

City Council Meeting

December 22, 2015

6:30 p.m.

APPLICATION FOR A HOME OCCUPATION

Date Submitted 11/23/2015
Business Name Fairview Apple Cooperative
State Tax # None
State Occupation License # None
Land Serial No. Not applicable 15025
Address of Site 86 E 200 S, Fairview
Property Owner's Name Pemberton, Jackson & Charlet
Applicant's Name Jackson Pemberton
Mailing Address same
Phone Number (435) 851-5226

1. What is the proposed home occupation? Neighborhood co-op
2. How many clients will be coming to the home as a result of this application at any one time during a daily interval? No clients, only members
nothing will be sold
3. What provisions are available for off-street parking? None needed
4. What type of equipment, materials, tools, and merchandise stock are involved in the home occupation? Maybe a few gallons of insecticide
5. What type of modifications to the residential structure are anticipated because of the home occupation? None

ALL HOME OCCUPATIONS MUST COMPLY WITH THE FOLLOWING REQUIREMENTS:

1. The Home Occupation shall be conducted wholly within the residence, or approved structure, or area on the premise.
2. The Home Occupation shall not occupy any area within the garage unless the garage still functions for parking and as long as two parking spaces for residential use are still available.
3. Commodities may be sold that are incidental to the service provided.
4. Only one vehicle may be used in association with the Home Occupation and shall be stored entirely within a garage or structure on the premises. No deliveries by semi-tractor/trailer are permitted.



September 2, 2015

Dear Benefits Manager:

The PEHP Long-Term Disability Premium Waiver benefit is changing effective Jan. 1, 2016, and your group will be opted out because no employees from your agency are currently using this benefit. Opting out of the new LTD Premium Stipend benefit will save you the liability of covering the healthcare costs of disabled employees going forward. Below I've outlined more about the benefit and why it is changing. If you would rather opt in to this benefit, please let me know.

As a reminder, the LTD Premium Waiver was set up as a medical benefit to provide a way for disabled employees to get medical insurance when no other reasonable option existed. This benefit allowed employees who are on the employer sponsored LTD to stay on the medical plan and PEHP would waive 90% of the premium the first year, 80% the second year, and 70% thereafter. As you can imagine, the cost for those using this benefit was quite high. Our latest numbers show members who were on the LTD Waiver had a Medical Loss Ratio (MLR) of 1,398%. Add in the fact that much of the premium was being waived and this becomes a costly benefit.

The Affordable Care Act created the marketplace, which enables individuals, including those who are disabled, to obtain coverage without regard to pre-existing conditions. In addition, individuals who obtain medical insurance through the marketplace may qualify for federal subsidies to make their insurance costs lower.

So the LTD Premium Waiver is changing to a Stipend benefit as disabled employees have options through the ACA public insurance marketplace. The stipend model will pay them the equivalent to 100% of their employer's monthly premium for the first year of disability, 90% for the second year, and 80% thereafter. If the member is Medicare-eligible, the stipend will be based on a percentage of our Medicare Supplement rates rather than the employer's rates.

The impact of this change is that the claims experience of these disabled individuals will no longer continue with the group medical plan. However, employers who decide to opt in to the stipend benefit will still be liable to cover the cost of any stipends paid. The members will be able to choose a plan that best fits their needs while receiving the stipend to offset the cost associated with purchasing health insurance. It's important to note, the LTD members will have the option to continue their group coverage through COBRA, as is their federal right. However, if they select COBRA there is no waiver or stipend available. Also note that any member on the premium waiver program prior to 2005 will continue with the current benefit as defined by statute.

Sincerely,

Brian Alm
PEHP Client Services

See also PEHP
LTD - 15.1.2016
benefit
decide
Medical Loss
2015
30%
Stipend
Plan

PUBLIC NOTICE OF FAIRVIEW CITY COUNCIL MEETING(S)

Pursuant to section 52-4-6, Utah Code Annotated 1953, the City of Fairview hereby gives notice that the Fairview City Council holds its regular council meetings on the third Tuesday of each month starting at 7:30 p.m. in the Fairview City Hall, 85 South State, Fairview, Sanpete County, Utah.

2016 Meeting Schedule

JANUARY 26

JULY 26

FEBRUARY 23

AUGUST 23

MARCH 22

SEPTEMBER 27

APRIL 26

OCTOBER 25

MAY 24

NOVEMBER 22

JUNE 28

DECEMBER 27

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jan Anderson, City Recorder at (435) 427-3858 at least 24 hours before the meeting.

WATER CONSERVATION PLAN ORDINANCE

FAIRVIEW CITY

A Municipal Corporation

ORDINANCE NUMBER 2015-01

AN ORDINANCE AMENDING PROVISION OF THE FAIRVIEW CITY MUNICIPAL CODE
PERTAINING TO THE ADOPTION OF A WATER CONSERVATION PLAN

Section 1 Preamble

- A. WHEREAS, Fairview City operates a culinary water system; and
- B. WHEREAS, the City Council understands the need to use water in a more efficient manner to allow for future sustained growth of the community.

Section 2 Ordaining Clause

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF FAIRVIEW CITY, UTAH:

Section 14 Subsection 1114 of the Fairview City Municipal Code is hereby to read as follows:

Section 3 Water Conservation Plan

The Water Management and Conservation plan of Fairview City, is hereby adopted effective this 22nd day of December 2015. The plan will be amended not less than every five years, or as required by the State of Utah, and will continue to play a vital role in the future development of Fairview City, Utah.

SIGNED:

Jeff Cox, Mayor		Clifford Wheeler, Council Member
Bawb Nielson, Council Member		Kenny Cox, Council Member
Cody Church, Council Member		Casey Anderson, Council Member



SUNRISE
ENGINEERING

FAIRVIEW CITY
WATER MANAGEMENT & CONSERVATION PLAN

December 2015

FAIRVIEW CITY
WATER MANAGEMENT & CONSERVATION PLAN

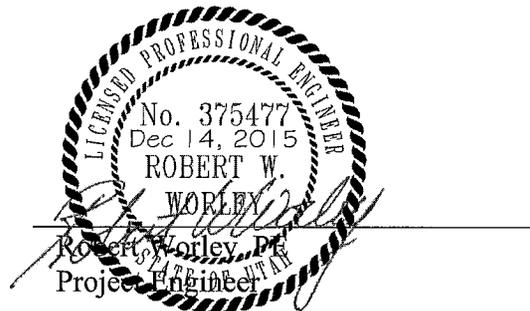
December 2015

PREPARED BY SUNRISE ENGINEERING, INC
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Project Manager



FAIRVIEW CITY WATER MANAGEMENT AND CONSERVATION PLAN-2015

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APPENDIX A: Fairview City Water Conservation Message

APPENDIX B: Water Management and Conservation Plan Ordinance

1.0 INTRODUCTION

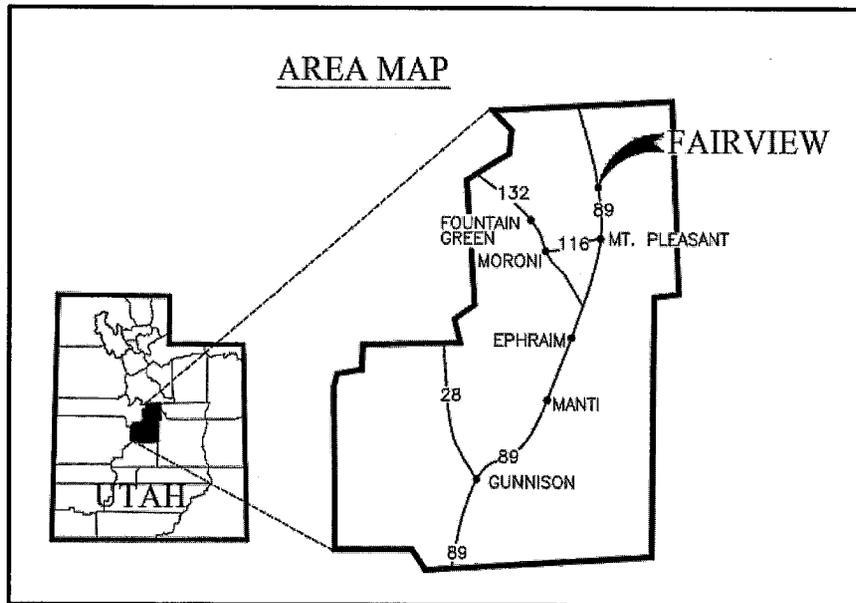
Fairview City has become increasingly concerned about the future cost and/or availability of a finite supply of water in the surrounding area. Concerns about statewide water supplies have been demonstrated by the State Legislature through passage of the Water Conservation Plan Act (House Bill 71) revised in the 2004 legislative session (Section 73-10-32 Utah Code Annotated).

This document constitutes the water conservation plan for Fairview City. It is intended to address the concerns of both Fairview City and the State of Utah while in compliance with the State of Utah Water Conservation Plan Act.

2.0 BACKGROUND INFORMATION

Fairview City is located in Sanpete County, approximately 45 miles south of Provo, along historic Highway 89. The Fairview City culinary water system provides water to approximately 1,343 residents, in addition to several commercial and agricultural facilities. The culinary water system supplies water for both indoor and outdoor use, although a secondary water system is also available to most of the residences in Fairview. A map of the area is shown below in Figure 2.1:

Figure 2.1: Area Map of Fairview



Fairview City leaders have recognized that the water needs of the community are a top priority. As a result, the City is in the process of funding and constructing a water project to improve its water system. They understand that a well-maintained and properly operated water system provides citizens with water where and when it is needed.

Fairview City has commissioned Sunrise Engineering, Inc. to complete an update to their water management and conservation plan. The intent of this plan is to implement better management practices and conservation efforts which will aid in maintaining and conserving their water resources for many years to come.

Fairview City understands the critical nature of maintaining and conserving their water resources in order to meet the water needs of their customers. As a result, the protection and maintenance of the City's water sources and distribution system is a top priority that is critical to providing the continuous water supply that the customers depend on.

Currently, there is no formal Water Conservation Coordinator for the City. Fairview City is a small community, and it would be an economic burden to add additional staff; therefore, any conservation coordination will be accomplished by existing City Council members and the water system operator.

2.1 CULINARY WATER CONNECTIONS

Fairview City currently provides 579 connections to the culinary water system. This includes 534 residential connections, 36 commercial connections, and 9 agricultural connections. Additionally, there are four locations with open irrigated lands, including the rodeo grounds lawn, the Fairview Elementary School lawn, the ball fields, and the City Park. Secondary irrigation may be available for use at some or all of these locations; however, the City continues to maintain the option to utilize culinary water on these areas as well.

3.0 EXISTING RESOURCES

3.1 Existing Water Rights

The water rights owned by Fairview City for culinary water use are shown below in Table 3.1.1.

Table 3.1.1: Fairview City Water Right Summary

Fairview City Culinary Water Rights			
	W.R. #	Source Type	Ac-ft
1	65-3044	Springs	723.97
2	65-281	Underground	687.78
3	65-1660	Underground	1119.27
Total			2531.02

It should be noted that Table 3.1.1 represents a cursory review of the water rights on record with the Utah Division of Water Rights.

3.2 Existing Sources

The culinary water system for Fairview City is fed by wells and springs. The City's springs are approximately 3 miles to the east of Fairview in Fairview Canyon adjacent to Cottonwood Creek.

The two main springs are Upper Tollgate Spring and Lower Tollgate Spring. The springs currently produce approximately 65 gpm, although the flow has decreased over the years.

In addition to the springs, the City has two main wells. Well #1 is located adjacent to the lower tank, and pumps reliably at 400 gpm. Well #2 is located in the southeast quadrant of town below the upper tank, and pumps at a maximum of 200 gpm, with rapid drawdown. Due to the drawdown of Well #2, the current safe yield of Well #2 is considered to be 130 gpm. The total source capacity is 595 gpm.

4.0 CURRENT AND FUTURE WATER USE

4.1 Projected Growth Rates

The 1970 Census population for Fairview City was 696. During the 2010 Census, it was determined that the population was 1,247. The average annual growth rate between the years 1970 and 2010 was 1.47%. The Utah Governor's Office of Planning and Budget projects that Fairview City's annual growth rate through 2020 will be 1.29%. As significant growth continues to push out into the rural areas surrounding the Wasatch Front, it is reasonable to assume that Fairview will continue to grow at its recent historic growth rate or even at a slightly higher growth rate. Therefore, the population growth rate used for this plan is 1.50%.

Table 4.1.1 should the projected population for Fairview City using an annual growth rate of 1.50%.

Table 4.1.1 Fairview City 20 Year Population Projection

Year	Projected Population
2015	1,343
2020	1,447
2025	1,559
2030	1,680
2035	1,809

4.2 Equivalent Residential Connections (ERC's)

There are currently 579 connections on the culinary water system. This includes 534 residential connections, 36 commercial connections, and 9 agricultural connections.

In this plan, reference will be made to Equivalent Residential Connections (ERC's). One ERC is defined as the amount of culinary water required by an average residential connection. In accordance with the Division of Drinking Water's standards, an average residential connection is expected to use 400 gallons per day for indoor use, or approximately 12,000 gallons per month. Based on the records, the current system ERC's are as follows:

Table 4.2.1: ERC Equivalents per Connection Category

Current ERC's				
Category	Conn.	ERC/Conn.	Irr. Acres	Total ERC's
Residential	534	1		534
Commercial	36	1		36
Ag	9	1		9
Parks & Cemeteries			10.5	0
Total				579

The number of culinary water ERC's expected at the end of the planning period can be calculated using the compound interest formula and inserting the projected growth rate, the existing number of culinary water ERC's, and the 20 year planning period for culinary water improvements.

The projected number of ERC's for the 20 year planning period is calculated using the compound interest formula as follows: $F = \text{Connections} \times (1 + \text{rate})^{20 \text{ years}}$ where F is the projected number of connections and the rate of growth is 1.50% per year.

$$\text{Total ERC's: } F = 579 \text{ ERC's} \times (1 + 0.015)^{20} = 780 \text{ ERC's}$$

4.3 Present Water Usage and Future Water Needs

The actual billing summary for April 2013 to April 2014 showed that a total of 40,060,176 gallons were metered during this period. This equates to an average daily use of 129,192 gallons, or 218 gallons per ERC. The average daily per capita culinary water use is therefore 94 gpcd. It is estimated that 25% of Fairview City residential connections, and 33% of commercial connections use culinary water for irrigation purposes. Fairview City's annual usage (not including outdoor water provided by a private irrigation company) is summarized in Table 4.3.1.

