

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
October 27, 2015

The Board of Education of Jordan School District met in closed, study, and regular sessions on Tuesday, October 27, 2015, beginning at 4:03 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Jeri Clayton, Administrative Assistant
Carmen Freeman, Mayor, Herriman City

President Pulsipher presided and conducted. The Board of Education met in a study session to discuss the following:

A. Ends Policies and Student Achievement

President Pulsipher said Board members received a document prepared by Mrs. Voorhies which is a summary of the responses of student body officers to the same questions that were asked during the "What Counts?" community activity. Board members discussed the responses and highlighted those they found of interest. President Pulsipher asked to have the student body officer comments added to the community responses and held for further review following the "What Counts?" employee outreach activity.

B. Preparations for "What Counts?" Employee Outreach Activity

President Pulsipher shared with Board members the list of employees that have responded to the invitation (sent via the District's email system) to participate in the upcoming "What Counts?" employee activity which is scheduled for November 17, 2015, from 4:00 to 6:00 p.m. Board members asked that a reminder email be sent informing employees that a few spots remain and to respond by October 30, if they want to participate. Board members also discussed seating arrangements for the activity and decided to have the participants at each table choose a facilitator, with instructions to be given by Mrs. White at the beginning of the activity. They also thought it would be advantageous to have the same individuals serve as recorders for this activity that served during the community outreach session.

At 4:38 p.m., the meeting adjourned.

MOTION: At 4:39 p.m., it was moved by Jen Atwood and seconded by Richard S. Osborn to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
June M. LeMaster, Administrator of Human Resources
Teri Timpson, Administrator of Schools

President Pulsipher presided and conducted. The Board of Education met in a closed session to discuss personnel and potential litigation. The closed session discussion was recorded and archived.

At 4:52 p.m., the meeting adjourned. The Board returned to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Sandy Riesgraf, Director, Communications
Jeri Clayton, Administrative Assistant
Todd Theobald, Principal, Majestic Elementary
Norman Emerson, Principal, West Jordan Elementary
Robin Bishop, Consultant, Curriculum and Staff Development

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

C. Annual Review of Student Housing Needs and the Potential Impact on School Calendars, Boundaries, and Building Utilization for 2016-17

Dr. Anthony Godfrey, associate superintendent, presented information regarding current and future student housing needs. His presentation included a discussion about the schools in the West Jordan Feeder System, the District's boundary change philosophy, and potential calendar changes. These areas of discussion are outlined below:

Building Usage in the West Jordan Feeder System

At the request of the Board, Dr. Godfrey prepared and presented information and options about utilization of school buildings in the West Jordan Feeder System, with specific details about classroom utilization at both West Jordan Elementary and Majestic Elementary Schools. Following the presentation Dr. Godfrey said it is the recommendation of the District administration to keep all schools in West Jordan open, to consider needed repairs to buildings, and to consider moving additional programs to West Jordan Elementary to increase utilization of the building.

Concern was expressed about the construction of West Jordan Elementary and its viability. Mr. Thomas, administrator for Auxiliary Services stated that the building recently received a thorough inspection and it was found to be structurally sound and to have a life expectancy of many more years.

The Board took action to approve the recommendation of the District Administration with the following joint motion:

MOTION: It was moved by Jen Atwood and Kayleen Whitelock and seconded by Richard S. Osborn to direct the District Administration to keep West Jordan and Majestic Elementary Schools open and to work to fully utilize the classroom space at West Jordan Elementary, while keeping one classroom open and available for use as a teacher collaboration area. Motion passed with a unanimous vote.

Boundary Discussion

Dr. Godfrey said the philosophy of the Board and District Administration is to make boundary changes only when necessary to avoid disrupting families. He reviewed various boundary change scenarios that could potentially balance enrollments in the West Jordan schools and align elementary and middle schools with the high school feeder systems. He also reviewed the potential for managing enrollment using portables, traveling teachers, and allowing interested teachers to teach a seventh period.

