difficult because of the holidays
- Desire to wait for elementary boundary changes
- Students may be moved twice
- Impact on Dual Language Immersion
- Safety of walking routes
- Lack of transparency

Dr. Godfrey sought Board direction in one of the following ways:

- Continue boundary process in all four areas
- Continue boundary process in select areas
- Manage enrollment without boundary changes
  - Portables
  - Seventh-period authorizations
  - Traveling teachers

President Pulsipher stated that patrons will have an opportunity during the regular Board meeting to provide input regarding the potential for boundary changes and/or alternatives to boundary changes and that the Board would provide direction to the administration following the patron comments and Board discussion.

**F. Discussion on Updated Interlocal Agreement**

Board members reviewed and discussed the updated Interlocal Agreement between Jordan District and the cities. The Interlocal Agreement will be brought before the Board for approval during the Special Business portion of the regular Board meeting.

**G. Board Meeting Change of Date**

President Pulsipher stated that the Jordan School District Board of Education meeting scheduled for Tuesday, March 22, 2016, conflicts with the political caucus meetings being held on the same night and recommended changing the Board meeting to Tuesday, March 29, 2016. President Pulsipher called for a motion.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Matthew Young to change the date of the March 22, 2016, Board meeting from March 22 to March 29, 2016. Motion passed with a unanimous vote.

At 6:20 p.m., the meeting adjourned. The regular session started at 6:40 p.m.

**REGULAR SESSION**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
Michael Anderson, Administrator of Schools  
Jill Durrant, Administrator of Schools  
Laura Finlinson, Administrator of Curriculum and Staff Development  
June M. LeMaster, Administrator of Human Resources  
Brad Sorensen, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Teri Timpson, Administrator of Schools  
Cindy Nagasawa-Cruz, Director, Information Systems  
Kurt Prusse, Director, Purchasing  
Sandy Riesgraf, Director, Communications  
David Rostrom, Director, Facility Services  
Jason Skidmore, Director, Career & Technical Education  
Mike Heaps, Support Services Manager, Information Systems  
Luann Leavitt, Consultant, Planning and Student Services  
Jeri Clayton, Administrative Assistant  
Robert Conder, AV Maintenance  
Brian Broadhead, Unified Police Department  
Bill Applegarth, Mayor, Riverton City  
Carmen Freeman, Mayor, Herriman City  
Sheldon Stewart, Council Member, Riverton City  
Vicki Olson  
Quaid Green  
Charise Owens  
Jeff Gaisford  
Mary Ann Cumming  
Rob Sherratt  
Ryan Nelson  
Craig Barnes  
Lance Fisher  
Megan Butler  
Allison Strang  
John Gilchrist  
David Oliphant  
Lyndsay Jensen  
Kenzie Prows  
Amy Peterson

Jennifer Thorne  
Coralee Butterfield  
Steve Fifield  
Kim Searle  
Natalie Loveridge

President Pulsipher presided and conducted. She welcomed those present. South Jordan Middle School students conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Zoe Brown.

### **Celebrating South Jordan Middle School**

Mia Brown, student body officer at South Jordan Middle School, presented information to the Board about the good things happening at South Jordan Middle and reviewed some of the programs and activities in which students and faculty members participate. The following is a synopsis of her comments:

- South Jordan Middle opened in 1989. The school currently serves 1,420 students with 66 faculty and 50 staff members. Average daily attendance is consistently over 90 percent. During accreditation, the school received an "A" grade.
- Over 90 percent of Biology students passed the SAGE test. A one-semester Marine Biology class is being taught at the aquarium in South Jordan. Advanced students can participate in an independent study program for higher-level learning.
- Students are honored and celebrated with programs such as Honor Roll, Students of the Day, Students of the Month, quarterly No Tardy activities; and the SoJo Stars display case.
- Numerous teachers receive Jordan Education Foundation mini-grants each year; Counselor Kelly Graham received a Counselor of the Year award; two certified and two classified staff members are recognized as Employees of the Month.
- Many programs are provided for students needing help with academic subjects.

### **Resolution of Appreciation**

President Pulsipher read a Resolution of Appreciation for Carrolyn Ann McCann, who recently passed away. She was employed by Jordan School District from 1986 to 2009.

