

MINUTES
CITY COUNCIL MEETING
FRUIT HEIGHTS CITY
910 South Mountain Road
September 15, 2015

CITY COUNCIL MEETING 00:00:00

The City Council Meeting was called to order by City Council Member Craig Hill at 7:07 pm.

The Pledge of Allegiance was led Council Member Craig Hill and Council Member Scot Poole led the opening ceremony with a prayer.

COUNCIL MEMBERS PRESENT: Council Members Diane Anderson, Julia Busche, Craig Hill, Eileen Moss, Scot Poole were present and Mayor Don Carroll was excused.

STAFF PRESENT: City Manager Brandon Green, City Planner Jeff Oyler and Recording Secretary Kelli Rollins.

VISITORS: Sergeant Cox, Gary Anderson, Brandon Halliday, Lowell Williams, Sue Logan, Michael Johnson, Ben Johnson, Bob Peay, John Wilson

AGENDA ITEMS:

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Council Member Julia Busche made a motion to approve the minutes of August 18, 2015. Council Member Diane Anderson seconded the motion and it was approved unanimously.

3. SPECIAL PRESENTATIONS- Items from the Public

There were not any special presentations at this time.

4. NEW BUSINESS 00:03:09

4.1 Davis County Sheriff's Report

Sergeant Jamie Cox from the Davis County Sheriff's Office came to go over the incident reports from June through September. She reported that most of the crimes were crimes of opportunity from unlocked cars or garages. She recommended reminding citizens to shut and lock up their vehicles and residences.

The City Council and Sergeant Cox discussed the issues at the abandoned mine area. She mentioned that they have increased patrols and cited people for trespassing and parking violations. They have had issues with signage being taken down.

They also discussed the issues of ATV's and side by sides driving on the new trail at Nicholls Park. There are signs at both entrances and it was suggested that the City put

an additional sign near the bowery. Sergeant Cox reminded the City Council that the Sheriff's office always appreciates citizens calling in and reporting irregularities.

Council Member Craig Hill asked about the vandalism at Nicholl's Park. Sergeant Cox mentioned that the cameras the City has installed is a good idea. They discussed increased lighting and signage. Residents are again encouraged to report suspicious behavior. The Sheriff's department has also increased patrols.

Council Member Eileen Moss inquired about the speeding through neighborhoods discussed in the previous meeting. Sergeant Cox mentioned that City Manager Brandon Green had discussed this with the Sheriff's office. They have stepped up patrols especially during the hours mentioned by the residents. She stated that tickets were being written.

The City Council asked what they should tell their citizens. Sergeant Cox mentioned telling Fruit Heights residents not to hesitate to call, to check exterior lighting on their homes, to shut and lock doors. The City Council encouraged City Manager Green to put non-urgent phone numbers in the Ridgerunner so residents would know who to call.

4.2 Review and Discuss Emergency Operations Plan

Council Member Craig Hill expressed appreciation for Council Member Eileen Moss and the committee who have spent hundreds of hours updating this plan.

Council Member Eileen Moss mentioned that this plan should be updated periodically and it had been several years since it had been updated. The committee and Council Member Moss worked with Public Works Superintendent Darren Frandsen to put this together.

Council Member Eileen Moss discussed how the City of Fruit Heights was divided into 15 areas. There discussed District Coordinators, Area Coordinators, Assistant Area Coordinators and Neighborhood Coordinators. Council Member Moss mentioned that the first 18 pages are available to the public and the rest of the document is the nuts and bolts of the plan as well as fire and police plans and are not meant for the public. The first 18 pages are demographics and information. She mentioned that although it is impossible to prepare for every hazard we can prepare for a wide variety of hazards we can hope that when a hazard comes along it will fit into a similar category.

She discussed directions and controls and that federal regulations state that a State of Emergency must be declared by the Mayor or a designated representative. City Manager Brandon Green can be a standing designee if the Mayor so decides. She mentioned that the residents need to know that victims will come first and public needs will come after. She reminded the City Council will become the policy committee in an

emergency but if a Council Member has not had FEMA training then they will not be able to sit on the committee.