The Board discussed the enrollment imbalances that occur when students permit to a school outside their boundary school. They discussed the timing of boundary changes that invite the most public support such as those made as a result of a new school and suggested reviewing boundaries next year after a successful bond election when plans can be made for the construction of new schools.

Board members asked for time to review this matter in more detail and asked to have it added to a future study session agenda.

Potential Year-Round to Traditional Calendar Changes Beginning with the 2016-17 School Year

Dr. Godfrey said each year the administration looks at the potential for moving schools on a year-round calendar to traditional calendar. He reiterated the Board's goal to move as many schools to a traditional calendar as possible because parents generally prefer a traditional calendar. The traditional calendar allows the elementary schedule to match the secondary school schedule and neighborhoods are not divided by tracks. He noted that operating costs for the traditional school schedule are approximately \$100,000 less per year than the year-round schedule and PLCs, classroom activities, field trips, transportation, professional development, and meetings are more efficient on a traditional schedule.

Dr. Godfrey said consideration for school calendar changes is given to current enrollment, total number of boundary students, number of charter students, and special programs. He noted the impact to employees moving from year-round to traditional schedule such as the principal's loss of the year-round stipend, reduction in hours for classified part-time staff, fewer days for the head secretary, nutrition services manager, and nutrition workers, and some loss of contract days for Special Education teachers and teachers on extended contracts.

Dr. Godfrey proposed year-round to traditional calendar changes beginning in 2016-17 for Falcon Ridge and Rose Creek Elementary Schools. He noted that Rose Creek could move to a traditional schedule for an indefinite period of time and Falcon Ridge could move to traditional schedule but may need to return to the year-round schedule depending upon future enrollment. Dr. Godfrey said it has been the practice of the District Administration to obtain input from parents and staff members at schools that can move to the traditional schedule in the short-term but have the potential of returning to year-round schedule. He sought Board approval for holding further discussions with the Falcon Ridge Elementary School principal, faculty, staff members, and parents. Dr. Godfrey said he would return to the Board with survey results and provide a final recommendation for the Falcon Ridge calendar change based on this input.

The Board took action with the following motion:

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to direct the District administration to move Rose Creek to a traditional schedule starting with the 2016-17 school year and to begin the survey process to obtain input from patrons and staff at Falcon Ridge regarding a potential move to traditional schedule. Motion passed with a unanimous vote.

D. Updates to Administrative Policy AA437 *Parent Involvement and School Community Councils*

Michael Anderson, administrator of schools, provided Board members with a schedule of School Community Council meetings for the current school year.

Mr. Anderson reviewed the changes made to policy AA437, as requested by the Board during a previous study session. He noted that some of the changes were made in accordance with changes in state law.

At 6:25 p.m., the meeting adjourned. The regular session started at 6:30 p.m.

REGULAR SESSION

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Anthony A. Godfrey, Associate Superintendent
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services

Teri Timpson, Administrator of Schools
Cindy Nagasawa-Cruz, Director, Information Systems
Sandy Riesgraf, Director, Communications
David Rostrom, Director, Facility Services
Shelley Nordick, ESEA, Grants Management, Media Specialist
Nancy Karpowitz, Secondary Guidance Specialist
Michael Glenn, Principal, Oquirrh Hills Middle School
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Jack Retallick, AV Maintenance
Brian Broadhead, Unified Police Department
Jennifer Boehme, President, Jordan Education Association

President Pulsipher presided and conducted. She welcomed those present. Oquirrh Hills Middle School students conducted a flag ceremony, led everyone in the Pledge of Allegiance, and provided Reverence.

