



118 Lion Blvd PO Box 187 Springdale UT 84767 \* 435-772-3434 fax 435-772-3952

**MINUTES OF THE SPRINGDALE TOWN COUNCIL REGULAR MEETING ON  
WEDNESDAY, AUGUST 12, 2015 AT TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH.  
MEETING CONVENED AT 5:00 PM**

**MEMBERS PRESENT:** Mayor Stan Smith, Council members Mark Chambers, Bill Weyher, Mike Alltucker, Adrian Player

**ALSO PRESENT:** Town Manager Rick Wixom, DCD Tom Dansie, Town Attorney Greg Hardman and Town Clerk Darci Carlson recording. See attached list for citizens signed into the meeting.

**Pledge of Allegiance led by Chief Garen Brecke.**

**Approval of agenda: Motion made by Mark Chambers to approve the agenda as posted; seconded by Adrian Player.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Discussion/Announcements/Non-action items**

**General discussion and announcements:** Mayor Smith announced the fiber optic company, First Digital; finished installing the main line and crews would begin hook-ups. They will likely be finished by September.

Town Clerk Darci Carlson announced the write-in declaration of candidacy period for Town Council was open now until September 4<sup>th</sup>. Anyone interested in running for Town Council can fill out the paperwork and become a write-in candidate.

**Farewell to Police Chief Kurt Wright:** Mayor Smith said this was not a farewell, but a 'thank you very much'. Chief Wright stood and was acknowledged with a plaque that read: *"The Town of Springdale would like to express sincere gratitude for the thirty years of distinguished law enforcement service you provided the citizens of Zion Canyon. We appreciate your loyalty, dedication, attitude and tireless efforts to make the canyon area a safer place to live"*. He was given applause and a standing ovation by those in attendance. Chief Wright thanked everyone for a great career. He appreciated all the love and support and hoped he made a difference. He will continue to do work for the coroner's office.

**Visitors Bureau report:** Nate Wells announced:

- The Visitors Bureau has a new treasurer. Dawn Sanders-Wallace has agreed to serve. She takes over for Ross Clay who gave 16 years of service.
- The Visitors Bureau is working on a billboard campaign for the Las Vegas area. They are seeking matching funds from the State Office of Tourism, ZionNationalPark.com, and the St. George Area Office of Tourism.
- New tear sheets have been designed with maps of the area so visitors can better navigate and plan their time. The goal is to reduce the number of brochures that are distributed and provide information in a more relevant way.
- Mayor Smith was a guest speaker at the last Visitors Bureau meeting. Mr. Wells said everyone appreciates the collaboration and cooperation with municipal leaders, the Park Service and members of the community.
- The Visitors Bureau authorized \$50,000 be contributed to the Town's street light project. Mayor Smith thanked them and said the Town appreciates the money.

**Zion Park update:** Superintendent Bradybaugh announced:

- Paving has begun on Kolob Terrace. The project looks to meet the October finish date.
- This is the sixteenth year of the shuttle operation and a committee has been formed to conduct a value analysis regarding equipment replacement. They are considering factors that will deliver the best service. The committee is also reviewing business models and looking for funding options. Their study should conclude end of year.
- Visitation for July was up 17% year-to-date. This equates to 325,000 more visitors so far this year than 2014. Park resources are stretched and Superintendent Bradybaugh acknowledged the Town was feeling pressure too. They are working on steps to decrease traffic congestion and meet demand for visitor services. Next week the Park, Town staff, local elected officials and tourism directors will meet to discuss long term planning to solve pressing issues. The Park wants to move toward a sustainable rate of visitation that will provide a good visitor experience.

Mr. Alltucker wanted to publicly thank Superintendent Bradybaugh and his staff for their help, professionalism and courtesy during his recent bike riding accident in the Park.

Mr. Player asked if the Kolob paving crews would change the half-day work schedule on Fridays to a full-day. Superintendent Bradybaugh said only if they get behind, but notice would be given first.