### **Comments by Mayors and Elected Officials**

Bill Applegarth, mayor of Riverton City, addressed the Board and reviewed the activities held during 2015 in celebration of Riverton City's 150<sup>th</sup> sesquicentennial year. He said he wanted to publicly thank Board members for their support and for providing the facilities at Riverton High for some of these celebrations. He thanked Superintendent Johnson for her leadership and support and Mr. Anderson, administrator of schools, for his help with some of the celebrations. He also thanked the 15 schools located in Riverton City for their participation in the City's activities. He thanked Mr. Young for being a great liason between the District and City and for attending City Council meetings regularly. Mayor Applegarth invited Board members to attend the City's closing ceremonies on Monday, December 14, 2015, at 6:00 p.m. at the Riverton City Park located at 12600 South, just east of Redwood Road.

Carmen Freeman, mayor of Herriman City, expressed appreciation to the Board for the service rendered. He said he understands the difficulties facing the Board in terms of enrollment and boundaries and expressed appreciation for the District's openness and interest in obtaining patron input. He expressed his hope that consideration will be given to the effect boundary changes have on families and his hope that steps will be taken to minimize the disruption, if changes are made. Mayor Freeman expressed his support for a bond election and said Herriman City will advocate the District's need for a bond so the District will have the schools it needs to continue the great education it provides for students.

Sheldon Stewart, a member of the Riverton City Council, addressed the Board. He stated that he is representing himself and the citizens in relation to boundary changes. He expressed concern about student

safety if boundary changes are made and expressed how important it is to take community needs into consideration. He suggested that the District's bond plans be well-defined for patrons and that boundary changes be made when new schools have been constructed.

### **Patron Comments Regarding Non-Agenda Items**

Kenzie Prows, a senior at West Jordan High School, addressed the Board regarding reintegration of students to the school environment upon return from psychiatric hospitalization. She said students in this situation feel inadequate and lost and need help and support from teachers and counselors upon their return to school. She proposed that Jordan District build a transition facility designed for students who have been hospitalized or severely suffer after diagnosis of mental illness to provide them one-on-one help and assistance for reintegration to the classroom.

#### **I. Consideration of Meetings with School Community Councils and Possible Next Steps to Direct Staff Regarding Potential Boundary Changes to Accommodate Student Growth**

President Pulsipher said every year in approximately November, the District administration and Board members review enrollment numbers in preparation for the following school year and discuss areas of concern for school overcrowding and underutilization. She said this year the Board also asked the administration to develop recommendations for managing the enrollment with and without boundary changes and to visit with School Community Councils in select areas to solicit input.

In response to the Board's request, the District administration developed boundary change scenarios for Copper Hills and West Jordan High Schools; Herriman and Riverton High Schools; Joel P. Jensen, Sunset Ridge, West Hills, and West Jordan Middle Schools; and Copper Mountain, Fort Herriman, Oquirrh Hills, and South Hills Middle Schools. Dr. Godfrey said they also prepared recommendations for managing enrollment without boundary changes that include providing additional portables, seventh-period authorizations (teachers who choose to teach during their conference period), and traveling teachers (teachers that utilize empty classroom space during conference periods). The administrators of schools took these boundary change scenarios and alternative options to the School Community Councils to seek input. They also developed a patron survey to seek community participation in the process.

President Pulsipher said the Board discussed this matter during open study session and will need to decide whether to instruct staff to continue the boundary change process or to manage growth without boundary changes using the methods discussed. She invited public comment.

#### **Public Comment**

The following patrons addressed the Board:

Allison Strang  
John Gilchrist  
David Oliphant  
Amy Peterson  
Jennifer Thorne  
Steve Fifield  
Kim Searle  
Quaid Green  
Charise Owens  
Mary Ann Cumming  
Rob Sherratt  
Ryan Nelson  
Lance Fisher  
Megan Butler

Patron comments and concerns included the following:

- Student safety should be the first concern, especially when students are required to cross busy roadways such as Bangerter and Mountain View Corridor.
- The negative effect on students who have experienced multiple boundary changes should be considered.
- The Board should wait to make boundary changes until after the bond election and/or when new schools are constructed.
- It seemed unfair not to include Bingham High in boundary change options.
- Enrollment should be managed for the short-term without boundary changes.
- The effect of boundary changes on programs such as sports, dance, music, etc., and other extracurricular activities should be considered.
- Consideration should be given to the effect boundary changes will have on the education and success of students.

