

MINUTES OF THE TOWN COUNCIL  
MEETING  
OF THE TOWN OF CLARKSTON

October 6, 2015  
7:00 P.M.

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Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor Kendon Godfrey  
Councilmembers: Ann J. Godfrey,  
Richie Calderwood  
Steven Palmer

Kristi Hidalgo, Town Clerk

Also in attendance: Glen M. Godfrey

1. CALL TO ORDER

Mayor Godfrey called the Clarkston Town Council to order at 7:00 p.m.  
Councilmember S. Palmer led the Pledge of Allegiance and offered Reverence to begin the meeting.  
Mayor Godfrey stated that Councilmember R. Calderwood would be late to the Meeting.

2. NEW BUSINESS

Ordinance 16-03 "An Ordinance Adopting Park Rules and Regulations"- Mayor Godfrey asked if there was any discussion by the Council prior to passing the ordinance. There was no discussion so Mayor Godfrey read the ordinance and asked for a motion to adopt Ordinance 16-03. Councilmember A. Godfrey motioned for the Council to approve and adopt Ordinance 16-03. Councilmember S. Palmer seconded the motion.

Roll Call Vote:

|                             |                                     |     |                          |    |                          |         |                          |        |
|-----------------------------|-------------------------------------|-----|--------------------------|----|--------------------------|---------|--------------------------|--------|
| Mayor Godfrey               | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |
| Councilmember A. Godfrey    | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |
| Councilmember R. Calderwood | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |
| Councilmember S. Palmer     | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |

Ordinance 16-04 "An Ordinance Requiring uninhabited Property to Be Surveyed"-

Mayor Godfrey asked if there was any discussion by the Council prior to passing the ordinance. There was no discussion so Mayor Godfrey read the ordinance and asked for a motion to adopt Ordinance 16-04. Councilmember A. Godfrey motioned for the Council to approve and adopt Ordinance 16-04. Councilmember S. Palmer seconded the motion.

Roll Call Vote:

|                             |                                     |     |                          |    |                          |         |                          |        |
|-----------------------------|-------------------------------------|-----|--------------------------|----|--------------------------|---------|--------------------------|--------|
| Mayor Godfrey               | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |
| Councilmember A. Godfrey    | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |
| Councilmember R. Calderwood | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |
| Councilmember S. Palmer     | <input checked="" type="checkbox"/> | Aye | <input type="checkbox"/> | No | <input type="checkbox"/> | Abstain | <input type="checkbox"/> | Absent |

Resolution 16-02 “A Resolution Adopting the 2015 Pre-Disaster Mitigation Plan: Bear River Region”- Mayor Godfrey asked if there was any discussion by the Council prior to passing the resolution. There was no discussion so Mayor Godfrey read the resolution and asked for a motion to adopt Resolution 16-02. Councilmember R. Calderwood motioned for the Council to approve and adopt Resolution 16-02. Councilmember A. Godfrey seconded the motion.

Roll Call Vote:

|                             |   |                             |                                  |                                 |
|-----------------------------|---|-----------------------------|----------------------------------|---------------------------------|
| Mayor Godfrey               | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Councilmember A. Godfrey    | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Councilmember R. Calderwood | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Councilmember S. Palmer     | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |

Resolution 16-03 “A Resolution Appointing Election Judges”- Mayor Godfrey asked if there was any discussion by the Council prior to passing the resolution. There was no discussion so Mayor Godfrey read the resolution and asked for a motion to adopt Resolution 16-03. Councilmember A. Godfrey motioned for the Council to approve and adopt Resolution 16-03. Councilmember S. Palmer seconded the motion.

Roll Call Vote:

|                             |   |                             |                                  |                                 |
|-----------------------------|---|-----------------------------|----------------------------------|---------------------------------|
| Mayor Godfrey               | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Councilmember A. Godfrey    | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Councilmember R. Calderwood | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |
| Councilmember S. Palmer     | <input checked="" type="checkbox"/> Aye | <input type="checkbox"/> No | <input type="checkbox"/> Abstain | <input type="checkbox"/> Absent |

3. DEPARTMENTS

Mayor Godfrey – Upcoming Mayor’s Meeting Information – Mayor Godfrey informed the Council that they and their spouses are invited to attend the November Mayor’s Association Meeting. It will be held on November 19, 2015 at Utah State University. Mayor Bryan Cox, President of the Mayor’s Association, has arranged for the Lieutenant Governor to speak. Mayor Godfrey asked the Council to let him know as soon as possible if they plan to attend.

Stop Signs on 300 South – At the September 15, 2015 Town Council Meeting the Council discussed concerns about traffic on 300 South, with speeding vehicles coming from and going to the Short Divide. The Council agreed that there is a traffic problem on 300 South but putting up stop signs along that road was not feasible. The Council decided to contact the Cache County Sheriff’s Department and request that they set up a speed trap for a week and then patrol more regularly for the next few months to establish their presence in the town and on that road until the Short Divide is closed for the winter. The Council stated that they did witness deputies patrolling 300 South for a few days. Mayor Godfrey wondered if the Council had thought of any other resolutions to this problem. Mayor Godfrey stated that the problem with stop signs is that during the winter people aren’t going to be able to stop on the icy roads and get going again. The Council considered the possibility of purchasing a truck with a sander, which would then make

stop signs feasible on 300 South. Councilmember A. Godfrey feels that it is still not a good idea to put a stop sign at every intersection on 300 South. The Council agreed. There was no decision made at this time.

