

Minutes of the West Bountiful City Council meeting held on Tuesday, December 1, 2015 at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, Kelly Enquist, Debbie McKean, and Mark Preece

EXCUSED: Council member James Bruhn

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Ben White (City Engineer), Todd Hixson (Police Chief), Steve Maughan (Public Works Director), Cathy Brightwell (City Recorder/Secretary)

VISITORS: Alan Malan, Andy Williams, Robert Bruhn, Randy Mansfield, Dick Wheelock, Edward Kluivs, Will VanderToolen, EmmyLou VanderToolen, Neil Rowley, Londi Rowley, Marty Holmes

Mayor Romney called the regular meeting to order at 7:34 pm.

Invocation/thought – Mark Preece; Pledge of Allegiance – Mayor Romney

1. Accept Agenda

Item #5 is changed to read, *Consider Resolution 374-15 regarding a request to vacate a side yard easement on the property at 1704 N 600 West.*

MOTION: *Debbie McKean moved to approve the agenda as corrected. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

Marty Holmes asked the Council to consider adopting a Resolution showing gratitude to our local police force. Mayor Romney asked him to speak with Duane Huffman about putting something together.

3. Presentation by the Dion J. Stephenson Marine Corp League to Chief Hixson for the Local DARE Program.

Commandant Robert Bruhn, representing the Dion J. Stephenson Marine Corp League, provided some history about the organization and explained that they donate to several worthy causes; they then presented Chief Hixson with a \$300 donation to the local DARE program.

Both Mayor Romney and the Chief thanked them for their generosity.

4. Public Hearing Regarding a Request by William VanderToolen to Vacate A Side Yard Easement on the Property at 1704 N 600 West.

Ben provided short summary of the request.

MOTION: *Kelly Enquist moved to open the public hearing to receive public comments on the request to vacate a side yard easement at 1704 N 600 West. Debbie McKean seconded the Motion which PASSED by unanimous vote of all members present.*

Will VanderToolen explained that he intends to build a garage on the south portion of property and he has received clearance from all affected utilities.

Alan Malan asked for clarification on the size of the easement and said he has no problem with the request.

MOTION: *Mark Preece moved to close the public hearing. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

5. Consider Resolution 374-15, To Vacate a Side Yard Easement On The Property At 1704 N 600 West.

No further discussion.

MOTION: *James Ahlstrom moved to approve the request by William VanderToolen to vacate a side yard easement on his property at 1704 N 600 West. Mark Preece seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye
Kelly Enquist – Aye
Debbie McKean – Aye
Mark Preece – Aye

6. Discuss Sidewalk Repair/Replacement Polices.

Duane Huffman explained that staff has been working to develop a systematic plan to address damaged sidewalk throughout the City and needs input on policy issues and potential ordinance concepts.

To begin, the plan is for damaged sidewalk repair/replacement on the north side of the City and work south as the northern portion of the City has the highest concentration of damaged sidewalk. Staff proposes to divide the budget assigned to sidewalk repair into sidewalk trip hazard grinding and sidewalk replacement. He reviewed the budget available this year which includes:

- a. Sidewalk Repair - \$14k from Class C road money,
- b. Sidewalk Gaps - \$25k from General Fund (tentatively planned for 1000 N 550 W),
- c. Unspent Class C road money from last year's budget - \$13k, available to be re-budgeted for sidewalk or purposes.

He added that future funding sources of about \$200k/year dedicated to streets/sidewalks/transportation will come from Proposition 1 and the new gas tax.

There was discussion of the various options of owner participation presented in the staff memo and it was suggested that staff draft language using Option A – owner pays 100% for tree removal when it causes damage to sidewalk and 50% for the sidewalk repair/replacement when caused by trees, sprinkler/sewer, salt, or weight. When damage is of an unknown cause or from natural wear/tear, the City will be responsible for 100% of the repairs. Staff was also asked to put something together for a Hardship program.

While the ordinance drafting begins, staff will begin this year with work where owner participation is not needed.

7. Engineering/Planning Commission Report.

- Playground at the Park is now complete, with a final walkthrough this coming Thursday.
- Planning Commission made a favorable recommendation to city council of the PUD request for the Cottages at Havenwood by Ovation Homes and asked them to address several issues of concern. Ovation Homes has asked for a work session so they can bring information forward informally. Mr. Huffman suggested a work session be held on December 15 prior to the next city council meeting.

10. Finance/Administrative Report.

Duane Huffman reviewed the finance report included in the meeting packet. As expected, the City received large payments of property taxes and \$500k from Holly Frontier per their water agreement with the City; we will get the second half when the water line is complete on 500 South. He added that building permits and plan check revenues are up.

Chief Hixson, Duane and Patrice met with North Salt Lake City last week to discuss justice court. So far staff has been impressed with their professionalism and is looking at possible new arrangements to replace the current 50/50 split; e.g., pay a proportionate amount of our case load.

11. Council Reports.

Kelly Enquist-

He commented that last week's planning commission meeting was very interesting. There was a very good turn-out.

He asked about the timing of curb, gutter, and sidewalk on 1100 West from 500 South to Millcreek. Ben White responded that he is working with Century Link to remove overhead lines, but it is not going well.

Debbie McKean-

Arts council would like the July 4th events on Friday, July 1 and Saturday, July 2. After some discussion, the dates were thought to be ok.

She said the Prospector trail looks nice after the UTA clean-up, and there was some discussion about how the City plans to maintain the trail.

Mark Preece –

Youth council is excited for Christmas on Onion St, Monday, December 7. The Sewer board is working on its budget, and is going ahead with methane recovery.

James Ahlstrom –

Nothing to report.

Mayor Romney-

Reported that a yield sign in front of school was changed to a stop sign; neighbors appreciate it.

12. Approval of Minutes from the November 13, 2015 and November 17, 2015 City Council Meetings.

MOTION: *James Ahlstrom moved to approve the minutes from the December 1, 2015 meeting. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

13. Possible Executive Session for the Purpose of Discussing Items as Allowed, Pursuant to Utah Code Annotated 52-4-205.

There was no need for an Executive session.

14. Adjourn

MOTION: *Kelly Enquist moved to adjourn this meeting of the West Bountiful City Council at 9:15 p.m. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council on Tuesday, December 15, 2015.


Cathy Brightwell (City Recorder)

