





## Heber Light & Power - Financial Statements

### As of October 31, 2015

	2015 Budget	Jan-Jun	July	August	September	October	November	December	YTD	83% of Year Elapsed
<b>REVENUES</b>										
Electricity Sales	\$14,035,551	6,786,105.85	1,420,831	1,254,243	1,261,579	\$ 811,736			11,534,495	82%
Electricity Sales - Jordanelle	1,458,429	507,253.58	221,150	297,013	146,327	\$ 113,806			1,285,550	88%
Connect Fees	31,091	12,940.20	2,560	2,882	2,370	\$ 2,610			23,362	75%
Interest Income	20,707	8,387.52	1,685	1,638	1,789	\$ 1,649			15,147	73%
Receivables Penalty Income	32,000	21,256.74	3,384	4,316	3,327	\$ 3,450			35,734	112%
Other / Miscellaneous Income	115,000	70,274.19	14,352	56,428	21,368	\$ 1,034			163,456	142%
<i>Total Revenues</i>	<i>\$15,692,778</i>	<i>7,406,218.08</i>	<i>1,663,962</i>	<i>\$ 1,616,521</i>	<i>\$ 1,436,759</i>	<i>\$ 934,285</i>	-	-	<i>13,057,745</i>	<i>83%</i>
<b>OPERATING EXPENSES</b>										
Power Purchases	\$6,408,878	2,934,516.61	580,657	498,042	492,248	\$ 472,172			4,977,635	78%
Power Purchases - Jordanelle	1,458,429	507,133.65	217,648	303,436	142,057	\$ 113,807			1,284,082	88%
Generation Maintenance / Fuel	866,813	124,216.38	66,261	53,175	36,821	\$ (5,567)			274,906	32%
Wages	2,266,058	1,105,387.75	243,020	227,068	269,197	\$ 228,419			2,073,091	91%
Board Compensation	35,814	17,909.04	2,985	2,985	2,985	\$ 2,985			29,849	83%
Retirement	629,375	278,806.38	47,190	45,475	44,247	\$ 66,555			482,273	77%
Insurance – Employee	850,709	407,634.52	63,403	69,539	75,008	\$ 64,664			680,249	80%
Insurance – Liability	175,000	90,114.28	15,742	15,742	15,742	\$ 15,742			153,080	87%
Payroll Taxes	276,140	121,945.70	20,487	19,036	9,212	\$ 36,489			207,169	75%
Travel / Training	71,381	35,183.00	219	6,490	4,045	\$ 8,424			54,360	76%
Materials	49,856	31,721.55	3,150	11,528	3,573	\$ 3,843			53,816	108%
Communications / IT Maint/ Support	130,845	66,751.03	13,240	9,250	13,458	\$ 10,289			112,988	86%
Truck / Vehicles	119,942	58,794.82	7,322	18,436	8,002	\$ 3,461			96,016	80%
Repairs / Maintenance	501,158	99,781.47	10,893	35,145	55,885	\$ 58,479			260,183	52%
Building Expenses	43,400	23,089.34	4,073	2,798	1,404	\$ 1,174			32,538	75%
Office Supplies / Postage / Shipping	79,580	28,548.79	4,334	4,185	5,483	\$ 8,594			51,145	64%
Debt – Interest	543,777	214,183.93	974	947	27,869	\$ 891			244,864	45%
Debt – Principal	578,103	48,132.31	8,118	8,145	117,174	\$ 8,201			189,770	33%
Dividends	300,000	150,000.00	-	-	75,000	\$ -			225,000	75%
Reserve Funding	135,000	-	-	-	-	\$ -			-	0%
Professional Services	63,000	62,830.99	4,808	4,877	90	\$ -			72,606	115%
Miscellaneous	99,035	53,799.36	12,686	6,638	7,852	\$ 11,149			92,124	93%
<i>Total Operating Expenses</i>	<i>\$15,682,293</i>	<i>6,460,480.90</i>	<i>1,327,209</i>	<i>\$ 1,342,935</i>	<i>\$ 1,407,351</i>	<i>\$ 1,109,770</i>	-	-	<i>11,647,745</i>	<i>74%</i>
<b>FUNDS AVAILABLE FOR CAPITAL PROJECTS</b>										
Net Income	\$10,485	945,737.18	336,753	273,586	29,408	\$ (175,485)	-	-	1,409,999	13448%
Capital in Aid of Construction	450,000	512,683.14	68,064	281,593	48,604	\$ 85,438			996,382	221%
Impact Fee	650,000	360,714.60	222,802	82,037	89,056	\$ 85,357			839,966	129%
	<i>\$1,110,485</i>	<i>1,819,134.92</i>	<i>627,619</i>	<i>\$ 637,215</i>	<i>\$ 167,068</i>	<i>\$ (4,690)</i>	-	-	<i>3,246,348</i>	<i>292%</i>



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	2015 Budget	Jan-Jun	July	August	September	October	November	December	YTD	83% of Year Elapsed
<b>CAPITAL EXPENDITURES</b>										
Buildings	\$386,565	19,548.24	\$ -	120,506	-	3,356.00			\$ 143,409.77	37%
Distribution	1,127,000	270,206.49	\$ 398,195	140,447	76,599.16	39,119.33			\$ 924,566.33	82%
Generation	401,839	95,654.72	\$ 2,560	14,168	17,849.47	-			\$ 130,232.27	32%
Metering	142,483	53,654.96	\$ 11,220	-	-	345.60			\$ 65,220.56	46%
Substation	683,547	353,457.16	\$ 6,035	92,333	-	24,225.65			\$ 476,050.64	70%
Systems & Technology	81,990	31,646.51	\$ -	10,772	9,702.00	3,035.36			\$ 55,155.61	67%
Tools & Equipment	45,200	10,431.47	\$ (447)	-	4,000.00	-			\$ 13,984.06	31%
Trucks / Vehicles	250,000	108,066.91	\$ -	-	-	-			\$ 108,066.91	43%
<i>Total Capital</i>	<i>\$3,118,624</i>	<i>942,666.46</i>	<i>\$ 417,562</i>	<i>\$ 378,225</i>	<i>108,150.63</i>	<i>70,081.94</i>			<i>\$ 1,916,686.15</i>	<i>61%</i>
Depreciation	\$1,993,000	922,291.39	162,279	150,789	162,852.99	163,980.97			\$ 1,562,193.42	78%

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid invoices included.