Celebrating Oquirrh Hills Middle School

Joey Nokes, student body president of Oquirrh Hills Middle School, presented information to the Board about the good things happening at Oquirrh Hills and reviewed some of the programs and activities in which students and faculty members participate. His presentation included the following:

- The school houses an ALPS program which provides additional diversity as well as new perspectives and ideas.
- There are many academic programs that promote student success. Eagle Hour during TA and after-school enrichment is provided to help struggling students.
- Social interaction and the school culture make it easy to communicate with teachers and there is a strong sense of unity among students.
- OquirrhFest is held every year as a holiday fundraiser to help a worthy charity. Last year the students raised \$22,500.14 for Utah Honor Flight.
- There has been a focus on eliminating bullying through teaching students to stand up and make sure they feel safe at school and on-line; the school also provides methods for students to anonymously report incidents of bullying.
- Organizations such as SBOs, SOAR Team, PTSA, and NJHS provide opportunities for students to develop leadership skills. All students can participate in activities such as Debate Team, Math Counts, Science Olympiad, MESA, stage crew, theater productions, jazz band, and many other programs.

Resolution of Appreciation

President Pulsipher read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

Gary Rex Buys – employed by Jordan District from 1975 to 1991
Robert Edward Chapman – employed by Jordan District from 1979 to 1995
LaDean Miller – employed by Jordan District from 1981 to 2013
Jeffery Corey Pearson – employed by Jordan District from 1996 to 2009
Patricia Vincent – employed by Jordan District from 1969 to 1995

Recognition of UEA Teacher Leadership Initiative Capstone Project

Jennifer Boehme, president of JEA, recognized Amy Merritt, Curriculum Specialist, for the Capstone project she completed as part of the Teacher Leadership Initiative (TLI). She said TLI is a joint endeavor of the National Education Association, the Center for Teaching Quality, and the National Board for Professional Teaching Standards that encourages accomplished teachers like Amy to take responsibility for defining standards and practices that govern teaching and learning. Board members congratulated Ms. Merritt for her accomplishment.

Recognitions by Board Members

Mrs. Atwood recognized Vice Principal Price and Officer Hood at West Jordan Middle School for their quick response that saved a student's life. She recognized Terra Linda and West Jordan Elementary School students and staff for the hard work and dedication which allowed them to achieve The Leader in Me "Light House" status at the end of the last school year. Mrs. Atwood invited students from each of the schools to present information about the journey that led to this accomplishment.

I. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes for the Board of Education meetings held September 22 and October 6, 2015, were provided to the Board of Education.

2. Updates to Board Administrative Policies

- a. *AS69 Student Pregnancies*
- b. *AS95 Conduct Related to School Activities*

Copies of policies AS69 and AS95 are attached at the conclusion of these minutes.
(Attachments 1 and 2)

3. Jordan Education Foundation Executive Committee and Board of Directors

A copy of the Jordan Education Foundation Executive Committee and Board of Directors is attached at the conclusion of these minutes. (Attachment 3)

MOTION: It was moved by Richard S. Osborn and seconded by Janice L. Voorhies to approve Consent Agenda items A1 through A3, as recommended. Motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of September 2015 were provided to the Board of Education.

2. Financial Statement

The financial statement through September 30, 2015, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 4)

3. Personnel – Licensed and Classified

Personnel changes for the month of September 2015 were provided to the Board of Education.

4. Recommendation to Issue Certificates for Home Instruction

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

MOTION: It was moved by Janice L. Voorhies and seconded by Jen Atwood to accept Consent Agenda items B1 through B4, as recommended. Motion passed with a unanimous vote.

II. **Bid Recommendations**

A. School or Department Items for Bid
Central Warehouse **White Copy Paper**

<u>Bidders</u> Contract Paper Contract Inc. Costco Wholesale NW Region Unisource, a Vertiv Company	<u>Amount of Bid</u> \$77,649.60
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Purpose: Replenish supplies at Central Warehouse

Recommendation: It was recommended purchasing the product from Costco Wholesale NW Region. The State of Utah reverse auction pricing was substantially lower than state contract pricing and complies with procurement requirements.

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to approve the bid for white copy paper, as recommended. Motion passed with a unanimous vote.