Council Member Moss discussed the responsibilities laid out in the plan and who would currently fulfill those roles. The LDS Church and the Presbyterian Church and their roles were also mentioned. She talked about the need for deep leadership to keep roles covered. The importance of many residents receiving CERT training was discussed as medical professionals will be needed in other places.

City Engineer Brandon Jones arrived at the meeting at this point.

Council Member Eileen Moss reviewed the Annex's and the City Council asked some questions concerning Hazardous materials and chemical inventories. They also asked about the City's water tanks.

Council Member Moss recommends that we review the plan bi-annually in September and update in January after the elections. She asked for the plan to be put on the agenda next month for adoption.

4.3 Review/Discuss/Approve/Deny Request to being Warranty Period for the Orchards at Country Lane Subdivision. 01:01:36

City Manager Brandon Green informed the City Council that the City had received a request from the developers at County Lane Subdivision to move into the one year warranty period. He referred them to the letter from Jones and Associates that the required inspections have been done and the improvements have been completed satisfactorily.

City Engineer Brandon Jones mentioned that the developer has been asked to put the money needed for the chip and seal on the road be put into escrow so the City can use it at a future date. This will allow for better timing and more control over the quality.

Council Member Eileen Moss made a motion to approve the request to begin the one year warranty period for the Orchards at Country Lane with the escrow funds released as delineated. Council Member Diane Anderson seconded the motion and it was approved unanimously.

4.4 Review/Discuss/Approve/Deny Updates to the Consolidated Fee Schedule 01:06:52

City Manager Brandon Green presented the updated Fee Schedule with the fees from the proposed excavation ordinance transferred to the schedule as requested by the City Council. It will need to be updated every year.

Council Member Eileen Moss suggested that in the future the City consider informing relevant companies of future road reconstruction that will be done and offer a

reduced fee for companies willing to do their work prior to the City's work. The City Council discussed if the fees were high enough and if companies would respond to a reduced fee. The City Staff mentioned that from past interactions and experiences that most companies wouldn't respond and that the City legally can only charge for the cost of the new road. City Engineer Brandon Jones stated that the current fees are defensible and that unless the City added a penalty on top of the fees that on the schedule. The City would need to check on the legality of doing a penalty.

Council Member Eileen Moss made a motion to approve the updated Fee Schedule. Council Member Scot Poole seconded the motion and it was approved unanimously

Council Member Julia Busche recommended that the City revisit these fees in a year.

4.5 Review/Discuss/Approve/Deny Veteran Park Bids 01:21:43

City Manager Brandon Green presented the two bids received on the Veterans Memorial project.

Council Member Eileen Moss stated that spending that much on a Veterans Memorial was unconscionable. This would not be a good use of City Funds. Council Member Scot Poole suggested putting the area set aside for the Memorial back together and then ask for private and business donations for a future memorial. Council Member Craig Hill mentioned that the Veterans in the City have been very interested in the Memorial and they have been given some expectations and the City either needs to do something or bring them back in. Council Member Eileen Moss suggested bringing them back in and talking to them about donations. Council Member Diane Anderson suggested using this opportunity to pull people together to form a committee to get residents on board.

The City Manager mentioned that the City needed to get a retaining wall in place in order to get the road around to the back. He proposed getting a price on the blocks and bringing that project alone back to the City Council. The City Council suggested having the Public Works department do some of the work. Council Member Scot Poole suggested rocks already owned by the City to be used for the walls. It was determined it would be wiser and safer to use blocks for the wall and rocks for aesthetics. Council Member Craig Hill recommended letting the Veteran's know what was happening. Council Member Julia Busche suggested doing something on Veteran's Day to kick off a campaign to fund the memorial.

