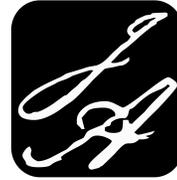


**JEFFERSON ACADEMY**  
**Board of Directors Meeting**  
**Thursday, October 1, 2015**



**JEFFERSON**  
**ACADEMY**

**Location:** 1425 S. Angel Street  
Kaysville, UT 84037

**In Attendance:** Keith Facer, Alana Wilson, Shelley Young, Taylor Leavitt (phone)

**Excused:** Judy Nixon

**Others in Attendance:** Nicole Jones, Steve Davis, Gavin Hutchinson, Kara Finley, Elizabeth Garner, Cameron Garner

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship and is based on the Core Knowledge Sequence. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts. It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

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## **MINUTES**

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**7:09 PM – CALL TO ORDER by Keith Facer**

### **CONSENT ITEMS**

- **August 22, 2015 Board Meeting Minutes**  
Keith Facer made a motion to approve the August 22, 2015 Board Meeting Minutes; Alana Wilson seconded. Motion passed unanimously.

### **PUBLIC COMMENT**

- No public comments were made.

### **MONITORING**

- **Director Update**  
Nicole Jones presented a report focusing on the state of the school and discussed the Professional Learning Communities (PLC's) that are being held twice monthly to focus on student data and achievement.  
The emergency backpacks for each room were updated thanks to Lakeview Hospital and the PTO. Additionally, the emergency preparedness plan was updated with the help of the Kaysville Police Department.  
Math leveling has gone well since it has been implemented at the school. A variety of assessments are administered to take a data-driven approach to helping kids be placed appropriately and family requests are considered. Parents are provided with

several notices regarding their student's placement and the school is willing to work with individual requests.

The after school program that was implemented this year has gone well. Parents have indicated that they are very happy with the program and the staff is doing an excellent job to coordinate the activities with the variety of ages attending. The school is grateful for the additional parent donations, which has allowed the program to run smoothly.

The PTO President, Elizabeth Garner, presented on the events that have been hosted and upcoming awareness weeks. The school carnival received great donations from amazing organizations and should be a great fundraising opportunity for the school. The PTO Board is incredible this year and the volunteers at the school have been incredible.

- **Budget Update**

The Board discussed the enrollment in relation to the budget and maintaining a great educational environment for the families that are served. Christy Carlston was thanked for her outstanding diligence in tracking invoices and spending. The school is planning on doing a slow-growth with enrollment in order to maintain the integrity of the quality programs that are in place.

- **Policy Governance**

The Board reviewed Executive Limitations 2.1. Treatment of Students, Parents and Community, and Executive Limitations 2.2. Treatment of Staff on how the administration has handled creating a good culture. Executive Limitations 2.3. Financial Planning/Budgeting, and Executive Limitations 2.4. Financial Condition and Activities were discussed in regards to tracking the budget. The Board indicated current communication practices are effective under Executive Limitations 2.8. Communication and Support to the Board. The global policies for Board-Management and Governance Process are meant to be responsible to stakeholders. Charter Effectiveness Goal #2 was reviewed and the school has 100% highly qualified teachers.

- **Academic Accomplishment Committee Report**

The Committee looked over academic achievement results and made proposed changes to the Ends 1.1 Policy. The goal regarding academic proficiency will continue to be evaluated and discussed at the next Board Meeting.

## **VOTING ITEMS**

- **Policy Governance Ends 1.1. Academic Accomplishment**

Tabled to the next Board Meeting.

- **2015-2016 Director Evaluation**

Nicole Jones explained the differences in the Director Evaluation from the previous year and the Board examined the use of the tool. The set goals are attainable, but with the growth that was made last year they are ambitious and will be great for the school to strive for to help students.

Keith Facer made a motion to approve the 2015-2016 Director Evaluation; Shelley Young seconded. Motion passed unanimously.

- **Human Sexuality Curriculum and Presenters**

The presenters and curriculum are the same as last year and they have been satisfactory to the schools needs.

Keith Facer made a motion to approve the Human Sexuality Curriculum and Presenters; Alana Wilson seconded. Motion passed unanimously.

#### **DISCUSSION ITEMS**

- **2015-2016 Strategic Plan**

The revised Strategic Plan incorporates the new goals and the SCOT Analysis will be revised at the Winter Retreat.

- **Action Items**

The Board reviewed the previously assigned action items and the new Board needs.

- **Calendaring**

The next Board Meeting is scheduled for November 9, 2015 at 7:30 PM.

Holiday Social is tentatively scheduled for December 9, 2015 at 6:00 PM.

#### **TRAINING**

- **Governing Board Online Training #8**

The training covered hiring and supporting an administrator and the Board discussed how they could best serve the school by supporting good administration.

#### **ADJOURN**

- Keith Facer made a motion to adjourn the Board Meeting; Alana Wilson seconded.

Motion passed unanimously.

Board Meeting adjourned at 8:22 PM.