



DELTA CITY COUNCIL
REGULAR MEETING AGENDA
Thursday, December 03, 2015 at 7:00 p.m.
Delta City Building Council Chambers
76 North 200 West, Delta, Utah 84624-9440

7:00 p.m.

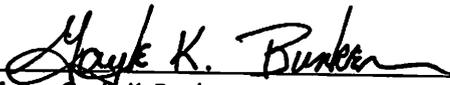
- Call to Order
- Opening Remarks
- Pledge of Allegiance
- Minutes Approval: SCCM 20151117
- Accounts Payable Approval, Payroll Approval and Electronic Transactions Approval: 12-03-2015 / \$129,749.82
- Public Comment Period (Limited to ten minutes total)

BUSINESS

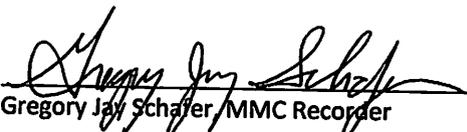
1. Gregory Schafer
Topic: 2015 Municipal Election Canvass Ratification
Action: Approval
1. Mayor Bunker
Topic: Pratt Estates Subdivision Plat B Lots 1-4 Final Plat Approval
Action: Discussion/Consideration of Approval
2. Mayor Bunker
Topic: City Office Holiday Scheduling
Action: Discussion/Consideration of Approval
3. Dent Kirkland
Topic: Public Works Update
Action: Discussion

Any such business as may come before the Council.

NOTICE: It is possible that the City Council will enter into Executive Session (Closed Meeting) pursuant to provisions provided by Utah Code Annotated § 52-4-204 and § 52-4-205, (1953), as amended. Be advised that the City Council may also exercise their right under §52-4-207, Utah Code Annotated (1953), as amended, to convene and conduct electronic meetings in accordance with certain procedures and requirements outlined in the Code. Agenda items are flexible and may be moved in order of sequence as presented to meet the needs of the City Council. Individuals and/or entities that have business before the City Council should plan to be present at the beginning of the meeting.



Mayor Gayle K. Bunker



Gregory Jay Schafer, MMC Recorder

Certificate of Mailing & Delivery

The above signed, duly appointed and acting City Recorder for Delta City, Utah, hereby certifies that a copy of the foregoing Notice and Agenda was mailed, postage prepaid, to the Millard County Chronicle-Progress, LLC, PO BOX 249, Delta, UT 84624-0249, to Mid-Utah Radio, Inc., PO BOX 40, Manti, UT 84642-0040, published on the Delta City website, on the Utah Public Notice website, and was personally provided to each member of the City Council, this Tuesday, December 01, 2015.

THE PUBLIC IS ENCOURAGED TO PARTICIPATE IN ALL CITY MEETINGS. Furthermore, in accordance with the Americans with Disabilities Act, Delta City will make reasonable accommodations for those needing assistance to participate in our meetings. Requests for meeting attendance assistance can be made by contacting the city at 435.864.2759 at least 24 hours in advance of the meeting to be attended.



DELTA CITY COUNCIL
SPECIAL CITY COUNCIL MEETING
Tuesday, November 17, 2015
Delta City Building Council Chambers
76 North 200 West
Delta, Utah

PRESENT

- Mayor Gayle Bunker
- Council Member Steven Pratt
- Council Member John Niles
- Council Member Betty Jo Western
- Council Member Kiley Chase
- Council Member Robert Banks

ALSO PRESENT

- | | |
|--|--|
| 12 Greg Schafer, City Recorder | 15 Travis Stanworth, Asst. Public Works Dir. |
| 13 Todd Anderson, City Attorney | 16 Sam Jacobsen, Chronicle-Progress |
| 14 Dent Kirkland, Public Works Director | 17 City Employee Randy Morris |
| 18 Steven Larsen, Delta Citizen | 24 Brennan Anderson, Boy Scout |
| 19 Don Smith, Delta Citizen | 25 Cody Larsen, Boy Scout |
| 20 Tayton Abbot, Delta Citizen | 26 Chris Atkinson, Boy Scout |
| 21 Mike Hill, Delta Citizen, Delta Citizen | 27 Zane Smith, Boy Scout |
| 22 Gaylan Springer, Delta Citizen | 28 Tate Smith, Boy Scout |
| 23 Jager Springer, Boy Scout | |

Mayor Bunker called the special meeting to order at 7:15 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the City Council at least two days prior to the meeting.