- Invoice Detail.GL Period = 1015

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
<b>105000 ZIONS 2010B 3535926</b>						
105000	1164	ZIONS 1ST NATIONAL BANK-TR	3535926 2010B INTEREST	10/15B	10/26/2015	19,112.44
Total 105000 ZIONS 2010B 3535926:						19,112.44
<b>106000 ZIONS 2010A 3535925</b>						
106000	1164	ZIONS 1ST NATIONAL BANK-TR	3535925 2010A BOND INTERES	10/15C	10/26/2015	4,700.00
106000	1164	ZIONS 1ST NATIONAL BANK-TR	3535925 2010A BONDS - PRINCI	10/15D	10/26/2015	5,833.33
Total 106000 ZIONS 2010A 3535925:						10,533.33
<b>107000 ZIONS 2012 3535927</b>						
107000	1164	ZIONS 1ST NATIONAL BANK-TR	3535927 2012 BOND INTEREST	10/15	10/26/2015	7,475.00
107000	1164	ZIONS 1ST NATIONAL BANK-TR	3535927 2012 BOND PRINCIPAL	10/15A	10/26/2015	22,500.00
Total 107000 ZIONS 2012 3535927:						29,975.00
<b>114000 INVENTORY</b>						
114000	287	CODALE ELECTRIC SUPPLY, IN	Conduit, Aluminum, 6 Inch	S5483763.00	10/02/2015	561.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Hendrix raptor shield	S5488231.00	10/13/2015	1,080.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Light Bulb, 150 Watt	S5503065.00	09/30/2015	115.08
114000	287	CODALE ELECTRIC SUPPLY, IN	Dummy Cap, 600 AMP	S5503065.00	09/29/2015	1,107.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Bull Line, 3000 FT, 1250 LB, Smal	S5503065.00	09/29/2015	270.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Conduit, PVC, 3 Inch, 90 Degree	S5503065.00	09/29/2015	129.36
114000	287	CODALE ELECTRIC SUPPLY, IN	Conduit, PVC, 4 Inch, 90 Degree	S5503065.00	09/29/2015	116.55
114000	287	CODALE ELECTRIC SUPPLY, IN	Light Bulb, 150 Watt	S5503065.00	09/29/2015	115.08
114000	287	CODALE ELECTRIC SUPPLY, IN	Heat Shrink, #2 - 4/0, 600 V	S5507976.00	10/06/2015	92.28
114000	287	CODALE ELECTRIC SUPPLY, IN	Heat Shrink, #12 - #6 AWG, 600V	S5507976.00	10/06/2015	46.90
114000	287	CODALE ELECTRIC SUPPLY, IN	Bushing Insert, Stand-Off	S5507976.00	10/06/2015	1,648.20
114000	287	CODALE ELECTRIC SUPPLY, IN	Pipe Clamp, Rigid, 3 Inch	S5507976.00	10/06/2015	37.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Conduit, Pipe Clamp, 3 Inch	S5507976.00	10/06/2015	37.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Conduit, PVC Cement	S5507976.00	10/06/2015	71.40
114000	287	CODALE ELECTRIC SUPPLY, IN	Tape, Corrosion	S5507976.00	10/06/2015	105.12
114000	287	CODALE ELECTRIC SUPPLY, IN	Cable Pulling Lube, 2-1/2 Gallon	S5507976.00	10/06/2015	49.22
114000	287	CODALE ELECTRIC SUPPLY, IN	Fuse Holder, Street Light	S5507976.00	10/06/2015	1,092.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Photo Cell, Screw-In, Tork 2101	S5507976.00	10/06/2015	223.32
114000	287	CODALE ELECTRIC SUPPLY, IN	Photo Cell, Standard, 105-285V	S5507976.00	10/06/2015	229.50
114000	287	CODALE ELECTRIC SUPPLY, IN	Sectionalizer Cabinet, Three Phas	S5507976.00	10/06/2015	1,351.92
114000	287	CODALE ELECTRIC SUPPLY, IN	Fargo, 4/0	S5507976.00	10/06/2015	340.50
114000	287	CODALE ELECTRIC SUPPLY, IN	PLASTIWELD PVC CLEAR CEM	S5507976.00	10/06/2015	35.76
114000	287	CODALE ELECTRIC SUPPLY, IN	Heat Shrink, #12 - #6 AWG, 600V	S5507976.00	10/06/2015	9.38
114000	287	CODALE ELECTRIC SUPPLY, IN	Bushing, Double Parking, Stand-	S5507976.00	10/06/2015	523.44
114000	287	CODALE ELECTRIC SUPPLY, IN	Hot Tap, Stirrup, #4 - 4/0, AHL S0	S5507976.00	10/06/2015	365.50
114000	287	CODALE ELECTRIC SUPPLY, IN	Dead End, Shoe, #6 - 2/0, ADEZ4	S5507976.00	10/06/2015	373.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Dead End, Shoe, 336 - 950, ADE	S5507976.00	10/06/2015	398.20
114000	287	CODALE ELECTRIC SUPPLY, IN	Fuse Holder Boot, Street Light	S5507976.00	10/06/2015	277.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Light Bulb, 150 Watt, ED-235	S5507976.00	10/06/2015	230.16