**Z-Arts report:** Nancy Guardabascio announced:

- Z-Arts partnered with the Shearer Foundation for a classic guitar symposium in July.
- Currently showing in the Canyon Community Center Gallery are works by Yidan Guo a visiting artist from China. Her work is Chinese Meticulous Painting and it is exquisite.
- Red Rock Rondo will be performing August 21<sup>st</sup> and tickets are on sale in limited supply
- Local author Dianne Oberhansley will speak about her upcoming new book "The Madonna of Starbucks" on August 28<sup>th</sup>.
- September 21<sup>st</sup> will be the last in the summer series of chamber music concerts.
- Ms. Guardabascio announced she will be attending a meeting of the Washington County Arts Council to represent Z-Arts and keep informed about RAP tax funds and how they will be distributed.
  - Mayor Smith said the Town has begun receiving some RAP tax funds. Money is earmarked for recreation, arts and parks and the Council will determine how to distribute.
  - Ms. Guardabascio suggested funds be spent on sculpture along Zion Park Boulevard to make residents and visitors aware of the artists in the community.
  - Councilman Chambers said the Town will have RAP tax funds to distribute however Z-Arts has a better opportunity to get funds directly from Washington County.

**Community questions and comments:** Michael Plyer provided photos to the Council (attachment #1). He indicated the 'no parking' ordinance limits striping to 30' on either side of a lateral road off SR-9. He has a high lack of visibility and cannot see on-coming cars when parking is maxed out. Mr. Plyer did research on reaction and stopping times to indicate a 30' allowance is not sufficient. He also said solving parking problems by creating more on-street parking was not necessarily the answer.

### **Actions Items – Legislative**

**Public Hearing: Ordinance Amendment 2015-04: Changes to several sections of Title 3 and Title 10 regulating formula restaurants and formula delicatessens. The intent of these changes is to remove the prohibition on formula restaurants and formula delicatessens:** Mr. Dansie said this ordinance amendment will remove the prohibition on formula restaurants in the Town code. All other aspects of regulation remain including all architectural standards and design guidelines.

- The Planning Commission held a public hearing during their last meeting. They recommend the Council approve the proposed ordinance thus repealing the prohibition. They also made recommendations regarding alternative strategies that will be discussed later in the agenda.

**Public questions:** None were asked.

**Motion made by Adrian Player to open public hearing; seconded by Bill Weyher.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**  
**Motion passed unanimously.**

**Public comments:** Tyler Young addressed the Town Council and asked if they had exhausted all possibilities of contracting with other insurance companies, especially those that may be in favor of keeping the ban on formula restaurants. He said repealing the ban will most likely affect the village atmosphere of the Town. Mayor Smith said changing insurance companies would adversely affect the Town.

**Motion made by Mark Chambers to close public hearing; seconded by Adrian Player.**

**Weyher: Aye**  
**Chambers: Aye**  
**Smith: Aye**  
**Player: Aye**  
**Alltucker: Aye**  
**Motion passed unanimously.**

**Commission discussion:** Mayor Smith said they have investigated other insurance carriers and the Town's current carrier is the best for the Town from a cost and coverage perspective. He referenced the community-wide email sent last night that further explains the situation. The lawsuit is settled, the plaintiffs have been paid and the last step is the ordinance repeal

**Motion made by Adrian Player to adopt Ordinance 2014-04 removing regulations for formula restaurants and formula delicatessens. The intent of these changes is to remove the prohibition on formula restaurants and formula delicatessens; seconded by Mike Alltucker.**

**Weyher: Aye**  
**Chambers: Aye**  
**Smith: Aye**  
**Player: Aye**  
**Alltucker: Aye**  
**Motion passed unanimously.**

In speaking for the Council, Mayor Smith said they have done their best to protect the Town under the ordinances.

**Consideration and possible approval of: (1) Resolution 2015-12 approving Curbside Residential Recycling Collection Agreement between Washington County Special Service District No. 1 and Dixie Waste Services, and authorizing the execution of an Agreement between Washington County Special Service District No. 1 and the Town of Springdale, and (2) Ordinance 2015-05 establishing the Town of Springdale Curbside Residential Recycling Collection Program, including rules and procedures for implementation and enforcement of said program:** Fay Reber, attorney for the Solid Waste District was in attendance to answer questions. Councilman Weyher said he was in favor of the program but his concern was the binnies. Glass is not allowed in mixed recycled so a bin is needed. Mr. Reber said if the demand remains the bin will stay in the community.