Opening Remarks were provided by Council Member Pratt, following which Mayor Bunker led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the regular City Council meeting held November 05, 2015 were presented for approval. Council Member Western MOTIONED to adopt the minutes of the regular meeting held November 05, 2015. The motion was SECONDED by Council Member Niles. Mayor Bunker

45 asked if there were any questions or comments regarding the motion. There being none, he
46 called for a vote. The motion passed with Council Member Banks, Council Member Chase,
47 Council Member Niles, Council Member Pratt and Council Member Western voting in favor.
48

49 **ACCOUNTS PAYABLE**

50 The Council reviewed the accounts payables and it was noted that the date was for the period
51 ending November 17, 2015 in the amount of \$42,110.83, copies of which had been provided to
52 them at least two days prior to the meeting. Following a discussion Council Member Chase
53 MOVED to approve the accounts payables and electronic transactions for November 17, 2015 in
54 the amount of \$42,110.83. The motion was SECONDED by Council Member Western. Mayor
55 Bunker asked if there were any questions or comments regarding the motion. There being
56 none, he called for a vote. The motion passed with Council Member Banks, Council Member
57 Chase, Council Member Niles, Council Member Pratt and Council Member Western voting in
58 favor.

59 **BUSINESS**

60 Canvass Municipal General Election for 2015

61 It was noted that that the canvassing of the election was not on the agenda, but that it could be
62 approved, then ratified at the next meeting. Recorder Schafer gave the numbers of registered
63 voters and the statistics in each precinct. Robert Banks had received 234 combined votes. Travis
64 Keel had received 195 combined votes. David Kirkland had received 169 combined votes. John
65 Niles had received 290 combined votes. Steven Pratt had received 179 combined votes.
66 Recorder Schafer gave the numbers of military, absentee, and provisional votes. Recorder
67 Schafer noted that there were three council member positions open and that the three with
68 the most votes were John Niles, Robert Banks, and Travis Keel. Council Member Western
69 MOVED to accept the official 2015 municipal general election canvass as presented pending
70 ratification. The motion was SECONDED by Council Member Pratt. Mayor Bunker asked if there
71 were any questions or comments regarding the motion. There being none, he called for a vote.
72 The motion passed with Council Member Banks, Council Member Chase, Council Member Niles,
73 Council Member Pratt and Council Member Western voting in favor.
74
75

76 Ratification of Two Snow Plows Purchased

77 Public Works Director Kirkland asked that the Council ratify the purchase of the two new snow
78 plows that had been discussed at the previous meeting, having been purchased by United
79 Service and Sales, Inc. Salt Lake City, for the amount of \$11,950.00. The budget had allocated
80 \$12,000.00 for the purchase of the snow plows. Following a discussion Council Member
81 Western MOVED to ratify the purchase of snow plows in the amount of \$11,950.00 from United
82 Service and Sales. The motion was SECONDED by Council Member Niles. Mayor Bunker asked if
83 there were any questions or comments regarding the motion. There being none, he called for a
84 vote. The motion passed with Council Member Banks, Council Member Chase, Council Member
85 Niles, Council Member Pratt and Council Member Western voting in favor.
86

87 Transfer City Properties into the Auspices of the Local Building Authority

88 Mayor Bunker stated that the transfer was of the property for the new fire station, currently
89 deeded to Delta City, to the Local Building Authority of Delta City. The transfer was necessary as
90 the financing for the new fire station through the Permanent Community Improvement Fund
91 Board (PCIFB) requires it to be titled in the name of the local building authority. Attorney
92 Anderson stated that he had not received approval from the bond council, Richard
93 Chamberlain, but when he does it will look very similar to the Quitclaim Deed that the council
94 had received. Council Member Chase MOVED to accept the transfer of city properties into the
95 auspices of the Local Building Authority as is outlined in the Quitclaim Deed including parcels D-
96 917, D-918, and D916-1. The motion was SECONDED by Council Member Western. Mayor
97 Bunker asked if there were any questions or comments regarding the motion. There being
98 none, he called for a vote. The motion passed with Council Member Banks, Council Member
99 Chase, Council Member Niles, Council Member Pratt and Council Member Western voting in
100 favor.