114000	287	CODALE ELECTRIC SUPPLY, IN	Conductor, OH, Secondary, #6, D	S5507976.00	10/06/2015	930.60
114000	287	CODALE ELECTRIC SUPPLY, IN	Connector, 2 Hole Pad, 477	S5507976.00	10/06/2015	145.60
114000	287	CODALE ELECTRIC SUPPLY, IN	Fargo, 4/0	S5507976.00	10/06/2015	681.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Connector, 2 Hole Pad, 1000 MC	S5507976.00	10/06/2015	298.35
114000	287	CODALE ELECTRIC SUPPLY, IN	AMP, Miniwedge, Tap Cover, Sm	S5507976.00	10/08/2015	248.75

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
114000	287	CODALE ELECTRIC SUPPLY, IN	Connector, 2 Hole Pad, 477	S5507976.00	10/20/2015	22.40
114000	287	CODALE ELECTRIC SUPPLY, IN	Connector, 2 hole Pad, 2/0	S5507976.00	10/20/2015	97.20
114000	287	CODALE ELECTRIC SUPPLY, IN	AMP Connector, 477 to 795	S5507976.00	10/20/2015	1,070.55
114000	287	CODALE ELECTRIC SUPPLY, IN	Bushing, Double Parking, Stand-	S5507976.00	10/29/2015	261.72
114000	287	CODALE ELECTRIC SUPPLY, IN	Lag Screw, 1/2 Inch x 4 Inch	S5509166.00	10/08/2015	212.50
114000	287	CODALE ELECTRIC SUPPLY, IN	Lag Screw, 1/2 Inch x 4 Inch	S5509166.00	10/08/2015	212.50
114000	287	CODALE ELECTRIC SUPPLY, IN	Jackmoon, 6 Inch, 3 Hole	S5511591.00	10/29/2015	189.98
114000	287	CODALE ELECTRIC SUPPLY, IN	Transformer, Padmount, 1 Phase,	S5519017.00	10/20/2015	2,700.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Sectionalizer Cabinet, Three Phas	S5519017.00	10/20/2015	1,351.92
114000	287	CODALE ELECTRIC SUPPLY, IN	AMP Connector, 477 to 795	S5519017.00	10/30/2015	856.44
114000	287	CODALE ELECTRIC SUPPLY, IN	AMP Connector, 477 to 795	S5519017.00	10/30/2015	856.44
114000	287	CODALE ELECTRIC SUPPLY, IN	AMP, Yellow Shells	S5529561.00	10/30/2015	162.00
114000	287	CODALE ELECTRIC SUPPLY, IN	Connector, 2 Hole Pad, 1000 MC	S5529561.00	10/30/2015	298.35
114000	287	CODALE ELECTRIC SUPPLY, IN	Cutout, 100 AMP	S5529561.00	10/30/2015	1,093.20
114000	287	CODALE ELECTRIC SUPPLY, IN	Conduit, PVC, 3 Inch, 90 Degree	S5529561.00	10/30/2015	64.68
114000	287	CODALE ELECTRIC SUPPLY, IN	Transformer, Padmount, 1 Phase,	S5529561.00	10/30/2015	9,450.00
Total 114000 INVENTORY:						32,235.05
<b>117200 PREPAID RENT</b>						
117200	1131	WHEELER MACHINERY CO.	LOADER LEASE	RS00000363	09/30/2015	6,000.00
Total 117200 PREPAID RENT:						6,000.00
<b>151000 BUILDINGS</b>						
151000	287	CODALE ELECTRIC SUPPLY, IN	Rab 52 wall pack	S5511591.00	10/13/2015	780.00
151000	287	CODALE ELECTRIC SUPPLY, IN	Lumark wall pack	S5511591.00	10/13/2015	236.00
151000	287	CODALE ELECTRIC SUPPLY, IN	Rab 52 wall pack	S5511591.00	10/20/2015	780.00
151000	287	CODALE ELECTRIC SUPPLY, IN	Rab 52 wall pack	S5511591.00	10/20/2015	1,560.00
Total 151000 BUILDINGS:						3,356.00
<b>152100 METERING ASSETS</b>						
152100	287	CODALE ELECTRIC SUPPLY, IN	Elster battery	S5491163.00	09/29/2015	345.60
Total 152100 METERING ASSETS:						345.60
<b>153000 PIPELINE, DIST. SYSTEM ETC.</b>						
153000	619	KW ROBINSON CONST INC	TIMBERLAKES TRENCH	224	10/30/2015	3,412.21
153000	619	KW ROBINSON CONST INC	CLOYES REBUILD	225	09/24/2015	2,892.33
153000	619	KW ROBINSON CONST INC	VALLEY DRIVE TRENCH	226	09/24/2015	6,775.77
Total 153000 PIPELINE, DIST. SYSTEM ETC.:						13,080.31
<b>155000 TECH/OFFICE EQUIP</b>						
155000	256	CDW-G	APC SMART UPS	ZQ64297	10/13/2015	3,035.36
Total 155000 TECH/OFFICE EQUIP:						3,035.36
<b>162000 CAPITAL IMPROVEMENTS</b>						
162000	256	CDW-G	CISCO MERAKI CLD MGD 24XG	ZQ74091;64	10/15/2015	1,868.75
162000	256	CDW-G	CISCO MERAKI MS220-24P	ZQ74091;64	10/15/2015	208.00
