



**MONTICELLO CITY COUNCIL/ MUNICIPAL BUILDING AUTHORITY MEETING  
AGENDA**

**Tuesday ▪ August 11, 2015 ▪ 7:00 p.m.  
648 S Hideout Way**

- |                                                                                                                                |             |
|--------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. Call to Order Municipal Building Authority                                                                                  |             |
| 2. Minutes Review/Approval – July 28, 2015 (1)                                                                                 | ACTION      |
| 3. Adjourn                                                                                                                     | ACTION      |
| 4. Call to Order Monticello City Council                                                                                       |             |
| 5. Invocation/Opening Remarks                                                                                                  |             |
| 6. Minutes Review/Approval – July 28, 2015 (2)                                                                                 | ACTION      |
| 7. Public Comment                                                                                                              | INFORMATION |
| 8. Payment of Bills (3)                                                                                                        | ACTION      |
| 9. Public Hearing: Subdivision/Infill Request for property located within section 25, T33S, R23<br>SLB&M (near LDS Temple) (4) | HEARING     |
| 10. Consider Single Tree Removal for Main Street (5)                                                                           | ACTION      |
| 11. Consider Amendments to Committee By-Laws (6)                                                                               | ACTION      |
| 12. Governing Body/Administrative Communications                                                                               | INFORMATION |
| 13. Upcoming Agenda Items                                                                                                      | DISCUSSION  |
| 14. Meetings                                                                                                                   | INFORMATION |
| 15. Adjournment                                                                                                                | ACTION      |

Mailing/Posting Date: 08/10/15 /s/Cindi Holyoak, Recorder, CMC

**THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS**

Monticello City Council holds meetings on the 2nd and 4th Tuesdays of each month, unless otherwise posted, at the Monticello City Office, 17 N 100 E, beginning promptly at 7:00 p.m. In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5.

1

**MONTICELLO MUNICIPAL BUILDING AUTHORITY MEETING MINUTES**  
**Tuesday ▪ July 28, 2015 ▪ 7:00 p.m.**  
**648 S Hideout Way**

**1. Call to Order Municipal Building Authority**

The Municipal Building Authority Meeting was called to order by Mayor Tim Young at 7:02 p.m. The following persons were present for all, or portions of the meeting:

**City Officials**

Mayor Tim Young

**City Council**

Scott Frost

Monte Wells – via telephone

Steven Duke

George Rice

Rick Clark

**City Manager:** Ty Bailey

**City Recorder:** Cindi Holyoak

**Visitors**

Dawn Howe

2. **Minutes Review/Approval – July 14, 2015** – no minutes - MOTION was made by Councilman Monte Wells to approve the Municipal Building Authority Minutes for July 14, 2015. The motion was seconded by Councilman Steven Duke passed unanimously.
3. **Payment of Bills** – MOTION was made by Councilman Scott Frost to approve the MBA bills as paid. The motion was seconded by Councilman Rick Clark and passed unanimously.
4. **Adjourn** - MOTION was made by Councilman Rick Clark to adjourn the Municipal Building Authority Meeting at 7:09 p.m. The motion was seconded by Councilman Monte Wells and passed unanimously.

ATTEST: \_\_\_\_\_

Cindi Holyoak, Recorder

Minutes APPROVED by: \_\_\_\_\_

DATE: \_\_\_\_\_

Mayor Tim Young

**MONTICELLO MUNICIPAL BUILDING AUTHORITY MEETING MINUTES**  
**Tuesday ▪ July 14, 2015 ▪ 7:00 p.m.**  
**648 S Hideout Way**

**1. Call to Order Municipal Building Authority**

The Municipal Building Authority Meeting was called to order by Mayor Tim Young at 7:05 p.m. The following persons were present for all, or portions of the meeting:

**City Officials**

Mayor Tim Young

**City Council**

Scott Frost

Monte Wells

Steven Duke

George Rice – not present

Rick Clark – not present

**City Manager:** Ty Bailey

**City Recorder:** Cindi Holyoak

**Public Works Superintendent:** Nate Langston

**Visitors**

Tom Wigginton, Roma Young, Sarah English

2. **Minutes Review/Approval – June 23, 2015** – MOTION was made by Councilman Monte Wells to approve the Municipal Building Authority Minutes for June 23, 2015. The motion was seconded by Councilman Steven Duke passed unanimously.
3. **Payment of Bills** – MOTION was made by Councilman Scott Frost to approve the MBA bills as paid. The motion was seconded by Councilman Monte Wells and passed unanimously.
4. **Adjourn** - MOTION was made by Councilman Steven Duke to adjourn the Municipal Building Authority Meeting at 7:09 p.m. The motion was seconded by Councilman Scott Frost and passed unanimously.

ATTEST: \_\_\_\_\_

Cindi Holyoak, Recorder

Minutes APPROVED by: \_\_\_\_\_

DATE: \_\_\_\_\_

Mayor Tim Young

**MONTICELLO MUNICIPAL BUILDING AUTHORITY MEETING MINUTES**  
**Tuesday ▪ July 14, 2015 ▪ 7:00 p.m.**  
**648 S Hideout Way**

**1. Call to Order Municipal Building Authority**

The Municipal Building Authority Meeting was called to order by Mayor Tim Young at 7:05 p.m. The following persons were present for all, or portions of the meeting:

**City Officials**

Mayor Tim Young

**City Council**

Scott Frost

Monte Wells

Steven Duke

George Rice – not present

Rick Clark – not present

**City Manager:** Ty Bailey

**City Recorder:** Cindi Holyoak

**Public Works Superintendent:** Nate Langston

**Visitors**

Tom Wigginton, Roma Young, Sarah English

2. **Minutes Review/Approval – June 23, 2015** – MOTION was made by Councilman Monte Wells to approve the Municipal Building Authority Minutes for June 23, 2015. The motion was seconded by Councilman Steven Duke passed unanimously.
3. **Payment of Bills** – MOTION was made by Councilman Scott Frost to approve the MBA bills as paid. The motion was seconded by Councilman Monte Wells and passed unanimously.
4. **Adjourn** - MOTION was made by Councilman Steven Duke to adjourn the Municipal Building Authority Meeting at 7:09 p.m. The motion was seconded by Councilman Scott Frost and passed unanimously.