Table 4.3. 1 Fairview City Annual Water Usage

Fairview City Water Usage (in Gallons)				
Year	Residential	Agricultural	Commercial	Total
April 2013 to April 2014	41,659,905	528,990	3,871,281	46,060,176
1 Year Total				46,060,176
Ave Daily Use				126,192
Gal/ERC/Day				218
Gal/Capita/Day				94

As part of the Fairview City Culinary Water Master Plan 2015, Sunrise Engineering calculated the current required amount of water rights for Fairview City water system based on the requirements stated in the Rules Governing Public Drinking Water Systems. The required water rights represent the average annual demand on the system using the States recommended quantities for indoor use (400 gal/ERC/day) and outdoor use (1.66 ac-ft/irrigated acre). The calculated water right requirement is 337 ac-ft or approximately 109.8 Million gal/year.

Fairview City is using approximately 63.8 Million gallons less than the estimated average annual demand using the State's values for indoor and outdoor usage.

The projected number of ERC's at the end of the 20 year study period is 780. If the water usage per ERC remains the same at 218 gal/ERC/day, the total system water usage in 20 years will be 170,040 gal/day, or 62 Million gal/year. In comparison, the 20 year projected annual system water demand using the State's estimated values for indoor and outdoor water use would be 448 ac-ft, or 146 Million gal/year. Fairview City would be using approximately 84 Million gallons less than the estimated average annual demand using the State's values for indoor and outdoor usage.

4.4 Water Budget

Fairview City's culinary water system is currently supplied by Upper Tollgate and Lower Tollgate Springs, in conjunction with Well #1 and Well #2. Fairview City's water rights related to culinary water from these aforementioned sources are 595 gpm, or 960.4 ac-ft. As noted in Section 4.3, the total annual water usage for the period of April 2013 to April 2014 was of 40,060,176 gallons, or 122.9 ac-ft/year. This presents a current surplus of 837.5 ac-ft/year.

5.0 WATER PROBLEMS, CONSERVATION GOALS, AND SOLUTIONS

5.1 Problems Identified

- Upper and Lower Tollgate Springs are currently overgrown with vegetation, and the spring collection boxes and piping are in a deteriorated state and are losing water. The amount of water currently being lost between the spring collection boxes and the green steel tank cannot currently be quantified. Crews recently discovered and repaired a leak in the spring line where a coupling had been pulled apart for an undetermined period of time. The leak was covered by undergrowth. The spring pipelines are very old, and it is recommended that the springs be redeveloped and the piping replaced.
- It is difficult to regulate the level in the green steel storage tank, and it frequently overflows to the creek. It is recommended that a check valve and an altitude control be installed downstream of the tank.
- Old 10" line from the Elementary School to 200 W is in need of replacement. This line has frequent ruptures results in repetitive significant water losses.
- Older service water meters need to be replaced using a full radio read system which will allow year round meter reading.

5.2 Conservation Goals and Solutions

In light of the problems identified above, Fairview City has set an ambitious goal to reduce the amount of water used in Fairview City by 10 % per person over the next 10 years. Fairview City believes that this goal can be achieved by following the steps listed below:

In order to meet this goal, Fairview City will implement the following measures:

1. Fairview City is preparing for a culinary water project that will repair the spring collection boxes and replace the old spring pipeline so water is no longer lost from the supply. The project will also correct water level control system for the green steel storage tank, replace the failing 10 inch pipeline, and convert the system to full radio read meter capability. Construction of all improvements should begin in 2017. The planned improvements are being made with conservation in mind.
2. Where feasible, Fairview City will take steps to control the amount of water applied to green areas in the city to more closely match recommended levels. Improved irrigation practices and water efficient landscapes can enhance the beauty of the City. When landscapes are upgraded the City will make an effort to make them more water efficient. These practices will set an example of conservation for citizens, and reduce the total amount of water used by the City.
3. Currently in Fairview, water meters cannot be read during the winter months due to snow and ice conditions. As part of the water project, Fairview City will upgrade their meter system so that all meters are newer more accurate radio read meters. The radio read system will reduce costs and improve efficiency of reading meters and it will allow reading of meters year round. Accurate meters reading water use year round will encourage citizens to conserve water.
4. Initiate a public education program. Water use during recent drought years, was generally down and efforts toward more efficient use have been observed. This may be a reflection of the ongoing statewide water conservation and education program over the past several years.

Fairview City will support state and local water education programs in local schools. It is expected that as time passes young adult citizens that have been continuously exposed to statewide "Slow the Flow" advertising during their school years will continue to become more aware of the need to conserve water, and act accordingly.

Fairview City will occasionally send inexpensive periodic public education flyers. It is believed that if people receive enough exposure to water conservation messages through statewide and local programs, they will subconsciously improve their water conservation habits.

5. Fairview City will continue to maintain a financially stable water system with conservation in mind. The City will monitor and track the rates charged to ensure that the water system is operated responsibly. As rate increases are required, overage tiers that penalize excessive use will be targeted first, rather than simple base rate increases.
6. Fairview City currently has a membrane wastewater treatment plant that produces Type 1 wastewater that can be reused in the City. However at the current time, the cost to install

the appropriate infrastructure to allow the reuse is beyond the City's budget. Fairview will revisit this option on a regular basis and when it becomes feasible, the City will take steps to reuse its wastewater where possible. It is expected that more and better funding may someday become available to help defray the costs for reuse systems.

7. With the new radio read system in place, Fairview should monitor use patterns. The metering software will be set up provide an alert where there are potential leaks, so that the property owners can be notified to fix the leaks, if applicable.
8. Fairview City and the local irrigation companies have policies that prohibit general waste of water and/or set time of day watering restrictions as necessary in the local area. There is no ability to store irrigation water coming into Fairview at this time. General waste of water is any practice that allows the water to run in one place over an extended period of time. Landscape irrigation during the hottest part of the day, from 10:00 am to 6:00 pm is not allowed when water supplies run short. Punishment for violations are established by the Council and or the irrigation companies and are generally in line with State guidelines.
9. Fairview has established emergency water conservation and contingency plans. The water conservation contingency plan for implementation due to severe drought or other emergency system supply shortages is outlined in 6.0 below

5.3 Education Program Information

The following information on efficient outdoor and indoor water use will be circulated periodically as a one-page conservation mailing (also included in Appendix A).

Efficient Outdoor Water Use:

- Water landscape only as much as required by the type of landscape, and the specific weather patterns of your area, including cutting back on watering times in the spring and fall.
- Do not water on hot, sunny, and/or windy days. You may actually end up doing more harm than good to your landscape, as well as wasting a significant amount of water.
- Sweep sidewalks and driveways instead of using the hose to clean them off.
- Wash your car from a bucket of soapy (biodegradable) water and rinse while parked on or near the grass or landscape so that all the water running off goes to beneficial use instead of running down the gutter to waste.
- Check for and repair leaks in all pipes, hoses, faucets, couplings, valves, etc. Verify there are no leaks by turning everything off and checking your water meter to see if it is still running. Some underground leaks may not be visible due to draining off into storm drains, ditches, or traveling outside your property.

- Use mulch around trees and shrubs, as well as in your garden to retain as much moisture as possible. Areas with drip systems will use much less water, particularly during hot, dry and windy conditions.
- Keep your lawn trimmed and all other landscaped areas free of weeds to reduce overall water needs of your yard.

Efficient Indoor Water Use:

- About two-thirds of the total water used in a household is used in the bathroom. Concentrate on reducing your bathroom use. Following are suggestions for this specific area:
 - Do not use your toilet as a wastebasket. Put all tissues, wrappers, diapers, cigarette butts, etc. in the trashcan.
 - Check the toilet for leaks. Is the water level too high? Put a few drops of food coloring in the tank. If the bowl water becomes colored without flushing, there is a leak.
 - If you do not have a low volume flush toilet, put a plastic bottle full of sand and water to reduce the amount of water used per flush. However, be careful not to over conserve to the point of having to flush twice to make the toilet work. Also, be sure the containers used do not interfere with the flushing mechanism.
 - Install low flow fixtures your faucets and shower heads. During a 4 minute shower 20 gallons of water can be conserved by simply using a low flow head.
- When getting a drink, cool water with ice cubes or cool water in the refrigerator in jug with a lid, instead of letting the tap run until cool water comes out.
- When using a dishwasher or laundry washer, make sure you wash full loads. If the washer adjusts water level, reduce water levels for smaller loads.

6.0 CULINARY WATER CONSERVATION CONTINGENCY PLAN

The following water conservation contingency plan is adopted as part of this plan:

Level 1 – Normal Years – In this condition there is currently plenty of culinary and irrigation water available for normal purposes.

- Eliminate watering on City property between the hours of 10 am and 6 pm.
- Encourage voluntary public water conservation measures (i.e. only watering during the cooler parts of the day).

- Mail information on conservation measures, which can be used outside as well as inside.

Level 2 - 75% of Normal Required Supply – In this condition, it is difficult to keep the culinary water tanks full during the daylight hours if people are using culinary water for outdoor purposes.

- Eliminate watering of City property.
- Educate the public about the water supply shortage and request cooperation using local public service radio announcements and local newspapers.
- Consider enactment of stiff emergency rate increases on overage tiers to curtail outdoor watering, without driving commercial customers out of business.
- Enact mandatory public conservation measures.
- Enforce outside watering restrictions, including watering times and quantities.

Level 3 - 50% or Less of Normal Required Supply – In this condition, it is difficult to maintain culinary tank levels during the full 24 hour day.

- Warn the public about water supply shortage and request continued cooperation using local public service radio announcements, local newspapers advertisements, and posted public flyers.
- Enact stiff emergency rate increases on overage tiers to further curtail outdoor watering, without driving commercial customers out of business.
- Strictly enforce all conservation policies with stiff fines for non-compliance.
- Physically restrict water supplies to (in order of priority):
 1. All outside irrigation systems.
 2. Parks and other non-essential support facilities.
 3. Commercial users, restricting the largest, non-animal life support users first.
 4. Residential areas
 5. Commercial animal life support users.
 6. Any other non-life support areas, insuring water supplies to hospitals, hospices, and all other health care facilities, and controlled designated area water facilities.

7.0 IMPLEMENTING AND UPDATING THE WATER CONSERVATION PLAN

This water conservation plan shall be adopted by the Fairview City Council by ordinance. A water conservation committee should be established with committee membership appointed by the City Council. The water conservation committee shall have responsibility to coordinate the water conservation program goals for the City, coordinate and enhance the education program, and to make regular reports to the Council. All committee members, council members, city staff, and members of the general public have the duty and responsibility to report general waste of water, and to conserve water wherever possible.

This Water Management and Conservation Plan will be revised and updated as required to meet changing conditions and needs. The ordaining ordinance for the Water Conservation Plan is attached as Appendix B.

APPENDIX A

FAIRVIEW CITY WATER CONSERVATION MESSAGE

FAIRVIEW CITY WATER CONSERVATION MESSAGE

EFFICIENT OUTDOOR WATER USE:

- Water landscape only as much as required by the type of landscape, and the specific weather patterns of our area, including cutting back on watering times in the spring and fall.
- Do not water on hot, sunny, and/or windy days. You may actually end up doing more harm than good to your landscape, as well as wasting a significant amount of water.
- Sweep sidewalks and driveways instead of using the hose to clean them off.
- Wash your car from a bucket of soapy (biodegradable) water and rinse while parked on or near the grass or landscape so that all the water running off goes to beneficial use instead of running to waste.
- Check for the repair leaks in all pipes, hoses, faucets, couplings, valves, etc. Verify there are no leaks by turning everything off and checking your water meter to see if it is still running. Some underground leaks may not be visible on the surface.
- Use mulch around trees and shrubs, as well as in your garden to retain as much moisture as possible. Where practical, areas with drip systems will use much less water, particularly during hot, dry and windy conditions.
- Keep your lawn well-trimmed and all other landscaped areas free of weeds to reduce overall water needs of your yard.

EFFICIENT INDOOR WATER USE:

- About two-thirds of the total water used in a household is used in the bathroom. Concentrate on reducing your bathroom use. Following are suggestions for this specific area:
 - Do not use your toilet as a wastebasket. Put all tissues, wrappers, diapers, cigarette butts, etc. in the trashcan.
 - Check the toilet for leaks. Is the water level too high? Put a few drops of food coloring in the tank. If the bowl water becomes colored without flushing, there is a leak.
 - If you do not have a low volume flush toilet, put a plastic bottle full of sand and water to reduce the amount of water used per flush. However, be careful not to over conserve to the point of having to flush twice to make the toilet work. Also, be sure the containers used do not interfere with the flushing mechanism.
 - Install low flow fixtures your faucets and shower heads. During a 4 minute shower 20 gallons of water can be conserved by simply using a low flow head.
- Catch and reuse wasted “gray” water for beneficial use on lawns and plants outside. When washing hands or rinsing vegetables, catch water in a basin then reuse on lawns or plants outside.
- When getting a drink, cool water with ice cubes or cool water in the refrigerator in jug with a lid, instead of letting the tap run until cool water comes out.
- When using a dishwasher or laundry washer, make sure you wash full loads. If the washer adjusts water level, reduce water levels for smaller loads.

APPENDIX B

WATER MANAGEMENT AND CONSERVATION PLAN ORDAINING ORDINANCE

WATER CONSERVATION PLAN ORDINANCE

FAIRVIEW CITY

A Municipal Corporation

ORDINANCE NUMBER _____

AN ORDINANCE AMENDING PROVISION OF THE FAIRVIEW CITY MUNICIPAL CODE
PERTAINING TO THE ADOPTION OF A WATER CONSERVATION PLAN

Section 1 Preamble

- A. WHEREAS, Fairview City operates a culinary water system; and
- B. WHEREAS, the City Council understands the need to use water in a more efficient manner to allow for future sustained growth of the community.

Section 2 Ordaining Clause

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF FAIRVIEW CITY, UTAH:

Section _____ Subsection ____ of the Fairview City Municipal Code is hereby to read as follows:

Section 3 Water Conservation Plan

The Water Management and Conservation plan of Fairview City, is hereby adopted effective this _____ day of _____ 20____. The plan will be amended not less than every five years, or as required by the State of Utah, and will continue to play a vital role in the future development of Fairview City, Utah.

SIGNED:

Jeff Cox, Mayor		Clifford Wheeler, Council Member
Bawb Nielson, Council Member		Kenny Cox, Council Member
Cody Church, Council Member		Casey Anderson, Council Member



www.sunrise-eng.com

**FAIRVIEW CITY
RESOLUTION NO. 2015-13R**

**A RESOLUTION SETTING POLICY AND PROCEDURE ON UTILITY
PAYMENT MADE BY DEBT OR CREDIT CARD**

WHEREAS, Fairview City offers their customers the option of paying their utility bills along with impact fees and hook-up fees with debt or credit cards;

WHEREAS, Fairview City has set up a pre-authorized credit/debit card payment agreement for their utility customers, this gives Fairview City authorization to charge the utility customers' credit account for their utility bill;

WHEREAS, around the 20th of each month, Fairview City takes payment from the pre-authorized credit card agreements;

WHEREAS, there are fees charged to the City for use of the service, it is costing the City over \$700 per month for banking fees, and

WHEREAS, this is a great service for the utility customers; and

WHEREAS, Fairview City does not want to change this service.