162000	256	CDW-G	TRIPP 12U WALLMOUNT RACK	ZQ74091;64	10/15/2015	318.53
162000	287	CODALE ELECTRIC SUPPLY, IN	S&C recloser bypass disconnect s	S5462672.00	10/27/2015	3,700.59
162000	287	CODALE ELECTRIC SUPPLY, IN	Cat 6 wire	S5523814.00	10/30/2015	335.00
162000	287	CODALE ELECTRIC SUPPLY, IN	Fiber jumper	S5523814.00	10/30/2015	26.80
162000	386	ELECTRICAL WHOLESale SUP	CAMERA INSTALL - WHITELOC	910153487	10/13/2015	118.97
162000	386	ELECTRICAL WHOLESale SUP	Misc. conduit college sub camera	910177834	10/16/2015	285.50

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
162000	386	ELECTRICAL WHOLESale SUP	COLLEGE SUB CAMERA	910184875	10/19/2015	52.76
162000	386	ELECTRICAL WHOLESale SUP	COLLEGE SUB CAMERA	910192258	10/20/2015	10.22
162000	386	ELECTRICAL WHOLESale SUP	LED LIGHTS - DEDRICKSON	910192806	10/20/2015	200.20
162000	386	ELECTRICAL WHOLESale SUP	COLLEGE SUB CAMERA	910200254	10/21/2015	109.02
162000	386	ELECTRICAL WHOLESale SUP	COLLEGE SUB CAMERA	910209612	10/22/2015	14.82
162000	386	ELECTRICAL WHOLESale SUP	COLLEGE SUB CAMERA	910216068	10/23/2015	27.58
162000	386	ELECTRICAL WHOLESale SUP	COLLEGE SUB CAMERA	910217428	10/23/2015	10.54
162000	974	STONE SECURITY	Base license	28147	10/14/2015	229.00
162000	974	STONE SECURITY	Camera license	28147	10/14/2015	1,728.00
162000	974	STONE SECURITY	X protect license	28147	10/14/2015	252.00
162000	974	STONE SECURITY	SUP X protect camera license	28147	10/14/2015	44.00
162000	974	STONE SECURITY	COLLEGE SUB CAMERA	28259	11/04/2015	6,521.50
162000	1172	ZIONS BANK - PARCREDITCAR	MCMASSTER CARR-LOWER SN	10/15	10/06/2015	336.37
162000	1460	SALIENT POWER ENGINEERIN	Relay protection modification cha	1119	10/02/2015	7,827.50
Total 162000 CAPITAL IMPROVEMENTS:						24,225.65
<b>164000 CONSTRUCTION IN PROGRESS</b>						
164000	1467	NISC	MILESTONE PAYMENT 2 OF 9	315280	09/30/2015	8,495.00
Total 164000 CONSTRUCTION IN PROGRESS:						8,495.00
<b>199000 UTILITY CASH CLEARING</b>						
199000	1369	HIRSCH, MICHAEL	REF OPAY TERM ACCT 351708	10/15	10/26/2015	233.21
199000	1479	E G UTAH LLC	REFUND OPAY TERM ACCT 67	10/15	10/26/2015	23.29
Total 199000 UTILITY CASH CLEARING:						256.50
<b>210000 SALES TAX PAYABLE</b>						
210000	964	STATE TAX COMMISSION-SALE	11925586-002-STC	10/15	09/30/2015	45,421.54
Total 210000 SALES TAX PAYABLE:						45,421.54
<b>211000 FWT</b>						
211000	558	IRS-PAYROLL W/H	FWT	10/15	10/01/2015	17,298.05
211000	558	IRS-PAYROLL W/H	FWT	10/15C	10/15/2015	17,966.26
211000	558	IRS-PAYROLL W/H	FWT	10/15F	10/30/2015	17,263.81
Total 211000 FWT:						52,528.12
<b>211200 STATE WITHHOLDING PAYABLE</b>						
211200	965	STATE TAX COMMISSION-W/H	11925586-003-WTH	10/15	09/30/2015	11,387.85
211200	965	STATE TAX COMMISSION-W/H	11925586-003-WTH	10/15A	10/31/2015	17,230.78
Total 211200 STATE WITHHOLDING PAYABLE:						28,618.63
<b>212000 HSA EMPLOYEE DEFERRAL</b>						
212000	1322	HEALTH EQUITY	HSA FUNDING	10/15A	10/01/2015	296.15
212000	1322	HEALTH EQUITY	HSA FUNDING	10/15B	10/16/2015	296.15
212000	1322	HEALTH EQUITY	HSA FUNDING	10/15C	10/29/2015	296.15
Total 212000 HSA EMPLOYEE DEFERRAL:						888.45
<b>215000 SALARY DEFERRAL</b>						
215000	1065	UTAH STATE RETIREMENT	EMPLOYEE	10/15A	10/01/2015	6,621.00
215000	1065	UTAH STATE RETIREMENT	EMPLOYEE	10/15D	10/15/2015	6,621.00
215000	1065	UTAH STATE RETIREMENT	EMPLOYEE	10/15G	10/30/2015	6,621.00

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
Total 215000 SALARY DEFERRAL:						19,863.00
<b>216000 ENERGY TAX HEBER</b>						
216000	480	HEBER CITY CORPORATION	OCT 15 ENERGY TAX REIMB	10/15A	09/30/2015	34,139.49
Total 216000 ENERGY TAX HEBER:						34,139.49
<b>217000 ENERGY TAX MIDWAY</b>						
