

1 **PROVIDENCE CITY**  
2 **ADMINISTRATIVE LAND USE AUTHORITY MINUTES**  
3 **Providence City Office Building**  
4 **15 South Main, Providence UT 84332**  
5 **Tuesday, December 8, 2015 9:30 a.m.**

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7 Call to order: Skarlet Bankhead  
8 Attendance: ALUA Members: Skarlet Bankhead, Gary Knighton, Rob Stapley  
9 Others: Polly Peart, Ralph Call (came half way through meeting)

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11 **ACTION ITEMS:**

12 **Item No. 1.** Conditional Use: The Providence City Administrative Land Use Authority will consider a  
13 request from Polly Peart for a conditional use for a licensed professional providing care for adults with  
14 learning disabilities, located at 567 Segoe Lily Lane, Providence, UT.

- 15 • S Bankhead said the code requires licensed professionals running a home business are required  
16 to get a conditional use permit. Draft record of decision was handed out. P Peart applied for a  
17 business license with Providence City, she is also licensed with the State as a licensed  
18 professional. The ALUA is not approving the business license; they are addressing the  
19 conditional use only. P Peart would have two disabled women living with her that she helps care  
20 for and teach life skills. They aren't able to drive, so there wouldn't be additional traffic.
- 21 • S Bankhead went over the City ordinances that are being used as this conditional use is being  
22 considered. The ordinances were listed on the Record of Decision and are as follows: 3-4-5:  
23 Home Businesses; 10-1-4: Definitions; 10-3-5: Conditional Use Permits; 10-6-1: E.8: Professional  
24 Services. Licensed Professional; and the Official Zoning Map Revised February 3, 2015. A  
25 licensed professional is an allowed use within the SFT zone in which the home is located. S  
26 Bankhead reviewed the Conclusions of Law.
- 27 • S Bankhead suggested the following conditions:
  - 28 ○ The applicant will continue to meet all relevant federal, state, county and Providence  
29 City rules, laws, codes and ordinances related to the operation of a licensed professional  
30 caring for adults as a home business.
  - 31 ○ The applicant will not exceed the occupancy limit for family as defined in Providence  
32 City Code 10-4-1.
  - 33 ○ The applicant will verify the number of occupants annually with her business license  
34 renewal.
  - 35 ○ The applicant will provide the City with a copy of the annual safety inspection conducted  
36 by an employee from the State.
  - 37 ○ The applicant will provide the City with a copy of the annual fire inspection conducted  
38 by the agency Providence contracts with for fire protection.
- 39 • P Peart said a fire inspection is done as part of her requirements with the State.
- 40 • G Knighton asked if Polly understands the definition of family. As per our ordinance, 4  
41 occupants would be the limit, she currently has her son living in the home, so she is compliant as  
42 of now. If she were to get married then this would put her over the limit. As far as her State  
43 regulations, she could only have 3 occupants in a "host home". G Knighton is fine with the  
44 conditional use as long as Polly understands the number of occupants in the home, which she  
45 does.
- 46 • R Stapley did not have any additional comments.

47 **Motion to approve the Conditional Use: G Knighton, second – R Stapley**

1 **Vote: Yea: S Bankhead, G Knighton, R Stapley**  
2 **Nay: None**  
3 **Abstained: None**  
4 **Excused: None**  
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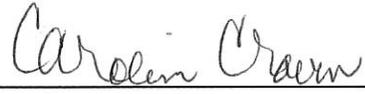
6 **Motion to adjourn: G Knighton, second – R Stapley**  
7 **Vote: Yea: S Bankhead, G Knighton, R Stapley**  
8 **Nay: None**  
9 **Abstained: None**  
10 **Excused: None**  
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12 Minutes taken by T Bankhead and prepared by C Craven.  
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Skarlet Bankhead, Chairman

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Caroline Craven, Secretary