ATTEST: \_\_\_\_\_

Cindi Holyoak, Recorder

Minutes APPROVED by: \_\_\_\_\_

DATE: \_\_\_\_\_

Mayor Tim Young

2

## MONTICELLO CITY COUNCIL MEETING MINUTES

Tuesday ▪ July 28, 2015 ▪ 7:00 p.m.

648 S Hideout Way, Monticello, UT

*Items 1-4 were part of the Municipal Building Authority Meeting held prior to this City Council Meeting.*

**5. Call to Order** - The regularly scheduled meeting of the Monticello City Council was called to Order by Mayor Tim Young, at 7:07p.m. The following persons were present for all, or portions of the meeting.

### City Officials

Mayor Tim Young

### City Council

Scott Frost

Monte Wells – via telephone

Steven Duke

George Rice

Rick Clark

**City Manager:** Ty Bailey

**City Recorder:** Cindi Holyoak

### Visitors

Tom Wigginton, Sarah English, Roma Young

**6. Invocation/Opening Remarks** - Mayor Tim Young invited anyone in the audience or the governing body to offer a prayer or opening remarks. A prayer was given by Councilman Scott Frost.

**7. Minutes Review/Approval** - The minutes were mailed with the agendas.

**MOTION was made by Councilman Scott Frost to approve the minutes of the Monticello City Council meeting held on July 14, 2015. The motion was seconded by Councilman Steven Duke and passed unanimously.**

### **8. Public Comment**

Dawn Howe is concerned about the wind farm and the placement of the towers causing interference with an airplane approach to the airport. Manager Bailey said the review of the comments made by the FAA concerning this issue seem less concerning but coordinates were submitted to S Power to ensure the towers will not limit the approach. Ms. Howe said the approach study should be completed now before the windmills are erected, just in case there is a problem. Manager Bailey said he will be attending the next UAOA Conference in October with Chairperson Dawn Howe.

**9. Payment of Bills** - Questions and answers were directed to the following bills:

**Monticello City Council  
July 28, 2015**

Pioneer Day Celebration expenses were included in this report.

**MOTION was made by Councilman Steven Duke to acknowledge review of the payables as presented. The motion was seconded by Councilman Rick Clark and passed unanimously.**

**10. Public Hearing: Subdivision/Infill Request 1616 E Clayhill Dr**

**Mayor Young Opened the hearing at 7:25 p.m.** Councilman Scott Frost discussed his property location and his desire to separate the property for his new house from the rest of the property. The Planning Commission reviewed and forwarded their recommendation for approval for a residential infill, subdivision. Councilman Duke said he appreciates having the Planning Commission to review and make recommendations. There were no further comments. The hearing was closed at 7:29 p.m.

**11. Consider Subdivision/Infill Request 1616 E Clayhill Dr**

**MOTION was made by Councilman Rick Clark to approve the Subdivision/Infill request as presented. The motion was seconded by Councilman Steven Duke and opened for discussion.**

**Councilman George Rice – Aye  
Councilman Scott Frost – Abstained  
Councilman Rick Clark – Aye  
Councilman Monte Wells – Aye  
Councilman Steven Duke – Aye**

**The motion passed unanimously.**

**12. Consider Amendments to Municipal Administration & Chief of Police Ordinances**

Manager Bailey provided a draft of his recommendations. His duties had been spelled out by Resolution, not by ordinance. He compiled pieces of an example ordinance and the ordinances already provided in the City code which need to be revised. There was discussion about changing the wording on 1. B. The intent is to create an ordinance that will allow the Council to appoint who they would like to oversee the police department without changing the ordinance every time there is a staffing change. Manager Bailey clarified that this document is created to assign and limit authorities; it is not to spell out the job functions as a job description.

**MOTION was made by Councilman George Rice to draft an ordinance for amendments to the municipal Administration and chief of police ordinances as presented. The motion was seconded by Councilman Monte Wells and opened for discussion.**

**Councilman Scott Frost – Aye**

**Monticello City Council  
July 28, 2015**

**Councilman Rick Clark – Aye  
Councilman Monte Wells – Aye  
Councilman Steven Duke – Aye  
Councilman George Rice – Aye**

**The motion passed unanimously.**

**13. Governing Body/Administrative Communications**

Manager Bailey is working on a reporting process for the departments and the committees.

Road construction will be taking place in August.

Mayor Young said the Pioneer Day Celebration was fantastic and had received a lot of comments about how well it was organized.

**14. Upcoming Agenda Items**

None.