B. School or Department Items for Bid
Information Systems **APC Data Center Solution**

<u>Bidders</u> CDW Government Power Systems Engineering Valcom	<u>Amount of Bid</u> \$213,867.98
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Purpose: Data Center infrastructure for JATC South as back-up location to include racking system, cable management, temperature/humidity control, integrated electrical and power back-up, and computerized management system.

Recommendation: It was recommended awarding the contract to the lowest responsive and responsible bidder, Valcom. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by J. Lynn Crane and seconded by Kayleen Whitelock to approve the bid for APC Data Center Solution, as recommended. Motion passed with a unanimous vote.

C. School or Department Items for Bid
Information Systems **Lightspeed Web Content Filter**

<u>Bidders</u> Complete Tablet Solutions Valcom	<u>Amount of Bid</u> \$99,540.00
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Purpose: Lightspeed is an Internet content filter for websites, images, videos, etc. for users of the Jordan School District network. The District is required to adhere to CIPA (Children's Internet Protection Act) laws in order to be E-Rate eligible. CIPA requires Internet content be filtered for minors.

Recommendation: It was recommended awarding the contract to the lowest responsive and responsible bidder, Valcom. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Kayleen Whitelock and seconded by Richard S. Osborn to approve the bid for Lightspeed Web Content Filter, as recommended. Motion passed with a unanimous vote.

<u>School or Department</u>	<u>Items for Bid</u>
New Construction	Playground Equipment
<u>Bidders</u>	<u>Amount of Bid</u>
Big T Recreation Lucky Dog Sonntag Recreation, LLC	\$Undetermined

Purpose: To obtain a vendor that can provide future playground equipment upgrades at various elementary schools.

Recommendation: It was recommended awarding the contract to the lowest responsive and responsible bidder, Sonntag Recreation, LLC. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Janice L. Voorhies and seconded by Jen Atwood to approve the bid for playground equipment, as recommended. Motion passed with a unanimous vote.

III. **Special Business**

A. **Recommendation to Approve 2015-16 Utah Consolidated Application (UCA)**

Shelley Nordick, ESEA, Grant and Media Specialist for Instructional Support Services, stated that the 2015-16 Utah Consolidated Application was reviewed in detail by Board members during the October 6, 2015, study session. She explained that the UCA includes several federal and state program applications and is a multi-year plan with multiple goals and strategies. Completion of the Plan provides the District access to state and federal funds. She noted that the Plan has been made available to the public on the District's website. Mrs. Nordick recommended the Board approve the 2015-16 Utah Consolidated Application, as presented.

Public Comment

No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Richard S. Osborn and seconded by J. Lynn Crane to approve the Jordan School District 2015-16 Utah Consolidated Application. Motion passed with a unanimous vote.

B. **Recommendation to Adopt Proclamation in Support of Utah College Application Weeks November 9-20, 2015**

Brad Sorensen, administrator of schools, said the high school student body officers are in attendance at the meeting to show their support for Utah College Application Weeks that run from November 9 to November 20, 2015. He turned the time over to Nancy Karpowitz, secondary guidance specialist for Curriculum and Staff Development, to explain the activities.

Ms. Karpowitz said last year was the second year of a pilot program in which two Jordan schools, Copper Hills High and West Jordan High, participated. She said the goal last year was to have at least a 70 percent participation rate and at West Jordan High, over 80 percent of the seniors initiated college applications. At Copper Hills High, over 90 percent of the seniors initiated college applications. Mrs. Karpowitz said because of the success of the program this year all of the high schools will be participating in Utah College Application Weeks.

Mrs. Karpowitz invited the senior class officers from the five high schools to introduce themselves to Board members. Following the introductions, the students participated in a photo op with President Pulsipher as she signed the Proclamation. Mrs. Karpowitz thanked Board members for their support for programs that increase student achievement.