BE IT RESOLVED, the Fairview City Council hereby sets in order the policy and procedure on utility payment made by debt or credit card. Fairview City will continue to allow credit/debit card payments. All pre-authorized credit card agreements will be executed around the 20th of each month. And, all payments of \$500.00 or more will pay a three-percent fee (3%) to use their debt or credit card.

APPROVED and signed this 22nd day of December, 2015.

Fairview City

by _____
Mayor Jeff Cox

ATTEST:

Jan Anderson, City Recorder

City Council Voting:

	Yea	Nay	Absent	Abstain
Cliff Wheeler	_____	_____	_____	_____
Kenny Cox	_____	_____	_____	_____
Bawb Nielsen	_____	_____	_____	_____
Cody Church	_____	_____	_____	_____
Casey Anderson	_____	_____	_____	_____

**FAIRVIEW CITY
RESOLUTION NO. 2015-14R**

**A RESOLUTION SETTING POLICY AND PROCEDURE ON DELINQUENT
UTILITY PAYMENTS**

WHEREAS, each month, utility bills are mailed out to the utility customer the first week of the month;

WHEREAS, the customer has until the last day of the month to make payment;

WHEREAS, every month there are a number of utility accounts not paid on;

WHEREAS, disconnect notices are sent out around the 20th of the month on the delinquent amount, this gives the public almost two months to pay their bill before being disconnected (note: the bill is already six-weeks old from when the meter was read);

WHEREAS, if payment is not received by the 30th of the month, their service will be shut off the first week of the following month giving the customer close to two months to pay their bill before being disconnected (note: the bill is already ten-weeks old from when the meter is read);

WHEREAS, Fairview City has a deferred utility payment agreement available for delinquent accounts, those needing help can take their delinquent balance and extend it out up to 12 months, this allows them to make monthly payments on the delinquent amount in addition to the current amount due; and

WHEREAS, if an agreement is entered into, the current month billing becomes part of the delinquent amount, therefore, forfeiting any payment due that month.

BE IT RESOLVED, the Fairview City Council hereby sets in order the policy and procedure on delinquent utility accounts. Fairview City will continue to allow utility customers the option of signing a deferred utility payment agreement when there is a hardship. The interest fee of 1.5% will be charged each month until bill is paid off.

BE IT FURTHER RESOLVED, Fairview City will send out utility billing the first of the month, the bill is due the end of the same month, if payment is not received then a disconnect notice will be mailed around the 10th and power will be disconnected on the 20th of the month. In order to have the power turned back on, bill must be paid in full including a \$100.00 reconnect fee. This policy helps the customer stay current with their utility bill. It also helps Fairview City recover bad accounts sooner.

APPROVED and signed this 22nd day of December, 2015.

Fairview City

**FAIRVIEW CITY
RESOLUTION NO. 2015-15R**

**A RESOLUTION RATIFYING MAYOR JEFF COX'S SIGNATURE ON
THE SECOND AMENDATED POWER SALES CONTRACT**

BE IT RESOLVED, that Fairview City Mayor Jeff Cox signed the Second Amendatory Power Sales Contract on September 9, 2015.

APPROVED and signed this 22nd day of December, 2015.

Fairview City

by _____
Mayor Jeff Cox

ATTEST:

Jan Anderson, City Recorder

City Council Voting:

	Yea	Nay	Absent	Abstain
Cliff Wheeler	_____	_____	_____	_____
Kenny Cox	_____	_____	_____	_____
Bawb Nielsen	_____	_____	_____	_____
Cody Church	_____	_____	_____	_____
Casey Anderson	_____	_____	_____	_____

**FAIRVIEW CITY
RESOLUTION NO. 2015-16R**

**A RESOLUTION AMENDING THE POLICY AND PROCEDURES MANUAL,
SECTION XVI: REIMBURSABLE EXPENSES AND SECTION XIX: LEAVES
OF ABSENCE**

WHEREAS, Fairview City's Policy and Procedures Manual needs to, from time-to-time, be updated to meet the current needs of the City to stay within the confines of the economy which changes with time;

WHEREAS, clarification needs to be made within the travel policy, page 72;

WHEREAS, clarification needs to be made with the leave of absence policy, page 79, which was amended by the City Council in their March 20, 2008, meeting. It replaced the policy from the personnel policies and procedures manual adopted January 21, 2003. It was replaced with a policy created by a past City Council in December 18, 1984;

WHEREAS, the policy reads-- "Overtime and Leave Policy: By motion of Rian Anderson, seconded by Alan Sherman, and carried unanimously, effective 1 January 1985, **all overtime will be eliminated...**;

WHEREAS, Fairview City Employees have been allowed to earn compensatory (comp) time in lieu of overtime pay up to 240 hours;

WHEREAS, due to the unforeseen events, and the nature of the job, overtime hours cannot be avoided; and

WHEREAS, it is good business practice to make policies consistent with the procedure.

BE IT RESOLVED, Fairview City Council hereby amends the policy and procedure with the following changes: Section XVI: REIMBURSABLE EXPENSES: 1. GENERAL POLICY. Change second sentence to read - "Receipts **are** required to reimburse the employee"; 3 TRAVEL POLICY. Change G first sentence. "The amount of **\$51 or the rate established by GSA and/or IRS** shall be granted...". Change H first sentence. "Travel that requires less than a full day shall be compensated by the following specific per diem allowances: (1) Breakfast: **Eleven dollars (\$11)** maximum, when departing before 7:00 a.m.... (2) Lunch: **Twelve (\$12)**..., (3) Dinner: **Twenty-Three (\$23)** maximum, when returning after 7:00 p.m.; and add item "**I. No per diem or reimbursement for meals be allowed unless overnight stay is required.**"

BE IT FURTHER RESOLVED, Fairview City Council hereby amends Section XIX: LEAVE OF ABSENCE: The wording from the policy adopted back in 1984 will continue to be the policy with the exception of eliminating the words "all overtime will

be eliminated (first sentence)". The practice will continue as directed by Section XIII, Employment Classifications/Compensation, number 9 and number 10 where Compensatory Time Off and Overtime Pay are addressed.

APPROVED and signed this 22nd day of December, 2015.

Fairview City

by _____
Mayor Jeff Cox

ATTEST:

Jan Anderson, City Recorder

City Council Voting:

	Yea	Nay	Absent	Abstain
Cliff Wheeler	_____	_____	_____	_____
Kenny Cox	_____	_____	_____	_____
Bawb Nielsen	_____	_____	_____	_____
Cody Church	_____	_____	_____	_____
Casey Anderson	_____	_____	_____	_____

**FAIRVIEW CITY
RESOLUTION NO. 2015-17R**

**A RESOLUTION ADDING SECTION 300.9 TO THE POLICY AND
PROCEDURES MANUAL FOR THE FAIRVIEW CITY POLICE
DEPARTMENT**

WHEREAS, the Police Department of Fairview City is in the process of establishing a Policy and Procedures Manual;

WHEREAS, the State of Utah is asking that all police agencies in the State have on-line by January 2016 a policy on "Officer Involved Incident(s)";

WHEREAS, a policy was created and review by the Sanpete County Sheriff's Office and County Attorney to be used by all law enforcement agencies within the County;

WHEREAS, this policy will be included in the Fairview City Police Department's Policy and Procedure Manual as Section 300.9., Officer Involved Incident.

BE IT RESOLVED, Fairview City Council hereby adopts the policy on Officer Involved Incidents (attached) to be included in the policy and procedure manual of the Fairview City Police Department.

APPROVED and signed this 22nd day of December, 2015.

Fairview City

by _____
Mayor Jeff Cox

ATTEST:

Jan Anderson, City Recorder

City Council Voting:

	Yea	Nay	Absent	Abstain
Cliff Wheeler	_____	_____	_____	_____
Kenny Cox	_____	_____	_____	_____
Bawb Nielsen	_____	_____	_____	_____
Cody Church	_____	_____	_____	_____
Casey Anderson	_____	_____	_____	_____

I. DEFINITIONS

A. OFFICER INVOLVED INCIDENT

An incident which occurs in any city, town, or unincorporated area of Sanpete County and involves any employee of the Sanpete County Sheriff's Office, Snow College Police, Utah Highway Patrol, Utah Department of Public Safety, Utah Department of Corrections, Utah Department of Natural Resources, or any Police Department or Department of Public Safety of any city or town located in Sanpete County.

Incident is further defined to include, but is not limited to, the following:

1. Any intentional shooting, whether or not a fatality results.
2. Any accidental firearm discharge where an individual is injured or killed.
3. Any intentional or accidental use of any other dangerous or deadly weapon against another person, whether or not a fatality results.
4. Any physical altercation, mutual combat, or domestic violence in which the police employee is acting in a private citizen capacity and occurs within the jurisdiction of his or her employer.
5. Any fatal injury, or serious bodily injury, whether intentionally or accidentally caused, resulting from the use of a motor vehicle by an employee while on-duty and representing the employer.
6. Any fatality, or serious bodily injury, to any person who is in police custody, excluding deaths which are the result of disease, natural causes, or conditions which have been diagnosed prior to death.
7. Any fatality, or serious bodily injury, which results from the effort of an employee attempting to arrest, or otherwise gain physical control of another, while the employee is on-duty.

B. EMPLOYEE

Unless otherwise indicated, the word "employee" as used herein refers to the following employees of the agencies participating in this protocol:

1. Full-time, part-time, and hourly sworn peace officers, whether on- or off-duty and acting in a law enforcement or private capacity at the time of the incident.
2. Full or part-time, non-sworn employees who, at the time of the incident, are on-duty or are acting actually, apparently, or purportedly in a law enforcement capacity.

3. Reserve peace officers who, at the time of the incident, are on-duty or are acting actually, apparently, or purportedly in a law enforcement capacity.
4. Temporary employees and volunteers, paid or unpaid, who at the time of the incident are on-duty or are acting actually, apparently, or purportedly in a law enforcement capacity. This category includes "informants" when they are working as agents under the direction, control, and supervision of a peace officer.

C. ACTOR

Any person whose act or actions result in an Officer Involved Incident as defined herein.

D. VICTIM

Any person who is injured by the act or actions of the Actor which results in an Officer Involved Incident. When used in this protocol, the word victim does not imply the existence or commission of a crime, but is used simply to designate the person or person or persons injured.

E. PROTOCOL MEMBER AGENCY

Any law enforcement agency, state or local, which functions in Sanpete County and which has committed to participation in this protocol.

F. VENUE AGENCY

The agency or agencies within the geographical jurisdiction in which the incident occurs.

G. EMPLOYER AGENCY

The agency the involved police employee is employed with or with which he/she is affiliated. In many cases the Venue Agency will also be the Employer Agency.

H. CRIMINAL INVESTIGATORS

Those investigators from assigned protocol task force members (the LEEDS list), assigned by the County Attorney's Office and the department head of the Venue Agency and led by the Incident Manager to conduct the investigation of the incident. At the discretion of the Incident Manager, additional investigators from the list of specifically designated police officers constituted and maintained by protocol member agencies may be invited to participate. Under direction of the Incident Manager, additional, trained investigators may also be asked to participate in the investigation.

I. ADMINISTRATIVE INVESTIGATORS

Those investigators assigned by the Employer Agency to conduct the administrative investigation of the incident.

J. INCIDENT MANAGER

The trained law enforcement officer jointly selected from a prescreened and trained list agreed upon and developed prior to any incident by protocol member agencies (LEEDS list). Upon invocation of this Protocol the County Attorney's Office and the department head of the Venue Agency shall select a law enforcement officer from the list to serve as Incident Manager. The Incident Manager is appointed to lead the officer involved incident investigation.

II. INVOCATION OF PROTOCOL

This protocol is effective immediately upon the occurrence of an Officer Involved Incident.

III. INVESTIGATIVE AGENCIES, FORMATS, AND RESPONSIBILITIES

To properly recognize and accommodate the various interests and the various rules of law which may apply to an incident, investigations may be performed under two separate investigative formats: the criminal investigation and the administrative investigation.

A. CRIMINAL INVESTIGATION

1. Designation of Investigators

- a) A criminal investigation that commences pursuant to the invocation of this protocol has priority over any parallel administrative investigation and will begin immediately following the incident for which this protocol is invoked.
- b) The criminal investigation of an Officer Involved Incident commences with the invocation of this protocol, automatically or at the direction of the department head of the Venue Agency. Upon the invocation of this protocol the department head of the Venue Agency and the County Attorney or his designee will select an Incident Manager. Such selection will be from a list of investigators constituted and maintained by protocol member agencies. The selection of an Incident Manager may be made without respect to the rank or title of other investigators on the list who may also be asked to participate in the investigation.
- c) The department head of the Venue Agency shall inform the Incident Manager of the facts stemming from the Officer Involved Incident who shall then assemble a taskforce of additional investigators of sufficient numbers to thoroughly and properly investigate the incident for which the protocol has been invoked. The election of additional investigators by the Incident Manager shall also be from the list of specifically designated police officers constituted and maintained by protocol member agencies.
- d) Among those investigators selected by the Incident Manager to constitute the taskforce conducting the criminal investigation there shall be one representative of the Employer Agency. The Incident Manager shall not be from the Employer Agency.

- e) The Incident Manager is directed to contact the Utah Department of Public Safety and/or the Utah Attorney General's Office to request resources and assistance available to that agency.
- f) At the discretion of the Incident Manager, resources may be obtained from sources not specifically referenced by this protocol.

2. Venue Determination

- a) When an incident occurs in part in two or more jurisdictions, each of those jurisdictions is a Venue Agency and the respective department heads shall jointly appoint the taskforce Incident Manager in consultation with the County Attorney or his designee.
- b) When an incident occurs on the boundary of the two jurisdictions, or under circumstances that make determination of the Venue Agency difficult or places venue in dispute the Venue Agency shall be:
 - (1) The Employer Agency if the Actor is employed by either boundary agency.
 - (2) Both boundary agencies if Actors are employed by both.
 - (3) The agency which has the greater interest in the case by virtue of having the predominant police involvement in the incident or by virtue of having the majority of acts leading up to the incident occur within its jurisdiction.
 - (4) The County Attorney shall be the authority to resolve any irreconcilable venue issues.

3. Scene Security

The Venue Agency is responsible for immediately securing the scene of an officer involved incident. This responsibility includes the preservation and integrity of the scene(s) and its content, access, control, and the identification and sequestration of witnesses. Responsibility for scene security may change as the investigation continues and the Incident Manager assumes responsibility for the criminal investigation. If, in the judgment of the senior representative of the Venue Agency, weather, or other factors make it imperative evidence collection begin prior to the designation of the Incident Manager and constitution of the investigative team, such steps may be taken at the direction and under the supervision of that representative of the Venue Agency.

The following crime scene procedures and priorities will be observed as fully as circumstances permit:

- a) Emergency life saving measures have first priority.