**15. Meetings:**

**16. Adjournment**

**MOTION was made by Councilman George Rice to adjourn the meeting at 8:09 p.m. The motion was seconded by Councilman Scott Frost and passed unanimously.**

ATTEST: \_\_\_\_\_

Cindi Holyoak, Recorder

Minutes APPROVED by: \_\_\_\_\_

DATE: \_\_\_\_\_

Mayor Tim Young

3

**Monticello City  
Invoice Register - 7/24/2015 to 8/6/2015 - All Invoices**

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name	Description
PR072415-3461	AFLAC	9999	7/31/2015	7/31/2015	\$127.32	10 2224	Conseco & Liberty health insu	Aflac Insurance
					41.34	10 2224	Conseco & Liberty health insu	Aflac - pre tax
					85.98			
SPRINTTRI2015	APEX SCREEN PRINT	42195	8/3/2015	8/4/2015	\$284.69	10 4560.250	Rec SUPP & MAINT - EQUIP	SCREEN PRINT SHIRTS
					284.69			
M031858-IN	ATTENDANCE ON DEMAND	9999	8/1/2015	8/2/2015	\$53.20	10 4140.210	Admin DUES, SUBSCRIPTIO	time card billing
					53.20			
299379	BLUE MOUNTAIN MEATS	42158	7/29/2015	7/30/2015	\$200.95	10 4566.481	Pro Shop FOODS & BEVERA	supplies
					200.95			
299483	BLUE MOUNTAIN MEATS	42196	7/30/2015	7/31/2015	\$59.80	10 4566.481	Pro Shop FOODS & BEVERA	SUPPLIES
					59.80			
	<b>Vendor Total:</b>				<b>\$260.75</b>			
8545	BOWTIE BEVERAGE	42159	7/28/2015	7/29/2015	\$203.15	10 4566.481	Pro Shop FOODS & BEVERA	beer
					203.15			
POOL 2015	BROWN, HANNAH	42197	8/1/2015	8/2/2015	\$59.50	10 4562.110	Pool SALARIES & WAGES	POOL
					59.50			
2015 FST PITCH	CAPPADONIA, CAMERON	42161	7/29/2015	7/30/2015	\$35.00	25 4540	Softball Tournament	UMPIRE
					35.00			
2015 fast pitch	CAPPADONIA, PHILIP	42162	7/29/2015	7/30/2015	\$340.00	25 4540	Softball Tournament	UMPIRE
					340.00			
2015FAST PITCH	CAPPADONIA, TYLER	42163	7/29/2015	7/30/2015	\$140.00	25 4540	Softball Tournament	UMPIRE
					140.00			
2015 banners	CAROL VAN STEETER	42147	7/30/2015	7/31/2015	\$1,808.80	25 4510	Flower Pots	2015 banners
					1,808.80			
64	COMPLIANCE DRUG & ALCOHOL TE	42165	7/31/2015	8/1/2015	\$520.00	10 4140.250	Admin SUPP & MAINT - EQU	drug kits
					520.00			
2015 fast pitch	DENNIS J LIZZA	42166	7/29/2015	7/30/2015	\$350.00	25 4540	Softball Tournament	UMPIRE
					350.00			
PR072415-1310	EFTPS	9999	7/31/2015	7/31/2015	\$8,100.41	10 2221	FICA/FWT Withholding	Social Security Tax
					4,890.50	10 2221	FICA/FWT Withholding	Medicare Tax
					1,143.72	10 2221	FICA/FWT Withholding	Federal Income Tax
					2,066.19			
.1476JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$2,171.83	10 4562.280	Pool UTILITIES	333 W CENTER
					2,171.83			
1004JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$2,324.21	10 4410.280	Streets UTILITIES	STREET LIGHTS
					2,324.21			
1006JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$34.67	10 4410.280	Streets UTILITIES	64 W 100 S SHOP
					34.67			
1017JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$50.57	10 4410.280	Streets UTILITIES	CENTRAL & MAIN
					50.57			
1022JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$460.87	51 4751.280	Water UTILITIES	CIRCLE DR WELL
					460.87			
1023JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$42.05	10 4510.280	Parks UTILITIES	65 N 100 E
					42.05			

**Monticello City  
Invoice Register - 7/24/2015 to 8/6/2015 - All Invoices**

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
1030JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$32.72	10 4510.280	Parks UTILITIES	ANNOUNCERS STAND
1033JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$54.98	51 4751.280	Water UTILITIES	BALL PARK WELLS
1034JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$74.07	51 4751.280	Water UTILITIES	S/PINTO SUB INDUSTRIAL
1035JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$286.65	10 4140.280	Admin UTILITIES	17 N 100 E ADM OFFIC
1036JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$291.14	10 4160.280	Visitor Center UTILITIES	216 S MAIN
1037JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$274.10	51 4751.280	Water UTILITIES	1/2 MI W CITY LIMIT
1042JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$193.83	10 4565.280	Golf UTILITIES	GOLF COURSE DR
1043JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$48.72	10 4565.280	Golf UTILITIES	17 W 600 S
1044JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$147.87	10 4510.280	Parks UTILITIES	333 W CENTER BB F
1045JULY	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$30.65	51 4751.280	Water UTILITIES	RANGER STATION WELL
1046JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$32.49	51 4751.280	Water UTILITIES	479 S 200 E WELL FILL STAT
1047JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$32.49	10 4410.280	Streets UTILITIES	200 N MAIN S LIGHT
1048JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$32.49	10 4410.280	Streets UTILITIES	200 N MAIN N LIGHT
1051JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$32.72	10 4510.280	Parks UTILITIES	CIRCLE PARK PICNIC AREA
1056JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$249.91	10 4220.280	Fire UTILITIES	132 S 100 W
1057JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$109.76	10 4410.280	Streets UTILITIES	132 S 100 W
1058JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$186.57	10 4410.280	Streets UTILITIES	E/450 E & CENTER
1059JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$166.88	10 4410.280	Streets UTILITIES	300 E & CENTER
12553JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$36.39	10 4460.280	Airport UTILITIES	100 E & CENTER
1476JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$1,234.34	10 4565.280	Golf UTILITIES	7624 N HWY 191 BLD
1858JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$116.04	10 4460.280	Airport UTILITIES	648 S HIDE OUT WAY
5270 JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$46.88	52 4752.280	Sewer UTILITIES	7624 N HWY 191 SEWER LAGOON

