

**Park City School District  
November 3, 2015  
Work Session 9:00 AM**

**Members present**

Tania Knauer, Nancy Garrison, Philip Kaplan, JJ Ehlers and Julie Eihausen

**Staff Present:**

Ember Conley, Todd Hauber, and Lorie Pearce

**Call to Order**

Board President Knauer called the meeting to order at 9:04 am. Superintendent Conley led the pledge of allegiance.

Discussion

**PCSD Board Goals and Self Evaluation**

Superintendent Conley started the discussion regarding Board Goals by thanking Crystal Hoogeveen. She went on to say that the way we are changing our principal, district, and now our Board evaluations really focuses on student learning. We have taken components of principal and district level leadership evaluations and we have created an evaluation for our Board level, and this is truly innovative.

Crystal Hoogeveen addressed the Board and reviewed their goals. One goal is to engage the community, and she asked the Board what they have learned through the bond process that can help them in the future:

Timeless of information is critical

Rumors fly really fast, so the district needs to be ahead of them

Complete and accurate information on website

Various forms of out bound communication and tools that are consistent for others to use

Crafting messages that are sound bites

Narrative more than just facts

The Board discussed the process for hiring a Communications Specialist.

Julie mentioned that the Board needs to do some trust building with the community.

Member Knauer said we need to make sure, that this is just the beginning of where we are going. We are not going to stop engaging our community once the bond election is over.

Member Garrison said that no matter how much you involve the community, as soon as you do something that someone does not agree with, then they are against you.

Superintendent Conley reviewed the Marzano District Leader Evaluation Model Map, explaining that everyone in a district level position, including IT, will be using this model. This research is based on how students learn.

Crystal has put some pieces of this into a Board Evaluation. The Park City School Board Self-Evaluation contains four of the six domains identified for district leadership by the Marzano model. These four domains indicate the areas most significant to Board leadership, and Board Member roles and responsibilities.

The first step is a self-evaluation, within the district and school level evaluation there are six domains and indicators. For each indicator there are evidences as to what did this look like. Then leaders have written in

evidences of what they have done. The next step is to meet with all principals to review their PLC practices. Crystal is asking the Board to look at each of the domains she has listed and then send her any comments they may have.

**PCSD Governing Board Handbook**

Member Ehlers has sent each Board member a link to the Board Handbook in Google and she has asked for comments and suggestions on sections 1 and 3. She would like the suggestions sent back to her before the December Work Session.

**Strategic Plan**

Member Kaplan introduced the topic of the Strategic Planning. Due to the fact that the district Strategic Plan has not been updated during the last five years, he feels that it maybe time to update the plan. The first kick off meeting will be held next week, including a core steering committee that will be comprised of six district employees as well as parents, who will look at what the district is doing well, and what we are not doing well. Are we allocating resources properly across the district, are there things that we should be doing such as benchmarking? A plan should be short enough to get through it, describe the types of activities within the district goals, how to get there and how we intend to measure the outcomes.

**Enrollment Discussion**

Business Administrator, Todd Hauber, presented the district enrollment information. At a prior meeting the Board had asked for information from past years on billing other districts. The Board was given a complete list of out of boundary students and the schools and grades that they are attending. Mr. Hauber also shared information on billing patterns and what the district collects for out of boundary students and what the district pays for our resident students who may be attending school in another district.

Member Kaplan asked when it would be an appropriate time to have a policy discussion regarding open enrollment. Mr. Hauber said that a decision will need to be made at the next Regular Session Meeting regarding open and closed schools for the 2016-2017 school year, and then following that, the actual policy can be discussed.

**Adjourn**

**Member Ehlers made a motion to adjourn to Closed Session on November 17, at 3:30 pm for a discussion of personnel and legal issues. Member Kaplan seconded the motion. Roll call vote:**

**Yea: Philip Kaplan, Nancy Garrison, Julie Eihausen, Tania Knauer, JJ Ehlers**

Meeting adjourned at 11:04 am

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Tania Knauer, President	JJ Ehlers, Member
_____	_____
Philip Kaplan, Member	Nancy Garrison, Member
_____	_____
Julie Eihausen, Member	Todd Hauber, Business Administrator