A copy of the Proclamation in Support of Utah College Application Weeks is attached at the conclusion of these minutes. (Attachment 5)

Public Comment

No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by J. Lynn Crane and seconded by Richard S. Osborn to adopt the Proclamation in Support of Utah College Application Weeks, November 9-20, 2015. Motion passed with a unanimous vote.

C. **Recommendation to Approve New Board Policy GP119 *Legal Counsel for the Board***

This policy was created to direct the activities of the Board attorney. A copy of policy GP119 is attached at the conclusion of these minutes. (Attachment 6)

Public Comment

No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to approve new Board Policy GP119 *Legal Counsel for the Board*. Motion passed with a unanimous vote.

D. **Recommendation to Approve Revisions to Administrative Policy DP330B NEG *Bereavement Leave - Classified***

Dr. LeMaster noted that revisions to this policy were reviewed by the District Advisory Council, the Classified Association, and Board members. She recommended approval of the policy.

A copy of policy DP330B NEG is attached at the conclusion of these minutes. (Attachment 7)

Public Comment

No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Richard S. Osborn and seconded by Jen Atwood to approve revisions to Administrative Policy DP330B NEG *Bereavement Leave – Classified*. Motion passed with a unanimous vote.

IV. **Information Items**

A. **Superintendent's Report – Year in Review for 2014-15**

Superintendent Johnson provided each Board member with a binder containing evidence to substantiate the activities and accomplishments of the 2014-15 school year. She noted that as defined the Board's Executive Limitations Policy EL304, her presentation is the annual report to the public as well as Board members. Superintendent Johnson reviewed the activities and accomplishments of the 2014-15 school year as they relate to the Board of Education belief statements:

Belief #1: Increase student achievement

Dr. Johnson presented information about the following accomplishments that further the goal of increasing student achievement:

- District-wide SLOs developed with teacher teams, including target goals, suggestions for formatively monitoring student progress
- Professional Development – Face-to-Face and online provides many opportunities for teachers to be trained on numerous topics including content specific courses, strategies, evaluation, technology integration, classroom management, MasteryConnect, WIDA, SIOP, REACH, etc.
- Instructional coaching available to teachers
- Beverley Taylor Sorensen Arts Grant – funds fine arts specialists in 23 elementary schools
- Development and pilot of Elementary Literacy Benchmarks
- District Kindergarten Academy
- Elementary Math Boot Camp for each benchmark
- USTAR Grant – multiple opportunities for students to take classes and math and science teachers to earn extra compensation
- Curriculum Guides revised for all core content areas
- STEM Grants and business partnerships made possible afterschool programs in three middle schools (increase to five for the 15-16 school year) and coding opportunities in all comprehensive high schools
- CTE work-based learning added 48 STEM days across the District for elementary students, which included over 900 volunteers
- CTE business partnerships resulted in providing students with job shadowing experiences with IHC, Hunt Electric, LanDesk, IM Flash, Cyprus Credit Union, Warner, Sysco, SME Steel, Boeing, and L3 Communications
- Increased success in Career and Technical Student Organizations with 145 students qualifying as first place winners in state competitions and going on to compete at the National level this past summer
- 115 students graduated from Southpointe Adult High School
- Facilitated and organized seven District Gifted/Talented special programs for students
- ELL consultations with schools doubled in number to 148 for the 2014-15 school year
- Homeless Outreach has assisted many families and hundreds of students with needs such as transportation, food, clothing, and medical attention
- Special Education implemented new strategies and organization in order to provide additional support to schools and has increased professional development opportunities in specific areas such as behavior, for both special education and general education educators
- Jordan Connect (online program) served 762 students with a successful completion rate of 93.6%

Dr. Johnson reviewed Board Ends Policy 401 *Student Achievement* that outlines various measurement tools for assessing student achievement. She reviewed test performance that met or exceeded goals and expectations in the areas of K-3 reading, AP test performance, ACT scores, College Readiness Benchmark performance, Concurrent Enrollment increases, and SAGE results.

