

CITY OF MILLVILLE  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY REPORTING  
June 30, 2015

**Budget Presentation**

A Budgetary Comparison Schedule is presented for the General Fund and each major special revenue fund as required by generally accepted accounting principles (GAAP). Budgets for governmental funds are adopted on a legally enacted basis, which is consistent with GAAP.

Annual appropriated budgets are adopted for all governmental and business-type funds. All annual appropriations lapse at fiscal year end. Each fund adopts a "balanced budget" in accordance with State law. As allowed by State law, the City Council may authorize increases to or uses of unassigned fund balances. In the budget presentations, authorized increases to fund balance are shown as positive changes in fund balance and authorized decreases are shown as negative changes in fund balance.

**Budget Adoption and Monitoring**

On or before the first scheduled City Council meeting in May, all agencies of the City submit requests for appropriation to the City's financial officers so that a budget may be prepared. The budget is prepared by fund, function, and activity and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year.

The proposed budget is presented to the City Council for review at the first scheduled meeting in May. The City Council holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget. The City's financial officers must, within the revenues and reserves, estimate any changes in the budget as available or revenue estimates may be changed by an affirmative vote of a majority of the City Council. Within 30 days of adoption, the final budget must be submitted to the State Auditor. If there is no increase to the certified tax rate, a final tax rate is adopted by June 22, and adoption of budgets is done similarly.

State statutes require that City officers or employees shall not incur expenditures or encumbrances in excess of total appropriations for any department or fund. In the general fund, budget integrity is measured for expenditures in each department. For all other governmental funds, budget integrity is measured for expenditures for the fund in total.

Only the City Council at a properly advertised public hearing can make increases in total fund appropriations. The final budget information presented reflects all approved amendments.

**Budgetary Compliance**

It was noted that none of the City's funds exceeded their budgeted appropriations.

CITY OF MILLVILLE  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
BUDGETARY REPORTING  
June 30, 2015

**Note to the Schedule of City's Contributions to the Utah Retirement System**

Generally accepted accounting standards require the presentation of 10 years of this required supplemental information. Transition provisions in the initial adoption of the accounting standard indicate that information should be presented for as many years as are available. The City determined that it is not practicable to provide information prior to 2014.

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**SUPPLEMENTARY INFORMATION**

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CITY OF MILLVILLE  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -  
GENERAL FUND  
Year Ended June 30, 2015  
 (With Comparative Totals for the Year Ended June 30, 2014)

	2015			2014 Actual
	Final Budget	Actual	Variance	
Revenues:				
Taxes:				
General property taxes	\$ 59,138	61,336	2,198	57,688
Fee in lieu of property taxes	7,100	7,682	582	6,805
Sales and use taxes	290,000	305,714	15,714	301,176
Franchise taxes	10,566	8,567	(1,999)	8,759
Total taxes	<u>366,804</u>	<u>383,299</u>	<u>16,495</u>	<u>374,428</u>
Licenses and permits:				
Business licenses and permits	2,150	2,183	33	2,348
Non-business licenses and permits	7,200	7,002	(198)	11,198
Total licenses and permits	<u>9,350</u>	<u>9,185</u>	<u>(165)</u>	<u>13,546</u>
Intergovernmental:				
Class "C" roads	74,050	73,616	(434)	69,824
RAPZ grant	27,903	27,903	-	70,000
Nonrecurring grants	247,017	227,327	(19,690)	35,670
Total intergovernmental	<u>348,970</u>	<u>328,846</u>	<u>(20,124)</u>	<u>175,494</u>
Charges for services:				
Sanitation	124,000	132,343	8,343	128,035
Impact fees	26,765	33,015	6,250	45,965
Recreation	6,665	7,009	344	6,802
911 fees	20,200	20,111	(89)	14,275
Property review fees	800	11,244	10,444	1,317
Total charges for services	<u>178,430</u>	<u>203,722</u>	<u>25,292</u>	<u>196,394</u>
Fines and forfeitures	4,200	4,303	103	5,130
Miscellaneous revenues:				
Interest	-	2,557	2,557	2,511
Other	4,285	463	(3,822)	5,913
Total miscellaneous	<u>4,285</u>	<u>3,020</u>	<u>(1,265)</u>	<u>8,424</u>
Total revenues	<u>912,039</u>	<u>932,375</u>	<u>20,336</u>	<u>773,416</u>

(continued)

CITY OF MILLVILLE  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -  
GENERAL FUND  
Year Ended June 30, 2015  
(With Comparative Totals for the Year Ended June 30, 2014)