101
102 Resolution 15-390 Proposed Wage Rate Increase to \$16.28 for Deputy Recorder Lora Fitch

103 Recorder Schafer presented his reasoning for why he supported the wage increase for Deputy
104 Recorder Fitch and to have it retroactive to her promotion date August 20, 2015, in the amount
105 of \$392.00. There was a discussion about Deputy Recorder Fitch's changes in pay and duties.
106 There was a discussion of whether wages were being fair for all employees and Recorder
107 Schafer stated that another recent hire would soon be having his wages looked at and adjusted.
108 Recorder Schafer stated that he would like the wages to be retroactive as circumstances had
109 delayed a wage increase from the time it normally would have been done. Council Member
110 Chase MOVED to accept Resolution 15-390 Proposed Wage Rate Increase to \$16.28 for Deputy
111 Recorder Lora Fitch. The motion was SECONDED by Council Member Niles. Mayor Bunker asked
112 if there were any questions or comments regarding the motion. There being none, he called for
113 a vote. The motion passed with Council Member Banks, Council Member Chase, Council
114 Member Niles, Council Member Pratt and Council Member Western voting in favor.

115
116 Public Works Update

117 Public Works Director Kirkland stated that the majority of the time since the last meeting had
118 been dedicated to putting up Christmas decorations and that they were mostly done. Public
119 Works Director Kirkland informed the Council that there had been a Planning and Zoning
120 meeting and that the Bill and Shauna Nelson had signed the stipulation letter that they had
121 received from the City regarding their subdividing and that progress will be able to move on.
122 Public Works Director Kirkland stated that the Nelsons were granted an RV Permit that would
123 last for 6 months beginning on November 16, 2015. Council Member Niles said that he had
124 received a complaint from a citizen about a sign that someone had placed on the road where
125 White Sage Ave meets US Route 50 and that the sign obstructs the view of the road when
126 headed in a western direction. Public Works Director Kirkland stated that the owners of the sign

127 headed in a western direction. Public Works Director Kirkland stated that the owners of the sign
128 had applied for a sign permit and that the city had not issued the permit. There was a
129 discussion and the owners of the sign will likely need a permit from the state. Council Member
130 Western stated that there was a sign down near Quality Market. Council Member Pratt stated
131 that the signs at the canal crossing on 300 E near 400 S crossing to the south had been bent
132 down and were not visible to drivers at night. Council Member Chase informed the council that
133 Rob Droubay was at the Planning and Zoning meeting and is intending to annex a large portion
134 of land east of the cemetery into the city and is intending to develop it.

135
136 Council Member Western MOVED to adjourn the Special Meeting. Council Member Chase
137 SECONDED the motion. Mayor Bunker asked if there were any questions or comments
138 regarding the motion. There being none he called for a vote. The motion passed with Council
139 Member Banks, Council Member Chase, Council Member Niles, Council Member Pratt, and
140 Council Member Western voting in favor.

141
142 The meeting adjourned at 7:48 pm.

143
144
145
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147 _____
GAYLE K. BUNKER, Mayor

148
149 **Minutes Approved:** _____
GREGORY JAY SCHAFFER, MMC City Recorder

Unapproved

Delta City, Utah
City Council Review of Electronic & Payroll Disbursements

Disbursement To	Purpose	Amount
City Personnel @ November 15, 2015	Mid-Month Payroll	25,430.69
Electronic Federal Tax Payment System	Mid-Month Payroll Tax	8,172.41
City Personnel @ November 30, 2015	End-Month Payroll	25,432.30
Electronic Federal Tax Payment System	End-Month Payroll Tax	8,185.22
AFLAC Insurance Company	Premiums Paid by Employee Withholding	
American Express	Merchant Fees	
Bank of America Merchant Services	Utility Payment Merchant Fees	
Global Payments, Direct, Inc.	Airport Fuel Sales Merchant Fees	
Liberty National Insurance Company	Premiums Paid by Employee Withholding	
Modern Payment Systems	Direct Deposit Fees	
Orion Payment Systems	Court Payments Merchant Fees	
Utah Department of Workforce Services	Unemployment Insurance Premiums	
Utah Retirement Systems	Contributions, 401(k) Deferrals & Loans	12,567.04
Washington National Insurance Company	Premiums Paid by Employee Withholding	
World Fuel Services, Inc./Ascent Aviation	Aviation Fuel Purchase Drafts	
Xpress Bill Pay, LLC	Service Fees	
Zions Bank	Various Banking Fees	
HealthEquity HSA's	Employee Contributions	704.58
Date Range of Disbursements	From 11/05/15 to 12/1/2015	\$ 80,492.24