- b) Injured persons transported to a hospital will be accompanied, in the same vehicle if possible, by a police officer from the Venue Agency who will:
 - (1) Identify, locate, preserve, and take custody of physical evidence which may leave the scene with the injured person.
 - (2) Note and record as accurately as possible any spontaneous or excited utterance or statements which would describe the person's previous mental or physical state or any dying declaration.
 - (3) Maintain custody of the injured person if that person has been arrested.
 - (4) Provide as much information as possible to the medical personnel involved in the treatment of the injured person.
 - (5) Coordinate and communicate as necessary with investigators at the scene.
 - (6) Provide all information acquired to the Incident Manager.

- c) If a firearm or other deadly instrument was used in the incident, procedures at the scene shall be as follows:
 - (1) If the area is secure, loose firearms or other deadly instruments shall be left in place and undisturbed until removal is directed by the Incident Manager.
 - (2) If the area is not secure the senior representative of the Venue Agency shall decide whether any loose firearms or deadly instruments can be safely left in place or whether immediate removal is necessary. If it is determined that the item or items must be removed, prior to disturbing the item or items, as many photographs, drawings or other measures as are available shall be taken to preserve the evidence in its original position, orientation and condition.
 - (3) If any officer still has personal possession of a firearm discharged in the course of an Officer Involved Incident, the senior representative present of the Venue Agency shall take immediate possession of the firearm and holster or case as a unit without removing the firearm from the holster or case. The items shall be immediately secured in a manner consistent with their preservation as items of evidence. The venue representative to whom

the firearms are surrendered shall document facts pertinent to the collection of the items, specifically the make and caliber of the firearm, the person from whom it was received, the items' location at the time it was received, the condition of the item and an indication of how it was used in the incident under investigation. The items shall be so maintained until further disposition is ordered by the Incident Manager. Unless necessary for safety, no attempt shall be made to change the condition of the firearm at the time of its surrender. It shall not be unloaded or cleared of a jam. The firearm may be made safe to handle by lowering the hammer or putting on the safety so long as those actions taken to make the firearm safe are documented fully by the person taking the actions.

- d) As deemed appropriate and necessary by the Incident Commander, any officer who discharged a firearm during the course of an Officer Involved Incident, may be required to surrender his uniform and any outer-wear worn during the time of the incident.
- e) Preserve other evidence and the identity of all witnesses.

4. Notifications

Upon identification of an occurrence as an Officer Involved Incident, the Venue Agency shall make the following notifications as promptly as possible:

- a) Intra-department officers as required by the agency's procedures.
- b) The Employer Agency.
- c) The County Attorney and/or Deputy.
- d) The Medical Examiner or Investigator upon confirmation of a fatality consistent with the requirements of Utah Code Section 26 Chapter 4.

5. Appointment of Investigators by Member Agency

- a) Each member agency may designate one but not more than three experienced criminal investigators to be included on the prescreened and trained list agreed upon and developed prior to any incident by protocol member agencies (LEEDS list), which officer(s) shall be available to participate in the investigation of an Officer Involved Incident. A list of those officers so designated shall be maintained by the Sanpete County Attorney and updated semi-annually. A copy of the list shall be provided to each member agency and it is from this list that the department head of the Venue Agency and County Attorney shall designate the Incident Manager and from which the

task force conducting the criminal investigation of any Officer Involved Incident shall be assembled. At the discretion of the Incident Manager, additional investigators from the list of specifically designated police officers constituted and maintained by protocol member agencies may be invited to participate. Under direction of the Incident Manager, additional, trained investigators may also be asked to participate in the investigation.

b) In designating investigators to be listed as available to participate in an Officer Involved Incident investigation, department heads should consider the following qualifications, characteristics, and attributes of those designated:

(1) Experience in homicide investigations as well as other crimes against persons.

(2) The ability to effectively interview people of various backgrounds including police officers.

(3) Good working knowledge of physical evidence collection and preservation techniques and an appreciation of the use and limitations of scientific evidence.

(4) Good knowledge of police operational procedures and the criminal justice system.

(5) Excellent report writing and communication skills.

(6) Good organizational and supervisory skills.

(7) Professional reputation as being competent, thorough, objective, fair, and honest.

(8) Ability to both participate in and direct a complicated investigation.

6. Transporting and Sequestering of Involved Officers

a) Officers who were present at the scene at the time of an Officer Involved Incident, whether as Actors or witnesses, will be relieved of their duties at the scene as promptly as possible and shall be sequestered at their own police station unless other suitable and agreeable arrangements are made for them. Officers from the Venue Agency not involved in the Incident shall be assigned to accompany involved officers and remain with them to ensure their privacy, accommodate their needs, and preserve the integrity of each officer's statement and or report as the investigations continues.

- b) If circumstances prohibit removal of all witnessing and involved officers from the scene at one time, those officers who can be identified as Actors, as defined herein, should be relieved first.
- c) Sequestering officers should not allow involved officers or officer witnesses to discuss the facts of the incident among themselves or with other persons until after such time as they are interviewed by taskforce investigators and have given statements or made reports.
- d) While awaiting interviews by taskforce investigators, involved officers and officer witnesses should be allowed to contact spouses and family members and should be advised to carefully reflect upon the events of the incident, making notes as appropriate and necessary.

7. Incidents Witnessed By Prisoners

When an incident occurs in a jail facility or other location where prisoners, inmates, or other arrested individuals may be witnesses, those persons should be immediately identified and separated from other witnesses and prisoners until they have been interviewed by taskforce investigators.

8. Reports

Inasmuch as Officer Involved Incidents are of intense interest to the public, expeditious and thorough investigation and resolution of these matters is necessary. Prompt completion and distribution of reports is essential. All involved agencies and investigators will submit reports to the Incident Manager as soon as possible. The Incident Manager will assemble all individual reports in one comprehensive incident report and submit this report to the County Attorney's Office. Upon request the County Attorney's Office will provide copies of the complete report to the heads of all agencies having officers involved in an incident as Actors or witnesses.

9. Equipment

Each member of this protocol will provide equipment as requested by the Incident Manager whether or not officers from that department are involved in either the criminal or administrative investigation. Officers from the department providing equipment may retain custody and operation of the equipment if it will not detrimentally affect the investigation.

10. Autopsy

- (a) At least one member of the taskforce's primary investigative team shall be assigned by the Incident Manager to attend the autopsy. Investigators representing taskforce agencies including the administrative investigators may also attend.

- (b) The taskforce investigator assigned to attend the autopsy will brief the medical examiner prior to the post mortem examination. This briefing will be as complete as possible.

11. County Attorney's Office

- a) The County Attorney's Office has the following roles in Incident Investigations:
 - (1) Participate as a legal resource to the Incident Manager and taskforce performing the criminal investigation.
 - (2) Assist and advise the taskforce on the various criminal law issues which may arise during the investigation.
 - (3) Upon completion of the criminal investigation, analyze the facts of the incident as well as the relevant law to determine if criminal laws have been broken. If so, prosecute as appropriate or arrange for a special prosecutor.
 - (4) Upon completion of the investigation and determination of whether or not the officer was justified in his/her actions, the County Attorney's Office shall give written notice of its finding, first to the venue and employer agencies, then within seventy-two (72) hours to other involved agencies and to the public.
- b) The County Attorney has his own independent investigative authority. When deemed appropriate the County Attorney may conduct an independent investigation of an Officer Involved Incident separate from but simultaneous with any other investigation.

B. ADMINISTRATIVE INVESTIGATION

- 1. This protocol recognizes the need of the administrative investigators to acquire information about the incident for the following non-criminal purposes:
 - a) Determination of whether or not employees have violated department policy or regulation.
 - b) Agency improvement and determination of whether or not department policies, procedures, programs, equipment, and training are adequate.

- c) Acquiring sufficient information concerning an Officer Involved Incident to appropriately inform its parent governmental body and be responsive to the public and the news media.
 - d) Adequately address claims for damages and prepare for civil litigation that may be initiated by or against the Employer Agency.
2. While both the criminal and administrative investigations are important and should be aggressively pursued, investigative conflicts between the two formats shall be resolved by allowing the criminal investigation to have priority. It is intended that this prioritization will preclude competition between the two investigative formats for access to witnesses, physical evidence, and the involved parties and will prevent the criminal investigation from being compromised by an untimely exercise of the Employer Agency's control of the scene, evidence, or witnesses.
 3. The initiation of an administrative investigation and the extent of that investigation is solely the responsibility of the Employer Agency.
 4. Interview statements, physical evidence, toxicology results, and investigative leads which are obtained by administrative investigators by ordering police employees to cooperate shall not be revealed to criminal investigators without the prior approval of the County Attorney following a determination of need and an evaluation of the applicable law.
 5. The Employer Agency should immediately assign administrative investigators upon being notified of the Officer Involved Incident. Administrative investigators will be identified to the Incident Manager at the earliest possible opportunity. In addition to gathering information for the Employer Agency, it is anticipated that administrative investigators will act as a liaison between the Incident Manager and the Employer Agency even if no actual investigation is being conducted by the Employer Agency.
 6. The Incident Manager will periodically brief the administrative investigators on the progress of the criminal investigation. The administrative investigators will have access to briefings, the incident scene, physical evidence, and witness statements. Unless, for good reason it is determined otherwise, the County Attorney will provide to the Employer Agency his findings of fact and a complete copy of the reports prepared by the Incident Management Investigative Team. A copy of the County Attorney's findings of fact will also be provided to the Incident Manager.

C. NEWS MEDIA RELATIONS

1. The interests of the news media must be balanced with the requirements of the investigation and with the rights of involved individuals.

2. While no agency can be prohibited from making statements to the news media about an incident, these guidelines are established:

- a) The department head of the Venue Agency or his designee has the responsibility for making official press releases about the Incident and its investigation until such time as the matter is referred to the County Attorney for official review. At that time, any and all information related to the Officer Involved Incident disseminated to news media shall originate from the County Attorney's office.
- b) The Incident Manager will provide the Venue Agency with the information from which a press release can be made.
- c) Other participants in the investigation are prohibited from making separate press releases or discussing the investigation with the press.
- d) If the Employer Agency is not also the Venue Agency, the Employer Agency shall limit any comments to news media or the public to information which has been cleared for release by the Venue Agency.

Fairview City
Check Register

Checking - Cache Valley Bank - 11/14/2015 to 12/18/2015

Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
AIRGAS	37434	9045710850	12/08/2015	119.35	misc items for sewer plant	525211.482 - S Equipment mainte
BELIVEAU PROFESSIONAL SERVI	37433	XC12082015-29	12/08/2015	495.00	Basic Narcotics Tactics Training - Bob Bingham	104210.330 - Police education and
BRADY INDUSTRIES LLC	37377	4930691	11/18/2015	76.09	air freshner dispensers, urinal gems, etc.	104160.250 - Bldg/grnds supplies/
Cache Valley Bank	37424	9 - 2013 Anderson	12/01/2015	678.14	Interest - 2013 Anderson Property Ball Field	104710.862 - Anderson Land Purc
Cache Valley Bank	37424	9 - 2013 Anderson	12/01/2015	4,341.05	Principal - 2013 Anderson Property Ball Field	104710.861 - Anderson Land Purc
				\$5,019.19		
Cache Valley Bank	999	PR111515-2635	11/17/2015	296.11	FICA Medicare Tax	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR111515-2635	11/17/2015	296.11	Medicare Tax - Employer	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR111515-2635	11/17/2015	1,266.12	FICA Social Security Tax	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR111515-2635	11/17/2015	1,266.12	Social Security Tax - Employer	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR111515-2635	11/17/2015	2,021.56	FWT	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR113015-2635	12/01/2015	351.34	FICA Medicare Tax	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR113015-2635	12/01/2015	351.34	Medicare Tax - Employer	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR113015-2635	12/01/2015	1,502.28	FICA Social Security Tax	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR113015-2635	12/01/2015	1,502.28	Social Security Tax - Employer	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR113015-2635	12/01/2015	1,845.84	FWT	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR121515-2635	12/16/2015	265.35	FICA Medicare Tax	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR121515-2635	12/16/2015	265.35	Medicare Tax - Employer	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR121515-2635	12/16/2015	1,134.54	FICA Social Security Tax	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR121515-2635	12/16/2015	1,134.54	Social Security Tax - Employer	102221 - G Accrued federal payroll
Cache Valley Bank	999	PR121515-2635	12/16/2015	1,615.72	FWT	102221 - G Accrued federal payroll
				\$15,114.60		
Cardmember Service	37455	120915	12/09/2015	3.14	mail samples	104210.480 - Police other departm
Cardmember Service	37455	120915	12/09/2015	28.81	soap, lunch	525211.250 - S other opn supplies/
Cardmember Service	37455	120915	12/09/2015	68.08	fuel	104410.250 - Streets vehicle/rental
Cardmember Service	37455	120915	12/09/2015	593.31	white board - grant	104210.710 - Police equip. under c
Cardmember Service	37455	120915	12/09/2015	765.14	christmas lights	104410.480 - Streets supplies / ma
Cardmember Service	37455	120915	12/09/2015	866.73	spotting scope - grant	104210.710 - Police equip. under c
				\$2,325.21		
CentraCom	37435	120815	12/08/2015	159.27	internet and phone service	525211.290 - S operations telepho
CentraCom	37435	120815	12/08/2015	702.88	internet and phone service	104140.290 - Admin telephone
CentraCom	37435	120815a	12/08/2015	114.16	internet and phone service	535313.290 - E operations telepho
				\$976.31		
CentraCom Interactive	37436	120815	12/08/2015	158.78	router, batteries	104220.480 - Fire other departmen
CentraCom Interactive	37436	120815	12/08/2015	274.00	outlet surge, battery backup , router for city hall	104160.250 - Bldg/grnds supplies/
				\$432.78		
CHEMTECH-FORD	37378	1512397	11/18/2015	111.00	samples	525212.481 - S. Misc. Outside Equ
CHEMTECH-FORD	37378	1512909	11/18/2015	40.00	samples	515113.480 - W treatment/testing
CHEMTECH-FORD	37437	1512890	12/08/2015	111.00	samples	525212.481 - S. Misc. Outside Equ
CHEMTECH-FORD	37437	1513359	12/08/2015	317.00	samples	525212.481 - S. Misc. Outside Equ
				\$579.00		
CHEVRON and TEXACO CARD SE	37397	111815	11/18/2015	38.46	fuel	515114.251 - W Fuel
CHEVRON and TEXACO CARD SE	37397	111815	11/18/2015	79.45	fuel	104220.251 - Fire vehicle fuel / ma