### **Board Member Comments and Questions**

Mrs. Whitelock asked for clarification about whether cement pads are in place or need to be constructed before portables can be added at Herriman and Copper Hills High Schools. Dr. Godfrey stated that Herriman High has space available for eight portables without additional electricity or cement. Adding portables at Copper Hills High will require an additional cement pad, but the power is available.

Mr. Young thanked the patrons for expressing their concerns both in this meeting and through correspondence. He stated his position that he feels strongly that boundary changes will need to be made before a new high school is constructed; however, he doesn't think the Board has all of the information it needs to make an informed decision at this time. He said in order for the Board to make the best decision, it is vital to know whether the patrons are willing to put their support behind a bond election in November 2016 that will provide the resources to move forward with construction of the schools on the District's Five-Year Plan. He said at a minimum, if the bond election is successful, the Board will be able to take the new school locations into consideration when making boundary changes and minimize the effect on students. He expressed concern about student populations at Sunset Ridge and Fort Herriman Middle Schools in the short term. He urged the Board to postpone making boundary changes until after a bond election so that members will have the information they need to better plan and prepare for the future.

Mrs. Pulsipher said in response to some patrons who have said their voices are not being heard, she wanted them to know that this is not true. While the Board cannot always accommodate everyone's wishes, Board members always listen, and what is said by patrons is important. She also said she understands how difficult boundary changes can be on families, especially when they have gone through multiple changes. She expressed agreement with Mr. Young to wait to make boundary decisions until the Board has the results of the bond election in November because the Board's decisions may be different depending upon whether the bond election is successful. She said a high-quality education deserves an uncrowded environment.

Mrs. Atwood thanked the patrons for their comments and said it is important for the Board to hear what they have to say. She thanked the administrators for visiting with the School Community Councils and going the extra mile in seeking input from the community during the last few weeks. She said she has been contacted by some of the Copper Hills' parents who have expressed concern about the parking lot and she is also concerned about the number of students on permit at Copper Hills. She expressed her support for waiting until after the Bond election before moving forward with boundary changes.

Mr. Osborn said the patrons that have spoken to the Board expressed their desire to leave the boundaries as they are for now, and he feels that the Board needs to gather more information and to receive input from a greater number of District patrons before making decisions about boundary changes.

Mrs. Whitelock thanked patrons for attending the meeting and expressing their thoughts and concerns. She expressed her concerns about overcrowded schools and said in her mind, it is not a matter of whether the boundaries are changed this year or next, but rather that changes need to be made now to address overcrowding. She said based on the patron comments that schools are fine and to let it be, her vote next year will probably be the same which is to "let it be." She reminded patrons that there will not be a new high school constructed for about five years, provided the bond is approved by voters. Mrs. Whitelock said she struggled with the comments about including Bingham High in the boundary changes because Bingham High is close to capacity and the high school that is under capacity is West Jordan High. She said her children attend West Jordan High and it is an excellent school with an excellent administration and she was happy to hear patrons state that they want to see an investment in that school. She said some areas of the District have mostly new schools and there are other areas, such as West Jordan, where all the schools are old which makes it difficult to balance the needs. Mrs. Whitelock said she is happy to let the patrons have their choice to stay in the newer schools and be overcrowded, but she can't then vote to spend money at an overcrowded school like Copper Hills for cement pads and portables when other areas of the school such as the auditorium, bathrooms, gyms, and common areas are not going to increase in size. She said she would like to see enrollment numbers balanced for the students' benefit. She also said she understands the effects of boundary changes because her children are in their third high school. She said her vote will be to postpone boundary changes based on the patron input and her vote will remain that way until a new high school is built.

Mr. Crane said he has heard excellent observations from Board members and he would like to add that the information is out now that a bond will be required to build new schools. He said he was surprised at the outcome of the prior bond election and could be surprised again; however he doesn't think he will be. He said he feels it is prudent to wait to make boundary decisions until after the results of the bond election are known. Mr. Crane said in the past, when issues such as this one occurred, he would receive a mass of identical emails with new names attached and this time the emails he has received have been different but with the same goal in mind. He said it has been a pleasure reading them and many patrons have said that they recognize that these decisions are difficult and may not always be in their favor. He expressed appreciation to the patrons for expressing themselves during the meeting and being involved in the process. Mr. Crane said many patrons are fine with changes so long as they affect someone else and that point of view cannot be taken because decisions have to be made that are for the good of everyone. He reiterated Mrs. Whitelock's comments that there is a large difference between the south and north sides of the District. He said he is comfortable waiting until after the bond election next year to address these issues, but doesn't know if it would be wise to wait four years without making some decisions about boundary changes. He also noted that it is sometimes impossible not to divide communities. Mr. Crane expressed appreciation to staff members for the time spent on this issue and for providing information to the communities about issues that need consideration.