217000	705	MIDWAY CITY OFFICES	SEPT 15 ENERGY TAX REIMB	10/15	09/30/2015	14,250.16
Total 217000 ENERGY TAX MIDWAY:						14,250.16
<b>218000 ENERGY TAX CHARLESTON</b>						
218000	267	CHARLESTON TOWN	OCT ENERGY TAX REIMB	10/15	10/31/2015	1,582.05
Total 218000 ENERGY TAX CHARLESTON:						1,582.05
<b>219000 ENERGY TAX DANIEL</b>						
219000	323	DANIEL TOWN	OCT ENERGY TAX REIMB	10/15	10/31/2015	807.07
Total 219000 ENERGY TAX DANIEL:						807.07
<b>250000 CAPITAL LEASE PAYABLE</b>						
250000	139	ALTEC CAPITAL SERVICES	LEASE 41734	389356	10/13/2015	4,371.26
250000	139	ALTEC CAPITAL SERVICES	LEASE 43953	389357	10/13/2015	4,720.74
Total 250000 CAPITAL LEASE PAYABLE:						9,092.00
<b>404000 Impact Fee Revenue</b>						
404000	560	IVORY HOMES	REF OPAY IMP 50 AMPS TRIPL	10/15	10/29/2015	496.80
404000	1387	OAKWOOD HOMES	REF OPAY CVS LOTS 230,228,2	10/15	10/29/2015	3,674.38
404000	1387	OAKWOOD HOMES	REF OPAY KANTONS LOTS 11	10/15A	10/29/2015	993.60
Total 404000 Impact Fee Revenue:						5,164.78
<b>501000 POWER PURCHASES</b>						
501000	320	CUWCD	OCT HYDRO POWER	9299	10/31/2015	170,710.00
501000	1038	UAMPS	SEPT ENERGY	10/15A	09/30/2015	354,663.47
501000	1047	US DEPT OF ENERGY	OCTOBER 15 ENERGY	GG16435B1	11/02/2015	1,595.06
Total 501000 POWER PURCHASES:						526,968.53
<b>501500 ENERGY REBATES</b>						
501500	1038	UAMPS	ENERGY STAR REBATES	10/15	09/30/2015	2,039.23
Total 501500 ENERGY REBATES:						2,039.23
<b>505000 DIST/TRANSM MAINTENANCE</b>						
505000	206	BLUE STAKES LOCATION CENT	LINE LOCATES	UT20150267	10/31/2015	619.38
505000	386	ELECTRICAL WHOLESAL SUP	PVC ELBOWS	910115547	10/06/2015	6.71
505000	386	ELECTRICAL WHOLESAL SUP	PVC - NORTH	910250361	10/29/2015	936.50
Total 505000 DIST/TRANSM MAINTENANCE:						1,562.59
<b>505200 SUBSTATION MAINTENANCE</b>						
505200	334	DAY'S MARKET	OIL-WHITELOCK & BRERETON	10/15	10/21/2015	52.93
505200	406	FASTENAL COMPANY	SUBSTATION REPAIRS	UTHEB4134	10/20/2015	31.96

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
505200	406	FASTENAL COMPANY	SUBSTATION REPAIRS	UTHEB4138	10/21/2015	22.48
505200	825	PRAXAIR	25583 STARGOD/ARGON GAS	54042013	10/20/2015	27.25
Total 505200 SUBSTATION MAINTENANCE:						134.62
<b>505300 METERING MAINTENANCE</b>						
505300	1014	TIMBERLINE GENERAL STORE	NUTS & BOLTS	75117	10/26/2015	3.78
Total 505300 METERING MAINTENANCE:						3.78
<b>505600 BUILDING MAINTENANCE</b>						
505600	198	BIG RED ASPHALT PAVING	Seal cracks in the billing office par	63762	10/23/2015	550.00
505600	386	ELECTRICAL WHOLESale SUP	LIGHTING - OFFICE - WRIGHT	910100207	10/02/2015	68.64
505600	386	ELECTRICAL WHOLESale SUP	BUILDING MAINT - HENNING	910241322	10/28/2015	33.71
505600	386	ELECTRICAL WHOLESale SUP	STEALTH SENSOR-HENNING	910241356	10/28/2015	62.47
505600	386	ELECTRICAL WHOLESale SUP	PHOTO CONTROL - HENNING	910257471	10/30/2015	20.66
505600	492	HEBER VALLEY PLUMBING	INSTALL GRINDER PUMP	679	10/08/2015	935.00
505600	958	STANDARD PLUMBING SUPPLY	BATHROOM REPAIRS - OP CTR	EYLJ32,EYL	10/22/2015	435.32
505600	1014	TIMBERLINE GENERAL STORE	CAULKING	75051	10/22/2015	2.99
505600	1480	A-1 PUMPING.COM	CLEAN OUT MAN HOLE OP CT	27306	10/01/2015	420.00
Total 505600 BUILDING MAINTENANCE:						2,528.79
<b>505700 BUILDING EXPENSES</b>						
505700	114	ADT SECURITY SERVICES INC	ACCT 8914805 OFFICE SECURI	565637154	10/12/2015	180.86
505700	480	HEBER CITY CORPORATION	WATER SEWER	10/15B	10/31/2015	227.91
505700	744	NBC JANITORIAL SERVICES IN	DISPATCH/OPERATIONS CLEA	1225	10/31/2015	1,250.00
505700	845	QUESTAR GAS	1344060000 SNAKE CREEK GA	10/15	10/20/2015	24.17
505700	845	QUESTAR GAS	8060020000 715 W 300 S	10/15A	10/08/2015	21.33
