

UTAH
BARBER, COSMETOLOGIST/BARBER, ESTHETICIAN, ELECTROLOGIST AND
NAIL TECHNICIAN LICENSING BOARD MEETING
September 14th, 2015

Room 474 – Fourth Floor – 8:30 a.m.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED : 8:40 a.m.

Bureau Manager:

Board Secretary:

Board Members Present:

ADJOURNED: 5:07 p.m.

Allyson Pettley - Bureau Manager

Sally Canavan

Adriane Baxter

Annette Bergstrom

Jamie Comstock

Marti Frasier

Christine Heathman

Chad W. Price, Chairperson

Carlotta Veasy

Elaine Reintjes

Board Members Absent/Excused:

Jackie Lynn McKay

Guests:

Tracy Montgomery, Danielle Montgomery

Ilene H. Esplin, Burgen A. Coulson

Steven Hughes, Amy Moore

Matt Brinton, NIMA

MINUTES:

DECISIONS AND RCOMMENDATIONS

The minutes from the June 1, 2015, meeting were reviewed by the Board. Ms. Frasier made a motion, seconded by Ms. Heathman to approve the minutes with one correction. The voting was unanimous.

Default Orders:

Ms. Pettley discussed the default orders with the Board. It was determined the probationers were not following their MOU stipulations. Ms. Heathman made a motion seconded by Ms. Reintjes to accept the default orders. The voting was unanimous on the following licenses:

1. Mackenzi Wakley
2. Sondra Banellis
3. Sara Graham
4. Rachel Horsley
5. Kelsey Kingsford

Debra Troxel

Ms. Troxel gave a report on the probationers being seen today.

Whitney Copier

Mr. Price interviewed Ms. Copier. She attends a support group meeting every Sunday and has a good family support system. Her employer is supportive and has completed her report. Ms. Copier had a positive test result for alcohol and was issued a citation, which she has paid. Due to the citation, she was found non-compliant. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

Dana Lynn Giles

Ms. Baxter interviewed Ms. Giles. Ms. Giles has two missed check-ins for testing. She was issued a second citation. Her first one has been paid. The Board reminded her of some of the requirements of her MOU and that any 12 step program or other counseling will satisfy the requirements. The Board stated that the therapist must identify what she and her therapist are doing. She is non-compliant because she has not completed a Notice of Response form, or paid the fine for the second citation. Her probation term has been extended until November 8, 2016. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

Mandy Hancock

Ms. Heathman interviewed Ms. Hancock. She is currently working at Sports Clips. She is working approximately 38 hours per week. She has had many alcohol training certificates and counseling. Ms. Frasier made a motion seconded by Ms. Veasy to amend her stipulation that she has completed any necessary meetings and counseling and that we consider that a fulfilled part of the MOU. The voting was unanimous. Ms. Hancock had been issued a citation for probation violation which makes her non-compliant. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

Jessica Keller

Ms. Frasier interviewed Ms. Keller. The Board noted she missed seven check-ins for which she was issued a citation. She will pay her fine today. Her manager is very supportive of her stipulations. She is non-compliant because her fine for missed calls was not paid. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

Julie Darlene Maldonado

Ms. Baxter interviewed Ms. Maldonado. This is her initial meeting with the Board. Her husband, family and parents are a good support for her. A citation had been issued for six missed check-ins and one missed test, which makes her non-compliant. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

Rose Lee Slack

Ms. Frasier interviewed Ms. Slack. She had two missed calls. Her supervisor is in place and her employer reports are in. She had been issued a citation for multiple probation violations. She is non-compliant until her fine is paid. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

Matthew Stanley Varoz

Mr. Varoz did not come in for his appointment with the Board. Ms. Frasier made a motion seconded by Ms. Veasy that he be issued a second citation for double the amount of the first citation. The voting was unanimous.