- Mayor Smith said making participation mandatory cuts down on administrative expenses and saves a significant amount of work for the Town Treasurer.

Mr. Alltucker asked if the threshold for use and fees were county-wide or local. Mr. Reber said the fees are based on the number of residents in the participating municipalities. The county needs 50% of the residents in the participating municipalities before the program can move forward. Otherwise it will be abandoned until a later date.

- Mr. Alltucker said the agreement calls for a fuel recovery escalator. He wanted to know if this flows back to Springdale. Mr. Reber said it did not affect Springdale at all.
- Mr. Chambers wanted to clarify that if the Council approves it would be a mandatory program in Springdale. Mayor Smith answered 'yes'. The program will take effect January 1<sup>st</sup>.
- Mayor Smith said there will also be continual education going on in the county and towns.

**Motion made by Mark Chambers to approve Resolution 2015-12 approving the Curbside Residential Recycling Collection Agreement between Washington County Special Service District No. 1 and Dixie Waste Services, and authorize the Mayor to execute the contract; and to approve Ordinance 2015-05**

**establishing a mandatory Curbside Recycling Program in the Town of Springdale; seconded by Bill**

**Weyher:**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

Mr. Reber thanked the Council and said it had been a pleasure working with them and the Town staff. If anyone has questions he was pleased to take calls.

**Action Items – Administrative**

**Public Hearing – Preliminary and Final Subdivision Plats: Zion Park Holdings Commercial Subdivision, a two-lot commercial subdivision located at approximately 1141 Canyon Springs Drive:** Mr. Dansie said this proposed subdivision divides a larger piece of commercial property into two smaller pieces. It is being done in conjunction with a development proposal for a 114-unit Springhill Suites lodging facility. The purpose is to separate the hotel property from the larger piece of property that will not be developed at this time. The Planning Commission found the subdivision met the zoning standards and has therefore recommended approval of the preliminary and final plat. This recommendation includes the recording of a pedestrian and bicycle trail easement on the final plat as envisioned by the Zion Park Resort Settlement Agreement.

**Council questions:** Mr. Alltucker asked if the intent of the bike path was for it to be behind the curb. Mark Schraut was in attendance to answer questions. He said the path was in the right-of-way of the street. It will go near the river and cross to the Holiday Inn side. He brought a recordable mylar that showed the easement.

- Mr. Weyher wanted to confirm the bike path would not go over the Canyon Springs bridge. Mr. Schraut confirmed this to be the case.

**Public questions:** None were asked.

**Motion made by Mark Chambers to open public hearing for the Preliminary and Final Subdivision Plats for Zion Park Holdings Commercial Subdivision; seconded by Bill Weyher.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Public comments:** Chuck Passek said there had been discussion about public use of the pond area and even though it is private property the developer said it would always be open to the public. He asked about creating an easement around the pond to guarantee this public access.

**Motion made by Mark Chambers to close public hearing; seconded by Adrian Player.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Commission discussion:** Mr. Weyher did not believe the Town could require the developer to record an easement around the pond. Mr. Dansie said the bike path easement was envisioned in the settlement agreement but the Town cannot add requirements. It can make the suggestion to the developer.

**Motion made by Mark Chambers to approve the Preliminary and Final Subdivision Plats for Zion Park Holdings Commercial Subdivision based on the findings the application meets all the standards of the ordinance based on the Planning Commission's recommendation and also there be a record of the easement for the bike and pedestrian trail as show on the development plan for the Springhill Suites on the final plat; seconded by Mike Alltucker.**

Weyher: Aye  
Smith: Aye  
Player: Aye  
Alltucker: Aye  
Chambers: Aye  
Motion passed unanimously.

**Budget Hearing – Resolution 2015-11, open and amend FY 2015-16 budget:** Mr. Wixom said this was the first budget amendment for the fiscal year. It contained final numbers for the current year property taxes and beer tax fund revenues. Funds were added for contract security at the Music Festival. The amendment also corrected a calculation error in the Irrigation Fund. It also added money for recycled bins at parks and other locations in Town. Staff will collect the recycled material and transfer it to larger comingled bins at the Town shop.

