

**WASHINGTON COUNTY COMMISSION
MEETING MINUTES
DECEMBER 1, 2015**

The Regular Meeting of the Board of the Washington County Commission was called to order by Chairman Alan D. Gardner at 4:00 p.m. on December 1, 2015, in the Washington County Commission Chambers, 197 East Tabernacle St. George, Utah. Those in attendance were Chairman Alan D. Gardner, Commissioner Victor Iverson, Commissioner Zachary Renstrom, County Administrator Dean Cox, Deputy County Attorney Eric Clarke, and Deputy County Clerk Nicholle M. Felshaw.

INVOCATION BY: Tim Martin, Church of Jesus Christ of Latter-day Saints

PLEDGE OF ALLEGIANCE LED BY: Pam Palermo, Air Force Veteran

CONSENT AGENDA:

The Consent Agenda is a means of expediting routine matters which come before the Commission for approval. The Consent Portion of the agenda is approved by one (1) non-debatable motion. If any Commissioner wishes to remove an item from the Consent Portion of the agenda, then that item becomes the first order of business on the Regular Agenda.

- Consideration of Auditor-Approved Claims for Payment for November 18, 2015, through December 1, 2015
- Consideration of Administrative Adjustments: Real Property (attached)
- Consideration of Administrative Adjustments: Personal Property (attached)
- Consideration of Applications for Property Tax Abatement: Frank & Linda Johnson, A/N 0466022; Roger & Anita Gardner, A/N 128028; Dave & Crystal Deveraux, A/N 0684699; John & Deanna Arnason, A/N 0740954; David & Karren Stucki, A/N 1995086; Roslyn Carlson, A/N 0336407
- Consideration of Renewal of Consulting Agreement between Wendy Sandberg and Washington County for the 2016 Washington County Fair
- Consideration of Renewal of Consulting Agreement between Washington County and Intermountain Public Land Consultant / Cornell Christensen for 2016
- Consideration of Washington County Holidays for 2016
- Consideration of Regular Commission Meeting Schedule for 2016
- Acknowledgment of Publishing: Notice of Adoption of Ordinance No. 2015-1055-O, 2015-1056-O, and 2015-1057-O on Saturday, November 21, 2015

MOTION: Motion by Commissioner Iverson to Approve the Consent Agenda as presented. Motion seconded by Commissioner Renstrom and carried by unanimous vote, with Commissioners Gardner, Iverson and Renstrom voting aye.

REGULAR AGENDA ITEMS FOR CONSIDERATION:

**PRESENTATION: PUBLIC SAFETY AND REDUCING JAIL POPULATION:
TREVOR LLOYD**

President of American Community Corrections Institute Trevor Lloyd discussed effective ways in which correctional facility costs can be lowered by developing successful offender programs that address key criminogenic risk factors in order to provide a smoother transition to individuals reentering society.

Washington County Purgatory Correctional Facility recidivism rate is approximately seventy-five percent (75%). Implementing offender programs that offer support will ultimately lessen the rate of recidivism and in return lower incarceration costs.

Chairman Gardner thanked Mr. Lloyd for the knowledge provided and asked that he follow-up with the Sheriff's Office.

**PUBLIC HEARING: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
/ 2016 FISCAL YEAR**

Commissioner Alan Gardner, opened the public hearing for the CDBG program and stated that this hearing is being called to consider potential projects for which funding may be applied under the 2016 Community Development Block Grant Program. It was explained that the grant money must be spent on projects benefiting primarily low and moderate income persons. The Five County Association of Governments in which Washington County is a member, is expecting to receive approximately \$738,000 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Commissioner Alan Gardner read several of the eligible activities listed including, examples such as: Construction of public works and facilities, i.e.: water and sewer lines, fire stations, acquisition of real property, provision of public services such as food banks or homeless shelters. Also eligible are loan programs for private businesses which would then hire low income persons. The program can also pay for housing rehabilitation or down payment assistance for low income homeowners. Commissioner Alan Gardner indicated that in the past Washington County has received six (6), which covered the Northwestern Special Service District Gunlock Fire Station for \$150,000, ADA Improvements/Public Buildings for \$80,000, Enterprise Senior Center for \$48,646, Gunlock Special Service District/Water for \$150,000, Hurricane Senior Center/Meals On Wheel Vehicles for \$144,109 and the Northwestern Special Service District for \$150,000. The County has handed out its capital investment plan as part of the regional "Consolidated Plan". This list shows which projects the County has identified as being needed in the community. It was asked that anyone with questions, comments or suggestions during the hearing please identify themselves by name, before they speak.

The clerk will include names in the minutes and would like to specifically respond to questions and suggestions during the hearing.

