LONE PEAK PUBLIC SAFETY DISTRICT
BOARD MEETING AGENDA

January 28, 2016
7:00 A.M.

APPEARANCES
Time has been set aside for the public to express their ideas, concerns, and comments.
(Please limit your comments to three minutes each.)

1. Invocation – Daniel Zappalla
2. Introduction of Alpine's Mayor Pro Tem and Alternate to the Board – Tim
3. Nominate and Elect Chair and Co-chair for 2016
4. Executive Session – Discussion of the character, professional competence, or physical or mental health of an individual, pursuant to Section 52-4-205(1) of the Utah Code Annotated.
5. Surplus Police Items – Brian
6. Surplus Fire/EMS Items – Brad
7. Update on Emergency Preparedness
8. Staffing 101 – Brad
9. Staffing 101 – Brian
10. Financial Statement – Laurie
11. Approve Minutes – November 19, 2015 and December 17, 2015

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Laurie Adams, 801-772-4521 at least three working days prior to this meeting.

SURPLUS ITEMS REQUESTED BY POLICE

2005 Dodge Durango: Mileage 120,567

2006 Dodge Charger: Mileage 105,810

2007 Dodge Charger: Mileage 130,549

2008 Chevrolet Impala: Mileage 109,000

SURPLUS ITEMS REQUESTED BY FIRE/EMS

2002 Ski-Doo Summit Snowmobile Vin 2BPS198072V000110

2002 Ski-Doo Summit Snowmobile Vin. 2BPS198492V000225

2005 Kawasaki KV 650 ATV VIN JKAVFED105B505255

2005 Kawasaki KVF650 ATV VIN JKAVFED175B507875

2006 Yamaha R66 ATV VIN 5Y4AM04YX6A028648

LONE PEAK PUBLIC SAFETY DIST
BALANCE SHEET
DECEMBER 31, 2015

GENERAL FUND

	ASSETS			
10-1111	CASH IN CHECKING - WELLS FARGO		48,582.42	
10-1150	PETTY CASH		200.00	
10-1161	CASH - STATE TREAS (PTIF 0989)		26,428.01	
10-1200	AMBULANCE ACCOUNTS RECEIVABLE		251,535.50	
10-1210	ALLOWANCE FOR DOUBTFUL ACCOUNT		(73,000.00)	
	TOTAL ASSETS			253,745.93
	LIABILITIES AND EQUITY			
	LIABILITIES			
10-2221	FICA PAYABLE		3,451.83	
10-2222	FEDERAL WITHHOLDING PAYABLE		8,051.62	
10-2223	STATE WITHHOLDING PAYABLE		17,763.82	
10-2227	STATE RETIREMENT PAYABLE		111,738.22	
10-2232	HEALTH INSURANCE PAYABLE		(126,466.82)	
10-2238	DUES WITHHELD FIRE		1,220.00	
10-2239	DUES WITHHELD POLICE		906.44	
10-2241	STATE UNEMPLOYMENT PAYABLE		2,018.13	
10-2243	WORKER'S COMPENSATION PAYABLE		(14,670.44)	
10-2250	FICA EMPLOYEE REFUND PAYABLE		6,486.15	
	TOTAL LIABILITIES			10,498.95
	FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:			
10-2930	ADMINISTRATION EQUITY	82,536.00		
10-2950	POLICE EQUITY	501,493.00		
10-2970	FIRE/EMS EQUITY	(312,714.00)		
10-2980	BALANCE - BEGINNING OF YEAR	.08		
	REVENUE OVER EXPENDITURES - YTD	(28,068.10)		
	BALANCE - CURRENT DATE		243,246.98	
	TOTAL FUND EQUITY			243,246.98
	TOTAL LIABILITIES AND EQUITY			253,745.93