**Monticello City  
Invoice Register - 7/24/2015 to 8/6/2015 - All Invoices**

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
7032JULY15	EMPIRE ELECTRIC	42199	7/29/2015	7/30/2015	\$33.41	10 4510.280	Parks UTILITIES	S MAIN OLD LOG CHURCH
	<b>Vendor Total:</b>				<b>\$8,829.30</b>			
PR072415-106	EQUITABLE/EQUI-VEST	42149	7/31/2015	7/31/2015	\$626.44	10 2223	State Retirement Withholding	Equitable
CD00172792	FOUR CORNERS WELDING & GAS S	42200	7/31/2015	8/1/2015	\$7.00	10 4410.250	Streets SUPP & MAINT - EQ	argon mix
27189	FREEDOM MAILING SERVICES, INC	42201	7/31/2015	8/1/2015	\$384.81	10 4140.240	Admin OFFICE SUPPLIES	STATMENT BILLING
2271july15	FRONTIER	42167	7/25/2015	7/26/2015	\$627.31	10 4140.280	Admin UTILITIES	office phone
2618july15	FRONTIER	42167	7/25/2015	7/26/2015	\$166.46	51 4751.280	Water UTILITIES	city phone
3059july15	FRONTIER	42167	7/25/2015	7/26/2015	\$40.33	10 4565.280	Golf UTILITIES	golf phone
3401july15	FRONTIER	42167	7/25/2015	7/26/2015	\$144.47	10 4140.280	Admin UTILITIES	office phone
5033july15	FRONTIER	42167	7/25/2015	7/26/2015	\$46.82	10 4562.280	Pool UTILITIES	pool phone
	<b>Vendor Total:</b>				<b>\$1,025.39</b>			
2015FAST PITCH	GEORGE, LAREN	42168	7/29/2015	7/30/2015	\$350.00	25 4540	Softball Tournament	UMPIRE
soccer refund	HALLER, SHERIE	42171	8/3/2015	8/4/2015	\$30.00	10 3471	Recreation Revenue	soccer overpayment
PR072415-141	ICMA RETIREMENT TRUST - 457/PLA	42150	7/31/2015	7/31/2015	\$772.08	10 2223	State Retirement Withholding	ICMA Retirement
1005794655	INTERMOUNTAIN FARMERS ASSOC	42204	8/4/2015	8/5/2015	\$205.80	10 4565.451	Golf FERTILIZER, CHEMICA	FERT
0113270	JONES & DEMILLE ENGINEEGING, IN	42155	8/4/2015	8/5/2015	\$1,255.00	51 1610	Construction in progress	CIB 11 project engineering ser
0113284	JONES & DEMILLE ENGINEEGING, IN	42155	8/4/2015	8/5/2015	\$24,914.13	51 1610	Construction in progress	CIB 15 project engineering ser
	<b>Vendor Total:</b>				<b>\$26,169.13</b>			
1308.118.1	KMN CONSTRUCTION INC.	42156	8/4/2015	8/5/2015	\$49,379.10	51 1610	Construction in progress	IRON FILTER BUILDING PAY
PR072415-2153	LIBERTY NATIONAL	42154	7/31/2015	7/31/2015	\$23.52	10 2224	Conseco & Liberty health insu	Liberty Nat Life Ins
PR07312015LN	LIBERTY NATIONAL	42154	7/30/2015	7/31/2015	(\$42.48)	10 1563	Health Insurance clearing	OFFSET
	<b>Vendor Total:</b>				<b>(\$18.96)</b>			
7023	M&M PRODUCTS AND SERVICES	42194	8/6/2015	8/7/2015	\$20,000.00	10 4565.740	Golf Capital Outlay	Golf Course Equipment
girls basketball	MONTICELLO HIGH SCHOOL	42174	7/29/2015	7/30/2015	\$600.00	25 4540	Softball Tournament	score keeping donation to girls