Internal Auditor Trevor Coombs stated that these funds are intended specifically for low to moderate income individuals and communities. Mr. Coombs mentioned the Northwestern Special Service District (SSD) is listed on the 2016 Capital Improvement List seeking a \$200,000 grant for a fire truck and equipment for the newly built Gunlock Fire Station that was on a previous year's Capital Improvement List for federal funding.

Mr. Dan Tanasz, representing the Northwestern SSD thanked the Commission for consideration of the fire truck and equipment. Commissioner Iverson clarified that the Commission ranks the priority list, at which point it is given to Five County Association of Governments to rank and then the list goes to the State for approval.

Seeing no one else come forward, Chairman Gardner asked for a motion to close the Public Hearing.

MOTION: Motion by Commissioner Iverson to Close the Public Hearing. Motion seconded by Commissioner Renstrom and carried by unanimous vote, with Commissioners Gardner, Iverson and Renstrom voting aye.

CONSIDERATION OF CAPITAL IMPROVEMENT LIST (CIP) 2016 / ONE YEAR ACTION PLAN FOR PROJECTS READY TO APPLY FOR FUNDING

Mr. Coombs mentioned that the Capital Improvement List is a method by which the County prioritizes expenditures for Capital Improvement Projects for the upcoming year in order to receive federal funding.

Since Special Service Districts cannot seek the federal funding directly, the County sponsors SSD's that fall under the jurisdiction of the County Commission. The SSD's projects are added to the Capital Improvement List.

Mr. Coombs stated that the list is for public review and includes the one-year action plan as well as a five-year strategy. The five year strategy is updated as priorities change and is brought before the Commission with the updates each year. Mr. Coombs would like the Commission to approve the one-year plan as well as the five-year strategy at this time.

(See attached for Capital Improvement List – one-year action plan and five year strategy)

MOTION: Motion by Commissioner Renstrom to Approve the Capital Improvement List Action Plan for Projects Ready to Apply for Funding. Motion seconded by Commissioner Iverson and carried by

unanimous vote, with Commissioners Gardner, Iverson and Renstrom voting aye.

PURCHASE REQUESTS: MARK BLANCH

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| Library, copy machines for Washington and Hildale | (\$14,438.00) |
| Library, computers and monitors for Hildale | (\$12,327.58) |
| Library, RFID tags, antennas, handheld wand for self-checkout | (\$17,050.00) |
| Library, phone system and server | (\$10,223.00) |
| Convention and Tourism Office, co-fund Chamber Guide | (\$30,000.00) |
| Convention and Tourism Office, media production | (\$18,000.00) |
| Convention and Tourism Office, feasibility study/Hurricane Sports Complex | (\$40,000.00) |
| Road Department, 2001 Vactor Vacuum Truck | (\$129,000.00) |

Purchasing Agent Mark Blanch explained that the Library purchase requests were not budgeted items but funds within the Library budget will be utilized for the purchases.

Library Director Joel Tucker clarified that the purchase request for the phone system includes a server which allows the computers to run and access to the internet. Mr. Tucker also mentioned the progress on the Hildale Library is going well and expressed that there have been four (4) to five (5) different news articles in regards to the development and stated that March is the target date to be up and running.

Mr. Blanch stated that the Convention and Tourism and Library's purchase requests are budgeted items.

Mr. Blanch went on to mention that the Road Department's purchase request is coming before the Commission for ratification as they had a small window of opportunity to purchase a used 2001 Vactor Vacuum Truck that will save the County money in the future when flooding issues occur. This wasn't a budgeted item but money from the Road Department's overall budget will be utilized for the purchase.

MOTION: Motion by Commissioner Renstrom to Approve the Purchase Requests as Presented. Motion seconded by Commissioner Iverson and carried by unanimous vote, with Commissioners Gardner, Iverson and Renstrom voting aye.

CONSIDERATION OF AN AMENDMENT TO WASHINGTON COUNTY EMPLOYMENT POLICIES AND PROCEDURES MANUAL, SECTION II.A

Deputy County Attorney Eric Clarke stated that in the last legislative session the Legislature made a few changes on workplace non-discrimination laws. Since the change,

the County implemented the practices but this updates the Employment Policy manual to reflect the changes.

MOTION: Motion by Commissioner Iverson to Adopt an Amendment to the Washington county Employment Policies and Procedures Manual, Section II.A. Motion seconded by Commissioner Renstrom and carried by unanimous vote, with Commissioners Gardner, Iverson and Renstrom voting aye.