Dr. Johnson shared per pupil spending information from seven Wasatch Front districts and charter school averages, noting that Jordan District has the third lowest instruction expense, the lowest general obligation debt payment, the lowest total spending per student, and the fourth lowest assessed valuation per student.

She provided information about numerous Curriculum and Staff Development activities and special programs that further the experience and knowledge of teachers and further the goal of increasing student achievement. She shared information about the many ways the District's Information Systems personnel provide support to teachers, students, parents and District personnel with computer technology, networking capabilities, testing programs, communication efforts, student tracking programs, among others.

Belief #2: Provide parents with the choices they deserve and desire

Continued implementation of programs that provide choice including online education, Dual Immersion, CTE pathways, JATC programs, honor band/orchestra, STEM camps, gifted programming/ALPS, expanded core course offerings, Advanced Placement courses, Concurrent Enrollment courses, wide variety of elective classes, arena scheduling, and permits.

Belief #3: Recognize and reward quality in educators

Dr. Johnson shared information about the ways District educators are recognized and rewarded. These include increased compensation for 2015-16, Applause Certificates, Teacher of the Year awards, Educator of the Year awards, classified recognitions, employee evaluations – interim evaluations, recognition on the JSD website, media stories about exemplary educators and events, ongoing work with USOE to determine criteria for quality educators.

Belief #4: Empower school leaders through policy governance and professional development

Superintendent Johnson discussed professional development opportunities for Board members available through the Utah School Boards Association and other organizations. She said monthly Policy Governance work sessions have resulted in having policies in place for Governance Process (GP), Board/Superintendent Connection (B/SC), and Executive Limitations (EL), with progress being made towards establishing Ends Policies.

She reviewed professional development opportunities for licensed employees including New Teacher Induction, New Administrator Orientation, language arts and mathematics core curriculum training, iPad technology workshops, Special Education professional development in language arts, Dual Immersion, fine arts, health and physical education, language arts coaching, ESL endorsement classes, SIOP and REACH training and support (Title I schools), and principal training at monthly principals' meetings.

Dr. Johnson reviewed professional development opportunities for classified employees including customer service workshops, specialized technology training, custodial and maintenance workshops, transportation in-service training, other departmental in-service training, administrative assistant conferences and workshops, and classes in technology, best practices, interpersonal relationships, etc., through the District Improvement Committee.

Belief #5: Communicate with parents, the public, legislators, business leaders, and cities

Superintendent Johnson outlined the communication efforts which include focus groups with various school and employee groups, monthly meetings with JESPA and JEA leadership, superintendent school site and faculty meeting visits, employee group and departmental meetings, Town Hall meetings, Junior Achievement, BYU Partnership, student events such as science fairs, musicals and plays, patriotic programs, vocal and instrumental music performances, sports events, student recognitions, District administrator visits to schools (1,380), monthly group meetings with high school student body officers, meetings with legislators, elected officials, mayors, city councils, and city managers, participation with organizations such as Chambers of Commerce, Joint Legislative Committee (USSA/USBA), legislative session education coalition, Jordan Education Foundation Executive Board, Western Growth Coalition, and Utah Technology Council. Communication through patron surveys, social media, training videos, media releases, Facebook and YouTube posts, and the District's website that receives approximately 125,000 visits per month.

Conclusion

Superintendent Johnson said the information she presented is evidence of District employees who are innovative and use their ingenuity to insure that students succeed. She said the binder she distributed to Board members substantiates the progress made during the past year.

Dr. Johnson expressed appreciation to Board members for making it possible to keep *Every Child, Every Day* at the center of the important work the employees of Jordan District do because when this is done, they cannot fail and they find a way to make it happen for students.

V. **Discussion Items**

A. **Board Member Committee Reports and Comments**

Mr. Osborn said there was good participation at the NFUSSD conference and he thought it was good that Jordan had more Board members present than many of the Districts which shows that Jordan Board members are interested in finding new and better ways to adjust what they are doing to make progress.