	2015			2014 Actual
	Final Budget	Actual	Variance	
<b>Expenditures:</b>				
<b>General government:</b>				
Council and mayor	13,700	12,120	1,580	12,130
Recorder	12,500	10,674	1,826	9,354
Treasurer	7,050	7,015	35	5,735
Professional	26,200	23,419	2,781	19,112
Bonds and insurance	26,500	14,682	11,818	12,075
Planning and zoning	2,500	1,928	572	2,041
Building and grounds	6,750	6,310	440	9,712
City engineering	23,000	17,459	5,541	9,522
Elections	200	49	151	1,706
Development coordinator	3,500	2,003	1,497	2,720
Non-departmental	74,000	73,014	986	78,294
Capital outlay	-	-	-	6,300
<b>Total general government</b>	<b>195,900</b>	<b>168,673</b>	<b>27,227</b>	<b>168,701</b>
<b>Public safety:</b>				
Fire protection	16,718	15,843	875	15,070
Law enforcement	17,264	17,264	-	15,300
Animal control	5,500	5,057	443	4,628
EMT	6,280	6,280	-	6,250
Crossing guards	3,500	3,509	(9)	3,502
911 dispatch	20,500	20,469	31	13,490
<b>Total public safety</b>	<b>69,762</b>	<b>68,422</b>	<b>1,340</b>	<b>58,240</b>
<b>Streets and public improvements:</b>				
Streets and highways	295,300	289,374	5,926	117,850
Class C roads	23,000	21,311	1,689	41,010
Sanitation	126,000	125,846	154	123,718
<b>Total streets and improvements</b>	<b>444,300</b>	<b>436,531</b>	<b>7,769</b>	<b>282,578</b>

(continued)

CITY OF MILLVILLE  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -  
GENERAL FUND  
Year Ended June 30, 2015  
(With Comparative Totals for the Year Ended June 30, 2014)

	2015			2014 Actual
	Final Budget	Actual	Variance	
Parks and recreation:				
Parks and recreation programs	83,650	81,913	1,737	83,657
Capital outlay	25,100	25,044	56	100,247
Total parks and recreation	<u>108,750</u>	<u>106,957</u>	<u>1,793</u>	<u>183,904</u>
Total expenditures	<u>818,712</u>	<u>780,583</u>	<u>38,129</u>	<u>693,423</u>
Excess of revenues over expenditures	<u>93,327</u>	<u>151,792</u>	<u>58,465</u>	<u>79,993</u>
Other financing uses:				
Transfer out to capital projects fund	<u>(100,000)</u>	<u>(100,000)</u>	<u>-</u>	<u>-</u>
Total other financing uses	<u>(100,000)</u>	<u>(100,000)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ (6,673)</u>	<u>51,792</u>	<u>58,465</u>	<u>79,993</u>
Fund balance - beginning of year		<u>548,624</u>		<u>468,631</u>
Fund balance - end of year	<u>\$</u>	<u><u>600,416</u></u>		<u><u>548,624</u></u>

CITY OF MILLVILLE  
STATEMENT OF REVENUES AND EXPENDITURES AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -  
CAPITAL PROJECTS FUND  
Year Ended June 30, 2015

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues:				
Miscellaneous revenues	\$ 2,000	2,400	2,867	467
Total revenues	<u>2,000</u>	<u>2,400</u>	<u>2,867</u>	<u>467</u>
Expenditures				
Capital outlay	<u>3,400</u>	<u>7,000</u>	<u>6,913</u>	<u>87</u>
Deficiency of revenues over expenditures	<u>(1,400)</u>	<u>(4,600)</u>	<u>(4,046)</u>	<u>380</u>
Other financing sources:				
Transfer in from general fund	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Total other financing sources	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Net change in fund balance	<u>\$ (1,400)</u>	<u>95,400</u>	<u>95,954</u>	<u>380</u>
Fund balance - beginning of year			<u>459,889</u>	
Fund balance - end of year	\$		<u><u>555,843</u></u>	

CITY OF MILLVILLE  
STATEMENT OF REVENUES AND EXPENSES -  
BUDGET AND ACTUAL -  
WATER AND SEWER FUND  
Year Ended June 30, 2015  
(With Comparative Totals for the Year Ended June 30, 2014)