LONE PEAK PUBLIC SAFETY DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	ADMINISTRATION REVENUE					
10-33-01	ALPINE	12,565.00	43,977.50	75,390.00	31,412.50	58.3
10-33-02	HIGHLAND	11,726.50	70,359.00	140,718.00	70,359.00	50.0
10-33-03	CEDAR HILLS	.00	8,213.35	19,712.00	11,498.65	41.7
10-33-15	INTEREST EARNINGS	16.27	86.34	140.00	53.66	61.7
10-33-18	MISCELLANEOUS INCOME	.00	(10.00)	500.00	510.00	(2.0)
10-33-30	BUDGETED SURPLUS	.00	.00	5,200.00	5,200.00	.0
	TOTAL ADMINISTRATION REVENUE	24,307.77	122,626.19	241,660.00	119,033.81	50.7
	POLICE REVENUE					
10-35-01	ALPINE	176,733.84	618,568.44	1,060,403.00	441,834.56	58.3
10-35-02	HIGHLAND	155,067.67	930,406.02	1,860,812.00	930,405.98	50.0
10-35-04	ALPINE SCHOOL DISTRICT	.00	.00	66,000.00	66,000.00	.0
10-35-09	COURT REVENUE	37.00	510.95	1,000.00	489.05	51.1
10-35-10	POLICE REPORT CHARGES	560.00	1,700.00	3,000.00	1,300.00	56.7
10-35-11	FINGER PRINTING	85.00	1,040.00	2,500.00	1,460.00	41.6
10-35-12	DOG LICENSE REVENUE	(165.00)	155.00	.00	(155.00)	.0
10-35-13	SECURITY SERVICES	360.00	480.00	.00	(480.00)	.0
10-35-18	MISCELLANEOUS INCOME	76.32	752.33	2,000.00	1,247.67	37.6
10-35-19	K-9 DONATIONS	.00	200.00	.00	(200.00)	.0
10-35-20	GRANTS	1,302.44	3,040.66	13,000.00	9,959.34	23.4
10-35-25	PROCEEDS FROM LEASE	.00	153,723.78	.00	(153,723.78)	.0
10-35-40	PROCEEDS FROM SALE OR ASSET	.00	.00	7,500.00	7,500.00	.0
	TOTAL POLICE REVENUE	334,057.27	1,710,577.18	3,016,215.00	1,305,637.82	56.7
	FIRE / EMS REVENUE					
10-37-01	ALPINE	111,877.00	391,569.50	671,262.00	279,692.50	58.3
10-37-02	HIGHLAND	88,277.75	529,666.50	1,059,333.00	529,666.50	50.0
10-37-03	CEDAR HILLS	.00	272,627.10	654,305.00	381,677.90	41.7
10-37-05	UTAH COUNTY	2,938.02	8,814.07	30,000.00	21,185.93	29.4
10-37-11	CHARGES FOR SERVICES	48,374.25	260,625.79	575,000.00	314,374.21	45.3
10-37-14	FIRST AID KIT SALES	149.30	149.30	.00	(149.30)	.0
10-37-18	MISCELLANEOUS INCOME	1,108.84	5,472.05	20,000.00	14,527.95	27.4
10-37-20	GRANTS	.00	.00	20,000.00	20,000.00	.0
	TOTAL FIRE / EMS REVENUE	252,725.16	1,468,924.31	3,029,900.00	1,560,975.69	48.5
	TOTAL FUND REVENUE	611,090.20	3,302,127.68	6,287,775.00	2,985,647.32	52.5

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION DEPARTMENT					
10-43-10	WAGES - PERMANENT EMPLOYEES	.00	9,014.73	36,000.00	26,985.27	25.0
10-43-33	PUBLIC INFORMATION	.00	.00	150.00	150.00	.0
10-43-36	MEMBERSHIP IN UASD	.00	.00	5,200.00	5,200.00	.0
10-43-38	BUILD UP DISTRICT RESERVES	.00	.00	25,000.00	25,000.00	.0
10-43-39	EMERGENCY PREPARATION	.00	1,153.86	6,000.00	4,846.14	19.2
10-43-40	POSTAGE - MISC SUPPLIES	332.09	538.28	1,500.00	961.72	35.9
10-43-61	LEGAL FEES	.00	.00	500.00	500.00	.0
10-43-62	AUDIT FEES	500.00	5,000.00	5,000.00	.00	100.0
10-43-79	INSURANCE	.00	30.12	900.00	869.88	3.4
10-43-80	ALPINE DISPATCH	.00	23,219.50	52,715.00	29,495.50	44.1
10-43-81	HIGHLAND DISPATCH	.00	51,153.00	103,195.00	52,042.00	49.6
10-43-88	BOARD EXPENSES	73.33	102.93	500.00	397.07	20.6
10-43-90	MISCELLANEOUS EXPENSE	75.00	1,633.76	5,000.00	3,366.24	32.7
	TOTAL ADMINISTRATION DEPARTMENT	980.42	91,846.18	241,660.00	149,813.82	38.0