505700	845	QUESTAR GAS	2289910000 735 W 300 S	10/15B	10/12/2015	33.41
505700	845	QUESTAR GAS	1289910000 410 S 600 W	10/15C	10/13/2015	11.63
505700	1100	WASATCH COUNTY SOLID WA	90083;80053;80040;93539	10/15	10/01/2015	356.00
505700	1428	CURB IT RECYCLING & WASTE	RECYCLE PICKUP	22977	11/02/2015	45.00
Total 505700 BUILDING EXPENSES:						2,150.31
<b>505800 TRAINING/EDUCATION</b>						
505800	1170	ZIONS BANK - MIFFCREDIT CA	OPACITEK REGISTRATION FOR	10/15	09/16/2015	350.00
505800	1344	ZIONS BANK - MILLCREDIT CA	TRAINING - CRYSTAL REPORT	10/15D	09/25/2015	3,000.00
505800	1482	ZIONS BANK - SCHICREDITCAR	SEMINAR REG	10/15	10/07/2015	50.00
Total 505800 TRAINING/EDUCATION:						3,400.00
<b>506000 MATERIALS - OPERATIONS</b>						
506000	287	CODALE ELECTRIC SUPPLY, IN	Pink hard hat	S5482869.00	09/30/2015	337.50
506000	287	CODALE ELECTRIC SUPPLY, IN	Cable separator	S5500696.00	10/06/2015	310.00
506000	386	ELECTRICAL WHOLESale SUP	SELF FUSING TAPE - DEDRICK	910106459	10/05/2015	236.22
506000	386	ELECTRICAL WHOLESale SUP	BATTERIES - DEDRICKSON	910107051	10/05/2015	34.56
506000	386	ELECTRICAL WHOLESale SUP	SAWZALL KIT - WHITELOCK	910169854	10/15/2015	199.00
506000	406	FASTENAL COMPANY	Misc. shop supplys, nuts, bolts	UTHEB4098	10/05/2015	1,423.19
506000	637	LATIMER DO IT BEST HARDWA	CHAIN SAW SHARPENING -WHI	B127776	10/09/2015	14.00
506000	637	LATIMER DO IT BEST HARDWA	SOCKET - CARLSON	C74937	10/15/2015	3.49
506000	837	PROMO INK LLC	CLOTHING	10-1075	10/20/2015	163.50
506000	856	REAMS BOOTS & JEANS	CLOTHING	998667	10/13/2015	874.39
506000	927	SILVER EAGLE COUNTRY STO	STAR TAGS	37439	10/26/2015	59.98
506000	1014	TIMBERLINE GENERAL STORE	ANTI FREEZE - CONGINO	74646	10/01/2015	33.88
506000	1014	TIMBERLINE GENERAL STORE	COPPER TUBING;ELBOW;ADAP	75004	10/19/2015	30.91
506000	1014	TIMBERLINE GENERAL STORE	BUNGEE CORDS - DEDRICKSO	76475	10/02/2015	35.44

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
506000	1171	ZIONS BANK - NORCREDIT CA	CHAIN SAW MATERIALS	10/15	10/05/2015	87.09
Total 506000 MATERIALS - OPERATIONS:						3,843.15
<b>506500 SAFETY MATERIALS</b>						
506500	395	EPG TESTING & SAFETY TRAIN	BLANKET TESTING	2537	10/22/2015	208.50
506500	1007	THE UPS STORE	EPG TESTING PKG MAILING	22989	10/01/2015	139.05
Total 506500 SAFETY MATERIALS:						347.55
<b>507000 COMMUNICATIONS</b>						
507000	105	A T & T	030 055 0933 001 654 1581	10/15	10/06/2015	115.74
507000	105	A T & T	051 308 7539 001 435 654 3059	10/15A	10/01/2015	40.08
507000	105	A T & T	051 267 8562 001 LONG DISTAN	10/15B	10/24/2015	63.47
507000	133	ALL WEST COMMUNICATIONS	PHONE/INTERNET ACCT 15306	10/15	11/01/2015	1,115.80
507000	261	CENTURYLINK	435.657.3093 502B	10/15	10/19/2015	100.68
507000	261	CENTURYLINK	435.654.1682 903B	10/15A	10/07/2015	38.07
507000	261	CENTURYLINK	435.654.1118 732B	10/15B	10/07/2015	29.63
507000	261	CENTURYLINK	435.654.0084 254B	10/15D	10/07/2015	100.65
507000	1178	ZIPLOCAL	ACCT 45656 PH & ONLINE DIRE	10/15	10/15/2015	495.00
Total 507000 COMMUNICATIONS:						2,099.12
<b>508000 TRUCKS</b>						
508000	140	ALTEC IND		S234252	10/05/2015	2,290.95
508000	482	TIRE FACTORY	Vehicle Maintenance	61843	10/07/2015	20.00
508000	623	LABRUM CHEVROLET	VEH 215 MAINT	104350	10/20/2015	53.56
508000	734	MOUNTAINLAND ONE STOP	PROPANE	90728	10/01/2015	31.88
508000	780	O'REILLY AUTOMOTIVE INC	MINI EXC MAINT	3664-128303	10/01/2015	71.97
508000	780	O'REILLY AUTOMOTIVE INC	FUSE	3664-130042	10/09/2015	3.49
508000	1172	ZIONS BANK - PARCREDITCAR	BATT CHARGER; TIRES	10/15E	10/06/2015	223.09
508000	1450	ON-SITE FLEET MANAGEMENT	VEH 245 REPAIR	14462	09/16/2015	3,276.67
Total 508000 TRUCKS:						5,971.61
<b>513000 GAS GENERATION - FUEL COSTS</b>						
