

FIRE COMMISSION MINUTES Thursday, December 10, 2015 LETA VAUGHN

Call to order 7:05 pm

Attending: Commissioners- Bob Lippman, Leta Vaughn. Bob Russell absent.
Ron Mengel, Ron Drake, Jazmine Duncan.

Bob Lippman motions to leave regular meeting and open public hearing, Leta seconds, unanimous

Public Hearing and Comment:

1. Regarding Proposed 2016 annual budget for Castle Valley Fire Department (No tax change).

Bob Lippman motions to approve with the questions two questions 1. What is the \$500 insurance rebate and will it be for 2016 too? 2. How does capital expenditure fit in with other expenses? Transfer to the capital fund \$12,000. Leta seconds, unanimously approved.

Adjournment of Public Hearing: Bob Lippman moves to adjourn public hearing and go into regular meeting, Leta seconds, unanimous 7:24 pm

-Approval of Minutes Emergency meeting minutes (meeting held electronically in October 2015) do reflect what was at the meeting Leta Vaughn, moves to approve, Bob Lippman seconds, unanimous.

November 2015 minutes: Bob Lippman moves Leta seconds, unanimously passes.

-Public Comment: Thanks to Bob Lippman for your service of 8 years on the Fire Commission!. Ron M. thinks we need a motivated successor to do what Bob did. Mitch might take over as chair.

Ron Mengel: Asks Commission if we would like someone to create a non-profit 501C3? So gifts could be tax deductible. Ron Mengel would volunteer to set it up and run it for us. Would pick people to be on a board. Would like us to put it on the agenda for discussion next month.

Jazmine talked to Town about walking the fence line more often and they agreed that, that needs to happen.

-Fire Chief's Report: Ron Drake

No fires or incidents.

Engine 39 pump will be sent to us in the next week. Ron Mengel we need to make a plan to get it unloaded and put on Engine 39. Options were discussed and will be decided before it comes.

Tank has been ordered and paid for when can we start on design process again.

Took air cylinders to Montrose and had them tested, we have 14 bottles that are tested and approved and are being filled. 5 of those will expire in August. Need to spend some money to get more bottles. Fire chief at price says FEMA is willing to give grants for SCBA and he will help us get one.

Compressor was sent in to get fixed. The sales rep will bring it back when he is in the area or we can pick it up.

Next training meeting will be Christmas party. Bill Rau and Susan Roche are making us dinner this year. We will start at 6:00. Bob Russell purchased gift certificate to Sweet Craving this year (they gave us a \$500 credit). Leta ordered jackets for fire members and Ron ordered service pins too.

Engines are all operable.

-Treasurer's Report: Bob Russell

--Financial accounting update (ongoing)

--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing)

--Discussion and possible action on budget approval process, amendments, and reporting (ongoing)

--Discussion and possible action on 2016 budget approval

Written treasurers report this month. Ask Bob R. about discrepancy on month end check and fund balance sheet.

-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob Russell

Town officially adopted. Now in the hands of the State. more work still ahead. Next big thing will be emergency operation planning which will include sheriff,ems, fire dept. etc... and will start after first of the year. Jazmine: Fire Commission could come up with their own plan.

-Emergency Medical Responder Report: Bob Russell no report this month

-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL): Bob Lippman nothing new

-Discussion and possible action on Workman's Comp Insurance claims processing: Bob Russell

Received an email from Lesley referring to a letter from labor commission for us to respond to asap. Need to work on this asap.

-Discussion and possible action on Purchasing Bowthorpe Property

Yogi called Ron D. a couple of weeks ago, she is in Alaska for the winter, she will be back in April.

-Discussion and possible action on Station 1 paging system and telephones: Bob Russell

Bob changed our account to just one line which makes paging system obsolete.

-Discussion and possible action on Military Engine Conversion update: Bob Russell

Get an estimated date of delivery and make plans to get pump unloaded.

-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures

Bob Lippman has left us task lists for us to go over with the new commission.

-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.

Adjourn Leta motions Bob Lippman seconds 8:00

Leta Vaughn, CVFPA Secretary, January 14, 2016