

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR SESSION

Thursday, December 10, 2015, 5:30 pm  
Roosevelt Jr. High School, 350 West 200 South, Roosevelt, Utah

**OFFICERS:** President Mark Thacker presided with Board Members Bruce Timothy, Newell Richens, Bart Morrill, and Gordon Moon present, as well as Superintendent David Brotherson, and Business Administrator Dee E. Miles.

**VISITORS:**

Senator Kevin Van Tassell	Darin Jenkins	Cameron Olson	Shannon Lazenby	Phillip Bertoch
Scott Forsyth	Marcus Keller	Jesse Fieldsted	Tangee Lazenby	David Green
Jason Young	Mindy Sims	Brian Stucki	Charlie Strebel	Jessica Dahl
Tony Grant	LeeNichole Marrett	Glen Simkins	Dalas Jones	Amy Hawkes
Mike Ross	Jeff Mathews	Sheila Birchell	Jed Fabrizio	Melissa Wilkerson
Jesse Fieldsted	Vince Wilkerson	Kate Thomas	Jake Fabrizio	Tyler Labrum
Rick Nielsen	Chris Houton	Mary Leach	Logan Gines	
Dean Wilson	Rick Swinford	Nate Thomas	Tatiane Gines	
Trent Birchell	Nick Slye	Jessica Parker	Jenny Giles	
	Mark Petersen	Keith Morris	Kim Giles	

**WORK SESSION:** The Board discussed legislative issues with Senator Van Tassell.

**REGULAR SESSION:** President Thacker called the regular session to order at 7:04 p.m. and Mr. Richens offered prayer. Mr. Thacker led the Pledge of Allegiance to the Flag of the United States of America.

**AGENDA, MINUTES:** Mr. Richens moved and Mr. Moon seconded to approve the agenda and the minutes of the regular meeting held Thursday, November 12, 2015; voting was unanimous in the affirmative.

**RECOGNITION:** The Roosevelt Jr. High Show Choir performed for the Board. Brian Stucki and Vince Wilkerson were recognized as Teacher of the Month and Classified Employee of the Month.

**ADMINISTRATIVE REPORTS:** The Board reviewed reports from the administration. Rick Nielsen, Dave Green, Jessica Parker, and Keith Morris reported with a great deal of passion on the value of PLC's to target student needs, reduce dropouts, and pool resources in a true team effort.

**OPEN TIME:** At 7:37 p.m., President Thacker allowed anyone not on the agenda to address the Board. Kate Thomas expressed appreciation for the bonus. President Thacker closed open time at 7:40 p.m.

**ACTION ITEMS:**

1. Annual Financial Report – Cameron Olsen reviewed the financial trends of the District and financial report of the District for the year ending June 30, 2015. Additional reporting is now required for pension plans and bond covenant disclosures. Mr. Morrill noted the addition of a pension liability as part of the new reporting. Mr. Morrill moved and Mr. Richens seconded to approve the financial report, passed unanimously.
2. Bus Driver Handbook 1<sup>st</sup> Reading – Glen Simkins reviewed updates to the accident and dress code sections. Mr. Richens moved and Mr. Timothy seconded to approve. Passed unanimously.
3. Easement Condemnation – President Thacker opened a hearing on the proposed easement condemnations. Tyler Labrum represented the interest of his father Craig Labrum who was unable to attend. A discussion was held of the appraisal value, title issues, and previous negotiations. Tyler proposed that Craig would agree to sell his right-of-way (a 1 rod right-of-way on East side of the Southwest Quarter Northeast Quarter in said Section 22) for the \$1,000 appraised value plus \$2,000 for his attorney fees. Mr. Morrill moved to accept the \$3,000 offer, Mr. Moon seconded. Voting was as follows: Aye: Mr. Morrill, Mr. Moon, Mr. Timothy. Nay: Mr. Richens. Motion carried by majority vote. There being no other interested parties desiring to comment, Mr. Morrill moved to proceed to condemn the following easement in the STATE OF UTAH, COUNTY OF DUCHESNE. TOWNSHIP 2 SOUTH, RANGE 1 WEST, UINTAH SPECIAL MERIDIAN. SECTION 22: Southwest Quarter Northeast Quarter, a sewer line easement in the North Half of the Southwest Quarter Northeast Quarter and in the remainder of the land the right of ingress and egress to maintain the same, Mr. Moon seconded; passed unanimously.
4. Trust Land Plans – Scott Forsyth reviewed the two updates. Mr. Timothy moved and Mr. Richens seconded to approve. Motion passed unanimously.