Non-Compliant

Nikki McLaws

Ms. Heathman interviewed Ms. McLaws. Ms. McLaws had been issued a citation for multiple probation violations. She is non-compliant because of the citation. She is in a 12 steps program. She is not currently employed but is building a new home which will have a salon. She is required to be supervised in her home salon. She will need to let Ms. Troxel know when she is working. The term of her probation will be tolled accordingly. The

Board requested to see her at the March 7, 2016 Board meeting. It may be possible to conduct her interview telephonically.

Non-Compliant

Danielle Lucero

Ms. Frasier interviewed Ms. Lucero. The investigation team had given her a verbal warning for missed calls Ms. Lucero has not missed any calls since then. She is working at J's Barbershop. Although the 12 steps was not working for her she is currently seeing a counselor two times per month. Her brother, her therapist and her clientele are her support system. The Board requested to see her at the December 7, 2015 Board meeting.

Compliant

Alyssa Brianne Dixon

Ms. Dixon did not come in for her appointment with the Board. Ms. Reintjes made a motion seconded by Ms. Frasier for Ms. Troxel to send Ms. Dixon a letter. If she fails to respond within ten days, the Agency Action stands. The voting was unanimous.

Non-Compliant

Janeil Johnson

Mr. Price interviewed Ms. Johnson. She has been non-compliant, but stated that she does not want to lose her license. She has completed all the hours for a Master Esthetician license. She is living in treatment center, she will not be able to meet the stipulation in her MOU while in the treatment center. She stated she will sign a voluntary surrender.

Non-Compliant

Tiffanie Ann Whiting

Ms. Comstock interviewed Ms. Whiting. She is not working in the field which makes her non-compliant. The Board reminded her that her time will be tolled accordingly. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

APPLICATION REVIEW:

Danielle Montgomery

Ms. Montgomery submitted an application for a license. She was issued a standard MOU, which Ms. Montgomery did not want to sign. The Division is recommended a reduction probation time, to one year. She will make a decision and notify the Division.

Burgen Friedel

Ms. Reintjes interviewed Ms. Friedel. The Board has received all her employer reports and they are favorable. She is not required to do drug testing. The Board discussed shortening the duration of her probation. The Board will review her case again in six months. Her interview may be telephonic.

Compliant

Cheryl Elizabeth Newbold

Mr. Price interviewed Ms. Newbold. She stated that she understood her MOU. She must work at least eight hours to meet the requirement. The Board noted her employer reports are in. The Board requested to see her at the December 7, 2015 Board meeting.

Compliant

Carmen Simone Hansen

Ms. Baxter interviewed Ms. Hansen. She is a manager at Super Cuts. The Board requested to see her at the December 7, 2015 Board meeting.

Compliant

Samantha Mae Leckie

Ms. Heathman interviewed Ms. Leckie. She is working in the field. She has had to make the changes in her life and her license is very important to her. She is meeting her check-in call requirement.

Compliant

Kent David Mafileo

Ms. Comstock interviewed Mr. Mafileo. His employer says he is doing well. He is on parole for 36 months. He is seven years clean and attends 12 Step meetings every other week.

Compliant

LUNCH:

12:35 p.m. for one hour

NEW STIPULATIONS:

Amy Moore

Mr. Price interviewed Ms. Moore. This is her initial interview with the Board. She is required to check in daily for drug and alcohol testing. She has a really good support team and is seeing a counselor once a week. She is working in the field. The Board requested to see her at the December 7, 2015 Board meeting.

Compliant

Rebecca Thomas

Ms. Thomas did not come for her appointment with the Board. This would have been her initial interview with the Board. She said previously that the stipulations were too hard. The Division stated that they could talk with her and see if she would like to voluntarily surrender her license. Ms. Frasier made a motion seconded by Ms. Heathman for Ms. Pettley to contact Ms. Thomas and issue a \$50.00 citation. If Ms. Thomas is not willing to work with it a voluntary surrender will be offered. The voting was unanimous.

Non-Compliant

Landry Renzaho

Ms. Heathman interviewed Mr. Renzaho. This is Mr. Renzaho's initial interview with the Board. His family is very supportive. He is trying to build a clientele. Mr. Renzaho is doing all he is required to be doing. The Board requested to see him at the December 7, 2015 Board meeting.