513000	276	CIMA ENERGY LTD	NATURAL GAS	0915-723133	10/12/2015	24,807.86
Total 513000 GAS GENERATION - FUEL COSTS:						24,807.86
<b>514000 GENERATION EXPENSE</b>						
514000	406	FASTENAL COMPANY	WASHERS	UTHEB4101	10/07/2015	42.77
514000	637	LATIMER DO IT BEST HARDWA	MISC HDWE - TUFT	B128110	10/13/2015	53.80
514000	827	PRECISION TESTING TECH INC	Line Tightness Test	10061	10/08/2015	415.50
514000	862	RHINEART OIL	SIGNUM NTL GAS ENG EXT SR	3099543	11/03/2015	234.30
514000	958	STANDARD PLUMBING SUPPLY	PLANT III COOLANT; HOSE BIB	EXWN84;EY	10/08/2015	43.30
514000	1131	WHEELER MACHINERY CO.	ENGINE MAINT	SS00006581	09/01/2015	420.00
Total 514000 GENERATION EXPENSE:						1,209.67
<b>601000 SALARIES ADMINISTRATIVE</b>						
601000	480	HEBER CITY CORPORATION	BOARD STIPEND - OCT 15	10/15	10/26/2015	1,558.56
601000	1095	WASATCH COUNTY	MONTHLY BOARD STIPEND OC	10/15	10/26/2015	475.32
Total 601000 SALARIES ADMINISTRATIVE:						2,033.88
<b>602000 BUSINESS OFFICE SUPPLIES</b>						
602000	238	BUSINESS SOLUTIONS GROUP	DELINQUENT NOTICES	13296	10/20/2015	190.02

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
602000	742	NATIONWIDE DRAFTING & OFF	MISC BUSINESS OFFICE SUPP	15-55321	09/25/2015	197.90
602000	922	SHRED-IT USA	BUSINESS OFFICE	9407877146	10/15/2015	53.15
602000	1175	ZIONS BANK - WRICREDIT CAR	SHELVING FOR OFFICE MATER	10/15B	10/02/2015	25.78
602000	1256	PURE WATER SOLUTIONS	3426813 WATER PURIFICATION	34268136-10	09/25/2015	79.95
602000	1481	UPPER CASE PRINTING INK	UTILITY BILLS; ENVELOPES	9961	10/08/2015	1,470.44
Total 602000 BUSINESS OFFICE SUPPLIES:						2,017.24
<b>602100 OPERATIONS OFFICE SUPPLIES</b>						
602100	866	RICOH USA INC	ADDL IMAGES	5038653143	10/21/2015	195.88
602100	922	SHRED-IT USA	OPERATIONSS SHREDDING	9407877620	10/15/2015	53.15
602100	1256	PURE WATER SOLUTIONS	3416854 WATER PURIFICATION	34168542-11	10/15/2015	359.70
Total 602100 OPERATIONS OFFICE SUPPLIES:						608.73
<b>602200 LEGAL OFFICE SUPPLIES</b>						
602200	676	MATTHEW BENDER & CO INC	UT CODE UNANNO	75312034	09/24/2015	445.84
Total 602200 LEGAL OFFICE SUPPLIES:						445.84
<b>602300 IT MAINT/SUPPORT</b>						
602300	251	CASELLE, INC.	ACCT 1289 MONTHLY SUPPOR	68121	10/01/2015	850.67
602300	256	CDW-G	SAMSUNG EVO	ZR06061	10/14/2015	95.53
602300	338	DELL FINANCIAL SERVICES	CONTRACT 001-7967881-015	7818284	10/13/2015	913.86
602300	669	MARROTT - BATTERIES PLUS	12V LEAD BATTERY	357-316031	10/09/2015	33.95
602300	908	SECURITY INSTALL SOLUTION	BRIVO HOSTING	6856	11/01/2015	190.00
602300	910	SENSUS METERING SYSTEMS	MONITORING SERVICE	ZZ16005155	11/05/2015	1,750.00
602300	1075	VERIZON WIRELESS	ACCT 842074880-00001	9753603297	10/08/2015	20.02
602300	1167	ZIONS BANK - DUNCREDIT CAR	ADOBE SUB MONTHLY CHARG	10/15	10/01/2015	31.86
602300	1172	ZIONS BANK - PARCREDITCAR	SIMPLEHELIX - WEB HOSTING	10/15D	10/01/2015	74.95
602300	1269	INTERMEDIA.NET INC	EMAIL EXCHANGE HOSTING	1511001044	11/02/2015	694.15
602300	1433	EXECUTECH	MONTHLY MAINT SUPP	26583	10/01/2015	1,924.00
Total 602300 IT MAINT/SUPPORT:						6,578.99
<b>603000 POSTAGE/SHIPPING</b>						
603000	428	FREEDOM MAILING	MAILING/PRINTING CYCLE 1 O	27655	10/22/2015	2,074.54
603000	428	FREEDOM MAILING	CYCLE II MAILING EXP	27708	10/31/2015	3,448.14
Total 603000 POSTAGE/SHIPPING:						5,522.68
<b>606000 TRAVEL</b>						
606000	321	DALEY, CHAD	5 DAYS & MILEAGE ST GEO TR	10/15	10/23/2015	571.25
606000	793	PARCELL, JACOB	PER DIEM EXP - SENSUS CONF	10/15	10/23/2015	236.00
606000	1138	WILSON, HAROLD	5 DAYS PER DIEM ST GEO & MI	10/15	10/23/2015	571.25
606000	1171	ZIONS BANK - NORCREDIT CA	HOTEL EXP - APPA TRAINING -	10/15A	10/10/2015	1,356.60