5. OLD BUSINESS 01:37:24

5.1 Review/Discuss/Approve/Deny Excavation Permit Ordinance Title 7 Chapter 2

The City Staff brought before the City Council the Excavation Ordinance with the changes requested at the last meeting. The fees were added to the Fee Schedule and the wording was made more consistent regarding the permit fee.

Council Member Julia Busche made a motion to approve the Excavation Permit Ordinance Title 7 Chapter 2. The motion was seconded by Council Member Diane Anderson and it was approved unanimously.

6. CONSENT CALENDAR

7. UPCOMING CALENDAR EVENTS: 01:39:31

7.1 Meet the Candidates Nights: October 1, and October 13, 7:00 pm

7.2 Election Day, November 3, 2015

7.3 Veterans Day Program DHS 11:00 am on Nov. 7, 2015

Council Member Craig Hill mentioned what an outstanding program the Veterans Day Program is. He also asked for First Night to be put out on social media.

8. DEPARTMENT AND CITY OFFICIAL REPORTS: 01:41:42

8.1 City Engineer's Report

There was not a report given.

8.2 City Planner's Report

There was not a report given.

8.3 City Manager's Report

City Manager Brandon Green reported that the Forest Service would be transferring ownership of that land when the Mayor returned. There would be a dollar amount tied to that transfer for filing and surveying fees.

He also mentioned a home that has become a problem because it seems that extensive remodeling is occurring without any permits. He has sent a few letters and the home owners have begun to comply. They have submitted some plans for a retaining wall that is a concern. A neighbor spoke to the City Council about the concerned property and he is going to reach out to the neighbor and talk to him about landscape architects that he has contacts with. The City Council advised the staff to make sure that all City Ordinances were being followed and enforced.

He mentioned some work that has been done and will be done by the Public Works department filling potholes and working on streets. He also mentioned that the

Planning Commission would be meeting next week and they would be swearing in Chris Martineau at that time.

8.4 City Council Member's Reports

Council Member Scot Poole requested some kind of program being put together that would encourage residents to help others who are in need of help in paying their utility bill. The City Council and Staff discussed different ideas and determined that having an account where residents could come into the City Offices and put money into that account to be paid towards others bills. Council Member Scot Poole will write up an article for the Ridgerunner and other marketing tools. Resident John Wilson recommended calling it the Good Neighbor Fund.

Council Member Scot Poole also mentioned that it was critical for the City to put together a committee for the Cemetery.

Council Member Eileen Moss mentioned that the Citizen Corp Council would meet that week and that they would be focusing on the Emergency Response Plan next.

Council Member Diane Anderson asked the City Council what they would like the flyer to be delivered by the Youth City Council to say. City Manager Brandon Green has also been working on a flyer which includes the Utah Votes website and a few other details. The flyer should be informative and brief. Council Member Diane Anderson also mentioned a few pot holes that need to be filled on Laurelwood and Edgehill.

Council Member Julia Busche mentioned that Nicholls Park has been very busy and the entire trail is now mulched, there are three benches and the debris by the fence has been cleared out.

Council Member Craig Hill mentioned that with the recent vandalisms on the restrooms he has done some research and it is problem across the nation. He mentioned installing false cameras with sign mentioning that they are being observed. He also mentioned signs with phone numbers to call if people see any suspicious activities. He also found a few service companies who will come and clean and check restrooms twice a day.

8.5 Mayor's Report

There was no report given.

10. CLOSED MEETING

A closed meeting was not held.

11. ELECTRONIC MEETING

An electronic meeting was not held.

12. ADJOURNMENT: 02:12:20

Council Member Eileen Moss made a motion to adjourn the meeting. Council Member Diane Anderson seconded the motion. The meeting was adjourned at 9:20 pm.

I HEREBY CERTIFY that the foregoing is a true, accurate and complete record of the Fruit Heights City Council meeting held September 15, 2015.

Not approved until signed



Kelli Rollins, Fruit Heights Recording Secretary

Date approved by City Council: October 6, 2015