	2015			2014 Actual
	Final Budget	Actual	Variance	
Operating revenues:				
Services	\$ 333,090	325,019	(8,071)	336,010
Miscellaneous	1,542	1,887	345	2,255
Total operating revenues	<u>334,632</u>	<u>326,906</u>	<u>(7,726)</u>	<u>338,265</u>
Operating expenses:				
Salaries and benefits	69,000	80,565	(11,565)	84,005
Current expenses	114,050	105,252	8,798	90,242
Total operating expenses	<u>183,050</u>	<u>185,817</u>	<u>(2,767)</u>	<u>174,247</u>
Operating income	<u>151,582</u>	<u>141,089</u>	<u>(10,493)</u>	<u>164,018</u>
Non-operating income (expense):				
Grants	11,000	13,000	2,000	17,000
Impact fees	14,800	18,500	3,700	25,900
Interest income	500	1,669	1,169	1,637
Bond payments - principal and interest	(172,644)	(171,066)	1,578	(168,312)
Total non-operating expense	<u>(146,344)</u>	<u>(137,897)</u>	<u>8,447</u>	<u>(123,775)</u>
Capital budget expenses:				
Capital outlay	31,000	25,162	5,838	51,071
Net change in net position - budget basis	<u>\$ 36,238</u>	<u>(21,970)</u>	<u>3,792</u>	<u>(10,828)</u>
Adjustments from budget basis to GAAP basis:				
Developer contributions		10,479		22,104
Capital outlay		25,162		51,071
Principal payments		133,121		126,131
Bond accrued interest expense		(8,577)		(8,417)
Depreciation and amortization		(132,958)		(132,788)
Pension expense		3,631		-
Net change in net position - GAAP basis	\$	<u>8,888</u>		<u>47,273</u>

CITY OF MILLVILLE  
STATEMENT OF REVENUES AND EXPENSES -  
BUDGET AND ACTUAL -  
STORM WATER FUND  
Year Ended June 30, 2015  
(With Comparative Totals for the Year Ended June 30, 2014)

	2015			2014 Actual
	Final Budget	Actual	Variance	
Operating revenues:				
Services	\$ 18,500	19,343	843	14,277
Total operating revenues	<u>18,500</u>	<u>19,343</u>	<u>843</u>	<u>14,277</u>
Operating expenses:				
Salaries and benefits	6,300	-	6,300	-
Current expenses	4,200	9,233	(5,033)	11,337
Capital outlay	17,000	-	17,000	-
Total operating expenses	<u>27,500</u>	<u>9,233</u>	<u>18,267</u>	<u>11,337</u>
Operating income (loss)	<u>(9,000)</u>	<u>10,110</u>	<u>19,110</u>	<u>2,940</u>
Non-operating income:				
Interest income	20	26	6	23
Total non-operating income	<u>20</u>	<u>26</u>	<u>6</u>	<u>23</u>
Net change in net position - budget basis	\$ <u>(8,980)</u>	10,136	<u>19,116</u>	2,963
Adjustments from budget basis to GAAP basis:		-		-
Net change in net position - GAAP basis	\$	<u>10,136</u>		<u>2,963</u>

CITY OF MILLVILLE  
SUPPLEMENTAL WATER, SEWER, AND INSURANCE INFORMATION  
June 30, 2015

**Utility Users and Rates**

The City of Millville Water and Sewer Fund serves both residential and commercial users. As of June 30, 2015, the following user connections existed:

Residential	573	
Commercial	5	
	578	

Water and sewer rates are charged monthly by water line size as follows:

3/4" - 1" Line (standard)	\$ 28.00	per month
1 1/2" Line	\$ 32.50	per month
2" Line	\$ 68.50	per month
4" Line	\$ 130.00	per month

In addition to the above monthly fees, a water usage charge of \$.75 per 1,000 gallons is assessed to each meter up to 10,000 gallons. Water usage charges for 10,001 gallons and above are \$.90 per each additional 1,000 gallons used. Each connection is charged \$2.00 monthly for sewer main debt service. Customers are billed monthly.

**Insurance and Bond Coverage**

The City has insurance policies with effective limits as follows:

Description	Issuer	Number	Policy Limits	Expiration Dates
Comprehensive general liability (no deductible)	Utah Local Govt. Trust	12420	\$ 5,000,000	3/15/2016
Auto bodily injury/property damage (no deductible)	Utah Local Govt. Trust	12420	\$ 5,000,000	3/15/2016
Underinsured/Uninsured Motorist	Utah Local Govt. Trust	12420	\$ 80,000	3/15/2016
Buildings and contents (\$1,000 deductible)	Utah Local Govt. Trust	12420	\$ 4,156,000	3/15/2016

CITY OF MILLVILLE  
SUPPLEMENTAL WATER, SEWER, AND INSURANCE INFORMATION  
June 30, 2015

**Insurance and Bond Coverage (continued)**

The City has bonding policies with effective limits as follows:

