

MINUTES OF COUNCIL STUDY MEETING – JANUARY 12, 2016

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, JANUARY 12, 2016, AT 4:30 P.M. IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Don Christensen, Councilmember At-Large
Lars Nordfelt, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Steve Vincent, Councilmember District 4

STAFF PRESENT:

Wayne Pyle, City Manager
Nichole Camac, City Recorder

Paul Isaac, Assistant City Manager/HR Director
Eric Bunderson, City Attorney
Jim Welch, Finance Director
Lee Russo, Police Chief
John Evans, Fire Chief
Layne Morris, CPD Director
Russell Willardson, Public Works Director
Kevin Astill, Parks and Recreation Director
Sam Johnson, Strategic Communications Director
Steve Pastorik, CED Department
Jake Arslanian, Public Works Department
Ken Cushing, Administration
Steve Lehman, CED Department
Rick Westphal, Administration
Brandon Hill, Law Department
Steve Sandquist, Police Department
Rachelle Hill, Law Department
Ryan Robinson, Law Department
Rachel White, Law Department
Karen Eldridge, Law Department

1. **APPROVAL OF MINUTES OF STUDY MEETING HELD DECEMBER 15, 2015**

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The Council read and considered Minutes of the Study Meeting held December 15, 2015. There were no changes, corrections or deletions.

Councilmember Nordfelt moved to approve the Minutes of the Study Meeting held December 15, 2015. Councilmember Huynh seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

2. **REVIEW AGENDA FOR REGULAR MEETING SCHEDULED JANUARY 12, 2016**

Upon inquiry, members of the Council had no further questions or concerns regarding items on the Agenda for the Regular Meeting scheduled later this night.

3. **ORDINANCE NO. 16-03, AMENDING SECTION 19-2-306 OF TITLE 19 OF THE WEST VALLEY CITY MUNICIPAL CODE REGARDING APPLICATION FEES FOR EXCAVATION PERMITS BY WATER AND SEWER DISTRICTS**

Public Works Director, Russell Willardson, discussed proposed Ordinance No. 16-03 that would amend Section 19-2-306 of Title 19 of the West Valley City Municipal Code regarding application fees for excavation permits by water and sewer districts.

Written information previously provided to the City Council included the following:

The proposed ordinance would revise the City Code to be consistent with an interlocal agreement between West Valley City and the Granger-Hunter Improvement District (GHID).

In the past, City ordinance and policy exempted GHID from excavation permit fees for installation or repair of water and sewer lines in City streets. A new agreement between the City and GHID stated that each entity would pay all fees normally charged by the other. The proposal would eliminate the reference to entities that may be exempt from paying permit fees since there would no longer be exemptions. Other requirements to obtain an excavation permit would remain the same.

Upon inquiry by Councilmember Lang regarding if Magna Water was always charged, the Public Works Director indicated in the affirmative.

The City Council will consider proposed Ordinance No. 16-03 at the Regular Council Meeting scheduled January 19, 2016, at 6:30 P.M.

4. **RESOLUTION NO. 16-09, APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN WEST VALLEY CITY AND GRANGER-HUNTER IMPROVEMENT DISTRICT FOR RECIPROCAL PAYMENT OF FEES AND REIMBURSEMENT OF COSTS**

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Public Works Director, Russell Willardson, discussed proposed Resolution No. 16-09 that would approve an Interlocal Cooperation Agreement between West Valley City and Granger-Hunter Improvement District (GHID) for reciprocal payment of fees and reimbursement of costs.

Written information previously provided to the City Council included the following:

The proposed agreement would establish a policy governing payment by the City and GHID of fees levied by the other party.

In the past, City ordinance and policy exempted GHID from paying excavation permit fees when installing or repairing water and sewer lines in City streets. In return, GHID waived some connection and impact fees for new City facilities. Over the years some confusion had arisen by both parties over which fees would be charged and which would be waived.

The proposed agreement would eliminate confusion by putting the current arrangement between the entities in writing, with approval from both governing bodies. Each entity would agree to pay all fees normally charged by the other. The agreement also stipulated the sharing of some costs for relocating conflicting utility lines, and adjusting facilities to new street grades, after construction or road maintenance.

New costs, cost savings, or new revenues resulting from the subject agreement were difficult to estimate since all were dependent on the planned construction activities of the other entity. New revenues and additional costs would be at least partially offset. At a minimum, confusion would be eliminated and all City departments and GHID would be able to budget appropriately for new costs.

City staff and the Council further discussed the proposal including 4700 South and maintenance between the City and County sides of that road.

The City Council will consider proposed Resolution No. 16-09 at the Regular Council Meeting scheduled January 19, 2016, at 6:30 P.M.