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Payee Name	Reference Number	Invoice Number	Payment Date	Amount	Description	Ledger Account
CHEVRON and TEXACO CARD SE	37397	111815	11/18/2015	263.74	fuel	104160.250 - Bldg/grnds supplies/
CHEVRON and TEXACO CARD SE	37397	111815	11/18/2015	274.22	fuel	104210.251 - Police auto fuel / mai
CHEVRON and TEXACO CARD SE	37397	111815	11/18/2015	278.30	fuel	535313.251 - Fuel
CHEVRON and TEXACO CARD SE	37397	111815	11/18/2015	361.25	fuel	525211.110 - S operation wages
CHEVRON and TEXACO CARD SE	37456	120815	12/09/2015	89.18	fuel	104220.251 - Fire vehicle fuel / ma
CHEVRON and TEXACO CARD SE	37456	120815	12/09/2015	157.64	fuel	104160.255 - Bldg/grnds outside c
CHEVRON and TEXACO CARD SE	37456	120815	12/09/2015	182.99	fuel	104410.250 - Streets vehicle/rental
CHEVRON and TEXACO CARD SE	37456	120815	12/09/2015	190.26	fuel	535313.251 - Fuel
CHEVRON and TEXACO CARD SE	37456	120815	12/09/2015	212.08	fuel	525212.480 - S Fuel
CHEVRON and TEXACO CARD SE	37456	120815	12/09/2015	318.12	fuel	515114.251 - W Fuel
CHEVRON and TEXACO CARD SE	37456	120815	12/09/2015	337.52	fuel	104210.251 - Police auto fuel / mai
				\$2,783.21		
CNA SURETY DIRECT BILL	37379	111715	11/18/2015	100.00	Fidelity bond renewal	104140.310 - Admin audit and lega
Codale Electric Supply Inc.	37380	S5531446.001	11/18/2015	34.00	2 hard hats	535313.250 - E other operation su
CULLIGAN	37406	465X03670900	11/30/2015	334.50	carbon and tribed cation anion mix for plant	525212.481 - S. Misc. Outside Equ
DAILY HERALD COMMUNICATION	37438	62350-1,63256-1	12/08/2015	45.00	Notice of Audit and Public Hearing	104140.220 - Admin public notices
Delco Western	37458	243813	12/16/2015	162.09	Valve Kit and Pilot Kit	515114.481 - W System maintena
DITCH WITCH OF THE ROCKIES	37439	m00540	12/08/2015	984.95	Metal detector	515114.250 - W other operations e
Durrant, Kyle	37425	120115	12/01/2015	50.00	Services rendered for November	104180.140 - Planning commissio
Electrical Wholesale Supply of Utah	37407	113015	11/30/2015	105.17	conduit, climp, box pads	515114.482 - W equipment operati
Electrical Wholesale Supply of Utah	37407	113015	11/30/2015	523.73	conduit, climp, box pads	535313.481 - E system maintenanc
				\$628.90		
Eliason Diesel Service	37457	13880	12/09/2015	1,349.04	replace and fix hydraulic pump in snowplow	104410.250 - Streets vehicle/rental
Eliason Diesel Service	37457	13897	12/09/2015	325.46	Electric Wiring problem in dump truck	104410.250 - Streets vehicle/rental
Eliason Diesel Service	37457	13921	12/09/2015	674.84	fix hydraulic leak in Volvo Snowplow	104410.250 - Streets vehicle/rental
				\$2,349.34		
Evelyn Morris	37408	113015	11/30/2015	97.50	13 hrs crossing guard @ \$7.50	104211.110 - School Guard Crossi
Express Auto Parts	37398	111815	11/18/2015	37.71	diesel fuel supplement for big trucks	535313.250 - E other operation su
Express Auto Parts	37398	111815	11/18/2015	42.36	trailer ball, ball mount	104160.250 - Bldg/grnds supplies/
Express Auto Parts	37398	111815	11/18/2015	45.94	reman starter	104220.251 - Fire vehicle fuel / ma
Express Auto Parts	37398	111815	11/18/2015	53.89	filters, motor oil for power truck	535313.250 - E other operation su
Express Auto Parts	37440	5991-199511	12/08/2015	100.86	Hydraulic Fluid for snow plow	104410.250 - Streets vehicle/rental
				\$280.76		
Fairview City	37441	120815	12/08/2015	1,736.40	power bill for November for plant	525211.280 - S operations utilities
Fairview Elementary	37409	24114885	11/30/2015	48.48	milk for santa party	104140.480 - Admin other departm
Fairview EMT's	37426	120115	12/01/2015	150.00	Services rendered for November	104220.315 - Fire Fairview EMT's
Farmers' Country Floral	37381	111715	11/18/2015	21.78	flower arrangement for Dani Miner	104220.480 - Fire other departmen
FASTENAL COMPANY	37442	UTSPA 788729	12/08/2015	56.69	bolts bor snow plow	104410.250 - Streets vehicle/rental
Fullmer, David	37443	V015169	12/08/2015	10.88	reimb for cable and connectors for projector at da	104160.250 - Bldg/grnds supplies/

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Galecki, Adelyn	37382	111715	11/18/2015	325.00	13 hrs on Big Hollow Fire	104220.110 - Fire salaries and wa
GRAINGER	37459	121615	12/16/2015	85.98	2 shovels	525211.250 - S other opn supplies/
HANSEN, JAY	37383	111715	11/18/2015	83.95	mileage to water training - test	515114.250 - W other operations e
HANSEN, JAY	37405	111915	11/19/2015	130.00	Reimb for Certificate Exam with RWAW	515118.330 - W Education & traini
				\$213.95		
Home Plate Cafe	37460	121615	12/16/2015	169.24	Christmas party for fire department	104220.480 - Fire other departmen
Horseshoe Mtn Hardware	37410	113015	11/30/2015	6.36	key to office	104210.480 - Police other departm
Horseshoe Mtn Hardware	37410	113015	11/30/2015	18.99	extension cord	525212.481 - S. Misc. Outside Equ
Horseshoe Mtn Hardware	37410	113015	11/30/2015	40.99	conduit, sharpie, bolts and fastners, brass plug	515114.481 - W System maintena
Horseshoe Mtn Hardware	37410	113015	11/30/2015	84.58	bolts and fastners - gloves	535313.250 - E other operation su
Horseshoe Mtn Hardware	37410	113015	11/30/2015	239.56	ice melt, christmas bulbs, cords,	104160.250 - Bldg/grnds supplies/
				\$390.48		
J P COOKE CO	37399	367272	11/18/2015	58.75	2016 dog tags	104210.480 - Police other departm
JECS School & Office Supply	37384	50793	11/18/2015	8.00	3-hole punch, sticky pads	104140.240 - Admin office supplie
JECS School & Office Supply	37461	50848	12/16/2015	37.98	2 desk calendars	104140.240 - Admin office supplie
				\$45.98		
KUBOTA MEMBRANE USA CORPO	37462	KMU15026P	12/16/2015	71,060.00	10 membrane cartridges for replacement - plant	525211.482 - S Equipment mainte
Leavitt Insurance & Central Bond Ser	37444	177755	12/08/2015	550.00	Renew Treasurer Bond	104140.510 - Admin insurance exp
Lee, Alyson	37427	120115	12/01/2015	50.00	Services rendered for November	104180.140 - Planning commissio
MAJESTIC BUILDERS	37376	111715	11/17/2015	31,529.90	contract payment on city hall project	404511.720 - CP Buildings - City H
Mike Jarman	37428	120115	12/01/2015	50.00	Services rendered for November	104180.140 - Planning commissio
MIKE TANNER	37385	111715	11/18/2015	325.00	13 hrs on Big Hollow Fire	104220.110 - Fire salaries and wa
MKJ Construction L C	37411	3322	11/30/2015	110.00	sports park bench	104160.250 - Bldg/grnds supplies/
MKJ Construction L C	37411	3322	11/30/2015	1,249.58	repair of sidewalk at city hall	104160.250 - Bldg/grnds supplies/
MKJ Construction L C	37411	3322	11/30/2015	1,690.75	water break repair	515114.481 - W System maintena
MKJ Construction L C	37411	3322	11/30/2015	3,588.75	patch work on roads	104410.480 - Streets supplies / ma
MKJ Construction L C	37463	3436	12/16/2015	485.56	transport of salt for roads / reject sand	104415.480 - C road supplies / ma
				\$7,124.64		
Mountainland Supply Co.	37445	S101625978.001	12/08/2015	52.37	Blue Brute PVC Pipe	515114.481 - W System maintena
Mt. Pleasant City	37464	121515	12/16/2015	756.00	officials, trophies, etc.	104560.483 - Recreation Flag Fiba
NORTH SANPETE DISPOSAL	37386	54538	11/18/2015	154.67	garbage pick up for October	104160.280 - Bldg/grnds utilites
NORTH SANPETE DISPOSAL	37465	54842	12/16/2015	159.49	garbage pickup	104160.280 - Bldg/grnds utilites
				\$314.16		
On The Go	37387	14109	11/18/2015	85.00	service on porta pottite at sports park	104160.250 - Bldg/grnds supplies/
OVIVO USA LLC	37412	8467181	11/30/2015	1,290.00	field service on plant	525211.482 - S Equipment mainte
PELORUS METHODS	37400	151201	11/18/2015	337.50	1/4 portion of utility billing / accounting program su	104140.480 - Admin other departm
PELORUS METHODS	37400	151201	11/18/2015	337.50	1/4 portion of utility billing / accounting program su	515116.240 - W Office expenses &
PELORUS METHODS	37400	151201	11/18/2015	337.50	1/4 portion of utility billing / accounting program su	525213.240 - S Office expense & s

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PELORUS METHODS	37400	151201	11/18/2015	337.50	1/4 portion of utility billing / accounting program su	535315.250 - E billing materials an
				\$1,350.00		
PETERSON PLUMBING SUPPLY	37446	1600630	12/08/2015	625.80	coupling/sleeve/gasket/accessory pack	515114.482 - W equipment operati
Public Employees Health Program Lo	37388	PR103115-1898	11/18/2015	107.71	Long Term Disability Benefits	102229 - G Miscellaneous payroll
Public Employees Health Program Lo	37388	PR111515-1898	11/18/2015	117.98	Long Term Disability Benefits	102229 - G Miscellaneous payroll
Public Employees Health Program Lo	37447	PR113015-1898	12/08/2015	113.12	Long Term Disability Benefits	102229 - G Miscellaneous payroll
Public Employees Health Program Lo	37466	PR121515-1898	12/16/2015	106.72	Long Term Disability Benefits	102229 - G Miscellaneous payroll
				\$445.53		
PUBLIC EMPLOYEES HEATH PLAN	37413	112515	11/30/2015	6,032.68	medical insurance for November	101464 - G Deferred health insura
Questar Gas	37389	111517d	11/18/2015	19.34	gas bill for lift station	525212.481 - S. Misc. Outside Equ
Questar Gas	37389	111517e	11/18/2015	52.89	gas bill for fire station	104160.280 - Bldg/gmnds utilites
Questar Gas	37389	111715	11/18/2015	98.45	gas bill for dance hall	104160.280 - Bldg/gmnds utilites
Questar Gas	37389	111715b	11/18/2015	16.92	gas bill for plant	535313.280 - E utilites - shop
Questar Gas	37389	111715c	11/18/2015	65.57	gas bill for plant	104160.280 - Bldg/gmnds utilites
Questar Gas	37389	111715f	11/18/2015	30.40	gas bill for shop	104160.280 - Bldg/gmnds utilites
Questar Gas	37389	11715a	11/18/2015	183.03	gas bill for plant	525212.481 - S. Misc. Outside Equ
Questar Gas	37467	120815	12/16/2015	169.65	gas bill for shop	104160.280 - Bldg/gmnds utilites
Questar Gas	37467	120815a	12/16/2015	392.39	gas bill for fire station	104160.280 - Bldg/gmnds utilites
Questar Gas	37467	120815b	12/16/2015	1,106.52	Gas bill for plant	525211.280 - S operations utilites
Questar Gas	37467	120815c	12/16/2015	384.00	gas bill for dance hall	104160.280 - Bldg/gmnds utilites
Questar Gas	37467	121615	12/16/2015	22.47	gas bill for lift station	525211.280 - S operations utilites
Questar Gas	37467	121615a	12/16/2015	8.93	gas bill for shop	104160.280 - Bldg/gmnds utilites
Questar Gas	37467	121615b	12/16/2015	249.00	gas bill for city hall	104160.280 - Bldg/gmnds utilites
				\$2,799.56		
Rasmussen, Shirlene	37468	121615	12/16/2015	38.00	reimb for glow sticks for santa party	104140.480 - Admin other departm
Rasmussen, Shirlene	37468	121615a	12/16/2015	37.81	reimb for stationary, labels, envelopes for letters fr	104140.480 - Admin other departm
				\$75.81		
Rawlinson, Sean	37429	120115	12/01/2015	50.00	Services rendered for November	104180.140 - Planning commissio
Redmond Minerals	37422	242063	11/30/2015	654.50	salt for roads	104410.480 - Streets supplies / ma
REESE, JAMES	37414	113015	11/30/2015	125.00	kids santa party	104140.480 - Admin other departm
Rural Development	37430	116 - 2004 C Se	12/01/2015	881.98	Principal - 2004 C Sewer Revenue	522531.2 - S USDA RUS 2004C re
Rural Development	37430	116 - 2004 C Se	12/01/2015	2,433.02	Interest - 2004 C Sewer Revenue	525214.820 - S Interest expense
Rural Development	37430	116 - 2004 D Se	12/01/2015	293.99	Principal - 2004 D Sewer Revenue	522541.2 - S USDA RUS 2004D re
Rural Development	37430	116 - 2004 D Se	12/01/2015	811.01	Interest - 2004 D Sewer Revenue	525214.820 - S Interest expense
Rural Development	37430	162 - 2001 RDA	12/01/2015	847.14	Principal - 2001 RDA Water revenue	512513.2 - W Water revenue RDA
Rural Development	37430	162 - 2001 RDA	12/01/2015	1,780.86	Interest - 2001 RDA Water revenue	515118.820 - W Interest expense
				\$7,048.00		
Sanpete Co Fire District #2	37390	111715	11/18/2015	2,290.75	fees collected for Nov	104220.920 - Fire paid to Sanpete
SANPETE COMPUTER SERVICES	37423	1329	11/30/2015	227.50	computer repair	104220.480 - Fire other departmen
Sanpete County Clerk	37391	111715	11/18/2015	761.64	General Election	104140.485 - Admin elections exp
Sanpete Sanitary Landfill	37392	111715	11/18/2015	2,534.40	fees collected for October	104420.480 - Sanitation refuse dis