<u>Description</u>	<u>Issuer</u>	<u>Number</u>	<u>Policy Limits</u>	<u>Expiration Dates</u>
Treasurer	Western Surety Insurance Co.	69658601	\$ 205,000	2/12/2016
Fidelity Bond	Old Republic	1072515	\$ 25,000	10/19/2016

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**GOVERNMENT AUDITING STANDARDS REPORTS**

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

To the Mayor and City Council  
City of Millville  
Millville, Utah

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the City of Millville, Utah (the City), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated November 15, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 15-01 that we consider to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **The City's Response to Findings**

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

JONES SIMKINS LLC  
Logan, Utah  
November 15, 2015

CITY OF MILLIVILLE  
Schedule of Findings and Responses  
June 30, 2015

Finding 15-01

Condition: The City did not record its proportionate share of the net pension asset and liability in accordance with Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an Amendment of GASB Statement No. 27*, and associated changes in deferred inflows and outflows related to pensions, nonemployer contributions, and pension expense. The City also did not record deferred outflows of resources related to contributions made subsequent to the measurement date in accordance with GASB 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*.

Criteria: Auditor-proposed adjustments were required to make the financial statements confirm to the effects of the City's implementation of GASB 68 and 71.

Effect: The City has a material weakness in internal control with respect to implementing complex new accounting pronouncements.

Cause: The City did not utilize information provided by Utah Retirement Systems which included all necessary information to record all adjustments to meet the requirements of GASB 68 and 71.

Recommendation: Those charged with governance should obtain the necessary information from the Utah Retirement Systems and record the necessary adjustments at each year end.

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CITY OF MILLVILLE  
Corrective Action Plan  
Year Ended June 30, 2015

The City of Millville respectfully submits the following corrective action plan for the year ended June 30, 2015. If you have questions or comments regarding this plan, please contact Rose Mary Jones, City Recorder, at (435) 750-0924.

The finding from the schedule of findings and responses is discussed below. The finding is numbered consistently with the number assigned in the schedule of findings and responses.

Finding:

15-01 Recommendation: Those charged with governance should obtain the necessary information from the Utah Retirement Systems and record the necessary adjustments at each year end.

Action to be taken: Management will obtain the information from the Utah Retirement Systems and record the necessary GASB 68 and 71 adjustments.

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**STATE COMPLIANCE REPORT**

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INDEPENDENT AUDITORS' REPORT IN ACCORDANCE WITH THE *STATE COMPLIANCE AUDIT GUIDE* ON COMPLIANCE WITH GENERAL STATE COMPLIANCE REQUIREMENTS AND ON INTERNAL CONTROL OVER COMPLIANCE

To the Mayor and City Council  
City of Millville, Utah

**Report on Compliance with General State Compliance Requirements**

We have audited the City of Millville's (the City) compliance with the applicable general state program compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the Utah State Auditor, that could have a direct and material effect on the for the year ended June 30, 2015.

General state compliance requirements were tested for the year ended June 30, 2015 in the following areas:

Budgetary Compliance  
Fund Balance  
Utah Retirement Systems  
Enterprise Fund Transfers, Reimbursements, Loans, and Services  
Tax Levy Revenue Recognition  
Restricted Taxes  
Open and Public Meetings Act  
Cash Management  
Impact Fees

The City did not have any state funding classified as a major program during the year ended June 30, 2015.

***Management's Responsibility***

Management is responsible for compliance with the general state requirements referred to above and the requirements of laws, regulations, contracts, and grants applicable to its state programs.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on the City's compliance based on our audit of the compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the City occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with general state compliance requirements. However, our audit does not provide a legal determination of the City's compliance.

### ***Opinion on General State Compliance Requirements***

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the City for the year ended June 30, 2015.

### ***Other Matters***

The results of auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with the *State Compliance Audit Guide*.

### **Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the compliance requirements that could have a direct and material effect on the City to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with general state compliance requirements and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a general state program compliance requirement on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a general state

program compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a general state program compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

***Purpose of Report***

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.