CONSIDERATION OF RESOLUTION NO. R-2015-1962, A RESOLUTION APPROVING AN AGREEMENT BETWEEN SWCA ENVIRONMENTAL CONSULTANTS AND WASHINGTON COUNTY REGARDING THE COMPLETION OF AN ENVIRONMENTAL ASSESSMENT

Habitat Conservation Plan Administrator Robert Sandberg stated that the County received six (6) proposals to complete an environmental assessment, as part of the requirement to facilitate a land exchange of the BLM managed Long Valley parcel for private holdings within the Red Cliffs Desert Reserve.

SWCA Environmental Consultants was not only the lowest priced bidder but has history in working with the BLM to complete similar types of environmental assessments, and qualified staff. This agreement will allow a contract between Washington County and SWCA for the environmental assessment to be completed.

MOTION: Motion by Commissioner Iverson to Adopt Resolution No. R-2015-1962, a Resolution Approving an Agreement between SWCA Environmental Consultants and Washington County Regarding the Completion of an Environmental Assessment. Motion seconded by Commissioner Renstrom and carried by unanimous vote, with Commissioners Iverson and Renstrom voting aye.

CONSIDERATION OF RESOLUTION NO. R-2015-1963, A RESOLUTION APPROVING THE EXECUTION OF AN AGREEMENT BETWEEN RAZZLE DAZZLE CLEANING, LLC AND WASHINGTON COUNTY TO PROVIDE CUSTODIAL, CLEANING, AND MAINTENANCE SERVICES FOR WASHINGTON COUNTY BUILDINGS

Washington County Administrator Dean Cox stated that Roger and Mandy Thomas have been taking care of the custodial services for the County buildings and Libraries for many years and are now retiring.

A Request for Proposal (RFP) was publically advertised and several proposals were submitted. Razzle Dazzle was the lowest bidder. Razzle Dazzle has also met with a

County representative to discuss the contract requirements thoroughly. Mr. Cox is recommending Razzle Dazzle be approved by the Commission for custodial services at the Washington County Buildings and the Washington County Libraries, which is the subject of the subsequent resolution.

MOTION: Motion by Commissioner Iverson to Adopt Resolution No. R-2015-1963, a Resolution Approving the Execution of an Agreement between Razzle Dazzle Cleaning, LLC and Washington County to Provide Custodial, Cleaning, and Maintenance Services for Washington County Buildings and Resolution No. R-2015-1964, a Resolution Approving the Execution of an Agreement between Razzle Dazzle Cleaning, LLC and Washington County to Provide Custodial, Cleaning, and Maintenance Services for Washington County Libraries. Motion seconded by Commissioner Renstrom and carried by unanimous vote, with Commissioners Iverson and Renstrom voting aye.

CONSIDERATION OF RESOLUTION NO. R-2015-1964, A RESOLUTION APPROVING THE EXECUTION OF AN AGREEMENT BETWEEN RAZZLE DAZZLE CLEANING, LLC AND WASHINGTON COUNTY TO PROVIDE CUSTODIAL, CLEANING, AND MAINTENANCE SERVICES FOR WASHINGTON COUNTY LIBRARIES

See previous motion.

CONSIDERATION OF RESOLUTION NO. R-2015-1965, A RESOLUTION APPROVING A CONTRACT BETWEEN WASHINGTON COUNTY AND THE STATE OF UTAH REGARDING FUNDS FOR A FORENSIC INTERVIEWER AT THE WASHINGTON COUNTY CHILDREN'S JUSTICE CENTER

Mr. Clarke stated that Washington County has a Children's Justice Center that is designed to be a safe place for children in abusive situations to be interviewed. The County, in conjunction with the State, would like to see someone that has special training to conduct those interviews. The individual in this position would be on-call and receive additional training to develop expertise in interviewing children from abusive situations. This resolution will allow an agreement wherein the State will contribute seventy percent (70%) of the costs towards a part-time position under the jurisdiction of the County.

MOTION: Motion by Commissioner Renstrom to Adopt Resolution No. R-2015-1965, a Resolution Approving a Contract between Washington County and the State of Utah Regarding Funds for a Forensic Interviewer at the Washington County Children's Justice Center. Motion seconded

by Commissioner Iverson and carried by unanimous vote, with Commissioners Iverson and Renstrom voting aye.

COMMISSIONERS' REPORT

No items were presented today.

PUBLIC WORKS OR ROAD BUSINESS

No items were presented today as Public Works Director Ron Whitehead was out of town.

COUNTY DEVELOPMENT AND PLANNING BUSINESS

Washington County Community Development Director Scott Messel stated that the regularly scheduled Planning Commission meeting will be next week wherein a public hearing will be held in regards to ordinance amendments on subdivisions and wireless telecommunication facilities.

HCP BUSINESS

No additional items were presented today.

There being nothing further to come before the Commission, the meeting was adjourned at 4:35 p.m.

NICHOLLE M. FELSHAW
DEPUTY CLERK

ALAN D. GARDNER
CHAIRMAN