Mrs. Voorhies thanked staff members for the many hours and effort spent on this issue. She said she lives near Copper Hills and has heard from many Copper Hills parents. She thanked them for their emails which she said were thoughtful, detailed, and attempted to clearly express the arguments in favor of or opposition to boundary changes. Of the dozen or more parents she heard from in the last day or two, one said to change the boundaries and the rest said not to change them. Mrs. Voorhies said as a former Bingham High teacher, she knows how difficult it is to change allegiance. She watched as many students were moved to Riverton High and eventually to Herriman High—and they all lived! It may have not been easy, but they made the change. Mrs. Voorhies echoed other Board members who said that change is inevitable in this District at the rate at which it is growing. She stated that staff members are very mindful of families/students that have been moved back and forth and that it is helpful when patrons communicate that they have had more change than they can handle. Mrs. Voorhies said she has taken many notes about what was said by patrons about boundary changes and is keeping track in the emails she has received. The goal is to provide students with the best possible education and the Board does not have preconceived ideas, they listen to everything that is said, and carefully consider all of the input received. She said the Board's decision tonight may make some happy and some unhappy, but if the process is postponed for another year as patrons have suggested, then next year some of the patrons will be very unhappy because the Board will not be able to wait to make changes to accommodate

growth. Mrs. Voorhies said no one can make a difference for kids like the parents and expressed appreciation to parents who are involved in the education of their children. As a former high school teacher, she said she has seen too many parents who don't care.

President Pulsipher called for a motion:

**MOTION:** It was moved by Matthew Young and seconded by Jen Atwood to direct the District administration to manage enrollment in the short-term without boundary changes by adding additional portables, seventh-period authorizations, and traveling teachers; and directed the administration to begin preparations for the boundary change process next year by preparing infrastructure and data systems so the Board will have the information it needs to make the best possible decisions. Motion passed with a vote of six to one. Mr. Osborn cast the dissenting vote.

## II. **General Business – Consent Agenda**

### A. **Motion to Approve Consent Agenda Items**

#### 1. **Minutes**

Minutes for the Board of Education meeting held November 24, 2015, were provided to the Board of Education.

#### 2. **Updates to Administrative Policies**

- a. DA165 *Apprenticeship Program–Maintenance Department*
- b. DP356 *Substance Abuse-Free Work Environment*

#### 3. **Land Trust Revisions for Bluffdale and Southland Elementary Schools**

**MOTION:** It was moved by J. Lynn Crane and seconded by Jen Atwood to approve Consent Agenda items A1 through A3, as recommended. Motion passed with a unanimous vote.

### B. **Motion to Accept Consent Agenda Items**

#### 1. **Expenditures**

Expenditures for the month of November 2015 were provided to the Board of Education.

#### 2. **Financial Statement**

The financial statement through November 30, 2015, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

#### 3. **Personnel – Licensed and Classified**

Personnel changes for the month of November 2015 were provided to the Board of Education.

#### 4. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

**MOTION:** It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

III. **Bid Recommendations**

A. School or Department  
**Central Warehouse** Items for Bid  
**Colored Copy Paper**

Bidders Amount of Bid  
Xpedx \$54,778.80

Purpose: To replenish colored paper supply at Central Warehouse.

Recommendation: It was recommended placing the orders with the state contract vendor, Xpedx.

**MOTION:** It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to approve the bid for colored copy paper, as recommended. Motion passed with a unanimous vote.

B. School or Department  
**District-wide** Items for Bid  
**Voice Over IP System**

Bidders Amount of Bid  
Cache Valley Electric \$1,134,795.02 (5-yr. expenditure)  
CenturyLink  
IBRC  
Integra Telecom  
NACR  
Rimrock Telecommunications  
TriTel Network  
Unify Inc.  
ValCom  
YipTel

Purpose: To provide a District telephone system.

Recommendation: It was recommended placing the order with CenturyLink. They complied with the specifications, terms, and conditions outlined in the RFP documents. The Purchasing Department made the recommendation based on the results of the evaluation process and final ratings of the proposals. The contract is for five (5) years with the option to renew for five (5) additional annual renewals, for a maximum of ten (10) years.