JONES SIMKINS LLC  
Logan, Utah  
November 15, 2015

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PROOF OF PUBLICATION

STATE OF UTAH  
COUNTY OF CACHE, ss

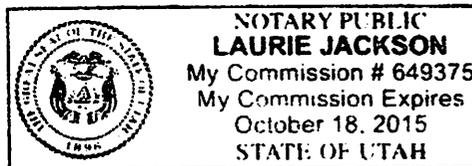
On this 5th day of January , A.D. 2015 personally appeared before me JAIME MAW who being first being duly sworn, deposes and says that (s)he is the Principal Legal Clerk of the Cache Valley Publishing Co., publishers of The Herald Journal a daily newspaper published in Logan City, Cache County Utah, and that the Legal Notice, a copy of which is hereto attached was published in said newspaper for 1 issue(s) and that said notice also published on utahlegals.com on the same days(s) as publication in said newspaper

Commencing on the following days:  
01/01/2015

  
\_\_\_\_\_, Principal Legal Clerk

Subscribed and sworn to before me on this 5th day of January , A.D. 2015

  
\_\_\_\_\_, Notary Public  
Commissioned in the State of Utah  
My Commission expires 10/18/2015



**NOTICE OF 2015 ANNUAL MEETING SCHEDULE FOR  
MILLVILLE CITY**

The public is hereby given notice that the City Council of Millville City will conduct regular meetings on the second and fourth Thursdays of each month with meetings beginning at 7 p.m. The Planning Commission will meet on the first Thursday of each month and also the third Thursday (as needed) with meetings beginning at 8 p.m. The Appeal Authority will meet as needed. All meetings will be held at the City Office, 510 East 300 South, Millville, Utah, unless otherwise advertised. If the meeting date is on a legal holiday, the meeting shall be either canceled or rescheduled.

Publication Date: January 1, 2015

## NOTICE OF 2016 ANNUAL MEETING SCHEDULE FOR MILLVILLE CITY

The public is hereby given notice that the City Council of Millville City will conduct regular meetings on the second and fourth Thursdays of each month with meetings beginning at 7 p.m. The Planning Commission will meet on the first Thursday of each month and also the third Thursday (as needed) with meetings beginning at 8 p.m. The Appeal Authority will meet as needed. All meetings will be held at the City Office, 510 East 300 South, Millville, Utah, unless otherwise advertised. If the meeting date is on a legal holiday, the meeting shall be either canceled or rescheduled.

Publication Date: January 1, 2016

**RESOLUTION NO. 2015-**

**A RESOLUTION ESTABLISHING A RECYCLING MARKET DEVELOPMENT ZONE FOR MILLVILLE CITY CORPORATION**

**WHEREAS**, the Utah Legislature has established Recycling Market Development Zone Program; and

**WHEREAS**, the Recycling Market Development Zone program will provide certain incentives and benefits for businesses qualifying under the program; and

**WHEREAS**, there are existing businesses in Millville City that will benefit from location in Recycling Market Development Zone designed area; and

**WHEREAS**, the City Council of Millville City finds that participation in the Recycling Market Development zone program will enhance Millville City's ability to retain and recruit recycling and related businesses.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Millville City, Utah as follows:

**SECTION 1.** The Mayor is authorized to sign the attached letter as shown in Exhibit "A" in behalf of the City Council, and forward it to the Utah Department of Community and Economic Development.

**SECTION 2.** This Resolution shall take effect immediately upon this adoption.

PASSED and adopted by the Millville City Council on this \_\_\_\_ day of \_\_\_\_\_ 2015

MILLVILLE CITY  
A Utah Municipal Corporation

By \_\_\_\_\_

Michael E. Johnson, Mayor  
Millville City Corporation

ATTEST:

\_\_\_\_\_  
Rose Mary A. Jones, City Recorder

COUNCIL MEMBER	YES	NO	ABSENT	ABSTAIN
Michael Callahan				
Cindy Cummings				
Julianne Duffin				
Mark Williams				
Ryan Zollinger				



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# MILLVILLE

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Post Office Box 308

Millville, Utah 84326

December 10, 2015

Utah Recycling Market Development Zone Program  
Department of Community and Economic Development  
324 South State Street, Suite 500  
Salt Lake City, Utah 84414

We, the Mayor and City Council of Millville City, formally apply to the State of Utah to be designated as a location for Recycling Market Development Zones. We have several businesses and industries that would benefit to have this designation available to maximize the use of production surplus and waste material in generating new products.

The areas that Millville City would propose within its boundaries are included on the enclosed Recycling Development Map. We would propose the Recycling Market Development Zone status be attached to these zoning districts, and that as properties in Millville City are rezoned to the outline designations, the Recycling Market Development Zone status would automatically follow.

By having this program available, we believe it will encourage greater interest from private sector businesses and manufactures in exploring the possibilities and benefits of recycling.

We will appreciate your favorable consideration for approval of this application.