- Mr. Weyher commented the bins will be similar to those used in Zion National Park. Mr. Wixom said the staff did not want to sort the recycling material, but the comingling program helps to avoid this.
- Mr. Chambers asked if there would be a bag check prior to admission to the Music Festival grounds. Chief Brecke answered 'yes'.
- Mayor Smith said he asked Chief Brecke to develop a better working relationship with the county. The goal is to improve cooperation between the two entities. To illustrate the success of this approach, Chief Brecke described a recent incident whereby law enforcement from the county, Hurricane. La Verkin and Springdale cooperated to apprehend a suspect. Mayor Smith commented he liked the direction Chief Brecke was taking the Police Department. He is doing a great job. The Springdale Police Department is not typical for a Town of our size.

**Public questions:** None were asked.

**Motion made by Mike Alltucker to open public hearing; seconded by Adrian Player.**

Weyher: Aye  
Chambers: Aye  
Smith: Aye  
Player: Aye  
Alltucker: Aye  
Motion passed unanimously.

**Public comments:** None were made.

**Motion made by Mark Chambers to close public hearing; seconded by Bill Weyher.**

Weyher: Aye  
Chambers: Aye  
Smith: Aye  
Player: Aye  
Alltucker: Aye  
Motion passed unanimously.

**Commission discussion:** There was no additional Council discussion.

**Motion made by Mark Chambers to adopt Resolution 2015-11 amendment #1 for the FY 2015-16 budget; seconded by Adrian Player.**

Weyher: Aye  
Chambers: Aye  
Smith: Aye  
Player: Aye  
Alltucker: Aye  
Motion passed unanimously.

**Discussion of enacting a temporary zoning ordinance (moratorium) in the Town of Springdale for the purpose of reviewing Town ordinances governing land use and development:** Mr. Chambers opened by suggesting the Council look at the drive-through policy and apply it to all businesses not just restaurants. He said there is a no idling ordinance and focus is on promoting a pedestrian-friendly community.

- Mr. Alltucker questioned how changing the drive-through policy would affect the bank. Town Attorney Greg Hardman said there are two ways to manage. One is to require businesses come into compliance within a certain amount of time. Second is to pass an ordinance whereby drive-through windows would not be allowed for any establishments. In this case, any business in existence with a drive-through window would be grandfathered in.
- Mr. Chambers asked if one option was more defensible than another. Mr. Hardman answered the second option would likely not have the potential for legal challenge.
- Mr. Weyher spoke with bank personnel and they indicated the window is used about twice a day. It is more of a convenience.
- Shauna Young spoke from the audience and commented that removing the drive-through window at the bank could pose a problem for handicapped or wheelchair bound individuals.
- Mr. Chambers wanted the subject of drive-through windows to go to Planning Commission for review.

Councilman Weyher said there were a number of public comment letters that asked about a moratorium, but it may not be an easy process. Mr. Wixom said a moratorium, by statute, describes a temporary zoning ordinance. There are very specific circumstances whereby it can be enacted. He said the Town Council needs to discuss if development should be restricted and if there are sections in Town code that should change. The Council has broad legislative ability; however the action must tie to a compelling countervailing reason.

- Mr. Weyher said if the Council determined the village atmosphere and village scale were in jeopardy they could potentially enact a moratorium but the reason must be defensible.

Mr. Wixom explained that if the Council starts the process to amend a current ordinance, and a development application comes in that may be affected by the outcome, it can be held for up to six months while the amendment process is underway.

- Mr. Weyher said reviewing ordinances can be done without a moratorium. Mr. Wixom agreed and said the process of reviewing and changing ordinances is a normal, ongoing process.
- Mayor Smith said if a moratorium is imposed there must be a compelling reason. He said the architectural and design standards are already tight. He is not in favor of a moratorium.
- Regarding Izzy Poco, Mr. Hardman said the settlement agreement stipulates they must follow all the current ordinances.

**Motion made by Mark Chambers to direct the Planning Commission to work on the ordinance prohibiting drive-in, drive-up or drive-through windows for businesses; seconded by Mike Alltucker.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

Mr. Chambers asked if there was anything else they should be looking at to ensure the look and feel of Town was protected. Mr. Dansie said the Planning Commission is working on the General Plan update now and specifically looking at these items. He did not believe there was one pressing issue that was a red flag at this time.

