

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board Tuesday, December 29, 2015. Commissioners Karen Perry, Clyde Slaugh, and Jack Lytle were present. Niel Lund-County Attorney, and Sue Olorenshaw, County Clerk were also present. The meeting was called to order at 9:13 a.m. by Commissioner Perry.

Also present were: Thompson Davis, James Olsen, Stephen Lytle, David Orr and Bud Rogers.

Old business: Commissioner Slaugh stated that he met with the James Olsen and Bud Rogers in Dutch John last week and felt that it went very well. Commissioner Perry addressed her discussion with Ryan Kelly dealing with the Town Council. Commissioner Lytle stated that he had talked to Jesse Slaugh regarding the crack seal project at the airport. Mr. Lytle also indicated that the invoice from the jail for the inmates who were working on the airport has been adjusted. Thompson Davis addressed the Commission regarding the utility rates in Dutch John. Commissioner Perry stated that they had not made a decision and felt that it needed more discussion. The Commissioners plan to hold a public hearing to get more input from the users.

No one present with public comment.

The minutes of the regular commission meeting held on December 22, 2015 were presented for review and approval. Mrs. Perry noted one correction. No action taken.

The invoice register was presented by the Auditor's Office for review and approval. Commissioner Lytle had a question regarding the Questar bill for the Dutch John Courthouse. Mrs. Olorenshaw stated that this is a pass through payment in Fund 29. With no further questions, motion by Jack Lytle to approve the Open Invoice Register in the amount of \$7,540.86. Seconded by Clyde Slaugh, all in favor.

Discussion regarding the need to surplus the 2014 Ford Explorer and 2013 Ford F-150 for the Sheriff's Office in order to turn them in and lease two new vehicles. Motion by Clyde Slaugh to surplus the 2014 Ford Explorer and 2013 Ford F-150. Seconded by Jack Lytle, all in favor. Commissioner Perry indicated that she has contacted Ken Garff regarding the leases for the Commission vehicles.

Discussion regarding Ordinance #15-28 An Ordinance Establishing and Affixing Salaries of Elected Officials and Statutory Offices of Daggett County for 2016. Commissioner Slaugh stated that he would like to be able to give raises however; he does not know where the funds will come from. Commissioner Slaugh also stated that he would not accept a raise at this time. Commissioner Lytle stated that he agrees with Commissioner Slaugh, and feels that it is not in the budget to give any increases. Motion by Jack Lytle to maintain the current wages for elected officials and statutory offices as stated in the 2015 ordinance. Seconded by Clyde Slaugh, all in favor.

Discussion regarding the designation of a budget officer. Commissioner Lytle stated that he has reviewed the statutory requirements. Commissioner Perry indicated that this is a statutory designation that was never taken care of. Motion by Clyde Slaugh to appoint Keri Pallesen as the Daggett County Budget Officer. Seconded by Jack Lytle, all in favor.

Discussion regarding the surplus and inventory list for Daggett County and Dutch John. Commissioner Perry stated that the County is not quite ready to deal with this yet. Commissioner Slaugh stated that the Road Department may want to add additional items to the surplus list. Commissioner Slaugh stated that he also discussed with Mr. Rogers

the possibility of splitting any funds generated from the sale of the surplus items in Dutch John. Commissioner Slaugh stated that the Ford F-250 will go to the Road Department and the grader and backhoe will stay with Dutch John. Commissioner Perry stated that she would like to look at trading the truck with plow that is currently being used for county maintenance, this vehicle has several issues including the clutch and the Commission needs to look at trading it in on something else. Mr. Olsen stated that the Road Department would like to keep the truck with the sander. Commissioner Lytle suggested that Mr. Olsen speak to Mr. Rogers regarding the vehicles. Mr. Lund addressed the inventory and surplus lists.

Motion by Jack Lytle to go in and out of the RDA portion of the meeting and in to closed session at 9:40 a.m. Seconded by Clyde Slaugh, all in favor. The purpose of the closed session was to discuss the real estate transaction with DP2. Those present at the closed session were Commissioners Perry, Slaugh and Lytle. County Attorney-Niel Lund, Clerk Olorenshaw, Thompson Davis and David Orr.

Motion by Commissioner Lytle to go out of the closed session and back in to regular session at 10:30 a.m.

Mr. Lund addressed the scheduled public hearing for Ordinance #15-24 Tension Membrane Structures. No public present. Motion by Jack Lytle to amend and strike the public hearing from the agenda as this item has already been taken care of. Commissioner Perry will note for the record that there was no one present for the public hearing. Mr. Lund stated a hearing was not necessary. Motion was seconded by Clyde Slaugh, all in favor.

Discussion regarding the proposed flat fee contract for indigent counsel from Jay L. Kessler. Mr. Lund addressed his emails to the Commissioners. Mr. Lund indicated that the State bar has reprimanded attorneys for not including an hourly rate with the flat fee so it must be included in the contract. Mr. Lund addressed the contract, and indicated that Mr. Kessler was the lowest. Mr. Lund also wanted to note that the transcripts have not been done and this cost will need to be added as the contract states that costs must be charged accordingly. Mr. Lund also indicated that the contract states no costs will be incurred without prior approval. After further discussion, motion by Jack Lytle to enter in to the contract agreement with Mr. Kessler for the District Court case. Motion was seconded by Clyde Slaugh, all were in favor.

Consideration of the approval of Resolution #15-26 A Resolution Amending the 2015 Budget. Commissioner Lytle stated that the County did not end up where they wanted to be for 2015 and it appears additional funds need to be transferred to the jail. Discussion regarding the amount to come out of the fund balance. Motion by Jack Lytle to approve Resolution #15-26 Amending the 2015 Budget. Seconded by Clyde Slaugh, all in favor.