Sincerely,

Mike Johnson, Mayor



# Governor's Office of Economic Development

BUSINESS • TOURISM • FILM

State of Utah

GARY R. HERBERT  
*Governor*

SPENCER J. COX  
*Lieutenant Governor*

Q. VAL HALE  
*Executive Director*

## Utah Recycling Market Development Zone

### Application for Designation

County/City Applicant:  
Local Recycling Zone Coordinator:  
Date of Application

Telephone Number:  
Fax Number:  
E-mail Address:  
Mailing Address:

#### Criteria for Designation:

1. An area may be designated as a recycling market development zone only if:
  - a. The county or municipality agrees to make a qualifying local contribution under Section 63N-2-405; and
  - b. The county or municipality provides for postconsumer waste collection for recycling within the county or municipality; and
2. The executive authority of any municipality or county desiring to be designated as a recycling market development zone shall:
  - a. Obtain the written approval of the municipality or county's legislative body; and
  - b. File an application with the Governor's Office of Economic Development demonstrating the county or municipality meets the requirements of this part.

#### Application:

1. Identify the proposed recycling market development zone. Provide a map of the proposed area (shape file of map is preferred).
2. Identify the local contribution meeting the requirements in Section 63N-2-405 (see bottom of document).
3. Does your county or municipality provide for postconsumer waste collection for recycling within the county or municipality?

4. Identify and outline the following:
  - a. The specific investment or development reasonably expected to take place:
  - b. Any commitments obtained from businesses to participate, and in what capacities regarding recycling markets
  - c. List the names of any economic development plans that will be maintained on file with the local recycling zone coordinator as part of this application that demonstrate coordination between the recycling zone and overall development goals:
  - d. Demonstrate that sufficient portions of the proposed zone area are zoned as appropriate for the development of commercial, industrial, or manufacturing businesses.
  - e. Outline the county's or municipality's long-term waste management plan and evidence that the zone will be adequately served by the plan.
  - f. Outline the county's or municipalities postconsumer waste collection infrastructure:
5. Outline the county's or municipality's proposed means of assessing the effectiveness of the development plan or other programs implemented within the zone:
6. State whether within the zone either of the following will be established:
  - a. commercial manufacturing or industrial processes that will produce end products that consist of not less than 50% recovered materials, of which not less than 25% is postconsumer waste material; or
  - b. commercial composting
7. Include any additional information the county or municipality considers relevant to its designation as a recycling market development zone.
8. Attach the resolution of approval from the executive branch of government and minutes from public hearing about the designation of recycling market development zones.

**63N-2-405. Qualifying local contributions.**

Qualifying local contributions to the recycling market development zone may vary depending on available resources, and may include:

1. Simplified procedures for obtaining permits;
2. Dedication of available government grants;
3. Waiver of business license or permit fees;
4. Infrastructure improvements;
5. Private contributions;
6. Utility rate concessions;
7. Suspension or relaxation of locally organized zoning laws or general plans; and;
8. Other proposed local contributions as the office finds that promotes the purpose of this part.

### **Current Post Consumer Waste Collection for Recycling**

There is presently 1 Solid waste collection service in the area providing regular pickup for commercial customers – Logan City Environmental Department. Additionally there are multiple independents who provide limited on-site collection of Cardboard, Aluminum and other no-ferrous metals. Logan City Environmental Department provides residential curb side pickup for recycling materials in Millville. There are several collection centers in Cache Valley to which residents may take such materials.

### **List of Contributions from Millville City**

Millville City Council is highly supportive of recycling efforts to augment the City's solid waste disposal efforts. They are firmly committed to allow the economics of recycling programs to drive such efforts; therefore, wish to allow the private sector to be the prime driving force behind development of any recycle plan. Hence the natural law of supply and demand will primarily drive which commodities should be collected and processed for recycling.

While wishing to keep an arm's length relationship from private development of such efforts, the Council also recognizes the large scope and cooperative nature of any recycling effort. The City desires to offer support in the form of coordination between the public and private sectors to ensure that a recycling effort maximizes public participation.

Millville City has existing or potential contributions that could be made to provide for business in general and recycling associated businesses in particular. These are described below:

- The City's Building and Planning Department can be a planning resource for new business development and work with potential development to achieve a smooth approval process.
- Educating the public of locations for centralized collection bins and recycling centers.

The City also recognizes the need for cooperative effort between Millville City, Logan City and other communities in the County, due to the nature of recycling programs and the small size of each of the County's communities.

### **Recycling Development Plan**

Millville City has immediate potential for developing recycling based on existing industries. Millville City feels that any large scale, long term recycling plan depends on the processing of locally collected materials. Transportation over significant distances can virtually kill any economic feasibility for such efforts.

