



UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES October 26, 2015

Members Present:			
Clyde Nielsen, RPh, Chair	X	Teresa Tavares, Vice Chair	X
Gaye L. Ray, RN	excused	Mayor Jeff Acerson	X
Superintendent Keith Rittel	X	Diane Lohner	X
Dianne C. Carr	excused	Commissioner Larry Ellertson	X
Henry M. Yeates, MD	excused		

Others present:

Ralph Clegg, EHS, MPH	Candidate, Utah County Health Department (UCHD) Interim Director
John R. Contreras, PhD	Candidate
Julie Dey	UCHD Administrative Services Assistant
Debbie Shoemaker	UCHD Business Manager

Number of people in attendance – 14

1. Welcome-Clyde Nielsen

Unique and historic event to appoint a Local Health Officer/Director to the Board of Health. The committee was thanked who previously met and interviewed the six candidates. The committee consisted of Teresa Tavares, Lana Jensen, Diane Lohner and Dr. Henry Yeates. Candidates were narrowed down to two.

The two candidate names were pulled out of an envelope to determine who would give their 10 minute presentation first. John Contreras first, Ralph Clegg second. Lana Jensen stated that there would be no questions after the presentations.

2. Presentation by candidates for Local Health Officer to the Board of Health.

John Contreras presented his background, qualifications, issues and programs of the Utah County Health Department he would address.

Ralph Clegg presented his background, qualifications, issues and programs of the Utah County Health Department he would address.

3. Approved closed meeting to discuss the character, professional competence, or physical or mental health of an individual or individuals (suggested for today's date, at this location, immediately).

MOTION: Commissioner Ellertson made the motion to close the meeting to discuss the competence of the individual candidates. Seconded by Diane Lohner and passed by unanimous vote.

MOTION: Mayor Acerson made the motion to open the meeting. Seconded by Superintendent Rittle and passed by unanimous vote.

4. Open Meeting to Release Ralph Clegg as Interim Local Health Officer for the Utah County Health Department.

MOTION: Keith Rittel made the motion to release Ralph Clegg as Interim Local Health Officer. Seconded by Mayor Acerson and passed by unanimous vote.

5. Appoint the Local Health Officer for the Utah County Health Department.

MOTION: Diane Lohner made the motion to appoint Ralph Clegg as the Local Health Officer for the Utah County Health Department. Seconded by Mayor Acerson. Voting was unanimous with Commissioner Ellertson abstaining due to his duty to vote on Commission ratification the next day.

6. Establish the salary of the Local Health Officer for the Utah County Health Department.

MOTION: Supt. Rittel made the motion establishing the salary at step 85 in accordance with Utah County PBY Plan for the Local Health Officer position. Seconded by Teresa Tavares and passed by unanimous vote.

Our next meeting will be November 23, 2015.

MOTION: Diane Lohner made the motion to adjourn the meeting. Seconded by Teresa Tavares and passed by unanimous vote.

Meeting was adjourned at 6:30 pm.

Ralph Clegg, EHS MPA
Director
Utah County Health Department

Clyde Nielsen, RPh
Chair
Utah County Board of Health

For Approval