



## Board of Trustees Meeting Minutes December 30, 2015 • Ephraim, Utah

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### Trustees Attending

Theresa Alder, Chair  
Doug Barton  
Caden Birch  
Scott Bushnell  
David Christensen  
Leslie Keisel  
Erma Kaye May  
Michael McLean

### Trustees Absent

Emilee Kuchenmeister

### Others Attending

None

### College Personnel Attending

Gary Carlston, President  
Jacob Dettinger, Finance VP  
Steve Hood, Academic Affairs VP  
Marci Larsen, Board Secretary  
Craig Mathie, Student Success VP

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### Welcome

Chair Alder called the meeting to order at 9:05 a.m. and thanked everyone for making time to join the conference call. Caden Birch, newly appointed Student Body President, was welcomed and took his oath of office. Vice President Mathie expressed appreciation to McCall Grajek for her service as a Student Body President and wished her well in her move home as she works through personal challenges.

### Sale of College House Built by BCCM Program

Vice President Dettinger reviewed the documents related to the sale of the college home, built by the Building Construction program. He reviewed the history of this sale, noting the public bid process, the verbal rent-to-own agreement with the current tenant, the formalized written agreement, and the tenant's interest in now purchasing the home. Vice President Dettinger said Morris Haggerty at the Attorney General's Office has been involved in the process, and it was recommended that the college sell the home, located at 437 East 500 North in Ephraim, per the details of the purchase agreement. Several trustees asked about the process, noting their desire to be transparent with college business. Most wanted clarification that it had gone through the proper process. President Carlston noted that this type of sale is usually put out to the public for bidding. He reiterated that the process was followed and said there were no interested buyers at that time. He too said, upon the advice of legal counsel and with the full declaration of the past, the administration recommended that the purchase agreement be honored. After a brief discussion, Trustee Christensen made a motion to approve the sale of the home, per the purchase agreement. Trustee Barton seconded the motion, and it carried unanimously.

### Basement at Suites at Academy Square

Vice President Dettinger said the college would now like to move forward with the completion of the Suites at Academy Square basement, noting this possibility has been discussed several times with the board as the recent Investment Policy was being crafted and considered. President Carlston said the added beds would help with growth and noted the college will also look at other housing considerations for both campuses. He said the Investment Policy, which was recently approved by the Board of Trustees, will be presented to the Board of Regents, along with the request to finish the Suites. He added that there is some resistance from the Commissioner's Office on the policy and this project and said if the Board of Regents do not approve the request, the project may be slowed down for a bit. After a short discussion, Trustee Kiesel made a motion to approve the request to proceed with the construction project as presented, per Regent approval. Vice Chair Bushnell seconded the motion, and it carried unanimously.

As a brief update, President Carlston informed the group that the State Building Board had approved the \$65,000 request to complete a master plan. He said Vice President Dettinger will lead the effort, which will begin immediately. He said the schedule will result in a final plan being presented to the Board of Regents when they are on campus in May. President Carlston said he wants to include trustees early in the process and will schedule a work meeting with the board and architects soon.

The meeting adjourned at 9:45.