**Consideration and approval of bid proposal from Korral Broschinsky for the CLG Grant Reconnaissance Level Survey:** Mr. Dansie said the Historic Preservation Commission issued an RFP for consultants to conduct a historic assets survey. The survey results will serve as the backdrop for much of the Commission's work moving forward and will provide recommendations on preservation strategies for the Town's historic structures, sites and assets. Six proposals were received and after review the Commission is recommending Korral Broschinsky for the survey work. Her references were good and her fee was one of the most attractive.

**Motion made by Mark Chambers to approve the bid proposal from Korral Broschinsky for the CLG Grant Reconnaissance Level Survey and authorize the Mayor to sign the agreement; seconded by Adrian Player.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Consideration and possible action of the exemptions concerning the current “No Parking” areas not covered by Resolution 2015-09:** Mr. Dansie said the Town Council adopted a resolution to establish no parking areas. The resolution also allows the Council to approve areas that don't fit into the standard categories but should be designated as no parking due to traffic or safety concerns. The Streets Department conducted a review and recommended sections not in the standard categories that should be striped for no parking.

- Mr. Weyher said this review did not include the area Michael Plyler described earlier in the meeting. He felt visibility could be improved if striped according to the new policy, however Mr. Plyler was asking for more. Mr. Chambers suggested the Streets Department look into whether this particular area warranted a greater than 30' striped no parking area. Mr. Chambers also recommended they establish a procedure moving forward on how to handle exceptions.
- The Council had no discussion or concerns regarding the list of exemptions provided by the Streets Department. Striping has not begun yet due to the fiber optic project, but can now begin with this added input from the Streets Department.

**Motion made by Mark Chambers to approve the no parking exemptions presented in the staff packet materials and have them striped accordingly; seconded by Adrian Player.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Discussion and possible action regarding a ballot initiative to fund the purchase of open space:** Mr. Weyher said a motion was made several months ago to consider bonding for tax increases to fund open space. He outlined three options: 1) create a referendum to bond; 2) raise property taxes up to the allowable limit based on the truth in taxation process; 3) set aside money in the General Fund for open space. He suggested they increase the amount already set aside each year to \$50,000.

- Mr. Wixom said doubling property tax would yield about \$60,000 per year. He said sales tax revenue bonds do not require voter approval. Ultimately it depends on what the Town wants to buy and how it would be financed. Currently the Town has set aside approximately \$30,000 in a separate fund designated for purchase of open space, but this amount is counted against the maximum cap in the General Fund. Mr. Wixom said the Park and Capital Project Fund does not have a limitation on fund balance and open space funds could be transferred there.
- Mr. Alltucker said he supports a mechanism to build the open space fund but doesn't like just running to the tax base. He mentioned the utility tax as a possible source for funds. Mr. Alltucker suggested the Council receive more input from residents.
- Mr. Weyher agreed that they should back away from raising taxes but felt there was cushion within the budget whereby more money could be set aside. Mayor Smith wanted to wait until after the street light project so there was a clear picture of what extra money remained.
- Mr. Wixom said the Council could engage the public in a variety of ways to determine how they value open space, and their suggestions for acquisition. The Town can then build a list of priorities.

With a slight diversion from the agenda, Mayor Smith asked Chief Brecke to introduce Officer Trent Feltner. Officer Feltner is new to the Zion Canyon Police Department but has over twenty years' experience working in St. George and Washington County. He worked in drug court, was a member of SWAT and a sniper. The Council welcomed him and said they are glad to have him here.

**Review of street light project specifications as drafted by Forsgren Engineering:** Sam Senn from Forsgren Engineering was in attendance. He provided the Council with handouts (attachment #2) and an updated project schedule which included important individual dates. The anticipated completion date for the project is March 31, 2016. Mr. Senn said as they move toward 100% of the design phase, they noticed there is more interference with Rocky Mountain Power poles than they thought. He outlined three options to deal with this: move away from the staggered pole affect and put poles only on one side of the road; utilize the power poles to hang the decorative lights; revise the pole design or use lower poles in these areas.

- Mayor Smith said he was against the lights being on one side of the road. He preferred lights be placed on the power poles which would reduce the number of light poles the Town would have to purchase. It is his goal to maintain uniformity throughout Town and avoid any dark spots.
- The Council members generally agreed with placing lights on the power poles in areas that interfere, however Mr. Senn agreed to send them pictures of other possible options.