**Monticello City  
Invoice Register - 7/24/2015 to 8/6/2015 - All Invoices**

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
	main street impro	42148	7/29/2015	7/30/2015	\$880.53	25 4570	Economic Grant Expense	main street improvement
C12815	MONTICELLO MERCANTILE CO	42176	7/24/2015	7/25/2015	\$22.99	10 4220.610	Fire MISCELLANEOUS	trash bags
C13275	MONTICELLO MERCANTILE CO	42207	7/29/2015	7/30/2015	\$12.98	10 4560.250	Rec SUPP & MAINT - EQUIP	ABAJO ENDURO
C13722	MONTICELLO MERCANTILE CO	42207	8/4/2015	8/5/2015	\$24.99	10 4140.240	Admin OFFICE SUPPLIES	FLASH DRIVE
	<b>Vendor Total:</b>				<b>\$60.96</b>			
S101498460.001	MOUNTAINLAND SUPPLY CO	42208	7/31/2015	8/1/2015	\$380.87	51 4751.267	Water SUPP & MAINT SECO	pvc pipe
S101501276.001	MOUNTAINLAND SUPPLY CO	42177	7/28/2015	7/29/2015	\$4.47	51 4751.266	Water SUPP & MAINT DISTR	marking paint
S101502436.001	MOUNTAINLAND SUPPLY CO	42208	7/28/2015	7/29/2015	\$2.36	10 4510.250	Parks SUPP & MAINT - EQUI	SPRINKLERS
	<b>Vendor Total:</b>				<b>\$387.70</b>			
PR072415-2291	OPTUM HEALTH BANK	9999	7/31/2015	7/31/2015	\$1,649.18	10 2225	PEHP Health Insurance	Health Saving
PR072415-2723	OR Dept. of Justice	42151	7/31/2015	7/31/2015	\$135.69	10 2231	Advance & Other W/H	Child Support OR
180324	PACKARD WHOLESale CO.	42209	7/30/2015	7/31/2015	\$167.94	10 4566.481	Pro Shop FOODS & BEVERA	SNACKS
180334	PACKARD WHOLESale CO.	42209	7/30/2015	7/31/2015	\$191.66	10 4562.250	Pool SUPP & MAINT -EQUIP	CLEANING SUPPLIES
	<b>Vendor Total:</b>				<b>\$359.60</b>			
PRDISA0731201	PEHP LTD Program Attn: LTD Payment	42152	7/24/2015	7/25/2015	\$133.81	10 1563	Health Insurance clearing	LONG TERM DISABILITY
150901	PELORUS METHODS, INC.	42210	8/1/2015	8/2/2015	\$1,250.00	10 4150.552	Non Dept PROFESSIONAL/T	SOFT WARE SERVICE
POOL2015	REID, KYLIE	42212	8/1/2015	8/2/2015	\$29.75	10 4562.110	Pool SALARIES & WAGES	POOL
2015 FAST PITC	ROLLINS, JARED	42183	7/29/2015	7/30/2015	\$280.00	25 4540	Softball Tournament	UMPIRE
2015 fast pitch	ROLLINS, R STEPHEN	42184	7/29/2015	7/30/2015	\$280.00	25 4540	Softball Tournament	UMPIRE
REFUND COMM	ROSS, JANET L		7/25/2015	7/26/2015	\$20.00	10 3431	Rental Income	REFUND FROM RENTAL 7/2
2015 fast pitch	SABO, MICHAEL	42185	7/29/2015	7/30/2015	\$315.00	25 4540	Softball Tournament	UMPIRE
MOVIES AT VET	SAN JUAN COUNTY LIBRARY	42213	8/5/2015	8/6/2015	\$111.00	10 4510.250	Parks SUPP & MAINT - EQUI	12 MONTHCS OF MOVIE LI
147835	SAN JUAN RECORD	42214	7/28/2015	7/29/2015	\$129.00	10 4160.554	Visitor Center MISCELLANEO	BUSINESS CARDS

**Monticello City  
Invoice Register - 7/24/2015 to 8/6/2015 - All Invoices**

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
147836	SAN JUAN RECORD	42214	7/28/2015	7/29/2015	\$53.50	10 4566.250	Pro Shop SUPPLIES MAINT	BUSINESS CARDS
MCTY0715	SAN JUAN RECORD	42187	7/31/2015	8/1/2015	\$672.63	10 4140.220	Admin PUBLIC NOTICES	SAMPLE BALLOT
					110.25	10 4140.220	Admin PUBLIC NOTICES	DISPLAY ADS
					172.25	10 4140.220	Admin PUBLIC NOTICES	HOLIDAY CLOSURES
					157.50	10 4160.554	Visitor Center MISCELLANEO	VISITOR CENTER EXPO
					31.50	10 4160.554	Visitor Center MISCELLANEO	FARMERS MARKET ADV
					28.88	10 4510.610	Parks MISCELLANEOUS	PARKS MAINT
					93.50	10 4562.610	Pool MISCELLANEOUS	POOL
					78.75			
SJOC0715	SAN JUAN RECORD	42214	7/31/2015	8/1/2015	\$1,260.00	25 4570	Economic Grant Expense	PIONEER DAY ADS
					1,260.00			
					<b>\$2,115.13</b>			
169	TAYLOR MADE WOODEN HERITAGE,	42215	8/4/2015	8/5/2015	\$2,200.00	10 4140.250	Admin SUPP & MAINT - EQU	COMPUTER DESK
A201507404	THE ANTIGUA GROUP, INC	42216	7/30/2015	7/31/2015	\$250.00	25 4570	Economic Grant Expense	ADS
73283039653817	UPS	42189	7/29/2015	7/30/2015	\$10.75	51 4751.450	Water WATER SAMPLES	water samples
73283039772816	UPS	42189	7/29/2015	7/30/2015	10.75	51 4751.450	Water WATER SAMPLES	water samples
73283265	UPS		7/27/2015	7/28/2015	\$25.86			
					14.36	10 4566.690	Pro Shop MISCELLANEOUS	SHIPPING
					0.75	10 4566.690	Pro Shop MISCELLANEOUS	SHIPPING
					10.75	51 4751.450	Water WATER SAMPLES	SHIPPING
					<b>\$46.21</b>			
june2015	UTAH DEPARTMENT OF COMMERCE	42190	7/29/2015	7/30/2015	\$18.96	10 4140.610	Admin MISCELLANEOUS	building permit
					18.96			
7/31 TOUR	UTAH SECTION PGA	42217	7/31/2015	8/1/2015	\$160.00	10 4566.455	Pro Shop ADVERTISING/MA	TOURMENT DUES
july2015	UTAH STATE PARKS AND RECREATI	42218	7/31/2015	8/1/2015	\$189.00	10 4160.555	Visitor Center OHV permits	july
PR072415-318	UTAH STATE RETIREMENT	9999	7/31/2015	7/31/2015	\$5,596.43			
					594.17	10 2223	State Retirement Withholding	401k Plan
					4,192.01	10 2223	State Retirement Withholding	State Retirement
					704.06	10 2223	State Retirement Withholding	457 Plan
					65.00	10 2223	State Retirement Withholding	Roth IRA
					25.00	10 2223	State Retirement Withholding	Traditional IRA
					16.19	10 2223	State Retirement Withholding	State Retirement - Post Retire
072472015STC	UTAH STATE TAX COMMISSION	9999	7/24/2015	7/25/2015	\$6,558.25	10 2315	Golf Sales Tax	SALES TAX - GOLF
					6,558.25			
PR072415-319	UTAH STATE TAX COMMISSION	9999	7/31/2015	7/31/2015	\$1,211.67	10 2222	State Tax Withholding	State Income Tax
					1,211.67			
					<b>\$7,769.92</b>			
july 15	UTAH STATE TREASURER	42191	7/31/2015	8/1/2015	\$6,214.59	10 3510	Court Fines/Forfeit	july reporting
					6,214.59			

