

Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784

Tuesday, October 20, 2015

Council Members Present: Carlos Jessop, Mayor Philip Barlow, Edwin Barlow, Brian Jessop, Carvel Nielsen, & Doran Jessop (telephonic)

Staff: Michelle L. Chatwin, Raymond C. Barlow, Heber B. White, LaDell Bistline, Jr.; Richard J. Barlow (telephonic), & Justin Barlow (telephonic)

Public: Jirrad Nielsen, Cedar Roundy, & Adrian Hammon

#1 Call to order: 3:34 PM

Mayor Barlow called the meeting to order.

#2 Closed Executive Session

**Carlos Jessop moved to go into executive session.
Edwin Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Carvel Nielsen	X		
Brian Jessop	X		

Motion carried.

Council went into executive session at 3:36 P.M.

Council returned from executive session at 4:26 P.M.

#3 Discussion of Pending or Contemplated Litigation, Claims, and Demands

No discussion.

#4 Approve Minutes of Hildale City Council Meetings and Executive Sessions

**Edwin Barlow moved to accept the July 14, 2015 minutes.
Carvel Nielsen seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Carvel Nielsen	X		
Brian Jessop	X		

Motion carried.

**Carlos Jessop moved to accept the August 11, 2015 minutes.
 Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Carvel Nielsen	X		
Brian Jessop	X		

Motion carried.

**Carlos Jessop moved to accept the August 28, 2015 minutes.
 Edwin Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Carvel Nielsen	X		
Brian Jessop	X		

Motion carried.

**Carlos Jessop moved to accept the September 29, 2015 minutes.
 Carvel Nielsen seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Carvel Nielsen	X		
Brian Jessop	X		

Motion carried.

#5 Public Comment

None

#6 Reports and Informational Summaries

Airport: LaDell Bistine gave the report. Mayor Barlow commented on how nice it was for the Governor to be able to land right in the community. LaDell gave an update of the land they are planning to acquire for the airport.

Fire Department: Kevin J. Barlow gave the report. More paramedics are needed. It has been a few years since a paramedic course was done. A few different options have been considered. The Arizona ambulance license is in the process of being renewed. Utah's was just renewed. Sixteen fire fighters went to fire school last month. The instructors say they really enjoy teaching the firefighters of this department as they are very responsive and anxious to learn. Kevin and a few others will be spending time in Appleton, Wisconsin at the Pierce fire truck manufacturing plant where the new fire truck is being assembled. The ambulance and rescue trucks are in process

also. Door hangers were put out with a lot of emphasis on chimney fire prevention. They have obtained a chimney sweep that they are willing to lend out to the public. Kevin gave a brief update on the flooding incident. They have been in contact with the Arizona Department of Emergency Management. They are attempting to get some costs covered. The search and dog teams are continuing their search efforts.

Public Works: Dean Cooke gave the report. Some research is being done to try to correct the issues that flooding is creating. The sand washes away so fast that the flooding continues to erode the streets. They are looking for something that will last a little longer short of pavement, curb, and gutter which are outside their budget.

Utility Board: Raymond C. Barlow gave the report. He went over the utility board minutes for a few meetings. Justin Barlow called in and gave an update on the Jan's Canyon repair. Some of the new pipe was exposed again. Willow Street and Uzona Avenue had a sand clog in the sewer line. The crew spent a fair amount of time on Sunday correcting the issue. Some of the gas lines were exposed due to the flooding. Most of them are at mile two.

**Carlos Jessop moved to ratify the actions of the utility board on July 28, 2015; August 25, 2015; and October 6, 2015.
Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Brian Jessop	X		

Motion carried.

#7 Possible Appointment of Poll Workers for November 3, 2015 Municipal Elections

Raymond C. Barlow gave an overview of the election status. He went over the selection process and recommended Chemene F. Council, Donna Lou Steed, and Lynette Cooke, with Newel James Steed Allred, William Bryson Roundy, and Ruth Barlow as possible alternates.

**Carlos Jessop moved to appoint the poll workers as suggested and compensate each poll worker \$110 for their time.
Edwin Barlow seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Brian Jessop	X		

Motion carried.

#8 Possible Review and Approval of Resolution Requesting the Recertification of Hildale Justice Court

Carlos Jessop moved to approve the resolution requesting the recertification of Hildale Justice Court.

Edwin Barlow seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

#9 CIB Update

Raymond C. Barlow gave an update on the CIB grants that have been applied for to repair and improve the flooding issues.

#10 Ratification of Work Release to Sunrise Engineering for Canyon Street

Carlos Jessop moved to approve Department of Workforce Services, CIB, and Hildale City contract and allow the mayor to sign it.

Brian Jessop seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

Carlos Jessop moved to accept the mayors signing of work release 2013-2.

Edwin Barlow seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

#11 Possible Approval for Right-of-Way Applications to the BLM for Flood Catchment Infrastructures

Raymond C. Barlow presented the need to maintain six catchment ponds on BLM land. Carlos Jessop asked about funding. Raymond stated that staff will be asking.

Carlos Jessop moved to approve the right-of-way application for BLM flood catchment infrastructures.

Brian Jessop seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

#12 Hildale Industrial Park

Mayor Barlow gave an update on the industrial park issues. Adrian Hammon asked about his lot request. An update was given concerning a letter the attorneys had sent out.

#13 New Business License

A business license was presented for Homestead Product, LLC.

Carlos Jessop moved to approve the business license to Homestead Product, LLC.

Brian Jessop seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

Heber B. White presented the need to offer a temporary permit. This would allow a business to transact business within the limits of Hildale City for the agreed upon number of days, to be decided by the City Recorder and the Business Applicant. The temporary permit would be held until the applicant should finish the requirements of the regular business license (meeting all State and Local laws) or until the agreed upon number of days is past. The agreed upon number of days would not exceed 180 days. Any additional time would be brought to the city council for review. The fee would be the fee for a regular license which license would be issued on completion of the sign-off sheet accompanying the regular license. The fee would be non-refundable once the temporary license was issued. There was a lot of discussion concerning the problems this might create. The council asked for more information to substantiate this need. They also asked that an ordinance be drafted that sets guidelines for the person authorizing temporary licenses.

#14 Financial Report and Outstanding Bills

Richard J. Barlow went over the financial reports.

Brian Jessop moved to pay due claims as they become due and funds become available.

Carlos Jessop seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Brian Jessop	X		

Motion carried.

#15 Approve Large Purchases

Raymond Barlow presented the need to renew the lease on a Case Backhoe for \$11,900 yearly lease.

Carlos Jessop moved to approve the lease renewal with Century Equipment.

Edwin Barlow seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Brian Jessop	X		

Motion carried.

An invoice was presented from Dezereta for the industrial park file organization project. The council asked for a breakdown of charges incurred.

Carlos Jessop moved to approve payment of the Dezereta invoice subject to review.

Edwin Barlow seconded. Roll call vote:

	YES	NO	ABSTAIN
Carlos Jessop	X		
Edwin Barlow	X		
Brian Jessop	X		

Motion carried.

#16 Other Business

Raymond mentioned the need to have an all-day meeting with Municode to go over the codification project. He also mentioned a NOAA presentation that will be held the end of this month. Richard J. Barlow noted that the Annual Water Summit will be held in Provo on the 27th.

With no other business, meeting was adjourned at 7:20 P.M.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on Nov. 17, 2015.



Raymond C. Barlow - City Recorder