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Sanpete Sanitary Landfill	37392	60112	11/18/2015	406.12	disposal of sludge	525212.481 - S. Misc. Outside Equ
Sanpete Sanitary Landfill	37448	120815	12/08/2015	2,545.20	fees collected for November	104220.920 - Fire paid to Sanpete
Sanpete Sanitary Landfill	37448	60150	12/08/2015	453.50	disposal of sludge	525212.481 - S. Misc. Outside Equ
				\$5,939.22		
Scholzen Products Co., Inc.	37449	HR03005780	12/08/2015	48.00	cylinder rent for chlorine	515114.250 - W other operations e
Sirchie Finger Print Laboratories	37401	0230584-IN	11/18/2015	622.12	scales, criminal record cards, bags, labels, tape, e	104210.480 - Police other departm
Skyline Motorsports and Storage LLC	37415	5779	11/30/2015	22.00	fix trailer hitch	525211.250 - S other opn supplies/
Smith Hartvigsen PLLC	37393	32070	11/18/2015	94.50	services rendered on recertification of court	104140.310 - Admin audit and lega
SPRINKLER WORLD	37416	EZMC13	11/30/2015	329.07	3 christmas wreaths	104160.250 - Bldg/grnds supplies/
St. Jacques, Robert	37431	120115	12/01/2015	60.00	Services rendered for November	104180.140 - Planning commissio
Stallings Sheet Metal	37394	S-4783	11/18/2015	344.00	repair of water heaters at sewer plant	525211.250 - S other opn supplies/
Stallings Sheet Metal	37417	S-4985	11/30/2015	345.00	repair electric unit heater	525211.250 - S other opn supplies/
				\$689.00		
State Of Utah	37402	W4377042	11/18/2015	36.47	1/4 portion of copier maintenance contract	104140.240 - Admin office supplie
State Of Utah	37402	W4377042	11/18/2015	36.47	1/4 portion of copier maintenance contract	515114.250 - W other operations e
State Of Utah	37402	W4377042	11/18/2015	36.47	1/4 portion of copier maintenance contract	525211.250 - S other opn supplies/
State Of Utah	37402	W4377042	11/18/2015	36.48	1/4 portion of copier maintenance contract	535313.250 - E other operation su
State Of Utah	37469	W5378406	12/16/2015	58.26	copier payment - maintenance contract	535313.250 - E other operation su
				\$204.15		
Terrels Foodtown	37403	111815	11/18/2015	8.49	batteries	104210.480 - Police other departm
Terrels Foodtown	37403	111815	11/18/2015	223.65	salt for plant	525211.482 - S Equipment mainte
Terrels Foodtown	37470	121615	12/16/2015	25.86	garbage sacks for dance hall	104160.250 - Bldg/grnds supplies/
Terrels Foodtown	37470	121615	12/16/2015	123.69	donates for santa party	104140.480 - Admin other departm
				\$381.69		
THATCHER COMPANY	37395	1375579	11/18/2015	370.00	hydrogen peroxide	525211.482 - S Equipment mainte
Thompson, Trent/Cari	37450	1336.120715	12/08/2015	70.89	Deposit Refund: 1336 - Thompson, Trent/Cari	532225 - E Customer Deposits
UAMPS	37418	113015	11/30/2015	29,801.49	power bill for October	535311.481 - E Purchased power
Union Pacific Railroad Company	37471	121615	12/16/2015	240.00	encroachment rent on union pacific right of way	535313.250 - E other operation su
USA BLUEBOOK	37404	795951	11/18/2015	403.14	latex gloves, safety glasses, etc.	525211.250 - S other opn supplies/
USDA/RURAL DEVELOPMENT	37432	38 - 2012 Fire St	12/01/2015	117.12	Interest - 2012 Fire Station	104220.820 - Fire Bond Interest
USDA/RURAL DEVELOPMENT	37432	38 - 2012 Fire St	12/01/2015	657.03	Principal - 2012 Fire Station	104220.810 - Fire Bond Payment
				\$774.15		
Utah League of Cities & Towns	37451	26231	12/08/2015	560.00	Spring League Conference, St. George - Cody C	104140.330 - Admin education & tr
Utah Local Governments Trust	37419	113015	11/30/2015	348.02	auto insurance	104210.510 - Police Insurance exp
Utah Local Governments Trust	37419	113015	11/30/2015	385.10	vision, life insurance, etc.	101464 - G Deferred health insura
Utah Local Governments Trust	37419	113015	11/30/2015	693.18	workers for comp for Dec	101463 - G Deferred workmans co
				\$1,426.30		
Utah Prison Employees Credit Union	37396	PR103115-2200	11/18/2015	150.00	Credit Union - UPECU	102229 - G Miscellaneous payroll
Utah Prison Employees Credit Union	37396	PR111515-2200	11/18/2015	150.00	Credit Union - UPECU	102229 - G Miscellaneous payroll

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Utah Prison Employees Credit Union	37472	PR113015-2200	12/16/2015	150.00	Credit Union - UPECU	102229 - G Miscellaneous payroll
Utah Prison Employees Credit Union	37472	PR121515-2200	12/16/2015	150.00	Credit Union - UPECU	102229 - G Miscellaneous payroll
				\$600.00		
Utah Retirement System	999	PR111515-1049	11/19/2015	36.04	111 - Tier 2 401K	102223 - G Accrued retirement pla
Utah Retirement System	999	PR111515-1049	11/19/2015	64.22	15 - Addl 401k %	102223 - G Accrued retirement pla
Utah Retirement System	999	PR111515-1049	11/19/2015	100.00	15 - 401k ee	102223 - G Accrued retirement pla
Utah Retirement System	999	PR111515-1049	11/19/2015	202.78	111 - Tier 2 Retirement	102223 - G Accrued retirement pla
Utah Retirement System	999	PR111515-1049	11/19/2015	274.90	15 - Addl 401k \$	102223 - G Accrued retirement pla
Utah Retirement System	999	PR111515-1049	11/19/2015	291.18	15 - 401K Loan	102223 - G Accrued retirement pla
Utah Retirement System	999	PR111515-1049	11/19/2015	834.20	15 - 401k er	102223 - G Accrued retirement pla
Utah Retirement System	999	PR111515-1049	11/19/2015	2,989.30	15 - Retirement	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR113015-1049	12/01/2015	43.43	111 - Tier 2 401K	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR113015-1049	12/01/2015	76.65	15 - Addl 401k %	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR113015-1049	12/01/2015	100.00	15 - 401k ee	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR113015-1049	12/01/2015	244.36	111 - Tier 2 Retirement	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR113015-1049	12/01/2015	274.90	15 - Addl 401k \$	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR113015-1049	12/01/2015	291.18	15 - 401K Loan	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR113015-1049	12/01/2015	836.85	15 - 401k er	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/01/2015	2,758.59	15 - Retirement	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	44.19	111 - Tier 2 401K	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	70.65	15 - Addl 401k %	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	100.00	15 - 401k ee	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	248.62	111 - Tier 2 Retirement	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	274.90	15 - Addl 401k \$	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	291.18	15 - 401K Loan	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	807.89	15 - 401k er	102223 - G Accrued retirement pla
Utah Retirement System	1000	PR121515-1049	12/16/2015	2,556.72	15 - Retirement	102223 - G Accrued retirement pla
				\$13,812.73		
Utah State Tax Commission	1001	PR111515-1055	12/01/2015	955.66	SWT	102222 - G Accrued state withholdi
Utah State Tax Commission	1001	PR113015-1055	12/01/2015	913.28	SWT	102222 - G Accrued state withholdi
Utah State Tax Commission	1001	PR121515-1055	12/16/2015	853.09	SWT	102222 - G Accrued state withholdi
				\$2,722.03		
Utah State Treasurer	37452	120815	12/08/2015	145.67	Surcharges collected for November	104120.910 - Court paid to state -
Utah Track & Welding	37453	92326	12/08/2015	1,322.90	rubber snowplow blade	104410.250 - Streets vehicle/rental
Verizon Wireless	37420	113015	11/30/2015	62.61	cell phone bill for nov	525211.290 - S operations telepho
Verizon Wireless	37420	113015	11/30/2015	63.95	cell phone bill for nov	515114.290 - W operations teleph
Verizon Wireless	37420	113015	11/30/2015	121.11	cell phone bill for nov	104210.290 - Police Telephone
Verizon Wireless	37420	113015	11/30/2015	126.42	cell phone bill for nov	535313.290 - E operations telepho
				\$374.09		
WILLIAM PLUMBING & WATER TR	37421	115	11/30/2015	190.00	material & labor - dance hall, men's restroom	104160.250 - Bldg/grnds supplies/
Woolley, Chad	37454	151201	12/08/2015	458.81	Services rendered for December	104120.310 - Court prosecutor/inte
				\$233,637.18		

Fairview City
Operational Budget Report
10 General - 07/01/2015 to 12/18/2015
50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 G General Property Taxes-Current	45,993.15	0.00	0.00	59,000.00	0.00%
3120 G Prior Years' Taxes-Delinquent(Redemption)	1,098.47	0.00	672.06	4,100.00	16.39%
3130 G General Sales and Use Taxes	59,250.64	0.00	77,423.28	175,000.00	44.24%
3131 Local Option Sales Tax	0.00	0.00	0.00	0.00	0.00%
3140 G Franchise Taxes	0.00	0.00	0.00	2,200.00	0.00%
3141 G Highway Tax	19,351.72	0.00	16,900.81	36,000.00	46.95%
3170 G Fee in lieu of property tax/UPP	7,492.53	0.00	10,694.45	16,500.00	64.81%
Total Taxes	133,186.51	0.00	105,690.60	292,800.00	36.10%
Licenses and permits					
3210 G Business Licenses	1,518.50	20.00	278.75	3,800.00	7.34%
3225 G Animal Licenses	325.00	0.00	375.00	950.00	39.47%
Total Licenses and permits	1,843.50	20.00	653.75	4,750.00	13.76%
Intergovernmental revenue					
3310 G Federal Grants -parks-building & grounds	0.00	0.00	0.00	0.00	0.00%
3311 G Fed Grant - FEMA	0.00	0.00	0.00	0.00	0.00%
3312 G Fed Grant - Homeland Security FD	0.00	0.00	0.00	0.00	0.00%
3313 Fire Dept Revenue	37,433.00	0.00	62,947.88	1,000.00	6,294.79%
3350 G State Grants fire dept	12,824.18	0.00	0.00	13,000.00	0.00%
3351 G State Grant - Street lighting UDOT	0.00	0.00	0.00	0.00	0.00%
3352 G State Grant	46,120.01	0.00	0.00	0.00	0.00%
3353 G State Grant - Forestry and state lands FD	0.00	0.00	0.00	0.00	0.00%
3354 G State Grant - Police	0.00	0.00	0.00	7,500.00	0.00%
3356 G Class "C" Road Fund Allotment	18,770.25	0.00	30,454.85	60,000.00	50.76%
3358 G State Liquor Fund Allotment	1,397.63	0.00	0.00	1,400.00	0.00%
Total Intergovernmental revenue	116,545.07	0.00	93,402.73	82,900.00	112.67%
Charges for services					
3413 G Zoning permits and fees	375.00	0.00	400.00	800.00	50.00%
3422 G Fire Response Fees	14,774.74	(220.17)	12,286.83	30,000.00	40.96%
3425 G County Fire Contract	0.00	0.00	0.00	10,500.00	0.00%
3443 G Refuse Collection/Landfill Charges	14,479.21	(75.00)	14,017.00	30,000.00	46.72%
3471 G Flag Donation Fund	0.00	0.00	67.00	0.00	0.00%
3472 G Revenue project fees/sportspark	2,482.30	0.00	(2,051.18)	2,000.00	-102.56%
3473 G Park/Playground Rental Fees	100.00	0.00	280.00	400.00	70.00%
3474 G Pioneer Days Revenues	19,990.90	0.00	24,818.70	22,000.00	112.81%
3474.1 G Miss Fairview-Scholarship donations	0.00	0.00	(3,000.00)	0.00	0.00%
3474.2 G Pioneer Days Derby	34,699.00	0.00	55,568.00	53,000.00	104.85%
3474.3 G Miss Fairview Revenue	0.00	0.00	0.00	1,000.00	0.00%
3474.4 G Little Miss Fairview	0.00	0.00	0.00	600.00	0.00%
3475 G Dance Hall rental Fees	5,695.00	1,200.00	3,990.00	4,000.00	99.75%
3478.01 G Baseball Fees	0.00	0.00	0.00	4,000.00	0.00%
3478.02 G Soccer Fees	0.00	0.00	2,957.00	0.00	0.00%
3478.03 G Other Sport Revenues	0.00	0.00	0.00	0.00	0.00%
3478.04 G Flag Football	350.00	0.00	705.00	500.00	141.00%
3481 G Sale of Cemetery Lots	2,400.00	575.00	6,612.50	7,500.00	88.17%
3483 G Grave opening/closing charges	3,450.00	0.00	800.00	5,000.00	16.00%
3486 G Youth Council	0.00	0.00	0.00	0.00	0.00%
Total Charges for services	98,796.15	1,479.83	117,450.85	171,300.00	68.56%
Fines and forfeitures					
3510 G Fines/court	7,196.10	2,070.00	5,491.05	15,500.00	35.43%
3511 G Court/Bail	0.00	0.00	0.00	0.00	0.00%
Total Fines and forfeitures	7,196.10	2,070.00	5,491.05	15,500.00	35.43%
Interest					
3610 G Interest Earnings	2,081.48	0.00	2,348.69	3,500.00	67.11%
3611 G Interest Earnings--Class "C" Road Funds	0.00	0.00	0.00	0.00	0.00%
Total Interest	2,081.48	0.00	2,348.69	3,500.00	67.11%
Miscellaneous revenue					
3640 G Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00%
3650 G Sale of Materials and Supplies	0.00	0.00	32.00	0.00	0.00%
3670 G Sale of Bonds	0.00	0.00	0.00	0.00	0.00%
3671 G Contributions to Museum Fund	572.04	(0.01)	503.34	1,000.00	50.33%
3672 G Contributions to Recreation Center Fund	4,089.07	(0.01)	2,307.95	7,000.00	32.97%