James Olsen and Bud Rogers addressed the Commission regarding the inventory and surplus items for Dutch John including the tar pot. Commissioner Lytle stated that the County cannot hire out the crack seal project for less than what it will cost the County to finish. Mr. Lytle stated that the invoice from the jail for inmate labor has been adjusted to \$40.00 per hour for the entire crew. Commissioner Lytle stated that the County would need to finish the project before the machine is sold and suggested delaying the surplus of the tar pot until then. Mr. Rogers asked if the County will finish the crack seal project prior to turning over the airport to the Town. Commissioner Lytle

stated that the airport preservation project was done through a grant and the County has an \$11,000.00 match that will come from Fund 29 and the airport will be turned over after the project is completed. Further discussion regarding the list of items being considered for transfer to the Town. Mr. Rogers stated that he feels the items are needed for the Town to function. Mr. Olsen stated that the truck with the utility bed that Doug Sands has been driving also has a plow. Mr. Olsen stated that an agreement had been reached with Mayor Rogers regarding the items. Mr. Olsen stated that any items turned over to Dutch John will need to be surplus first then transferred to the Town. Commissioner Lytle addressed Doug Sands and when he might be able to return to work as well as how to cover Dutch John until he is able to return. Commissioner Lytle requested Mr. Slaugh remain in Dutch John for the next month to see what happens with Mr. Sands. Mr. Rogers suggested that if Mr. Slaugh was needed for the road department, maybe he could work in Dutch John for hour or so in the mornings and then travel to Manila for the road department. Mr. Olsen stated that he would be willing to agree to that for the interim. Commissioner Perry stated that they should continue paying for Jesse Slaugh from Funds 28 & 29 until Mr. Sands knows when he will be back to work and any work for the road department will be billed accordingly. Mrs. Perry stated that Mr. Slaugh can stay in Dutch John until everything has been boxed and moved however; as of March 1<sup>st</sup> there will need to be something in place for the road department. Commissioner Perry suggested the Commission revisit this matter at the February 2<sup>nd</sup> meeting. Mr. Olsen reminded the Commissioners that Mr. Slaugh will need to have his Class A CDL. Mr. Olsen also stated that he will need to review and approve any time that Mr. Slaugh records for the road department. Commissioner Perry stated that she will have Mrs. Williams change the 2006 GMC to the County. The list of items for Dutch John will need to be surplus and then turned over to Dutch John. The County will keep the 2001 Slimline tar pot for now. Mr. Olsen stated that he will turn in a list of additional surplus items at a later date.

Mrs. Perry called for a brief recess at 11:50 a.m.

The meeting reconvened at 12:08 p.m.

The Commission addressed the 2016 Budget. Commissioner Lytle addressed CEM items as well as funds 28 & 29. Commissioner Lytle addressed Mr. Rogers and wanted to make sure that he knew that the funding for the budget items in 28 and 29 will be coming out of the fund balances. Mr. Rogers indicated that he understood.

Commissioner Lytle addressed the proposed water rates and the public hearing that will be held. Discussion regarding commercial rates and overages, etc. Mrs. Olorenshaw stated that she felt the public hearing should be held in Manila, as this is the County Seat. Discussion regarding the possibility of setting the hearing for January 20<sup>th</sup> at 10:00 a.m. Commissioner Perry stated that she will put together a letter for the Dutch John residents to be included with the January billing.

Further discussion regarding the 2016 Budget. The Commissioners proposed adding the 401K post retirement benefit back to the Sheriff's Office budget. The Dam Security expenses need to match the revenues in the amount of \$850,305.00. The Sheriff's Office budget will be the same as the 2015 budget amount of \$739,000.00. Additional changes include adjusting the transfer to the jail to \$121,200.00, adjusting retirement and benefits to \$125,000.00 and insurance benefits to \$195,000.00, administrative fees to \$63,000.00 and food to \$190,000.00. Commissioner Lytle

addressed the county attorney budget. Mr. Lund stated the County should see no change in the amount of services they will be getting in his absence. Commissioner Perry suggested leaving the trails budget as is. Commissioner Perry stated that this should take care of deficiencies without taking from the fund balance. Motion by Jack Lytle to adopt the Resolution #15-27 the 2016 Budget with the adjustments as stated. Seconded by Clyde Slaugh, all in favor. Commissioner Perry stated that she will forward the adjustments to Mrs. Pallesen.

The minutes of the December 22, 2016 meeting were presented again for approval. Motion by Clyde Slaugh to approve the minutes as corrected. Seconded by Jack Lytle, all in favor.

Commissioner Lytle addressed correspondence he received regarding public land issues. The correspondence stated that the County had asked to be removed from the PLI. Mr. Lytle stated that he sent a response indicating that a new proposal was sent however; it was not accepted and the County had not made a request to be removed.

The meeting recessed at 1:35 p.m. for lunch.

Meeting reconvened at 2:50 p.m. for discussion and review of the codification project. The Commissioners and County Attorney Lund reviewed the title pages, Section 1, Chapters 1 through 9. Discussion regarding the Community Development and Renewal Agency. Mr. Lund stated that he will research this item as well as the bond requirements for elected officials.

Commissioner Perry stated that DP2 has decided to accept the agreement from the County regarding the hospital property. Mrs. Perry stated that this agreement was already approved by the Commission.

With nothing further, the meeting adjourned at 4:08 p.m.

/s/ Sue Olorenshaw

/s/ Karen Perry

/s/ Jack Lytle

/s/ Clyde Slaugh