Cargo Containers – The Council discussed whether or not Zoning Clearance is required for cargo containers. The Council determined that cargo containers do need to get a Zoning Clearance from LUDMA. Councilmember S. Palmer will instruct LUDMA to include cargo containers in the Zoning Ordinance.

Community Impact Board (CIB) Grant Update – Mayor Godfrey reported that the \$10,000 CIB Grant that Clarkston Town applied for to update the Water Master Plan has been approved. It was officially approved on October 1, 2015. This project will take approximately three months to complete.

Clarkston Town Star Deputy – Mayor Godfrey informed the Council that Deputy Bill Nyberg is Clarkston Town’s Star Deputy. Mayor Godfrey gave the Council Deputy Nyberg’s contact information.

**See Attachment A**

Councilmember A. Godfrey - Warrant List- Councilmember A. Godfrey presented the Warrant List for September 2015. Councilmember R. Calderwood motioned for the Clarkston Town Council to approve the warrant list as read. Councilmember A. Godfrey seconded the motion. All in favor “Aye”

Councilmember R. Calderwood – Water Department – Water Restrictions –The Council determined to suspend water restrictions.

Non-resident Water Rates –The Council feels that those living outside town limits should pay a higher water rate because Clarkston Town does not receive any tax base from these residences to assist with the upkeep and maintenance of the Clarkston Town Water System. Councilmember R. Calderwood stated that the current Non-resident Base Water Rate is \$36.75 and Resident Base Water Rate is \$32.75. The Council determined to increase the Non-resident Base Water Rate 60%. Non-residents will also pay 60% more for overage charges. The Non-resident Base Water Rate will be 52.75 and overage charges will be as follows:

| <u>Gallons Used Monthly</u> | <u>Metered Water Rate</u>           |
|-----------------------------|-------------------------------------|
| 70,000 – 80,000             | \$0.37 cents per every 1000 gallons |
| 80,000 – 90,000             | \$0.80 cents per every 1000 gallons |
| 90,000 – 100,000            | \$1.25 cents per every 1000 gallons |
| 100,000 – 999,999,999       | \$2.40 per every 1000 gallons       |

This will take effect January 1, 2016.

Notices will be sent, in the December Water Statements, informing Non-residents of this action.

Councilmember S. Palmer – Youth Council - Halloween Activity - The Youth Council will be sponsoring a Halloween Activity for youth ages 12-18. It is October 30, 2015 from 7:30 -10:30 p.m. and will be held in bottom level of the Community Center. There will be a cookout and a scary movie.

Town Float – Councilmember R. Calderwood proposed that the Youth Council be in charge of re-doing the town float for the 2016 parades. Councilmember S. Palmer agreed and will make sure this happens.

Proposed Citations Issued for Unauthorized Buildings or Structures - The Council did not discuss this agenda item.

4. RELEVANT BUSINESS

Clarkston Town Face Book Page – The Town Clerk, Kristi Hidalgo, addressed the Council and reported that she recently attended the Utah Municipal Clerk’s Association Fall Conference. While there she went to a workshop called Social Media and How to Use it in the Work Place. Mrs. Hidalgo stated that one of her goals is to implement and start using social media to get pertinent information out to Clarkston Citizens. Mrs. Hidalgo proposed that the town create an Official Clarkston Town Face Book Page. Mrs. Hidalgo stated that there is already a Clarkston Face Book Page, set up by a citizen, but Mrs. Hidalgo feels that it is important to have an official face book page where citizens can go to and get accurate information directly from the Mayor, Town Council, or Clerks. The following are just some of the items and events that could be posted to the face book page:

- Newsletters
- Water restrictions and other water related information
- Pony Express Day information
- Martin Harris Pageant Town Dinner information

Mrs. Hidalgo concluded that she feels an official face book page would benefit the community and the great thing is that there is no cost incurred to set up and use Face Book. The Council gave Mrs. Hidalgo permission to set up an official Clarkston Town Face Book Page.

October Newsletter Items - The Council discussed the following newsletter items to be printed in the June Newsletter:

- Mayor’s Letter
- Water Restrictions
- Youth Halloween Party
- Upcoming Election Information
- Winter Parking Reminder
- Pheasant Hunting Permits Sold

Next Meeting - The next meeting will be a Town Council Meeting and will be held Tuesday October 20, 2015 at 7:00 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember R. Calderwood motioned that the Clarkston Town Council Meeting adjourn. Councilmember S. Palmer seconded the motion. All members present voted "Aye". Motion carried.  
The meeting adjourned at 8:22 p.m.

Kristi Hidalgo  
Clarkston Town Clerk