Monticello City  
 Invoice Register - 7/24/2015 to 8/6/2015 - All Invoices

Invoice No.	Vendor	Check No.	Ledger Date	Due Date	Amount	Account No.	Account Name.	Description
JULY15	WALTER BIRD ATTORNEY AT LAW	42192	7/31/2015	8/1/2015	\$1,807.50	10 4150.552	Non Dept PROFESSIONAL/T	JULY WORK
					1,807.50			
					<b>\$152,903.87</b>			
							<b>GL Account Summary</b>	
					91.33	10 1563	Health insurance clearing	
					8,100.41	10 2221	FICA/FWT Withholding	
					1,211.67	10 2222	State Tax Withholding	
					6,994.95	10 2223	State Retirement Withholding	
					150.84	10 2224	Conseco & Liberty health insu	
					1,649.18	10 2225	PEHP Health insurance	
					135.69	10 2231	Advance & Other W/H	
					6,558.25	10 2315	Golf Sales Tax	
					20.00	10 3431	Rental income	
					30.00	10 3471	Recreation Revenue	
					6,214.59	10 3510	Court Fines/Forfeit	
					53.20	10 4140.210	Admin DUES, SUBSCRIPTIO	
					440.00	10 4140.220	Admin PUBLIC NOTICES	
					409.80	10 4140.240	Admin OFFICE SUPPLIES	
					2,720.00	10 4140.250	Admin SUPP & MAINT - EQU	
					1,058.43	10 4140.280	Admin UTILITIES	
					18.96	10 4140.610	Admin MISCELLANEOUS	
					3,057.50	10 4150.552	Non Dept PROFESSIONAL/T	
					291.14	10 4160.280	Visitor Center UTILITIES	
					189.38	10 4160.554	Visitor Center MISCELLANEO	
					189.00	10 4160.555	Visitor Center OHV permits	
					124.96	10 4220.280	Fire UTILITIES	
					22.99	10 4220.610	Fire MISCELLANEOUS	
					7.00	10 4410.250	Streets SUPP & MAINT - EQ	
					3,062.59	10 4410.280	Streets UTILITIES	
					152.43	10 4460.280	Airport UTILITIES	
					113.36	10 4510.250	Parks SUPP & MAINT - EQUI	
					288.77	10 4510.280	Parks UTILITIES	
					93.50	10 4510.610	Parks MISCELLANEOUS	
					297.67	10 4560.250	Rec SUPP & MAINT - EQUIP	
					89.25	10 4562.110	Pool SALARIES & WAGES	
					191.66	10 4562.250	Pool SUPP & MAINT -EQUIP	
					2,218.65	10 4562.280	Pool UTILITIES	
					78.75	10 4562.610	Pool MISCELLANEOUS	
					1,517.22	10 4565.280	Golf UTILITIES	
					205.80	10 4565.451	Golf FERTILIZER, CHEMICA	
					20,000.00	10 4565.740	Golf Capital Outlay	
					53.50	10 4566.250	Pro Shop SUPPLIES MAINT	
					160.00	10 4566.455	Pro Shop ADVERTISING/MA	
					631.84	10 4566.481	Pro Shop FOODS & BEVERA	
					15.11	10 4566.690	Pro Shop MISCELLANEOUS	
					<b>68,909.37</b>		<b>Total</b>	
							Flower Pots	
					1,808.80	25 4510	Softball Tournament	
					2,690.00	25 4540	Economic Grant Expense	
					2,390.53	25 4570	<b>Total</b>	
					<b>6,889.33</b>			
							Construction in progress	

Monticello City  
 Invoice Register - 7/24/2015 to 8/6/2015 - All Invoices

8/6/2015

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
					4.47	51 4751.266	Water SUPP & MAINT DISTR	
					380.87	51 4751.267	Water SUPP & MAINT SECO	
					1,093.62	51 4751.280	Water UTILITIES	
					31.10	51 4751.450	Water WATER SAMPLES	
					<b>77,058.29</b>		<b>Total</b>	
					46.88	52 4752.280	Sewer UTILITIES	
					<b>\$152,903.87</b>		<b>GL Account Summary Total</b>	

4

**CITY OF MONTICELLO  
SUBDIVISION APPLICATION FOR  
PRIOR PLATTED PARCELS, LOTS OR BLOCKS**

*Note to Applicant: This application should be used for the division of prior platted parcels, lots or blocks into not more than four (4) lots.*

Name of Applicant E. Paul Sonderogger  
Mailing Address P.O. Box 713  
Telephone 435-587-2035 Fax 435-587- Email Sinc 713@gmail.com  
Location of Subdivision Section 25  
Lot & Block # see map Parcel # \_\_\_\_\_

**Conditions for Approval:**

1. Each lot created must meet frontage, width and area requirements, or be granted a variance from such requirements by the Board of Adjustment.
2. The division of land does not require the dedication of land for a street or other public purpose, nor is it traversed by any proposed streets shown on the Official Map.
3. The division of land does not require the extension and/or addition of street, sewage disposal, water, curb, gutter, sidewalk, or storm drainage improvements.