Mr. Senn said the old lights will not come down until the new ones are up. Rocky Mountain Power will utilize power pedestals to power lights during the transition. He mentioned the UDOT grant funding came in at \$75,000. Forsgren is continuing to look for additional sources for funds.

- Mr. Senn said the categorical exclusion document was reviewed and approved by UDOT.
- He noted Forsgren would be asking for a contract amendment due to a change in scope for the project.

Mr. Alltucker asked if there could be an 'as needed' delivery of product by the supplier. Mr. Senn indicated they would provide a schedule to the manufacturer based on the installation requirements. Delivery could be staggered based on this schedule.

Superintendent Bradybaugh wanted to confirm the height of the light poles from Lion Boulevard to the Park. Mr. Senn confirmed the last seven poles before the Park will stagger down one foot in height from 25' to 18'. The color temperature would also drop in this span.

**Consideration and approval of professional service agreement with PEHP for Town employee healthcare insurance:** Mr. Wixom said review and approval of the employee healthcare insurance policy was done each year. This was the governing agreement for 2016.

**Motion made by Mark Chambers to approve the professional service agreement with PEHP for Town employee healthcare insurance and authorize the Mayor to sign; seconded by Adrian Player.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Revisions to personnel policy and procedures manual regarding vacation accruals for Town staff:** Mr. Wixom said staff has recommended changes to the Town's vacation accrual policy. One change is the 'use or lose' vacation policy will be tied to the calendar year rather than the employee's anniversary date. This aligns all employees to the same schedule. There will also be an increase in the cap of accrual hours to 120.

- Council members felt the proposal made good sense. Mr. Player said he liked this plan and thanked Town Treasurer Dawn Wallace for her work.
- Mr. Wixom wanted to clarify when an employee leaves, unused accrued vacation will cap out at 120 hours. Even if an employee is terminated for cause, they are still entitled to their accrued vacation. He said the Town surveyed other Washington County communities and vacation accrual caps ranged from 80 hours to 240 hours. Setting it at 140 hours kept Springdale in an average range. This new policy would allow for better flexibility and consistency.

Mr. Alltucker asked if an employee currently has more than 120 hours on the books, how long they have to use it. Mr. Wixom suggested either a 'use or lose' scenario or, a step down approach for those employees with lots of accrued vacation hours.

- Chief Brecke suggested those employees with higher accrual balances be allowed to use the time over the next two years and then any vacation hours not used could be converted into sick time. Ms. Wallace said the Town does not qualify for the Family and Medical Leave Act so sick hours cap at 720 hours.
- Mr. Alltucker said he likes the structure of the policy but felt the Town should recognize those employees with a high number of accrued vacation hours and give them a longer window to 'use or lose'. He also said the Council needs to recognize the employment contracts for Town Manager and Police Chief since they have different arrangements.
- Mr. Chambers asked if the Town should be concerned with the amount of sick leave on the books. Ms. Wallace indicated it was not considered an accrued compensated absence. The Town does not pay out for sick leave if an employee terminates.

To recap, Mr. Wixom outlined the revised policy. Accrued employee vacation would cap at 120 hours. If an employee has more hours than the cap they will have one year grace period to bring that number down. If after January 1, 2017 an employee has more than 120 hours of accrued vacation, these hours will convert to sick leave.

**Motion made by Mark Chambers to approve the personnel policy revision for vacation accruals for Town staff limited to 120 hours accrual; current employees over 120 hours have until December 31, 2016 to bring the number down to 120 hours and any other hours above that will be converted to sick leave; seconded by Adrian Player.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

Mr. Alltucker said the contract employees need to be handled separately since they would not benefit from the action just taken. Mr. Wixom said they don't accrue vacation hours but get a lump sum of hours each year. This may not allow them as much flexibility as the new policy just enacted. Currently 40 hours is the most that can be carried over.

**Consideration and approval of employment contract for the Town Manager:** Regarding the vacation question, Mr. Wixom said section five of the contract currently states 40 hours of vacation. There is a provision that says if the maximum amount allowed by the Town's personnel manual is amended, the contract would match this amount. Mayor Smith suggested for ease and consistency, contract vacation hours should coincide with calendar year-end instead of fiscal year-end. Mr. Chambers wanted this to be decided before they continue the conversation about the contract. Mr. Weyher agreed and said the discussion could wait until next meeting.