Mrs. Atwood said two of the four scheduled School Community Council trainings have taken place and there was good participation and great dialogue. She said the next meeting will take place tomorrow night at Copper Hills High at 6:30 p.m. and the final training will be held at the Auxiliary Services Building on November 5, 2015, at 6:00 p.m., and will be conducted by the State. She expressed appreciation to Mike Anderson, Janice Voorhies, and Matt Young.

Mrs. Whitelock said she wanted to give a "shout-out" to Gary Whatcott at South Jordan City for helping the District get the school situated in such a way that is safest for students and said this is another example of cities working with the District for the betterment of the kids. Mrs. Whitelock stated that the Matthews property has been sold. Mrs. Whitelock stated that townships have had to make a choice about becoming a city and Copperton residents will be voting on this issue soon. The Copperton residents have expressed an interest in purchasing the Bingham cemetery which the District currently owns. Mrs. Whitelock thanked Dr. Godfrey, the staff at Bingham High, and the Bingham High School Community Council members who recently held a four-hour meeting to discuss important matters. She said School Community Council meetings are one of her favorite meetings to attend.

Mrs. Voorhies said Mrs. Nordick, consultant for Instructional Support Services, has done an excellent job as head of the District Advisory Committee and has worked effectively to get the committee to set goals and choose directions for Jordan District. She said it is a pleasure to attend these meetings and work with outstanding District administrators and Committee volunteers. Mrs. Voorhies said she serves as the Board's representative on the Western Growth Coalition which is made up of Chamber of Commerce members, legislative representatives, city councils and mayors, and other interested parties. The Coalition meets to discuss issues of the west side of the Salt Lake Valley. At the last meeting they listened to an excellent presentation by Mr. Anderson, administrator of schools, and Mr. Larsen, business administrator, about growth in Jordan District. She said the impact this presentation had on the attendees was effective because it was clear, straight-forward, simple, and easy to understand. It provided a good picture of what the District will be facing in the future. The Coalition also had a discussion about transportation along the Mountain View Corridor. She said expansion has been funded from 5600 South to 4100 South and there are plans to complete it to 2100 South.

Mr. Crane said he is happy to be a part of Jordan School District and the committees on which he serves are interesting and informative and he appreciates the opportunity to participate. Mr. Crane said the fall football season is coming to a close and the District's high school teams have performed very well not only in football but also in cross-country, track, volleyball, and other sports. Mr. Crane said he is happy to report that the Herriman High marching band participated in five competitions this year and placed first in three of the competitions and placed second in the

other two. He said there are many student achievement accomplishments in all areas for which to be proud.

Mr. Young reported on a meeting of the Finance Committee where they discussed several items. He said typically at the November Board meeting the external auditor, Squire and Company, is invited to present their findings to the entire Board; however, this year the Committee would like to invite the external auditors to present their findings to the Finance Committee which will provide an opportunity for a more thorough review. Before doing so, he wanted to make sure the Board is comfortable with this format as opposed to a formal presentation during a Board meeting. He asked Board members to let him know if they have concerns with this proposal. He noted that the consolidated financials will be available approximately November 19 or 20, 2015. Mr. Young said proposals were received from three firms interested in serving as the District's financial advisor and these will be reviewed during an upcoming Finance Committee meeting. He said he is anxious to review these and will present the winning proposal for Board approval at the November Board meeting. Mr. Young said he wanted to make Board members aware that Riverton City this past week held an RDA meeting that he and Mr. Larsen attended. During the meeting they approved a new CDA at 13400 South and the Mountain View Corridor. The budget was presented and a third party individual was approved to begin negotiations with the various taxing entities. He said it is a fairly large project and the District serves as both a landlord and party to the investment. He noted that they have not approached the District as yet, but he wanted the Board to be aware of this project and that information will soon be available.