Fairview City
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10 General - 07/01/2015 to 12/18/2015
50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
3690 G Sundry Revenue	6,487.17	0.00	3,747.04	2,500.00	149.88%
3802.7 Contributions, private - culture and recreation	5,000.00	0.00	0.00	0.00	0.00%
Total Miscellaneous revenue	16,148.28	(0.02)	6,590.33	10,500.00	62.77%
Contributions and transfers					
3673 G Donation to Food Bank	(55.61)	0.00	191.35	0.00	0.00%
3810.53 G Transfer from electric fund	0.00	0.00	0.00	165,478.00	0.00%
3810.70 G Transfer from cemetery fund	0.00	0.00	0.00	0.00	0.00%
3840 G Transfer from Capital Project	0.00	0.00	0.00	0.00	0.00%
3880 G Appropriation of Class "C" Road Surplus	0.00	0.00	0.00	0.00	0.00%
3890 G Appropriation of general fund surplus	0.00	0.00	0.00	0.00	0.00%
Total Contributions and transfers	(55.61)	0.00	191.35	165,478.00	0.12%
Total Revenue:	375,741.48	3,569.81	331,819.35	746,728.00	44.44%
Expenditures:					
General government					
Council					
4110.110 Council salaries and wages	6,750.00	0.00	8,131.99	19,500.00	41.70%
4110.130 Council employee benefits	527.28	0.00	712.68	1,300.00	54.82%
4110.540 Council Contributions	0.00	0.00	0.00	0.00	0.00%
4112.140 Youth Council advisor services	0.00	0.00	0.00	0.00	0.00%
4112.330 Youth Council training and education	0.00	0.00	30.00	0.00	0.00%
4112.480 Youth Council supplies and materials	0.00	0.00	0.00	0.00	0.00%
4112.500 YC Other Charges (Events)	0.00	0.00	0.00	0.00	0.00%
Total Council	7,277.28	0.00	8,874.67	20,800.00	42.67%
Court					
4120.110 Court salaries and wages	4,540.12	0.00	3,932.90	9,500.00	41.40%
4120.130 Court employee benefits	359.63	0.00	311.49	1,000.00	31.15%
4120.310 Court prosecutor/interpreter services	3,752.86	458.81	3,752.86	6,000.00	62.55%
4120.330 Court training and education	77.93	0.00	320.30	800.00	40.04%
4120.480 Court supplies and materials	0.00	0.00	0.00	500.00	0.00%
4120.910 Court paid to state - Surcharge	2,407.04	145.67	665.31	6,000.00	11.09%
Total Court	11,137.58	604.48	8,982.86	23,800.00	37.74%
Administrative					
4140.110 Admin salaries and wages	9,117.25	475.86	5,216.06	14,000.00	37.26%
4140.130 Admin employee benefits	2,909.09	219.51	2,399.45	6,000.00	39.99%
4140.135 Admin Employee Unemployment Benefits	0.00	0.00	0.00	0.00	0.00%
4140.210 Admin subscriptions/memberships	10.00	0.00	250.00	600.00	41.67%
4140.220 Admin public notices	113.20	45.00	345.00	500.00	69.00%
4140.240 Admin office supplies and materials	1,318.72	37.98	1,417.20	3,000.00	47.24%
4140.250 Admin equipment/maintenance	0.00	0.00	0.00	0.00	0.00%
4140.290 Admin telephone	2,929.91	702.88	4,089.23	7,500.00	54.52%
4140.310 Admin audit and legal expense	2,480.00	0.00	4,854.37	5,000.00	97.09%
4140.330 Admin education & training	818.44	790.98	2,208.92	4,000.00	55.22%
4140.480 Admin other department expense	3,360.97	199.50	2,830.01	7,000.00	40.43%
4140.485 Admin elections expenses	0.00	0.00	761.64	2,500.00	30.47%
4140.510 Admin insurance expense	650.00	550.00	550.00	4,000.00	13.75%
4140.740 Admin capital asset purchases	0.00	0.00	0.00	0.00	0.00%
Total Administrative	23,707.58	3,021.71	24,921.88	54,100.00	46.07%
Buildings and grounds					
4160.110 Bldg/grnds salaries and wages	1,050.00	1,926.62	21,725.35	43,000.00	50.52%
4160.130 Bldg/grnds employee Benefits	83.16	608.03	6,491.68	17,100.00	37.96%
4160.250 Bldg/grnds supplies/maintenance	12,650.03	632.29	10,300.10	20,000.00	51.50%
4160.255 Bldg/grnds outside care/maintenance	0.00	157.64	157.64	0.00	0.00%
4160.280 Bldg/grnds utilites	2,494.71	1,363.46	2,884.24	11,000.00	26.22%
4160.310 Bldg/grnds professional & technical	0.00	0.00	0.00	0.00	0.00%
4160.510 Bldg/grnds insurance	14,991.48	0.00	10,913.71	16,000.00	68.21%
4160.710 Bldg/grnds equip. under capitalization threshol	0.00	0.00	0.00	0.00	0.00%
4160.740 Bldg/grnds capital asset purchases	11,500.00	0.00	0.00	0.00	0.00%
Total Buildings and grounds	42,769.38	4,688.04	52,472.72	107,100.00	48.99%
Planning and zoning					
4180.110 Planning Zoning Wages	12,949.80	2,056.66	22,861.28	45,800.00	49.92%
4180.130 Planning & Zoning Benefits	3,822.82	636.82	7,083.91	17,000.00	41.67%
4180.140 Planning commissioner fees	770.00	260.00	840.00	3,200.00	26.25%
4180.310 Planning Professional & technical	0.00	0.00	0.00	0.00	0.00%

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50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Total Planning and zoning	17,542.62	2,953.48	30,785.19	66,000.00	46.64%
Total General government	102,434.44	11,267.71	126,037.32	271,800.00	46.37%
Public safety					
Police					
4210.110 Police salaries and wages	25,147.04	2,128.75	23,508.70	46,900.00	50.13%
4210.120 Part Time Police salaries and wages	6,846.84	510.72	6,954.57	14,500.00	47.96%
4210.130 Police Employee benefits	8,881.98	737.18	8,242.48	19,100.00	43.15%
4210.250 Police equipment/supplies/materials	321.15	0.00	0.00	1,000.00	0.00%
4210.251 Police auto fuel / maintenance	2,031.03	337.52	2,503.85	5,500.00	45.52%
4210.290 Police Telephone	499.54	0.00	599.33	1,500.00	39.96%
4210.310 Police Professional & technical	4,614.00	0.00	4,656.89	5,000.00	93.14%
4210.330 Police education and training	1,183.78	495.00	495.00	2,000.00	24.75%
4210.480 Police other department expense	1,031.32	3.14	2,515.95	5,000.00	50.32%
4210.510 Police Insurance expense	4,762.27	0.00	5,110.29	6,000.00	85.17%
4210.710 Police equip. under capitalization threshold	8,080.25	1,460.04	1,460.04	7,500.00	19.47%
4210.740 Police Capital Outlay	0.00	0.00	0.00	0.00	0.00%
4210.910 Police paid to county-jail charges	0.00	0.00	0.00	0.00	0.00%
Total Police	63,399.20	5,672.35	56,047.10	114,000.00	49.16%
Fire					
4220.110 Fire salaries and wages	12,065.00	0.00	32,007.29	5,000.00	640.15%
4220.130 Fire Employee benefits	1,309.11	0.00	1,120.17	300.00	373.39%
4220.250 Fire equipment/supplies/materials	8,661.65	0.00	588.96	5,000.00	11.78%
4220.251 Fire vehicle fuel / maintenance	2,125.31	89.18	3,266.65	4,500.00	72.59%
4220.290 Fire Telephone	0.00	0.00	0.00	1,500.00	0.00%
4220.315 Fire Fairview EMT's	900.00	150.00	900.00	3,800.00	23.68%
4220.330 Fire Education & training	1,109.95	0.00	15.00	1,500.00	1.00%
4220.480 Fire other departmental expense	14,926.00	328.02	13,436.84	8,000.00	167.96%
4220.510 Fire Insurance expense	7,010.32	0.00	9,912.72	8,000.00	123.91%
4220.740 Fire equip purchase	0.00	0.00	0.00	15,000.00	0.00%
4220.810 Fire Bond Payment	3,785.98	657.03	3,914.84	9,290.00	42.14%
4220.820 Fire Bond Interest	858.92	117.12	730.06	1,394.00	52.37%
4220.920 Fire paid to Sanpete Fire Dist	13,541.00	2,545.20	14,001.70	30,000.00	46.67%
Total Fire	66,293.24	3,886.55	79,894.23	93,284.00	85.65%
Other public safety					
4211.110 School Guard Crossing Salaries and Wages	1,218.00	0.00	1,005.00	3,300.00	30.45%
4211.130 School Guard Crossing Benefits	78.74	0.00	62.53	300.00	20.84%
4211.330 School Guard training and other operations	0.00	0.00	0.00	0.00	0.00%
Total Other public safety	1,296.74	0.00	1,067.53	3,600.00	29.65%
Total Public safety	130,989.18	9,558.90	137,008.86	210,884.00	64.97%
Highways and public improvements					
Highways					
4410.250 Streets vehicle/rental/maintenance	124.38	4,080.86	4,139.70	9,000.00	46.00%
4410.480 Streets supplies / materials	2,481.59	765.14	9,361.14	14,000.00	66.87%
4410.710 Streets equip. under capitalization threshold	0.00	0.00	0.00	0.00	0.00%
4410.740 Streets capital asset purchases	0.00	0.00	0.00	0.00	0.00%
4415.250 C road vehicle fuel/rental/maintenance	0.00	0.00	0.00	0.00	0.00%
4415.480 C road supplies / materials	0.00	485.56	485.56	15,000.00	3.24%
4415.620 C road - county maintenance	2,900.59	0.00	0.00	0.00	0.00%
4415.740 C road capital asset purchases	0.00	0.00	0.00	0.00	0.00%
Total Highways	5,506.56	5,331.56	13,986.40	38,000.00	36.81%
Sanitation					
4420.480 Sanitation refuse disposal Sanpete Landfill	11,056.00	0.00	12,387.20	30,000.00	41.29%
4420.610 Sanitation other expenses	0.00	0.00	0.00	2,000.00	0.00%
Total Sanitation	11,056.00	0.00	12,387.20	32,000.00	38.71%
Total Highways and public improvements	16,562.56	5,331.56	26,373.60	70,000.00	37.68%
Parks, recreation, and public property					
Parks					
4510.250 Parks equipment/supplies/materials	503.79	0.00	901.48	3,500.00	25.76%
4510.480 Parks other department expense	0.00	0.00	0.00	0.00	0.00%
4510.480 Parks other department expense - design	0.00	0.00	0.00	0.00	0.00%
4510.510 Parks insurance	5,377.51	0.00	7,572.72	5,500.00	137.69%
4510.740 Parks capital asset purchase	0.00	0.00	0.00	0.00	0.00%

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50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Total Parks	5,881.30	0.00	8,474.20	9,000.00	94.16%
Recreation					
4560.110 Recreation salaries and wages	3,300.00	0.00	2,850.00	6,600.00	43.18%
4560.130 Recreation employee benefits	358.08	0.00	307.22	700.00	43.89%
4560.250 Recreation equip supplies/maint	0.00	0.00	0.00	0.00	0.00%
4560.280 Recreation telephone	0.00	0.00	0.00	0.00	0.00%
4560.481 Recreation baseball program expense	0.00	0.00	135.00	4,500.00	3.00%
4560.482 Recreation soccer program expense	563.00	0.00	1,046.88	2,300.00	45.52%
4560.483 Recreation Flag Ftball program expense	245.40	756.00	968.50	1,100.00	88.05%
4560.489 Recreation other program expense	3,950.23	0.00	497.83	3,500.00	14.22%
4560.740 Recreation capital outlay	0.00	0.00	0.00	0.00	0.00%
4570.630 Pioneer Days - Rodeo	10,062.02	0.00	10,217.88	11,000.00	92.89%
4570.640 Pioneer Days - Derby	17,476.23	0.00	16,753.54	18,000.00	93.08%
4570.650 Pioneer Days - Miss Fairview	410.00	0.00	25.00	2,800.00	0.89%
4570.690 Pioneer Days other misc	27,734.57	0.00	32,666.11	38,000.00	85.96%
4575.250 Little Miss Pageant	0.00	0.00	0.00	350.00	0.00%
4580.250 Winter Sports Fest	0.00	0.00	0.00	0.00	0.00%
Total Recreation	64,099.53	756.00	65,467.96	88,850.00	73.68%
Cemetery					
4590.230 Cemetery travel	0.00	0.00	0.00	0.00	0.00%
4590.250 Cemetery care / supplies / maintenance	8,200.79	0.00	8,719.29	10,000.00	87.19%
4590.610 Cemetery care - outside entities	0.00	0.00	0.00	0.00	0.00%
Total Cemetery	8,200.79	0.00	8,719.29	10,000.00	87.19%
Total Parks, recreation, and public property	78,181.62	756.00	82,661.45	107,850.00	76.64%
Debt service					
4710.811 G Museum bond principal	0.00	0.00	0.00	0.00	0.00%
4710.812 G Street Revenue Bond princpal	0.00	0.00	0.00	33,000.00	0.00%
4710.813 G 2013 Park Lease Rev Bond	0.00	0.00	0.00	18,000.00	0.00%
4710.822 G Street Revenue Bond interest	0.00	0.00	0.00	7,175.00	0.00%
4710.831 Zions land purchase principal	0.00	0.00	0.00	0.00	0.00%
4710.832 Zions Interest Land Purchase	0.00	0.00	0.00	0.00	0.00%
4710.841 MBA Community Center principal	25,000.00	0.00	25,000.00	7,000.00	357.14%
4710.842 MBA Community Center interest	0.00	0.00	0.00	0.00	0.00%
4710.851 City Hall Bond Principal	0.00	0.00	0.00	16,000.00	0.00%
4710.861 Anderson Land Purchase	8,416.09	4,341.05	8,652.21	4,311.00	200.70%
4710.862 Anderson Land Purchase Interest	1,622.29	678.14	1,386.17	708.00	195.79%
Total Debt service	35,038.38	5,019.19	35,038.38	86,194.00	40.65%
Transfers					
4810.20 G Transfer to RDA	0.00	0.00	0.00	0.00	0.00%
4810.40 G Transfer to capital projects	0.00	0.00	0.00	0.00	0.00%
4810.52 G Transfer to sewer fund	0.00	0.00	0.00	0.00	0.00%
4810.71 G Transfer to cemetery fund	0.00	0.00	0.00	0.00	0.00%
4880 Class C Roads Appropriated	0.00	0.00	0.00	0.00	0.00%
4880.000 G Appropriated increase in fund balance	0.00	0.00	0.00	0.00	0.00%
Total Transfers	0.00	0.00	0.00	0.00	0.00%
Total Expenditures:	363,206.18	31,933.36	407,119.61	746,728.00	54.52%
Total Change In Net Position	12,535.30	(28,363.55)	(75,300.26)	0.00	0.00%