Compliant

Whitney Renee Terry

Ms. Baxter interviewed Ms. Terry. This is Ms. Terry's initial interview with the Board. Her family is her support. She has twenty-eight missed calls. She is non-compliant because of missed calls. She will be issued a citation and Ms. Baxter recommended a \$50.00 fine.

Non-Compliant

Tiffani Marie King

This would have been Ms. King's initial interview with the Board. Ms. King called she said that she just received notice of today's meeting too late to attend. She is non-compliant for failure to appear and no employer reports. Ms. Frasier made a motion seconded by Ms. Veasy for a \$100.00 citation. The voting was unanimous.

Non-Compliant

Brandi Lee Smith-Shafer

Ms. Smith-Shafer did not come in for her initial appointment with the Board and has no supervisor's reports. She is non-compliant. Ms. Frasier made a motion seconded by Ms. Veasy for a \$100.00 citation. The voting was unanimous.

Non-Compliant

Britney Bateman

Ms. Veasy interviewed Ms. Bateman. This is Ms. Bateman initial interview with the Board. She has completed a 12 steps counseling program and has paid off her fines. She is working on family and friends at home. She will need supervision that is DOPL approved. Her requirement is to work 16 hours per week. Ms. Reintjes made a motion seconded by Ms. Heathman to reduce her required hours in her MOU to eight hours per week. The voting was unanimous. The Board requested to see her at the December 7, 2015 Board meeting.

Non-Compliant

Diane Bradford

Ms. Bradford was excused from this meeting for a medical emergency. This would have been Ms. Bradford's initial interview with the Board. She is not employed in the profession. Ms. Baxter made a motion seconded by Ms. Veasy that she provide a note from a medical doctor and be issued a \$50.00 citation. If a medical doctor's note is not available raise the citation to a \$100.00 fine amount. The voting was unanimous.

Non-Compliant

Daniel J. Luevano

Mr. Luevano did not come in for his appointment with the Board. This would have been Mr. Luevano's initial interview with the Board. He had stated to Ms. Troxel that he is not willing to follow the stipulations in his order. Ms. Reintjes made a motion seconded by Ms. Baxter to issue him a citation for \$50.00. He is non-compliant for failure to appear. The voting was unanimous.

Non-Compliant

DISCUSSION ITEMS:

Tammy Vasquez – PSI exams/testing

Ms. Vasquez from PSI Exams came into visit per the Boards request. She provided a handout with contact information. She stated that each school can request the reports quarterly. The Board discussed that Ms. Laitinen can help with previous month's reports and if a candidate is having trouble with the test they may call Ms. Vasquez and she can go over a report with them. The Board also discussed if the schools are having problems

getting their reports there is contact information on the first page of the handout. Ms. Vasquez stated that she will check to make sure updates are on the Candidate Bulletin Information section regarding the exam.

Distance /online learning curriculums

Maria Skedros, previous Bureau Manager sent out a survey prior to her leaving. Ms. Pettley stated the results of that survey show the profession is moving more in the direction of electronic education. The Board discussed some of the concerns and noted that before we are ready to accept online education, some rules governing the online education and requirements must be in place. The Board noted Milady's and Pivot Point organizations already have an online program for the theory portion. The Board determined a task force would be helpful to discuss details. One Board member would act as the chair on the task force and will help keep the Board informed on their progress.

Mr. Brinton, from NIMA stated he would be interested in helping on the task force. Ms. Pettley stated that she could contact the three education/accreditation groups. The Board determined to use the next meeting as a springboard for a task force chairperson. Ms. Pettley stated there is a bigger conference room on the second floor we can request for the next meeting.

NEXT SCHEDULED MEETING:

Monday, December 7, 2015

ADJOURN: 5:07 p.m.

No motion required

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Dec. 7, 2015
Date Approved

Chad Price
Chairperson
Barbering, Cosmetology/Barbering, Esthetics,
Electrology and Nail Technology Licensing Board

12/7/15
Date Approved

Allyson Pettley
Bureau Manager
Division of Occupational & Professional Licensing