Mrs. Pulsipher said as the Board discussed earlier, USBA anticipates raising its dues by \$2,000 in June 2016. She met with the USBA executive director, Richard Stowell, to talk with him about USBA's budget. She provided Board members with copies of the budget that identifies revenues and expenditures and provided a list of services that USBA provides to its members, noting that while Jordan District takes advantage of some of them, there are some they do not. She explained that the increase in the USBA dues is to hire an additional person to oversee communications, professional development, technology needs, and the MBA program. Mrs. Pulsipher asked for input from the Board about whether they are okay with the increase, noting that the last increase for school boards was 29 years ago. She also said Mr. Stowell offered to meet with the Board to explain the services, if the Board is interested in having him do so. Mrs. Pulsipher said the Board Legislative Committee met today and drafted a proposed agenda for the meeting with legislators scheduled for November 10, 2015, at 7:00 p.m. She said they identified several legislative priority items they would like to discuss with legislators which include professional development, technology, charter student enrollment numbers, and ACT testing. The meeting will begin with a ten-minute State of the District address by Superintendent Johnson followed by a brief explanation by Mrs. Atwood regarding the District's goal setting process and end with legislator comments.

At 8:50 p.m., President Pulsipher adjourned the meeting and announced the Board would return to study session.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Susan K. Pulsipher, Board President
Janice L. Voorhies, Board Vice President
Kayleen Whitelock, Board Secretary
Jen Atwood, Board Member
J. Lynn Crane, Board Member
Richard S. Osborn, Board Member
Matthew Young, Board Member
Patrice A. Johnson, Superintendent of Schools
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

Anthony A. Godfrey, Associate Superintendent
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Teri Timpson, Administrator of Schools
Jeri Clayton, Administrative Assistant
Robin Bishop, Consultant, Curriculum and Staff Development

President Pulsipher presided and conducted. The Board of Education continued its study session to discuss the following:

E. Dual Immersion Programs for Middle Schools

Laura Finlinson, administrator of Curriculum and Staff Development, reviewed Dual Immersion programs in middle schools beginning with the 2016-17 year. Board members discussed the need to provide flexibility to families when the Dual Immersion program is held at a middle school which is not their boundary school. Mrs. Finlinson asked for Board approval to go forward with the plan.

The Board took the following action:

MOTION: It was moved by Kayleen Whitelock and seconded by Janice L. Voorhies to authorize the administration to move forward with the Dual Immersion middle school plan. Motion passed with a unanimous vote.

Following additional discussion, the Board took action with the following motion:

MOTION: It was moved by Matthew Young and seconded by Jen Atwood to allow flexibility for the ten students in the Elk Ridge Middle boundary and four students in the South Jordan Middle boundary to choose which school to attend: South Jordan Middle or Copper Mountain Middle. Motion passed with a unanimous vote.

F. Updates and Information Regarding Administrative Policy AA408 Fees

Dr. Godfrey, associate superintendent, reviewed the policy language changes that were made in response to Board input at a previous study session. The Board asked to have this policy brought before the Board for approval at the next Board meeting.

G. New Administrative Policy on Admission Charged for School Events

Dr. Godfrey reviewed a new administrative policy that defines admission charges for extracurricular activities and performances at the elementary, middle, and high school levels.

Board members discussed the policy and the pros and cons of establishing a cap on admission charges. Following the discussion, President Pulsipher called for a motion:

MOTION: It was moved by Matthew Young and seconded by Janice L. Voorhies to accept the policy as presented by Dr. Godfrey and to authorize the administration to bring this policy before the Board for approval as written. Motion passed with a vote of five to two. Mrs. Pulsipher and Mrs. Whitelock cast the dissenting votes.

H. Interlocal Agreement

Paul Van Komen, Board attorney, said he had nothing to report and that he had not been contacted by any of the city administrators.

MOTION: At 10:00 p.m., it was moved by J. Lynn Crane to adjourn the meeting. Motion passed with a unanimous vote.

/jc
Attachments

[Approved 11-24-15]