**MOTION:** It was moved by J. Lynn Crane and seconded by Matthew Young to approve the bid for voice over IP system, as recommended. Motion passed with a unanimous vote.

C. School or Department  
**Riverton High** Items for Bid  
**Chiller Replacement**

Bidders Amount of Bid  
Carson Plumbing and Mechanical, Inc. \$479,722.00  
Commercial Mechanical

Industrial Piping and Welding, LLC  
KHI Mechanical  
KOH Mechanical  
Pro Industrial Services  
Ralph Tye & Sons, Inc.  
Schoonmaker Construction, LLC  
Veritas, Inc.

Purpose: To replace the original chillers with high-efficiency air-cooled chillers compatible with existing system.

Recommendation: It was recommended awarding the bid to the lowest responsive, responsible and acceptable bidder, Industrial Piping and Welding, LLC. They complied with the specifications, terms, and conditions outlined in the bid documents.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Richard S. Osborn to approve the bid for Chiller Replacement at Riverton High School, as recommended. Motion passed with a unanimous vote.

#### IV. **Special Business**

A. **Recommendation to Approve Proposed Traditional, Year-Round and AB Calendars for the 2016-17 School Year and Tentative Traditional and Year-Round Calendars for the 2017-18 and 2018-19 School Years**

Dr. Godfrey, associate superintendent, said the calendars have been reviewed in detail during several previous Board study sessions. He addressed a question about the high school half days by stating that in the 2016-17 calendar, there will still be two half days for students, one to accommodate the ACT test for juniors and one in the fall for seniors to apply to colleges and sophomores to prepare to take the ACT the next year. He also said input was sought from high school principals and they felt confident they could find alternatives to the tests previously paid for by the State. He noted that the afternoons of these two half days will be used for professional development for high school teachers.

Mr. Young asked to have an item added to a future study session agenda for the Board to discuss calendaring of parent teacher conferences.

A copy of the traditional, year-round, and AB calendars for the 2016-17 school year are attached at the conclusion of these minutes. (Attachment 2)

**MOTION:** It was moved by Janice L. Voorhies and seconded by Jen Atwood to approve proposed traditional, year-round and AB calendars for the 2016-17 school year and tentative traditional and year-round calendars for the 2017-18 and 2018-19 school years. Motion passed with a unanimous vote.

B. **Recommendation to Adopt Resolution Declaring Surplus Property with Salt Lake County Assigned Address at 14199 South 4800 West in Herriman, Utah**

Mrs. Whitelock stated that this property, when originally purchased by the District, was zoned residential. The zoning has since changed and the property is no longer conducive to building a school; therefore it will be sold.

**MOTION:** It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to adopt the Resolution Declaring Surplus Property with Salt Lake County assigned address at 14199 South 4800 West in Herriman, Utah. Motion passed with a unanimous vote.

C. **Recommendation to Approve Purchase Sales Agreement to Sell Surplus Property with Salt Lake County Assigned Address at 14199 South 4800 West in Herriman, Utah**

**MOTION:** It was moved by J. Lynn Crane and seconded by Kayleen Whitelock to approve the Purchase Sales Agreement to sell surplus property with Salt Lake County assigned address at 14199 South 4800 West in Herriman, Utah. Motion passed with a unanimous vote.

D. **Recommendation to Approve Revised Interlocal Agreement with Extension**

Mrs. Whitelock expressed appreciation to the Board's attorney, Mr. Van Komen, for working on this agreement on the Board's behalf.

Mrs. Voorhies said an important part of the agreement provides parameters for interaction with the cities and until the District has a more secure and settled relationship with the cities, it would be wise to continue with this agreement.

Mr. Young stated that some of the fruits of this Interlocal Agreement were witnessed to some degree earlier in the meeting when two city mayors and a councilman voiced very clear support for the District's future endeavors.

A copy of the Revised Interlocal Agreement with Extension is attached at the conclusion of these minutes. (Attachment 3)

**MOTION:** It was moved by Janice L. Voorhies and seconded by Jen Atwood to approve revised Interlocal Agreement with Extension. Motion passed with a vote of six to one. Mr. Osborn cast the dissenting vote.

V. **Information Items – Superintendent's Report**

Superintendent Johnson expressed appreciation to cabinet members for working tirelessly on behalf of students. She invited Mr. Skidmore to present information about JATC business partnerships, followed by Mrs. Finlinson to report about competency-based education.