Delta City, Utah
City Council Review of Accounts Payable

Disbursement Date	Check Range		Amount
Wednesday, November 18, 2015	50319	to 50339	45,901.58
Thursday, November 19, 2015	50340	to	3,356.00
		to	
City Council Approval Date:		Total	\$ 49,257.58

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ALSCO LINEN AND UNIFORM RENTAL SERV.						
2642	ALSCO LINEN AND UNIFORM R	LSAL1693225	PAPER TOWEL DISPENSERS, TISSUE, ROLL TOWEL, SO	11/13/2015	240.09	240.09
Total ALSCO LINEN AND UNIFORM RENTAL SERV.:					240.09	240.09
BRINGARD, SHERRI						
2486	WATER METER REFUND	7087001	7087001/BRINGARD	11/12/2015	115.60	115.60
Total BRINGARD, SHERRI:					115.60	115.60
BUNKER, GAYLE K.						
430	BUNKER, GAYLE K.	11052015	MILEAGE - MAYOR BUSINESS MEETINGS - HOLDEN (2X)	11/05/2015	58.00	58.00
430	BUNKER, GAYLE K.	11052015	MILEAGE - MAYOR BUSINESS MEETING - NEPHI (1X)	11/05/2015	50.00	50.00
430	BUNKER, GAYLE K.	11052015	MILEAGE - MAYOR BUSINESS MEETING - MONA (1X)	11/05/2015	53.50	53.50
Total BUNKER, GAYLE K.:					161.50	161.50
CHEMTECH-FORD, INC.						
260	CHEMTECH-FORD, INC.	1513047	WATER SAMPLES - CHLORINE, COLILERT	11/14/2015	75.00	75.00
Total CHEMTECH-FORD, INC.:					75.00	75.00
CNA SURETY DIRECT BILL						
1524	CNA SURETY DIRECT BILL	201671215041	0601 71215041 TREASURER BOND 1/09/16-1/09/17	11/06/2015	850.00	850.00
Total CNA SURETY DIRECT BILL:					850.00	850.00
DELTA COMMUNITY MEDICAL CENTER						
2761	BAIL ACCOUNT CHECK REQUE	9/29/15	DELTA COMMUNITY MEDICAL CENTER	09/29/2015	25.00	25.00
Total DELTA COMMUNITY MEDICAL CENTER:					25.00	25.00
DELTA FOURSQUARE CHURCH						
2645	COMMUNITY CENTER DEPOSIT	12-17-15-12-21	FOURSQUARE CHURCH	11/18/2015	200.00	200.00
2645	COMMUNITY CENTER DEPOSIT	12-17-15-12-21	FOURSQUARE CHURCH	11/18/2015	1,000.00	1,000.00
Total DELTA FOURSQUARE CHURCH:					1,200.00	1,200.00
DELTA GLASS & TIRE, INC.						
346	DELTA GLASS & TIRE, INC.	5266	OIL CHANGE, FILTER, SHOP SUPPLIES	11/14/2015	47.15	47.15
Total DELTA GLASS & TIRE, INC.:					47.15	47.15
GRAINGER, INC.						
880	GRAINGER, INC.	9886267864	DISINFECTING WIPES	11/05/2015	40.35	40.35
880	GRAINGER, INC.	9889377033	CABLE TIES	11/10/2015	83.30	83.30
Total GRAINGER, INC.:					123.65	123.65
INGRAM LIBRARY SERVICES						
495	INGRAM LIBRARY SERVICES	89565579	Books, Books and more books!	09/29/2015	1,207.04	1,207.04