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	POLICE DEPARTMENT					
10-45-10	WAGES - PERMANENT EMPLOYEES	98,220.85	583,241.74	1,226,750.00	643,508.26	47.5
10-45-11	HOLIDAY PAY	6,635.40	16,430.80	45,500.00	29,069.20	36.1
10-45-12	OVERTIME	5,560.92	43,177.70	58,000.00	14,822.30	74.4
10-45-13	WAGES-CROSSING GUARDS	8,106.10	38,444.33	85,000.00	46,555.67	45.2
10-45-14	WAGES-PART-TIME	3,661.82	23,460.43	37,920.00	14,459.57	61.9
10-45-16	CALL PAY - POLICE	1,088.40	7,039.05	19,850.00	12,810.95	35.5
10-45-18	SPECIALTY PAY	461.54	2,835.01	6,000.00	3,164.99	47.3
10-45-20	MEDICAL BENEFITS	22,935.59	137,488.41	338,520.00	201,031.59	40.6
10-45-21	RETIREMENT	36,008.45	218,122.04	467,568.00	249,445.96	46.7
10-45-22	FICA/MEDICARE	1,846.61	10,569.64	21,500.00	10,930.36	49.2
10-45-25	UNIFORM EXPENSE	1,892.35	14,064.88	41,770.00	27,705.12	33.7
10-45-31	DUES, SUBSCRIPTIONS, REF MATLS	157.69	621.69	1,750.00	1,128.31	35.5
10-45-33	PUBLIC EDUCATION	90.46	1,323.24	3,500.00	2,176.76	37.8
10-45-34	NOVA & SCHOOL LUNCH	.00	726.50	2,500.00	1,773.50	29.1
10-45-38	TRAVEL EXPENSE	1,169.48	2,570.64	6,500.00	3,929.36	39.6
10-45-40	POSTAGE, PRINTING, MISC SUPPL	600.94	2,554.73	12,500.00	9,945.27	20.4
10-45-50	K-9 EXPENSES	112.03	1,111.40	3,000.00	1,888.60	37.1
10-45-52	UTILITIES EXPENSE	2,250.71	9,864.03	18,500.00	8,635.97	53.3
10-45-57	DRUG SCREENS	.00	333.00	2,300.00	1,967.00	14.5
10-45-58	PROFESSIONAL SERVICES/CONTRACT	2,240.21	47,142.21	78,850.00	31,707.79	59.8
10-45-59	BUILDING MAINTENANCE	29.69	6,898.59	20,000.00	13,101.41	34.5
10-45-61	CHIEF'S ADMIN	3,150.00	3,773.61	6,000.00	2,226.39	62.9
10-45-68	TRAINING	100.00	2,517.00	13,400.00	10,883.00	18.8
10-45-69	RENT	.00	66,055.20	138,087.00	72,031.80	47.8
10-45-71	FUEL	4,339.88	28,071.57	75,000.00	46,928.43	37.4
10-45-73	VEHICLE SUPPLIES/MAINTENANCE	719.31	11,172.23	27,900.00	16,727.77	40.0
10-45-74	VEHICLE LEASE	21,698.77	55,090.38	85,890.00	30,799.62	64.1
10-45-76	VEHICLE REPLACEMENT	121,277.19	167,846.08	.00	(167,846.08)	.0
10-45-77	EQUIPMENT REPLACEMENT	6,384.00	17,430.85	55,350.00	37,919.15	31.5
10-45-78	CAPITAL	.00	.00	9,250.00	9,250.00	.0
10-45-79	INSURANCE	2,984.10	59,955.32	94,000.00	34,044.68	63.8
10-45-80	BANKCARD FEES	.00	541.84	.00	(541.84)	.0
10-45-89	ANIMAL CONTROL	1,026.97	1,026.97	4,000.00	2,973.03	25.7
10-45-90	POLICE SUPPLIES	8,310.53	8,569.44	9,560.00	990.56	89.6
	TOTAL POLICE DEPARTMENT	363,059.99	1,590,070.55	3,016,215.00	1,426,144.45	52.7