Fairview City
Operational Budget Report
40 Capital Projects - 07/01/2015 to 12/18/2015
50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Intergovernmental revenue					
3313.100 CP UDOT State Street lighting grant	0.00	0.00	0.00	0.00	0.00%
3317.101 CP Community Center Federal Financing	0.00	0.00	400,000.00	0.00	0.00%
3317.102 CP Community Center State Financing	0.00	0.00	0.00	0.00	0.00%
3317.103 CP Community Center Other Public Financing	0.00	0.00	0.00	250,000.00	0.00%
3317.105 CP Community Center Private Donations	0.00	0.00	0.00	0.00	0.00%
3337 CP State Grant	900,000.00	0.00	0.00	0.00	0.00%
3337.100 CP Recreation Project	60.00	0.00	0.00	0.00	0.00%
Total Intergovernmental revenue	900,060.00	0.00	400,000.00	250,000.00	160.00%
Interest					
3610 CP Interest Earnings	3,031.10	0.00	714.86	0.00	0.00%
Total Interest	3,031.10	0.00	714.86	0.00	0.00%
Contributions and transfers					
3312 CP Road Project	0.00	0.00	0.00	0.00	0.00%
3670 Proceeds from long-term debt	0.00	0.00	0.00	150,000.00	0.00%
3810.10 CP Transfer from general fund	0.00	0.00	0.00	0.00	0.00%
3810.53 CP Transfer from electric fund	0.00	0.00	0.00	0.00	0.00%
3810.70 CP Transfer from perpetual care	0.00	0.00	0.00	0.00	0.00%
3880 CP Appropriation of Class "C" Road Surplus	0.00	0.00	0.00	0.00	0.00%
3890 CP Appropriated fund balance	0.00	0.00	0.00	0.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00	150,000.00	0.00%
Total Revenue:	903,091.10	0.00	400,714.86	400,000.00	100.18%
Expenditures:					
Public safety					
Fire					
4220.720 CP Buildings - fire station	0.00	0.00	0.00	0.00	0.00%
4220.730 CP Improvements other - fire station	0.00	0.00	0.00	0.00	0.00%
4220.740 CP Equipment and Vehicles - fire station	0.00	0.00	0.00	0.00	0.00%
Total Fire	0.00	0.00	0.00	0.00	0.00%
Animal control					
4210.740 CP Buildings - Dog Pound	0.00	0.00	0.00	0.00	0.00%
Total Animal control	0.00	0.00	0.00	0.00	0.00%
Total Public safety	0.00	0.00	0.00	0.00	0.00%
Highways and public improvements					
Highways					
4410.730 CP Improvements other - state street lighting	0.00	0.00	0.00	0.00	0.00%
4410.740 CP Chip Seal Program	0.00	0.00	0.00	0.00	0.00%
4410.750 CP Streets Capitol Asset Purchase	0.00	0.00	0.00	0.00	0.00%
Total Highways	0.00	0.00	0.00	0.00	0.00%
Total Highways and public improvements	0.00	0.00	0.00	0.00	0.00%
Parks, recreation, and public property					
Parks					
4510.720 CP Buildings - new park	0.00	0.00	0.00	0.00	0.00%
4510.730 CP Improvements other - new park	0.00	0.00	0.00	0.00	0.00%
4510.740 CP Recreation Project	30,857.60	0.00	0.00	0.00	0.00%
4511.720 CP Buildings - City Hall Renovation	332,053.48	0.00	343,298.94	400,000.00	85.82%
4511.730 CP Improvements other - memorial park	0.00	0.00	0.00	0.00	0.00%
4560.720 CP Renovation - community center	0.00	0.00	0.00	0.00	0.00%
Total Parks	362,911.08	0.00	343,298.94	400,000.00	85.82%
Cemetery					
4490.730 CP Improv. other - cemetery	0.00	0.00	0.00	0.00	0.00%
Total Cemetery	0.00	0.00	0.00	0.00	0.00%
Total Parks, recreation, and public property	362,911.08	0.00	343,298.94	400,000.00	85.82%
Transfers					
4810 CP Transfer to General Fund	0.00	0.00	0.00	0.00	0.00%
4900 Appropriated increase in fund balance	0.00	0.00	0.00	0.00	0.00%
Total Transfers	0.00	0.00	0.00	0.00	0.00%
Total Expenditures:	362,911.08	0.00	343,298.94	400,000.00	85.82%

Fairview City
Operational Budget Report
51 Water Utility - 07/01/2015 to 12/18/2015
50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3710.440 W Water service sales	111,989.89	(1,837.37)	91,104.44	250,000.00	36.44%
3710.453 W initial connect fees	1,593.85	370.00	1,315.00	2,800.00	46.96%
3710.454 W disconnect/reconnect fees	0.00	0.00	150.00	200.00	75.00%
3710.456 W other operating income	0.00	0.00	0.00	0.00	0.00%
Total Operating income	113,583.74	(1,467.37)	92,569.44	253,000.00	36.59%
Operating expense					
5111.480 W source expense	671.34	0.00	108.00	1,500.00	7.20%
5113.480 W treatment/testing	469.00	40.00	1,547.00	2,200.00	70.32%
5114.110 W opn/maint wages	24,569.20	2,943.12	34,650.54	66,100.00	52.42%
5114.130 W opn/maint benefits	6,872.03	1,592.54	18,214.18	38,000.00	47.93%
5114.250 W other operations expense	943.06	1,032.95	1,760.72	5,000.00	35.21%
5114.251 W Fuel	1,653.70	318.12	922.00	3,000.00	30.73%
5114.280 W operations utilities	0.00	0.00	0.00	0.00	0.00%
5114.290 W operations telephone	417.10	0.00	186.84	900.00	20.76%
5114.481 W System maintenance/materials	4,419.11	214.46	16,970.83	25,000.00	67.88%
5114.482 W equipment operation/maintenance	64.72	625.80	1,250.35	7,000.00	17.86%
5114.485 W services, meters	1,185.26	0.00	5.52	10,000.00	0.06%
5114.790 W Depreciation	47,276.60	0.00	0.00	96,700.00	0.00%
5116.110 W Billing and collection labor	5,136.99	418.85	4,495.82	10,000.00	44.96%
5116.130 W Billing and collection benefits	2,377.13	196.29	2,121.25	5,000.00	42.43%
5116.240 W Office expenses & supplies	1,638.59	0.00	1,462.56	3,200.00	45.71%
5118.310 W Legal and auditing	1,875.00	0.00	2,175.00	3,500.00	62.14%
5118.330 W Education & training	93.93	0.00	234.90	1,500.00	15.66%
5118.510 W Insurance	6,872.15	0.00	7,920.74	6,900.00	114.79%
5118.600 W other general/administrative	345.00	0.00	100.00	1,600.00	6.25%
Total Operating expense	106,879.91	7,382.13	94,126.25	287,100.00	32.79%
Total Income From Operations:	6,703.83	(8,849.50)	(1,556.81)	(34,100.00)	4.57%
Non-Operating Items:					
Non-operating income					
3720.941 W Interest income	0.00	0.00	0.00	0.00	0.00%
3720.945 W Gain or loss on asset retirement	0.00	0.00	0.00	0.00	0.00%
3720.948 W Impact Fees	5,400.00	1,350.00	5,400.00	8,100.00	66.67%
3720.971 W Transfer from general fund	0.00	0.00	0.00	0.00	0.00%
Total Non-operating income	5,400.00	1,350.00	5,400.00	8,100.00	66.67%
Non-operating expense					
5118.820 W Interest expense	11,072.65	1,780.86	10,742.52	21,350.00	50.32%
5118.911 W Transfer to sewer fund	0.00	0.00	0.00	0.00	0.00%
Total Non-operating expense	11,072.65	1,780.86	10,742.52	21,350.00	50.32%
Total Non-Operating Items:	(5,672.65)	(430.86)	(5,342.52)	(13,250.00)	40.32%
Total Income or Expense	1,031.18	(9,280.36)	(6,899.33)	(47,350.00)	14.57%

Fairview City
Operational Budget Report
52 Sewer Utility - 07/01/2015 to 12/18/2015
50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3730.520 S Sewer service charges	157,527.09	(2,734.25)	131,098.79	340,000.00	38.56%
3730.540 S Other operating income	0.00	0.00	100.00	1,000.00	10.00%
3730.553 S Connection/hookup fees	450.00	150.00	450.00	900.00	50.00%
3730.554 S disconnect/reconnect fees	0.00	0.00	0.00	0.00	0.00%
Total Operating income	157,977.09	(2,584.25)	131,648.79	341,900.00	38.51%
Operating expense					
5211.110 S operation wages	37,710.54	1,667.48	17,710.13	39,520.00	44.81%
5211.130 S operation benefits	20,794.44	483.73	5,033.89	30,000.00	16.78%
5211.250 S other opn supplies/expense	4,035.74	124.00	3,534.34	11,500.00	30.73%
5211.280 S operations utilities	11,392.99	2,865.39	11,375.23	32,000.00	35.55%
5211.290 S operations telephone	1,397.27	159.27	1,214.56	3,000.00	40.49%
5211.481 S Collections system maint/matls	74.25	0.00	5,034.30	5,000.00	100.69%
5211.482 S Equipment maintenance	13,829.65	71,179.35	81,661.45	80,000.00	102.08%
5211.485 S service installation	0.00	0.00	0.00	0.00	0.00%
5211.790 S collection depreciation	57,173.10	0.00	0.00	115,000.00	0.00%
5212.480 S Fuel	2,040.05	212.08	1,445.27	4,500.00	32.12%
5212.481 S. Misc. Outside Equipment/Diesel	4,842.04	770.50	4,787.23	8,500.00	56.32%
5212.790 S treatment depreciation	70,311.90	0.00	0.00	140,000.00	0.00%
5213.110 S Billing and collection labor	0.00	0.00	0.00	0.00	0.00%
5213.130 S Billing and collection benefits	0.00	0.00	0.00	0.00	0.00%
5213.240 S Office expense & supplies	1,638.58	0.00	1,462.56	3,000.00	48.75%
5214.310 S Legal and auditing	1,875.00	0.00	2,175.00	3,000.00	72.50%
5214.330 S Education & training	232.27	0.00	938.18	2,000.00	46.91%
5214.510 S Insurance	11,386.43	0.00	8,712.92	11,500.00	75.76%
5214.600 S other administrative	1,530.00	0.00	850.00	1,550.00	54.84%
Total Operating expense	240,264.25	77,461.80	145,935.06	490,070.00	29.78%
Total Income From Operations:	(82,287.16)	(80,046.05)	(14,286.27)	(148,170.00)	9.64%
Non-Operating Items:					
Non-operating income					
3740.941 S Interest income	0.00	0.00	0.00	0.00	0.00%
3740.945 S Gain or loss on asset retirement	0.00	0.00	0.00	0.00	0.00%
3740.948 S Impact fees	7,611.00	2,537.00	10,148.00	12,685.00	80.00%
3740.971 S Grant revenue EPA	0.00	0.00	0.00	0.00	0.00%
3740.972 S Grant revenue-RUS	0.00	0.00	0.00	0.00	0.00%
3740.973 S Grant revenue CDBG	0.00	0.00	0.00	0.00	0.00%
3740.975 S Grant revenue PCIB	0.00	0.00	0.00	0.00	0.00%
3740.976 S Grant revenue Utah Water Quality	0.00	0.00	0.00	0.00	0.00%
3740.981 S Transfer from general fund	0.00	0.00	0.00	0.00	0.00%
3740.982 S Transfers from water fund	0.00	0.00	0.00	0.00	0.00%
Total Non-operating income	7,611.00	2,537.00	10,148.00	12,685.00	80.00%
Non-operating expense					
5214.820 S Interest expense	19,826.39	3,244.03	19,527.87	38,901.00	50.20%
Total Non-operating expense	19,826.39	3,244.03	19,527.87	38,901.00	50.20%
Total Non-Operating Items:	(12,215.39)	(707.03)	(9,379.87)	(26,216.00)	35.78%
Total Income or Expense	(94,502.55)	(80,753.08)	(23,666.14)	(174,386.00)	13.57%

Fairview City
Operational Budget Report
53 Electric Utility - 07/01/2015 to 12/18/2015
50.00% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3750.441 E electric energy sales	365,957.61	(18,938.72)	286,788.34	780,000.00	36.77%
3750.442 E base rate revenue	33,159.56	(55.28)	27,974.72	66,500.00	42.07%
3750.451 E Late Payment Charges	14,751.44	(2,603.17)	9,132.63	27,000.00	33.82%
3750.453 E initial connection charges	14,630.29	0.00	6,325.18	15,000.00	42.17%
3750.454 E disconnect/reconnect fees	2,500.00	80.00	2,760.00	5,000.00	55.20%
3750.456 E other operating revenue	3,263.66	4,482.21	4,932.21	4,000.00	123.31%
Total Operating income	434,262.56	(17,034.96)	337,913.08	897,500.00	37.65%
Operating expense					
5311.481 E Purchased power	177,819.08	0.00	163,585.24	385,000.00	42.49%
5313.110 E operations salaries and wages	66,151.58	5,333.64	60,602.84	128,000.00	47.35%
5313.130 E operations benefits	38,590.77	3,022.03	33,871.79	73,000.00	46.40%
5313.250 E other operation supplies/expense	2,747.24	298.26	1,699.95	20,000.00	8.50%
5313.251 Fuel	2,434.58	190.26	1,450.61	6,000.00	24.18%
5313.280 E utilities - shop	40.50	0.00	43.92	100.00	43.92%
5313.290 E operations telephone	1,355.08	114.16	1,555.43	2,500.00	62.22%
5313.481 E system maintenance/materials	3,881.55	0.00	8,823.68	25,000.00	35.29%
5313.482 E equipment maintenance/materials	3.64	0.00	89.89	2,000.00	4.49%
5313.485 E meters/transformers/installation	8,052.04	0.00	5,189.78	15,000.00	34.60%
5313.790 E depreciation expense	29,127.96	0.00	0.00	58,300.00	0.00%
5315.110 E billing and collection wages	10,273.94	837.70	8,991.67	19,600.00	45.88%
5315.130 E billing and collection benefits	4,753.98	392.58	4,242.78	9,500.00	44.66%
5315.250 E billing materials and supplies	7,029.70	739.00	7,710.55	15,000.00	51.40%
5316.310 E legal and auditing	1,875.00	0.00	2,275.00	3,500.00	65.00%
5316.330 E education & training	205.00	0.00	0.00	1,500.00	0.00%
5316.510 E insurance expense	7,528.08	0.00	8,809.06	7,800.00	112.94%
5316.600 E other administrative expense	1,393.95	0.00	104.91	1,500.00	6.99%
Total Operating expense	363,263.67	10,927.63	309,047.10	773,300.00	39.96%
Total Income From Operations:	70,998.89	(27,962.59)	28,865.98	124,200.00	23.24%
Non-Operating Items:					
Non-operating income					
3750.455 E Impact Fees	6,988.00	1,747.00	10,482.00	17,000.00	61.66%
3760.941 E interest income	0.00	(1,761.67)	(1,961.67)	0.00	0.00%
3760.945 E Gain or loss on asset retirement	0.00	0.00	0.00	0.00	0.00%
3760.970 E grant revenues	0.00	0.00	0.00	0.00	0.00%
Total Non-operating income	6,988.00	(14.67)	8,520.33	17,000.00	50.12%
Non-operating expense					
5316.820 E Interest expense	0.00	0.00	0.00	0.00	0.00%
5316.911 E Transfer to general fund	0.00	0.00	0.00	165,478.00	0.00%
5316.912 E Transfer to redevelopment fund	0.00	0.00	0.00	0.00	0.00%
5316.913 E Transfers to capital projects	0.00	0.00	0.00	0.00	0.00%
Total Non-operating expense	0.00	0.00	0.00	165,478.00	0.00%
Total Non-Operating Items:	6,988.00	(14.67)	8,520.33	(148,478.00)	-5.74%
Total Income or Expense	77,986.89	(27,977.26)	37,386.31	(24,278.00)	-153.99%