A. **JATC Business Partnerships**

Jason Skidmore, director of Career and Technical Education (CTE), said one of the missions of CTE is to promote collaboration between industry, business partners, teachers, and students and to create opportunities for students to have real-world experiences. He said the governor's goal of 66 by 2020, which is to have 66 percent of the Utah work force have some form of certificate or higher degree by the year 2020, has raised the bar for developing partnerships with industry. Mr. Skidmore provided a list of the District's industry partners which includes, but is not limited to, Innovobio, Unified Fire Authority, Intermountain Healthcare, LanDesk, L3 Communications, Cyprus Credit Union, and Sysco. He described the District's relationship with industry partners and noted that many of them provide financial support, scholarships, and employees that serve as CTE instructors.

Mr. Skidmore said meetings have been held with individuals from the Utah Department of Workforce Services, the Utah System of Higher Education, the Governor's office, and company executives from Dannon, Boeing, Cummins, Komatsu, Kenworth, and Jack B. Parsons Company. He said these companies are prepared to offer resources such as highly technical equipment for training of students. They are currently in the process of working with the Utah State Office of Education on curriculum standards that will provide opportunities for students to earn a certificate to allow them to obtain entry-level positions at one of these companies, or to continue at Salt Lake Community College or other higher education facility.

Mr. Skidmore explained that approximately 288 local businesses have partnered with the District in its CTE work-based learning program which provides opportunities for students to work in real-world environments. He said he receives regular emails from companies wanting to participate in this partnership program. He also said students who have good high school work experiences are more likely to be inspired to stay in school, graduate, and adopt ambitious goals. He said CTE graduates find employment two times faster than graduates of general education programs.

Mr. Skidmore expressed appreciation to the Board for its support of the District's CTE programs.

B. **Competency-based Education in Jordan School District**

Laura Finlinson, administrator for Curriculum and Staff Development, said the District has amazing teachers and administrators who care about helping students to become the best they can be. She said educating the whole child means meeting the needs and interests of all students by providing multiple opportunities and choices for students to develop talents and skills as well as achieve academically. Student competency means proficiency, mastery, and learning to excel in multiple areas. Mrs. Finlinson said one of John Hattie's highest yield strategies is to have high expectations for students. Competency-based learning means having high-expectations for all students. Knowledge and skills are essential for success in whatever area of learning students choose. She stated that career does not always mean college and it is okay for students to understand that concept. The goal is to educate the whole child and the process of instruction must involve depth of learning. Mrs. Finlinson said professional development programs assist teachers in understanding what depth of knowledge means and what it means when students are asked to talk about deeper levels of synthesizing information. She said District personnel are continually trying to improve the process for providing the right instruction for students.

Mrs. Finlinson referred to an article she was given by Mrs. Voorhies that said instead of looking at test scores, the skill-base of students should be looked at and whether students can show a portfolio of what they know and are able to do. She said contributing factors to developing this skill-base are the rigor of the curriculum and the strength of the coursework. Mrs. Finlinson reviewed examples of competency-based education in Jordan District which includes Advanced Placement (AP) classes/exams (2,724 exams, 5,775 credits earned), Concurrent Enrollment (2,821 students, average of 7.43 credits earned), and CTE industry certifications (16 certifications, 577 students earning at least one) in the fields of engineering, medical, computer and technology, aviation, and veterinary. Mrs. Finlinson said 14 State-demonstrated competency tests are available to students in the areas of civics, science, financial literacy, computers, world languages, personal fitness, math, history, and health. She noted that last year 10 District students participated in competency-based testing.

Mrs. Finlinson concluded by stating that the District's business partners are looking for competent graduates who can collaborate and work together as a team, who can apply knowledge and think outside the box, and who have developed communication skills, both oral and written. She said it is important to set high expectations and to insure students are progressing in the development of skills and knowledge in order to insure more students are learning what they are expected to learn.

## VI. Discussion Items

### A. **Report on Superintendent and Business Administrator Evaluations**

President Pulsipher stated that Board policy requires yearly superintendent and business administrator evaluations and reported that these evaluations were completed in a closed session and both Superintendent Johnson and Business Administrator Larsen have been found to be in compliance with the annual evaluation criteria selected by the Board and supported by a detailed evaluation of the Jordan District Goals, Policies, and Procedures.