5. RESOLUTION NO. 16-10, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE UTAH AND SALT LAKE CANAL COMPANY AND WEST VALLEY CITY TO FACILITATE CONSTRUCTION OF THE MOUNTAIN VIEW CORRIDOR SEGMENT 6 BY THE UTAH DEPARTMENT OF TRANSPORTATION (UDOT)

Public Works Director, Russell Willardson, discussed proposed Resolution No. 16-10 that would authorize the execution of a Utility License Agreement between the Utah and Salt Lake Canal Company and West Valley City to facilitate construction of the Mountain View Corridor Segment 6 by the Utah Department of Transportation (UDOT).

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Written information previously provided to the City Council included the following:

With the proposed agreement, the Utah and Salt Lake Canal Company would release to the City that portion of the company's prescriptive easement underlying 4100 South Street. The City, in turn, would give license to the Canal Company to operate and maintain the canal crossing through the City right-of-way.

As part of the Mountain View Corridor project, 4100 South Street would be widened necessitating the extension of the box culvert carrying the canal under the street. The cost of the work would be borne by UDOT.

In the process of acquiring the right-of-way for the highway, UDOT had negotiated the release of the canal company's prescriptive easement under the highway in exchange for a license agreement to operate the canal in the new highway right-of-way. The subject agreement would do the same for West Valley City at the 4100 South canal crossing.

There would be no cost to the City associated with the proposed agreement, at the present time. The City would bear the cost of any future canal modifications required for a City project, as it did now.

Upon inquiry, there were no further questions or concerns by members of the Council.

The City Council will consider proposed Resolution No. 16-10 at the Regular Council Meeting scheduled January 19, 2016, at 6:30 P.M.

6. **COMMUNICATIONS**

A. **CHAMBER WEST PRESENTATION**

Don Youngberg, Past Chairman of ChamberWest, made a presentation regarding the Chamber West organization. He explained the name of the Chamber had been changed back to ChamberWest, which had been seen as a positive transition.

Mr. Youngberg discussed flexibility and changes that had occurred in the Chamber and briefly discussed information regarding 2015, specifically what had worked in the past would not necessarily work now. He indicated everyone desired the same thing and if plans did not work they would be perpetually adjusted. He also explained their core focus goals that included business education, quality events, networking and government advocacy, and stated changes to their organization chart would occur in the near future.

Kim Gilbert, Secretary/Treasurer of ChamberWest, discussed committee changes, proposed committees and hiring of a chief executive officer for the organization. She explained the proposed changes would allow for delegation, improvement of

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oversight, improvement of quality and value, get many members involved, and provide for self-sufficiency. Ms. Gilbert discussed hiring of a CEO including qualifications, associated duties and responsibilities.

Mr. Youngberg further discussed some of the Chamber's action items that included outbound calls to all new West Valley City businesses, promotion of the City's happenings in Chamber newsletters and social media, Chamber representation at major events, ongoing visits to City businesses, and feedback to City leaders.

Upon discussion, Councilmember Buhler inquired if there was a place to sign up for Chamber West when applying for a business license through the City. He stated providing that option would help create conversation and increase interest for business owners in the City.

In summary, the City Council discussed continued relationships with ChamberWest and moving forward in the future.

B. **STRATEGIC PLAN PRESENTATION – ADMINISTRATION**

Assistant City Manager/HR Director, Paul Isaac, used Power Point and discussed information summarized as follows:

- Major Accomplishments 2015
- Administration Top 5 Priorities
 - #1 – UCCC Basement Construction/Community Events
 - #2 – Medical and Dental Benefit Cost Increases
 - #3 – Compensation/Recruitment/Retention
 - #4 – Update technological capabilities/physical appearance of the Court
 - #5 – Information technology/ Fiber connection/ parks

Upon inquiry by Councilmember Buhler regarding wireless Internet hotspots in parks, the Assistant City Manager informed hotspots in parks were filtered or provided limited access.

Councilmember Huynh suggested UCCC work with ChamberWest and other councils to encourage attendance and participation in events.

Councilmember Vincent asked if the official name for wireless Internet hotspots would reference the City.

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Mr. Isaac informed there was a proposed name that would soon be discussed with the City Manager.

Upon further discussion, members of the City Council discussed wireless Internet hotspots, speed, and future changes. Also discussed were proposed changes to CAB and other similar committees in the Salt Lake Valley.

Councilmember Huynh stated that UCCC eliminated competition and provided an important aspect other communities did not possess.

Mayor Bigelow discussed his goal of a Veteran’s Hall including the possibility of incorporating it into the Cultural Center.