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FIRE / EMS DEPARTMENT					
10-47-10	WAGES - PERMANENT EMPLOYEES	78,543.26	471,393.59	976,450.00	505,056.41	48.3
10-47-11	OVERTIME WAGES/STANDBY	4,417.65	36,809.77	103,000.00	66,190.23	35.7
10-47-12	PART TIME EMPLOYEES	31,107.92	188,799.07	342,000.00	153,200.93	55.2
10-47-13	HOLIDAY PAY	.00	16,692.48	16,750.00	57.52	99.7
10-47-17	INTERNS	178.50	7,070.38	24,000.00	16,929.62	29.5
10-47-20	MEDICAL BENEFITS	22,075.28	134,749.64	299,000.00	164,250.36	45.1
10-47-21	RETIREMENT	25,372.78	156,394.30	277,000.00	120,605.70	56.5
10-47-22	FICA/MEDICARE	1,703.17	10,843.05	21,500.00	10,656.95	50.4
10-47-25	UNIFORM EXPENSE	2,007.36	15,357.78	32,500.00	17,142.22	47.3
10-47-29	STATE MEDICAID FUND	1,931.95	1,931.95	.00	(1,931.95)	.0
10-47-30	CHARGE OFFS AMBULANCE SERVICES	.00	.00	114,000.00	114,000.00	.0
10-47-31	DUES, SUBSCRIPTIONS, REF MATLS	53.00	53.00	1,500.00	1,447.00	3.5
10-47-33	PUBLIC EDUCATION	260.98	4,853.09	3,000.00	(1,853.09)	161.8
10-47-36	EMERGENCY PREPARATION	599.42	599.42	9,000.00	8,400.58	6.7
10-47-38	TRAVEL EXPENSE	932.86	5,324.86	10,000.00	4,675.14	53.3
10-47-40	POSTAGE, PRINTING, MISC SUPPL	272.52	626.11	1,500.00	873.89	41.7
10-47-48	PHYSICALS	.00	82.00	2,500.00	2,418.00	3.3
10-47-49	MEDICAL SUPPLIES	4,129.40	20,728.70	29,000.00	8,271.30	71.5
10-47-52	UTILITIES	9,372.43	30,269.74	55,000.00	24,730.26	55.0
10-47-59	BUILDING MAINTENANCE	1,130.28	5,643.10	18,000.00	12,356.90	31.4
10-47-60	RADIO SERVICE	953.25	8,785.96	15,000.00	6,214.04	58.6
10-47-63	BILLING AND COLLECTION	3,773.10	21,103.91	30,000.00	8,896.09	70.4
10-47-68	TRAINING	.00	1,403.96	7,000.00	5,596.04	20.1
10-47-69	RENT	.00	121,681.40	184,200.00	62,518.60	66.1
10-47-71	FUEL	1,255.41	9,717.50	27,000.00	17,282.50	36.0
10-47-73	VEHICLE SUPPLIES/MAINTENANCE	2,403.75	20,835.93	35,000.00	14,164.07	59.5
10-47-74	VEHICLE LEASE	.00	225,752.26	200,000.00	(25,752.26)	112.9
10-47-78	EQUIPMENT	183.14	40,935.42	40,000.00	(935.42)	102.3
10-47-79	INSURANCE	2,309.33	58,834.99	78,000.00	19,165.01	75.4
10-47-90	MISCELLANEOUS EXPENSE	2,433.53	9,258.89	14,000.00	4,741.11	66.1
10-47-91	EQUIPMENT LEASE	.00	21,746.80	64,000.00	42,253.20	34.0
	TOTAL FIRE / EMS DEPARTMENT	197,400.27	1,648,279.05	3,029,900.00	1,381,620.95	54.4
	TOTAL FUND EXPENDITURES	561,440.68	3,330,195.78	6,287,775.00	2,957,579.22	53.0
	NET REVENUE OVER EXPENDITURES	49,649.52	(28,068.10)	.00	28,068.10	.0