**Procedure for Approval:**

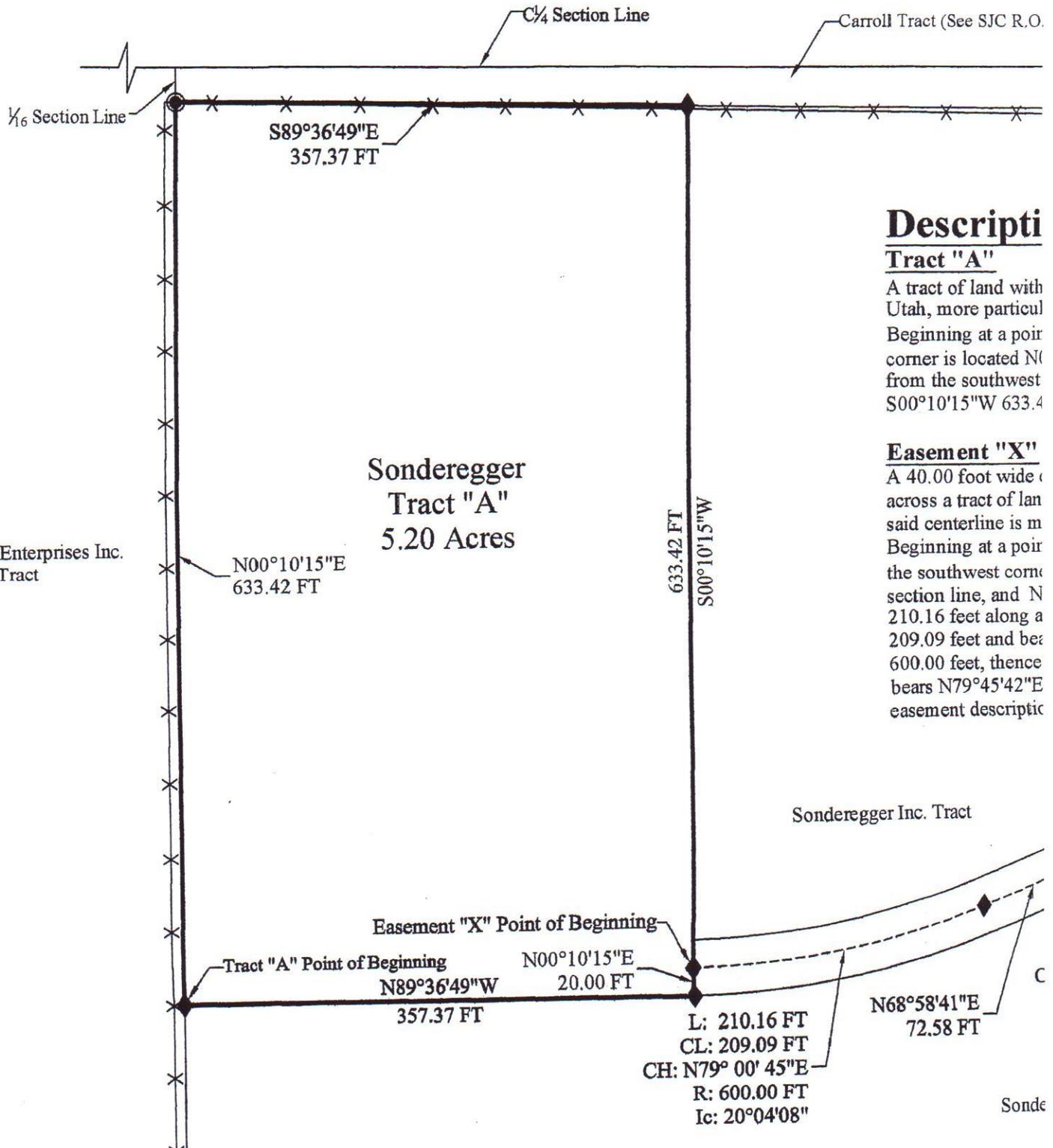
1. Submit this application together with an accurate plat prepared by a licensed land surveyor on a sheet of approved tracing linen, or Mylar, with waterproof ink. The top edge of the plat shall be either north or east, whichever fits the drawing best. The plat shall show:
  - a. Lot lines, including arcs and tangents with dimensions in feet and hundredths
  - b. Easements for water, sewer, drainage, utility lines and other purposes
2. Pay the following nonrefundable filing fee at the time of application:
  - \$50 basic fee
  - \$10 per lot created
  - \$25 inspection fee per lot created
  - \$10 reapplication fee, if applicable
3. Application will be reviewed by City Staff.
4. Application will be reviewed by Planning Commission (mtgs. held 1<sup>st</sup> Tues. at 6:30 pm).
5. Planning Commission will submit recommendation to City Council within 30 days.
6. City Council, after fifteen (15) days' notice and at a public meeting, may approve, modify and approve, or deny the subdivision.
7. Upon acceptance of the subdivision by City Council, the final plat bearing official signatures of City Engineer, City Council, City Planning Commission, City Attorney, and signed by a licensed surveyor, shall be deposited in the office of the County Recorder for recording at the expense of the subdivider.

**ACKNOWLEDGEMENT OF RESPONSIBILITY AND OWNERSHIP**

I certify that I am making an application for the described action by the City and that I am responsible for complying with all City requirements with regard to this request. I also affirm that I am owner of the described property or that I have written authorization from the owner to pursue the described action.