#### **Expected Investment, Commitment from business to participate**

There are currently a number of existing businesses in Millville that could utilize a zone for improvement of their existing post-consumer waste processing facilities. There are other businesses that have the potential to move into the area of post consumer waste processing.

Examples of businesses that could utilize a recycle zone:

**Silicone Plastics** manufacturing and distribution of high quality plastics.

**Sonoco** manufacturing and distribution of high quality plastics.

**Zbroz racing** manufacturing and distribution of a-arms, shocks and swing arms for ATV's and snowmobiles.

**Global Industries** Machine parts for industrial and commercial businesses.

**Appropriate Land Use or Zoning support related to businesses planning to participate**

Millville City proposes Recyclable Market Development Zone status for all areas of Millville zoned C-S Commercial Manufacturing, C-S Commercial Services. These zones are compatible with the range of businesses that would take advantage of Recyclable Market Development Zone benefits. The City proposes that Recycling Market Development Zone status be attached to these zoning designations, and that as properties in Millville City are rezoned to these designations, the Recycling Market Development Zone status would automatically follow.

Here are the tentative dates for the City Celebrations for 2016. They will be approved at the Dec 10th meeting.

Stephanie, will you please reserve them on the City Calendar now? I've forgotten the password again. :(

Easter Egg Hunt - Saturday, March 26th 10-10:30am

Old Millville Days - Friday Evening, June 10th 6-11pm - South Park

Saturday, June 11th 7-11am North Park

11am-9pm South Park (reserve all day)

Christmas Celebration with Santa - Saturday, Dec 3rd 9am-Noon

Julianne Duffin

**Millville City  
Impact Fee Schedule  
Fiscal Year Ended June 30, 2015**

<b>Projects From Which Funds Were Collected</b>	<b><u>Parks</u></b>	<b><u>Roads</u></b>	<b><u>Water</u></b>	<b><u>TOTAL</u></b>
FY2010 - Residential Building - Housely Pignataro, Sierra Homes (Tremayne), Jason Dattage, Millville Meadows @11, Dwight Atkinson, Millville Meadows #3, Trevor Datwyler, Highmark Construction (Rechsteiner), Carl Blad, Travis Burton, Mitch Hancock	\$ -	\$ 9,270	\$ -	\$ 9,270
FY2011 - Residential Building - Lance Zollinger, Millville Meadows #10, Brian David, Millville Meadows #1, Millville Meadows #16, Necole Walton, Visionary Homes (Johnson), Visionary Homes (Lowder)	\$ 7,687	\$ 32,476	\$ -	\$ 40,163
FY2012 - Residential Building - Tom Davis, Sierra Homes, Millville Meadows #9, Roger George, Dwight Atkinson #3, Brent Miller	\$ 12,000	\$ 24,357	\$ -	\$ 36,357
FY2013 - Residential Building - Steve Schidiro, Millville Meadows #6, Millville Meadows #7	\$ 6,399	\$ 13,715	\$ -	\$ 20,114
FY2014 - Residential Building - Colton Parker, Berrett Banham, Garyn Perrett, Mike Johnson, Millville Meadows #5, Millville Meadows #17, Visionary Homes (Wilson) + Interest that year	\$ 14,326	\$ 32,428	\$ -	\$ 46,754
FY2015 - Residential Building - Jacob Ripplinger, Chris Funk, Paul Goff, Robert Taylor, Dan Hunsaker #21	\$ 10,000	\$ 23,015	\$ 18,500	\$ 51,515
FY2015 - Interest Income	\$ 277	\$ 744	\$ -	\$ 1,021
<b>Total Impact Fees and Interest on Hand at June 30, 2015</b>	\$ 50,689	\$ 136,005	\$ 18,500	\$ 205,194
Park impact fees spent on Splash Pad at City Park	\$ -	\$ -	\$ -	\$ -
Road impact fees spent on 450/550 North Project	\$ -	\$ (4,824)	\$ -	\$ (4,824)
Water impact fees spent on principal and interest payments for the bonds for 1997 Reservoir and 2006 Reservoir Projects	\$ -	\$ -	\$ (18,500)	\$ (18,500)
<b>Total Impact Fees and Interest on Hand at June 30, 2015</b>	<b>\$ 50,689</b>	<b>\$ 131,181</b>	<b>\$ -</b>	<b>\$ 181,870</b>