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES  
10 DECEMBER 2015

5. Nondiscrimination Policy 1<sup>st</sup> Reading – Mr. Miles noted the policies were updates to meet new state code. Mr. Timothy moved and Mr. Richens seconded to approve. Motion passed unanimously.
6. Procurement Policies 1<sup>st</sup> Reading – Mr. Richens moved and Mr. Morrill seconded to approve the update. Motion passed unanimously.
7. General Procurement 1<sup>st</sup> Reading – After review, Mr. Morrill moved and Mr. Richens seconded to approve; passed unanimously.
8. Awarding Contracts by Bidding Policy 1st Reading – Mr. Morrill moved and Mr. Richens seconded approval; passed unanimously.
9. Consider adoption of a resolution providing for the issuance of up to \$39,000,000 general obligation school building bonds; and related matters – Marcus Keller, Financial Advisor / Zions Bank Public Finance, reviewed the parameters of the bonds to be issued and a tentative calendar of events with bonds issuing early February. Mr. Morrill moved Mr. Richens seconded to adopt the resolution. Motion passed unanimously.
10. Travel Request – President Thacker recommended Mr. Morrill and Mr. Moon accompany the Superintendent and Business Administrator to present the District's information to the bond rating agency. Mr. Timothy moved to approve the proposal, Mr. Richens seconded; passed unanimously. Mindy Sims, Union High, requested students travel to a dance conference at the University of Utah January 14-16. Mr. Timothy moved to approve, Mr. Morrill seconded; passed unanimously.
11. Buildings – 1) CMGC: Superintendent Brotherson announced that the selection committee recommended Westland Construction for Construction Manager/General Contractor for the new Union High School project. Mr. Richens moved to approve the recommendation and Mr. Morrill seconded; passed unanimously. Chris Houton, expressed appreciation for Westland being selected as part of the District's team on the building. 2) A ten year outlook shows only parking lots, minor roof repairs, and remodeling at Duchesne High as building needs. 3) Union Resolution: Still waiting for Uintah to approve the cost sharing agreement. 4) Water line: President Thacker expressed concern that the water line only be used for District to avoid future conflicts. Mr. Timothy moved not to provide a connection for adjacent water users as they already had a line close with their own meter. Mr. Moon seconded. Voting was as follows: Aye: Mr. Morrill, Mr. Moon, and Mr. Timothy. Nay: Mr. Richens. Motion carried by majority vote. 5) Tabiona Town and Darren Jenkins presented a joint proposal to build a community center addition to the Tabiona School. Estimated cost is \$4.2 million. Mr. Moon moved to commit to 50% of the cost of constructing the facility and to pay the maintenance costs, Mr. Morrill seconded; motion passed unanimously.

**DISCUSSION ITEMS:**

1. Change January Board Meeting to the 5<sup>th</sup> – The Board changed their calendars.
2. Annual Convention – The Board made plans to attend.

**EXECUTIVE SESSION:** Mr. Morrill moved and Mr. Moon seconded that the Board go into executive session to discuss personnel; aye votes: Mr. Thacker, Mr. Moon, Mr. Timothy, Mr. Richens, Mr. Morrill, Nay votes: none. Motion passed. President Thacker closed the regular session at 9:39 p.m. Mr. Morrill moved and Mr. Timothy seconded that the Board go out of executive session at 10:35 p.m.; passed unanimously. President Thacker reopened the regular session at this time.

**ADJOURNMENT / FUTURE PLANNING:** President Thacker adjourned the meeting at 10:36 p.m. The next meeting will be January 5, 2016 at the District office, 50 East 100 South, Duchesne, Utah at 6 p.m.