

MINUTES

**UTAH PROFESSIONAL ENGINEERS AND
PROFESSIONAL LAND SURVEYORS
LICENSING BOARD
MEETING**

September 16, 2015

**Room 474, 4th floor, 9:00 A.M.
Heber M. Wells Building
160 East 300 South
Salt Lake City, Utah 84111**

CONVENED: 9:00 A.M.

ADJOURNED: 10:48 A.M.

**Bureau Manager
Board Secretary**

Stephen Duncombe
Tracy Taylor

Board Members Present

Chris Barker, Chairperson
Scott Bishop
Thomas Colvin
Blaine D. Leonard
Jeff Richards
Paul Hirst
Scott Marsell

Board Members Absent

Jeff Richards

Guests:

Brent Maxfield, EERI/SEAU
Michael Smith, ACEC
David Platt, Probationer

DOPL Staff Present:

Jennie Johnson, Administrative Law Judge
Ray Walker, Regulatory/Compliance Officer
Neena Bowen, Compliance Specialist

TOPICS FOR DISCUSSION:

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Approval of Minutes

The minutes dated July 15, 2015 were reviewed. Mr. Leonard made a motion to approve the minutes as written. Mr. Bishop seconded the motion. The motion passed unanimously.

Rule Hearing R156-22

Jennie Johnson, Administrative Law Judge for the Division reviewed the proposed rule change. Public comment period will continue for 30 days. Earliest possible enactment will be October 22, 2015.

DISCUSSION ITEMS:

Application for Funding

Brent Maxfield, representing EERI/SEAU presented an application for funding request for an event titled "Lessons Learned from the Nepal Earthquake" in the amount of \$1,900.00. This event is scheduled to be held on October 15, 2015. Mr. Colvin made a motion to approve the application for the full amount. Mr. Marsell seconded the motion. The motion passed unanimously.

Record Drawings

Mr. Leonard presented a draft memo for distribution to the local jurisdictions. After further discussion, this item will be reiterated and reviewed again for additional comment.

Compliance Procedures

Ms. Bowen reviewed the compliance procedures and historical action as they relate to the engineering profession.

NCEES Annual Meeting Update

Mr. Bishop, Mr. Leonard, and Mr. Barker each highlighted topics of interest that were obtained at the annual meeting.

Closed Meeting

Mr. Bishop made a motion to close the meeting to discuss the character, professional competence, or physical or mental health of an individual. Mr. Hirst seconded the motion. The motion passed unanimously.

David Platt

Mr. Platt met with the Board to review his probationary agreement. The Board recommended specific continuing education courses that would benefit Mr. Platt. Mr. Platt will meet with the Board again at the January, 2016 meeting.

Reopen Meeting

Mr. Bishop made a motion to reopen the meeting. Mr. Hirst seconded the motion. The motion passed unanimously.

Next Board Meeting:

November 18, 2015

ADJOURN:

Adjourned at 10:48 A.M.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

Date Approved

Chairperson, Utah Professional Engineers and
Professional Land Surveyors Board

Date Approved

Bureau Manager, Division of Occupational and
Professional Licensing