**Motion made by Bill Weyher to table the employment contract for the Town Manager until next month; seconded by Mark Chambers.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Consent Agenda**

**Invoices:**

Invoice Date	Invoice No.	Vendor	Amount	Budgeted	Description
7/31/2015	221	CACI	\$ 4,760.00	Y	Town Hall Basement Flooring
7/6/2015	5367-11	CAL Ranch Store	552.20	Y	Swamp Cooler for Shop
7/10/2015	CW420 07/10/15	Chevron	2,243.57	Y	Fuel
7/28/2015	137	CooksCo	2,400.00	Y	Town Hall Basement Painting
5/27/2015	10059	Costco (Capital One Commercial)	570.00	Y	Event Canopies
7/1/2015	N/A	Crescendo Artists, LLC	750.00	Y	ZCMF Performer Deposit - Grant Farm
7/6/2015	1043	DynaBuckle	698.50	Y	Butch Cassidy Medals
6/25/2015	10822	Forsgren Associales	3,377.25	Y	Street Light Project Progress Billing
7/1/2015	1624836	Infowest Global Internet	1,394.45	Y	Email/Hosting
7/13/2015	20150057	Johnson Appraisal	2,000.00	Y	Balanced Rock Subdivision Appraisal Report
7/1/2015	N/A	McConkie, Marshall	850.00	Y	Monthly Prosecution Retainer
8/1/2015	N/A	McConkie, Marshall	850.00	Y	Monthly Prosecution Retainer
7/1/2015	46167	Mountain West Compulers	2,600.00	Y	Annual Service Contract
6/30/2015	10655	Nickerson Company, Inc.	4,602.00	Y	Grinder Pumps
7/13/2015	100107	Rebel Automation	3,650.00	Y	SCADA Agreement Down Payment
7/1/2015	Consolidated	Rocky Mountain Power	7,113.10	Y	Electric Service
7/14/2015	11170	Rosenberg Associates	825.00	Y	Landslide Review
6/3/2015	6049923-00	Scholzen Products Company	1,461.66	Y	Water/Irrigation Repair
7/8/2015	6057867-00	Scholzen Products Company	769.75	Y	Water/Irrigation Supplies
7/10/2015	6058315-00	Scholzen Products Company	594.14	Y	Irrigation Supplies
6/30/2015	72585	Snow Jensen & Reece	4,235.00	Y	General Representation
6/30/2015	72586	Snow Jensen & Reece	4,314.50	Y	Town v. Izzy Poco
7/17/2015	7001883624	Staples	949.99	Y	Police Department Desk
5/12/2015	77159	Sunrise Engineering	956.50	Y	Engineering Services
7/20/2015	N/A	Trailer Source	1,495.00	Y	Parks Utility Trailer
7/15/2015	697970	USA Bluebook	1,028.31	Y	Water Supplies
7/17/2015	700035	USA Bluebook	2,089.00	Y	Chlorinator
7/17/2015	1325	Valley Tire Repair	926.78	Y	Dump Truck Tires
6/16/2015	9747464110	Verizon Wireless	1,239.49	Y	Cell Service
7/16/2015	9749131053	Verizon Wireless	1,206.07	Y	Cell Service
7/23/2015	Q03110	Vermeer Rocky Mountain, Inc.	49,053.00	Y	Vector Truck
7/16/2015	N/A	Wallace, Dawn	1,608.83	Y	Tuition Reimbursement
7/1/2015	001-00539-3241416-9004	Zions Bank Public Finance	14,785.26	Y	Tahoe (Police) and Sierra (Streets) Principal and Interest
			<b>\$125,949.35</b>		

Mayor Smith commented the minutes are up-to-date. Mr. Wixom noted Ms. Carlson does a fantastic job keeping them current. Mr. Chambers concurred.

**Motion made by Adrian Player to approve the Consent Agenda; seconded by Bill Weyher.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Administrative Non-Action Items**

**Council Department Reports:** Mr. Alltucker reported a new barbeque had been delivered to the gazebo area. The Parks crew continues to mow and kill ants by the tennis courts. The re-flooring project downstairs in Town Hall had been completed. Zac Martin was also busy with inspections.