Applicant's Signature E. Paul Sonderogger Printed Name E. Paul Sonderogger  
Co-Applicant's Signature \_\_\_\_\_ Printed Name \_\_\_\_\_  
Date 7/22/15

# Record of Survey Paul Sond Within Section 25, T3



5

Center tree in front of Merc

6

CITY OF MONTICELLO  
RECREATION ASSISTANCE COMMITTEE BY-LAWS - 1996  
REVISED 2015

PUPOSE: The Recreation committee is charged with the responsibility of ~~acting as a decision making body~~ discussing goals and visions with the City Administration, in reference to the quality of the recreation program of the City of Monticello, Utah. The committee acts under the direction of the City Council of the City of Monticello. The committee is convened to consider improvements and to help develop and implement a well balanced recreation program for the citizens of Monticello, to encourage, plan and participate as needed in these activities. ~~and to act as a group of individuals who make decisions in the best interest of the recreation for Monticello and its citizens.~~ The following guidelines state the membership, duties and charges of the Recreation Assistance Committee.

I. The committee will consist of five ~~voting~~ members, one of which will serve as the committee chair. ~~The City Council member assigned over the parks and recreation shall attend regular committee meetings.~~ The City Recreation and Parks Supervisor shall attend regular committee meetings and will act as liaison between the City of Monticello and the committee. Anyone within the City of Monticello or anyone who uses recreation programs and facilities is encouraged to attend the committee meetings. ~~Notification of meetings will be handled according to the Utah Open Meetings Act.~~

- A. Committee members will be selected in the following manner:
  - 1. Names of possible candidates may be submitted to the City Council by the Recreation Assistance Committee.
  - 2. The City Council may produce names of possible candidates.
  - 3. The Monticello City Council will, by majority vote, approve all committee members to fill all committee positions.
  
- B. Terms of appointment of committee members:
  - 1. The term of appointed committee members is five years. The appointments will be made in such a way as to have one member's term end each year, thus staggering the terms for continuity within the committee.

RECREATION COMMITTEE  
BY-LAWS

2. As a committee member's term ends, his or her name may, if desired, be resubmitted to the City Council for consideration of re-approval.
  3. Committee members may resign at any time during their term. It is suggested that the resignation be submitted in writing to the committee stating the reason(s) for early termination.
  4. The Monticello City Council, by majority vote, may remove any member of the committee with or without cause.
- C. A chairperson will be selected from the committee members by a majority vote. That chairperson position will be elected each year on the first meeting of the new calendar year. The chairperson from the previous year may be re-elected if so desired. Any committee member is eligible for election to that position.
- D. **Committee members must remain active on the committee by attending 75% of the meetings and missing no more than two meetings in a row. Every absence needs to be excused by the committee chairperson at least 24 hours before the meeting begins. \*Amended 11/08/06**

II. Committee Meetings

1. The elected chairperson or designee will direct and oversee all committee meetings ~~in a formal manner.~~
2. The committee will schedule regular meeting dates and times.
3. All committee members must be contacted by the chair of the committee, the City Recreation and Parks Supervisor, or the City Council representative and notified at least one week in advance of any unscheduled committee meeting.

III. ~~Voting Procedures~~

- ~~1. Any vote casting must take place during a scheduled meeting of the committee and cannot take place with less than three voting committee members.~~
- ~~2. There must be at least three of the five voting members present in a regularly scheduled meeting to vote on any issues or to make any decisions as a committee. If, during a scheduled meeting, there are only three voting members of the committee present or voting, all three votes must be a "yes" vote in order for that issue to be approved by the~~

RECREATION COMMITTEE  
BY-LAWS

~~committee. At no time may a decision by the committee be approved through the voting process with less than three affirmative votes.~~

~~IV. The committee may make recommendations regarding the Recreation facilities, programs and activities to the City Council of Monticello, when such suggestions would have a cost exceeding the amount of \$2,500, concerning any matter such as but not limited to the following:~~

- ~~1. Any change or alteration to the existing, facilities, structures, boundaries, etc.~~
- ~~2. Advertise for committee approved activities, etc, in order to improve recreation programs.~~
- ~~3. Future planning regarding recreation activities and programs.~~
- ~~4. Any other suggestions that may be beneficial to the recreation programs, and/or citizens and participants.~~

V. The committee may make recommendations regarding the Recreation facilities, programs and activities to the City Administration of Monticello, when such suggestion would have a cost between \$250 and \$2,499, concerning any matter such as but not limited to the following:

1. Any change or alteration to the existing facilities, structures boundaries, etc.
2. Advertise for committee approved activities, etc. in order to improve recreation programs.
3. Future planning regarding recreation activities or programs.
4. Any other suggestions that may be beneficial to the recreation programs and activities and/or citizens and participants.

~~VI. The committee may, as is allowed by the Recreation budget of the City of Monticello, make decisions regarding recreation that have a cost of less than \$250. These decisions will be within the task of improving recreation conditions; increasing the amount of participation and activity, providing safe and useable facilities; and the overall betterment of the recreation and the atmosphere and the use thereof.~~

VII. Miscellaneous Items

1. Official complaints regarding the recreation or the management of such will be taken by the City Councilperson appointed over recreation. That

RECREATION COMMITTEE  
BY-LAWS

person will make the complaints known to the Council for consideration and possible action.

2. All ideas regarding improvement, increase in activities, etc. will be welcomed by the Council and will be seriously considered.

VIII. The City Council may ask the committee to consider certain possible changes, events or future potential regarding recreation and may further charge the committee to actively consider such possibilities.

IX. Changes made to Bi-Laws of the Recreation Assistance Committee--City of Monticello may result with committee suggestion and by City Council approval.

**APPROVED:**

RECREATION COMMITTEE

ATTEST:

\_\_\_\_\_  
Cindi Holyoak, Recorder

By: \_\_\_\_\_  
Vernon Hatch, Chair

Date: \_\_\_\_\_

MONTICELLO CITY COUNCIL

By: \_\_\_\_\_  
Tim Young, Mayor

Date: \_\_\_\_\_