D. STRATEGIC PLAN PRESENTATION – LAW DEPARTMENT

Eric Bunderson, City Attorney, used Power Point and discussed information summarized as follows:

- Organizational chart
- Law Department priorities/charts/photographs and illustrations
 - #1 – Continued funding of URMMA obligations
 - #2 – Space for existing employees
 - #3 – Improved facilities for existing employees
 - #4 – Problem solving enterprise fund
 - #5 – Software and hardware support

Upon inquiry, there was no further discussion, questions or concerns.

E. COUNCIL UPDATE

Mayor Bigelow referenced a Memorandum previously received from the City Manager that outlined upcoming meetings and events as follows:

<u>January</u> January 12, 2016	Elected Officials Photo-shoot • Legal and Admin Presentations/ Strategic Plan
January 14, 2016	The Art of the Needle (Embroidery Exhibition) Opening Reception, 6:00 P.M.- 8:00 P.M- Cultural Celebration Center, 1355 West 3100 South
January 15, 2016	Randy Horiuchi Memorial Service, 5:00 P.M.- 7:00 Friday P.M.- Salt Palace

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Convention Center Grand Ballroom, 100
West Temple, Salt Lake City, UT
84101

January 19, 2016	Public Works Presentation/ Strategic Plan
January 20, 2016	Harman Heritage Series- Utah History Stories in Song with Cherie Call, 1:00 P.M.- 3:00 P.M.- Harman Senior Recreation Center, 4090 South 3600 West
January 23, 2016	Tags Thrift Store Ribbon Cutting, 3749 South 2700 West- 12:00 P.M.
January 26, 2016	Ethics Presentation/ Strategic Plan
January 27, 2016	Local Officials Day Lunch with Legislators, Salt Palace Convention Center located at 100 West Temple – 12:00 P.M.- 2:00 P.M.
<u>February</u>	
February 9, 2016	Parks and Fire Presentations/ Strategic Plan
February 15, 2016	President’s Day Holiday- City Hall Closed
February 16, 2016	Police Department Presentation
February 17, 2016	Harman Heritage Series- A Canyon Peoples ‘Portrait with Filmmaker Isaac Goeckeritz, 1:00 P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
February 19, 2016	Strategic Plan Retreat
February 20, 2016	Strategic Plan Retreat
<u>March</u>	
March 7-9	National League of Cities Conference in Washington D.C.
March 16, 2016	Harman Heritage Series- Family Stories with Teresa Clark, 1:00 P.M. – 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West

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March 29, 2016	No City Council Meetings- 5 th Tuesday
<u>April</u> April 5, 2016	RDA, HA, and BA Meetings Scheduled
April 20, 2016	Harman Heritage Series- Garfield County Stories and Songs, 1:00 P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
April 26, 2016	RDA, HA, and BA Meetings Scheduled
<u>May</u> May 3, 2016	RDA, HA, and BA Meetings Scheduled
May 18, 2016	Harman Heritage Series- Drops in a Bucket & Other Songs, 1:00 P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
May 30, 2016	Memorial Day Holiday- City Hall Closed
May 31, 2016	No City Council Meetings- 5 th Tuesday
<u>June</u> June 7, 2016	RDA, HA, and BA Meetings Scheduled
June 15, 2016	Harman Heritage Series- Art Alive! Stories Behind the Art, 1:00 P.M.- 3:00 P.M. - Harman Senior Recreation Center, 4090 South 3600 West
<u>July</u> July 4, 2016	Independence Day Holiday- City Hall Closed
July 25, 2016	Pioneer Day Holiday- City Hall Closed
<u>August</u> August 2, 2016	National Night Out/ No City Council Meetings
August 30, 2016	No Council Meetings- 5 th Tuesday
<u>September</u> September 5, 2016	Labor Day Holiday- City Hall Closed

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October

October 4, 2016

RDA, HA, and BA Meetings Scheduled

November

November 11, 2016

Veteran's Day Holiday

November 24, 2016

Thanksgiving Holiday- City Hall Closed

November 29, 2016

December

December 27, 2016

No Council Meetings- Christmas

F. POTENTIAL FUTURE AGENDA ITEMS

Upon inquiry by Mayor Bigelow there were no potential future agenda items to be discussed.

7. COUNCIL REPORTS

A. COUNCILMEMBER STEVE VINCENT – ARTS COUNCIL SEEKING PROPOSALS FOR SUMMER THEATRE PRODUCTION

Councilmember Vincent advised that the Arts Council was seeking proposals for a summer theatre production. He indicated a request for proposal had previously been sent out but no responses received. He explained the \$15,000 budget might not be enough and possibly would need to be increased in order to generate more interest.

8. MOTION TO ADJOURN

Upon motion by Councilmember Vincent all voted in favor to adjourn.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE STUDY MEETING OF TUESDAY, JANUARY 12, 2016, WAS ADJOURNED AT 5:38 P.M. BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, January 12, 2016.

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Nichole Camac
City Recorder