Mr. Player reported the Fire District was going to interview applicants for a full time Fire Chief. They planned to hire by the first of September. Rockville/Springdale Fire District Chairwoman Luci Francis provided the district's report after the meeting to the Town Clerk via email (attachment #3).

Mr. Weyher asked about the status of the culinary master plan. Mr. Wixom answered it is in progress and should be complete in about a month. They are specifically looking at treatment options and alternatives.

Councilman Chambers noted the DCD's General Plan Update was inadvertently missed during the Discussion/Announcements/Non-action items segment of the meeting. Mr. Dansie announced the Planning Commission's update of the General Plan had slowed due to other items.

- The light audits are underway and should be completed by end of month.
- The geologic hazards ordinance also continues to be worked on.
- Mr. Player recommended the Town put together an approved fixtures list which would provide options for residents should they need to replace non-compliant lights.

Mr. Chambers thanked Mr. Dansie for coordinating the Night Sky Events. Mr. Dansie said they are fun to put together. Mr. Weyher said the Council talked about sidewalks and streets earlier in the meeting so he had nothing additional to report.

Mayor Smith said the Music Festival was getting closer. Utilization of staff hours is being managed well. The Committee sponsored fundraising events that brought in about \$7,000. Mayor Smith commented these fundraising events have been as much a benefit to the community as the Music Festival itself in bringing the Town together.

- They are still in need of more volunteers. Alex Pelton and Kellan Cox are trying hard to encourage more people to volunteer. Plenty of food vendors have signed up but there was a need for more regular vendors. The bands are set and the lineup is exciting.
- Mayor Smith commented that much of what the Council wanted the Committee has done. It's now 'crunch' time and they are holding weekly meetings. It should come off as a really good project.

Mayor Smith expressed excitement over the reality of fiber optics. He said the project helped the Town identify where all the utilities are located. This will help during the upcoming street light replacement and SR-9 rehabilitation projects. This will also be a good time to talk to Questar and see if they can put in lines.

Mayor Smith said UDOT was nearing completion of the SR-9 corridor study. Focus was on increasing the number of passing lanes and the possibility of widening the 'twist'. Adding more bike lanes and alternating parking in Town was also being discussed. Mr. Dansie said UDOT is working through the priorities and much will be predicated on funding.

- Mr. Alltucker also attended the UDOT meeting and commented it was a great meeting. They have their act together.
- Lisa Zumpft suggested UDOT post signs along SR-9 advising slower moving vehicles to pull over.

Mayor Smith commented the Police Department is headed in the right direction and he is pleased with what is going on. Officers have been visiting businesses and building relationships. They are putting emphasis on dangerous passing vehicles and slow moving vehicles. Officers are moving around and not remaining stationary.

Mayor Smith said it was nice to have Town Attorney Greg Hardman in attendance.

A brief break was allowed.

**Motion to adjourn by Mark Chambers to go into closed session at Springdale Town Hall in order to discuss pending or reasonably imminent litigation; seconded by Bill Weyher.**

**Weyher: Aye**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

The closed meeting commenced at 7:40pm.

**MEMBERS PRESENT:** Mayor Stanley J. Smith, Council members Mark Chambers, Bill Weyher, Mike Alltucker, Adrian Player

**ALSO PRESENT:** Town Manager Rick Wixom, DCD Tom Dansie, Town Attorney Greg Hardman and Town Clerk Darci Carlson recording,

Councilman Bill Weyher initially and briefly attended the closed session then excused himself due to conflict of interest.

Closed meeting adjourned at 8:45pm.

**Motion by Mark Chambers to direct staff to carry out the action discussed in closed session; seconded by**

**Adrian Player.**

**Chambers: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Adjourn: Motion to adjourn made by Adrian Player; seconded by Mike Alltucker.**

**Chambers: Aye**  
**Smith: Aye**  
**Player: Aye**  
**Alltucker: Aye**  
**Motion passed unanimously.**

Councilman Weyher was not in attendance during closed session for the motion to direct staff and the motion to adjourn.

Darci Carlson  
Darci Carlson, Town Clerk

APPROVAL: Stacy Smith DATE: 9/9/15