### B. **Board Member Committee Reports and Comments**

Mr. Osborn said he attended a Jordan Youth Symphony performance at Elk Ridge Middle School last night and said it was a thrill to hear the improvement these students have made. He stated that students from both Jordan and Canyons Districts, along with their instructors, meet after school to practice and he loves to hear and see these students doing something they enjoy and want to do. He expressed appreciation to the students and those who were conducting the Symphony for the fine performance.

Mrs. Atwood reported that the School Community Council Committee has not met recently and she had nothing to report. She expressed appreciation to the administrators of schools for visiting the School Community Councils.

Mrs. Whitelock reported that funds are being allocated for preliminary middle and high school design plans. The Committee has established timelines for construction and identified points along the way to meet the goals. She stated that the elementary work is also continuing. Mr. Young requested to receive copies of the timelines.

Mrs. Voorhies said she serves on the Western Growth Coalition and this group has not met since she reported at the last School Board meeting. Mrs. Voorhies expressed her appreciation for being assigned to represent the Board on various committees and said she has learned a great deal.

Mr. Crane said the Salt Lake County Parks and Recreation Board has not met so he had nothing to report. He also said the activities of the other committees on which he serves will be reported by the Committee chairs.

Mr. Young said of note for the entire Board is that the Finance Committee met with the new financial advisors, Zions Public Finance, and had a fabulous two-hour meeting with them that provided a great deal of information. He said it is anticipated that Zions will present information to the entire Board at the study session on January 12, 2016, regarding a bond election and will review a timeline of events, bond structure and size options, taking into consideration all requests made by Board members. He said it is anticipated that by the end of February, the Board will have made a final decision with regard to bond structure, amount, and strategy for moving forward. Mr. Young said the Finance Committee feels that they have taken this process as far as they can and now need the entire Board to be part of the process. Mr. Young said he attended a meeting of the Bluffdale Taxing Entity Committee and they discussed three economic development projects that will receive tax increment income and noted that Jordan School District owns 40 acres in one of these economic development areas. He said it is likely that many of the same issues dealt with in Herriman will eventually need to be addressed with the Bluffdale property.

Mrs. Pulsipher said she serves on the Finance Committee and is pleased with the information received. The other committees on which she serves have not met and she had nothing more to report at this time.

At 9:06 p.m., President Pulsipher declared the meeting adjourned and announced that the Board would return to study session.

### **STUDY SESSION, Continued**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
Michael Anderson, Administrator of Schools  
Jill Durrant, Administrator of Schools

Laura Finlinson, Administrator of Curriculum and Staff Development  
June M. LeMaster, Administrator of Human Resources  
Brad Sorensen, Administrator of Schools  
Scott Thomas, Administrator of Auxiliary Services  
Teri Timpson, Administrator of Schools  
Cheryl Matson, Director, Insurance Services  
Kurt Prusse, Director, Purchasing  
Jeri Clayton, Administrative Assistant  
Robert Conder, AV Maintenance  
Carmen Freeman, Mayor, Herriman City  
Vicki Olson

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

**H. Annual Budgets for Principals**

John Larsen, business administrator, reviewed school budget allocations for supplies, media (both District and State-funded), postage, textbook, equipment, in lieu of student fees, in lieu of cell tower, and trust lands (State-funded). Mr. Larsen answered Board member's questions about the budgets and discussed ways to provide more equity between new and old schools. It was suggested that this information be provided to School Community Councils.

**I. Policy Governance Review: EL 305 *Emergency Succession***

Board members reviewed policy EL 305 and decided the policy should remain as currently written.

**MOTION:** At 9:30 p.m., it was moved by Kayleen Whitelock and seconded by J. Lynn Crane to go into closed session. Motion passed with a unanimous vote.

**CLOSED SESSION**

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President  
Janice L. Voorhies, Board Vice President  
Kayleen Whitelock, Board Secretary  
Jen Atwood, Board Member  
J. Lynn Crane, Board Member  
Richard S. Osborn, Board Member  
Matthew Young, Board Member  
Patrice A. Johnson, Superintendent of Schools  
John Larsen, Business Administrator  
Paul Van Komen, Burbidge & White  
Anthony A. Godfrey, Associate Superintendent  
Laura Finlinson, Administrator of Curriculum and Staff Development  
June M. LeMaster, Administrator of Human Resources

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel. The closed session discussion was recorded and archived.

At 10:34 p.m., the meeting adjourned.

/jc  
Attachments