<b>Future Expected Expenditures of Impact Fees on Hand by Project by Fee Type</b>	<b><u>FY2016</u></b>	<b><u>FY2017</u></b>	<b><u>FY2018</u></b>	<b><u>TOTAL</u></b>
<b>Park Expenditures</b>				
Bathrooms and/or sprinkler system at City Hall Park	\$ -	\$ 50,689	\$ -	\$ 50,689
<b>Road Expenditures</b>				
450/550 North Connector	\$ 131,181	\$ -	\$ -	\$ 131,181
<b>Water Expenditures</b>				
Bond payments for 1997 Reservoir and 2006 Reservoir Projects	\$ -	\$ -	\$ -	\$ -
<b>Impact Fees Projected for Expenditures</b>	<b>\$ 131,181</b>	<b>\$ 50,689</b>	<b>\$ -</b>	<b>\$ 181,870</b>

**RESOLUTION 2015-  
IMPACT FEE CERTIFICATION AS REVISED**

WHEREAS, the Utah State Code in section 11-36-301 requires an annual report to be submitted to the Utah State Auditor with regard to Impact Fees collected, budgeted, and expended; and

WHEREAS, the Millville City Council has evaluated the capital projects and monies received and reviewed the documentation presented; and

WHEREAS, the Millville City Council had approved the report with the Resolution and had modified the report; and

WHEREAS, a revised report had been presented to the Council;

NOW THEREFORE, be it resolved by the Millville City Council that the attached report be adopted as the required Impact Fee Report amending Resolution 2015-15 that had been previously approved.

Passed and approved by the Millville City Council, this 10<sup>th</sup> day of December, 2015.

BY:

\_\_\_\_\_  
Michael E. Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Rose Mary A. Jones, City Recorder

<b>COUNCILMEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Michael Callahan				
Cindy Cummings				
Julianne Duffin				
Mark Williams				
Ryan Zollinger				

# **MILLVILLE CITY WATER SHARES FOR LEASE BEGINNING NEXT YEAR**

**Millville City has eight (8) shares of water in the Millville Irrigation Company and four (4) shares of water available in the Providence Blacksmith Fork Irrigation Company available for lease for a two-year period. The City Council will be accepting bids to use these shares requiring a \$30 minimum for one share or a \$15 minimum for one-half share. In addition, any administrative costs required by the canal companies will also be required to be paid by the individual awarded the bid. The bids must be submitted and received no later than 5 p.m. on December 4, 2015. The bids will be reviewed and awarded at the City Council Meeting on December 10, 2015. Those interested in bidding are to prepare a written bid and it should include: name, address and contact information; the dollar amount bid *per share*; the number of shares requested; the total for the bid; and the address of the parcel where the water will be used (the land parcel must be able to be serviced by the irrigation company requested). Please remit to:**

**Millville City  
ATTN: Rose Mary Jones, Water Bid  
PO Box 308  
Millville UT 84326**

Water Shares owned/leased by Millville City

January, 2015

**Water Shares owned/leased by Millville City**

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**MILLVILLE IRRIGATION COMPANY**

<u># of shares</u>	<u>Lessee</u>	<u>Address</u>	<u>Lease Agreement Dates</u>
2	James J. Bodily	176 West 200 North	January 1, 2012 to December 31, 2015
1 ½	Alan or Jill Gebert	165 North Main	January 1, 2012 to December 31, 2015
1 ½	Gabe Gonzalez	150 East Center	January 1, 2012 to December 31, 2015
1	Michael Dickman	55 East 200 North	January 1, 2012 to December 31, 2015
2	Robert Carpenter	75 East 100 North	January 1, 2014 to December 31, 2017
1	Michael C. Callahan	180 East Center	January 1, 2014 to December 31, 2017
¾	Mike and Dawnette Hunter	59 North Main	January 1, 2014 to December 31, 2017
1	Kurt Chaffin	10 East 300 North	January 1, 2015 to October 31, 2017
1	Delfino Torres	105 North Main	January 1, 2015 to October 31, 2017

***2 remaining***

<u># of shares</u>	<u>Lessee</u>	<u>Address</u>	<u>Lease Agreement Dates</u>
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**PROVIDENCE IRRIGATION COMPANY**

2	Paul Goff	510 North Main	January 1, 2015 to December 31, 2017
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*4 remaining*

**SPRING CREEK IRRIGATION COMPANY**

3	Kelly Rowser	175 South Main	January 1, 2015 to October 31, 2017
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**GARR SPRING IRRIGATION COMPANY**

27 5/12	Used by City		
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**SMITHFIELD IRRIGATION COMPANY**

1	*Not currently being used		
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