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total INGRAM LIBRARY SERVICES:					1,207.04	1,207.04
McGEE'S STAMP & TROPHY COMPANY						
1456	McGEE'S STAMP & TROPHY CO	13032	PLAQUES	11/10/2015	98.90	98.90
Total McGEE'S STAMP & TROPHY COMPANY:					98.90	98.90
MILLARD COUNTY JUNIOR LIVESTOCK SHOW						
616	MILLARD COUNTY JUNIOR LIV	2776	2015 BOOK AD	11/16/2015	60.00	60.00
Total MILLARD COUNTY JUNIOR LIVESTOCK SHOW:					60.00	60.00
MILLARD COUNTY TREASURER						
620	MILLARD COUNTY TREASURE	2015	DRAINAGE TAXES	11/04/2015	1,388.27	1,388.27
Total MILLARD COUNTY TREASURER:					1,388.27	1,388.27
PAHVANT VALLEY PRINTING						
1155	PAHVANT VALLEY PRINTING	P-3481	#10 LETTERHEAD COUGAR ENVELOPES (2,500)	11/09/2015	652.00	652.00
Total PAHVANT VALLEY PRINTING:					652.00	652.00
RMT EQUIPMENT						
1653	RMT EQUIPMENT	T25493	Grasshopper 928D2 Mower	11/06/2015	116.82	116.82
Total RMT EQUIPMENT:					116.82	116.82
SERVICE DRUG COMPANY						
737	SERVICE DRUG COMPANY	0037649502	SHIPPING	11/12/2015	10.39	10.39
Total SERVICE DRUG COMPANY:					10.39	10.39
SUAREZ, ERICA						
2486	WATER METER REFUND	9065003	9065003/SUAREZ	11/02/2015	150.00	150.00
Total SUAREZ, ERICA:					150.00	150.00
SUNRISE ENGINEERING, INC.						
785	SUNRISE ENGINEERING, INC.	0079350	PHASE 1, 2, 3 FOR FIRE STATION	11/09/2015	31,800.00	31,800.00
785	SUNRISE ENGINEERING, INC.	0079490	BUILDING INSPECTION FEES	11/12/2015	1,407.60	1,407.60
Total SUNRISE ENGINEERING, INC.:					33,207.60	33,207.60
TAYLOR, ALMA						
2486	WATER METER REFUND	7024002	7024002/TAYLOR	11/05/2015	150.00	150.00
Total TAYLOR, ALMA:					150.00	150.00
UNITED SERVICE & SALES, INC.						
2776	UNITED SERVICE & SALES, INC	DELTA CITY P	SNOW PLOW 2011 FORD	11/17/2015	5,975.00	5,975.00
Total UNITED SERVICE & SALES, INC.:					5,975.00	5,975.00
VERIZON WIRELESS						
883	VERIZON WIRELESS	11062015	7984 / ANIMAL CONTROL	11/06/2015	47.57	47.57

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total VERIZON WIRELESS:					47.57	47.57
Grand Totals:					45,901.58	45,901.58

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
COMMERCIAL BUSINESS RADIO, LC						
280	COMMERCIAL BUSINESS RADI	16653	RADIOS, ANTENNAS, SOFTWARE, BATTERY HOLDERS	10/05/2015	3,356.00	3,356.00
Total COMMERCIAL BUSINESS RADIO, LC:					3,356.00	3,356.00
Grand Totals:					3,356.00	3,356.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

FINAL PLAT PRATT ESTATES SUBDIVISION PLAT "B"

LOCATED IN THE NE 1/4 OF SECTION 7, TOWNSHIP 17 SOUTH, RANGE 6 WEST
SALT LAKE BASE AND MERIDIAN

NORTHWEST CORNER LOT 4,
BLOCK 085, DELTA CITY SURVEY
CALCULATED FROM PRATT
ESTATES PLAT "A" AS FILED IN THE
MILLARD COUNTY RECORDERS OFFICE
984.50 (ME)

NORTHEAST CORNER LOT 3,
BLOCK 085, DELTA CITY SURVEY
REBAR AND CAP MID IS 109969
BASIS OF BEARINGS IS EAST 1221.00'
(AS SHOWN ON PRATT ESTATES SUBDIVISION FINAL PLATS)
236.50 (ME)

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	20.00'	17.48'	16.50'	N 65°00'09" E	49°59'41"
C2	90.00'	62.17'	50.24'	S 75°37'50" W	71°14'24"
C3	90.00'	60.00'	56.46'	N 34°22'59" E	69°45'10"
C4	90.00'	60.00'	56.46'	N 34°22'59" E	69°45'10"
C5	20.00'	17.48'	16.50'	N 65°00'09" W	49°59'41"

FUTURE DEVELOPMENT
OF PRATT ESTATES

