

MINUTES
MONROE CITY COUNCIL MEETING
December 8, 2015

7:30 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor R. Kirt Nilsson at 7:30 p.m. The Pledge of Allegiance was led by Councilmember Parsons and Prayer was offered by Councilmember Torgersen.

Mayor Nilsson welcomed Scout Troop 365 to our City Council Meeting

PRESENT:

Mayor: R. Kirt Nilsson

Councilmembers:

Troy Torgersen

Johnny Parsons

Fran Washburn

Joe Anderson

Perry Payne

Deputy Recorder Allison Leavitt

Citizens:

Michael Mathie

David Coe

Kirk Thornock

Trevor Bair

Taylor Hunt

Carson Thornock

Luke Thomason

Braden Mumford

Councilmember Parsons moved to approve the minutes of the November 10, 2015 meeting as submitted. Councilmember Payne seconded the motion. All were in favor. Motion carried.

2. CITIZEN INPUT

Scoutmaster Kirk Thornock from Troop 365 explained that the scouts in attendance tonight are working on their Community Merit badge, and one of the requirements is to attend a government meeting to learn more about how our government works.

Dave Coe, owner of theater located at 68 N Main came tonight to update the council on progress with the theater. He is still working with Daphne Brown to purchase her

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property adjacent to the theater, however at this time things appear to be at a standstill. If he is able to purchase this property his plan is to work with neighbor Judy Hamblin to resolve property line issues. As it is right now part of theater is on her property and a portion of her shed is on Brown's property. Council informed Mr. Coe that when and if he is able to purchase this property he will need to go before the Planning Commission for a recommendation to the Council.

Mr. Coe is continuing to work on obtaining a movie screen for the theater and funding to install a new heating system.

Mr. Coe is concerned with the testing well that was placed near his property on 100 E. He feels it will hinder access to his property. Council stated that they will have Mr. Magleby get in touch with him to resolve this issue.

3. Business

(A) Planning Commission Recommendation – Approval of property exchange between Dave Coe 70 E 200 N and Scott Hermansen 165 N 100 E.

Planning Commission Chairman Leon Stewart recommended to the Council approval of a property exchange between Mr. Coe and Mr. Hermansen. Chair Stewart explained that this property exchange would not be creating a building lot, but would give Mr. Coe access to the rear of his property and would square up these two lots. Mr. Coe's lot is a non-conforming lot, less than 14,000 sq. feet. It was confirmed that this exchange will increase the sq. footage by 8 or 9 feet.

Councilmember Washburn moved to approve property exchange between Mr. Dave Coe 70 E 200 N and Scott Hemansen 165 N 100 E as presented by Planning Commission Chairman Stewart. Councilmember Payne Seconded. Vote was as follows.

No discussion

Councilmember	Payne	Y
Councilmember	Anderson	Y
Councilmember	Washburn	Y
Councilmember	Parsons	Y
Councilmember	Torgersen	Y

Motion Carried

Chairman Stewart informed the Council that the Planning Commission was ready to recommend amending the Monroe City Land Use Ordinance and Development Code Regulations in regards to side yard requirements. Changes were recommended by Sevier County Building Inspector John Hicks to meet state fire code.

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Councilmember Payne thanked Mr. Stewart and the Planning Commission on doing a great job.

(B) Discussion –HB 362- Proposition 1 revenue projections.

Council reviewed the the projections for monies the City will receive with the passing of HB 362. The projected amount at this time is approximately \$20,000.00. Council discussed a few options of where these funds might be allocated. Councilmember Anderson and Public Works Director Magleby have not discussed this topic. These funds will probably be used in the street department in road for maintenance chip sealing that needs to be done.

The City was recently denied by UDOT for a sidewalk grant that would have helped install sidewalks along 300 East. Possibly some of the funds from HB 362 could be used for new sidewalks.

(C) Consider items to be placed on surplus list.

Approximately 40 stacking chairs, which have been used at the Community Center, will be placed on the surplus list along with HP printer. Bids may be accepted on these items and any other items on the list.

(D) Consider date for administering Oath of Office

Oath of Office will be administered to newly elected officials on January 4, 2016, 12:00 p.m. at the Monroe City Office.

(E) Consider cancelling the December 22, 2015 Council Meeting.

Councilmember Payne moved to cancel the Monroe City Council Meeting to be held on December 22, 2015, due to Christmas holiday. Councilmember Parsons seconded. Vote as follows.

No discussion

Councilmember	Torgersen	Y
Councilmember	Parsons	Y
Councilmember	Washburn	Y
Councilmember	Anderson	Y
Councilmember	Payne	Y

Motion passed

(F) (Approval of the warrant register, cash disbursements and adjustment journal

The council reviewed and signed approval for the December, 2015 warrant register and the November, 2015 cash disbursements and adjustments journals.

5. STAFF

City Deputy Recorder Allison Leavitt

- Informed the Council that the Annual Audit will be presented to the Council during a work session schedule for January 12, 2016 at 6:30 p.m.
- The new software Pelorus has been installed and staff is in the process of learning the new software.

Public Works Director Devin Magleby – Absent – Magleby is attending RWAU new board member training in Savannah Georgia.

6. Department Business - reports and concerns - law enforcement concerns

Councilmember Joseph Anderson - Streets Department, Weeds, Equipment, Sr. Citizens

- No business – Will meet with Public Works Director when he returns from RWAU Board member training.

Councilmember Perry Payne - Electric, Mosquito Abatement, Utility Board

- No business

Councilmember Fran Washburn - Parks, Cemetery, Planning Commission

- Ken Doty has two of the three wooden park signs done. He does have an additional slab and may be able to do a sign for the splash pad. Councilmember Washburn will visit with Mr. Doty on ideas for the additional sign.
- A light on the welcome to Monroe sign located on the west side of town has been installed.
- An inspection of the new concession and restroom building was performed. It has taken longer than anticipated, but the work that has been done looks pretty good.

Councilmember Johnny Parsons - Water, Irrigation, Wastewater, Fire Department

- No business

Councilmember Troy Torgersen - Library, CERT, EMS, Landfill, Garbage, Youth

Council

- Business discussed earlier in meeting.

Mayor R. Kirt Nilsson - General Administration

Mayor Nilsson acknowledged that tonight will be Councilmember Torgersen last Council meeting. Mayor stated that it has been nice working with Councilmember Torgersen and appreciates all his time and effort he has put into his position as Councilmember.

Mayor wished those in attendance a Merry Christmas and Happy Holidays.

7. Adjournment

**Councilmember Payne moved to adjourn the meeting at 6:00 p.m.
Councilmember Parsons seconded the motion. All were in favor. Meeting adjourned.**

Approved this day 12th of January, 2016

Allison H. Leavitt, City Deputy Recorder