606000	1172	ZIONS BANK - PARCREDITCAR	AIRFARE SENSUS CONF	10/15B	09/24/2015	646.20
606000	1172	ZIONS BANK - PARCREDITCAR	BAGGAGE FEES	10/15C	09/24/2015	249.20
606000	1280	HENNING, STEVEN	6 DAYS PER DIEM HURRICAN A	10/15	10/23/2015	306.00
606000	1344	ZIONS BANK - MILLCREDIT CA	NISC CONFERENCE TRAVEL E	10/15A	10/14/2015	592.06
606000	1350	BRERETON, CHASE	6 DAYS PER DIEM HURRICAN A	10/15	10/23/2015	306.00
606000	1391	BANGERTER, COLTON	5 DAYS PER DIEM ST GEO & MI	10/15	10/23/2015	571.25
606000	1478	LAMB, GARRET	TRAINING SENSES PER DIEM 4	10/15	10/23/2015	236.00
606000	1483	BRANDT, EMILY	REIMB PER DIEM APPA TRAINI	10/15	10/29/2015	382.14
Total 606000 TRAVEL:						6,023.95

GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
<b>607000 MISCELLANEOUS</b>						
607000	353	DISH NETWORK	8255 70 708 0975803	10/15	10/18/2015	123.25
607000	1065	UTAH STATE RETIREMENT	LOANS	10/15B	10/01/2015	661.73
607000	1065	UTAH STATE RETIREMENT	LOANS	10/15E	10/15/2015	661.73
607000	1065	UTAH STATE RETIREMENT	LOANS	10/15H	10/30/2015	661.73
607000	1104	WASATCH IRRIGATION CO	ASSESSMENT	10/15	10/03/2015	129.75
607000	1175	ZIONS BANK - WRICREDIT CAR	NISC LUNCH	10/15	09/21/2015	57.65
607000	1344	ZIONS BANK - MILLCREDIT CA	NISC TRAINING LUNCH EXP(3	10/15	10/14/2015	83.52
Total 607000 MISCELLANEOUS:						2,379.36
<b>607100 COMMUNITY RELATIONS</b>						
607100	312	CRC DESIGN, INC	BANNERS - APPA WEEKS	15-0905	09/18/2015	336.00
607100	334	DAY'S MARKET	TREATS FOR APPA PUBLIC PO	10/15A	10/08/2015	78.53
607100	614	KTMP 1340	Radio Spot	0001	10/14/2015	300.00
607100	983	SUMMIT GROUP LLC	2016 POCKET DIARIES	2001775	10/22/2015	2,620.99
607100	1175	ZIONS BANK - WRICREDIT CAR	ITEMS FOR PUBLIC POWER W	10/15A	09/21/2015	5.27
607100	1344	ZIONS BANK - MILLCREDIT CA	PUBLIC POWER WEEK EXPENS	10/15B	10/14/2015	814.62
607100	1344	ZIONS BANK - MILLCREDIT CA	CHAMBER LUNCH	10/15C	10/14/2015	12.00
Total 607100 COMMUNITY RELATIONS:						4,167.41
<b>607400 LEGAL EXPENSE</b>						
607400	1124	WEST PAYMENT CENTER	WEST INFO CHARGES	832675383	10/01/2015	1,530.98
607400	1326	ADM OFF OF THE COURTS	SUBSCRIPTION FEE & SEARCH	122716	11/01/2015	30.00
Total 607400 LEGAL EXPENSE:						1,560.98
<b>609000 INSURANCE</b>						
609000	121	AFLAC	ACCT CN137	337979	10/15/2015	843.78
609000	741	NATIONAL BENEFIT SERVICES	OCT ADM FEES	515480	10/31/2015	50.00
609000	741	NATIONAL BENEFIT SERVICES	FSA CAFETERIA PLAN	CP114126	09/30/2015	104.80
609000	741	NATIONAL BENEFIT SERVICES	FSA CAFETERIA PLAN	CP116076	10/31/2015	34.00
609000	842	PRUDENTIAL INS CO OF AM	GROUP 06298 LIFE, AD&D, LTD	10/15	10/26/2015	2,745.23
609000	844	PUBLIC EMPLOYEES HEALTH P	MEDICAL/DENTAL/VISION	0121611688	10/20/2015	34,098.07
609000	1044	UNUM	0906877-001 2 LONG TERM CA	10/15	10/20/2015	201.30
609000	1148	WORKERS COMPENSATION FU	POLICY 1238459	3743884	10/12/2015	2,298.69
609000	1322	HEALTH EQUITY	HSA MONTHLY ADM FEE	10/15	10/07/2015	14.75
609000	1322	HEALTH EQUITY	HSA MONTHLY ADM FEE	10/15D	10/31/2015	14.75
Total 609000 INSURANCE:						40,405.37
<b>609100 POST EMPLOYMENT BENEFITS</b>						
609100	844	PUBLIC EMPLOYEES HEALTH P	RETIREE	0121611689	10/20/2015	3,073.26
Total 609100 POST EMPLOYMENT BENEFITS:						3,073.26
<b>610000 FICA - MEDICARE/SOC SECURITY</b>						
610000	558	IRS-PAYROLL W/H	MEDICARE	10/15A	10/01/2015	3,611.62
610000	558	IRS-PAYROLL W/H	SOCIAL SECURITY	10/15B	10/01/2015	14,564.96
610000	558	IRS-PAYROLL W/H	MEDICARE	10/15D	10/15/2015	3,677.48
610000	558	IRS-PAYROLL W/H	SOCIAL SECURITY	10/15E	10/15/2015	14,846.84
610000	558	IRS-PAYROLL W/H	SOCIAL SECURITY	10/15G	10/30/2015	14,476.32
610000	558	IRS-PAYROLL W/H	MEDICARE	10/15H	10/30/2015	3,623.28
Total 610000 FICA - MEDICARE/SOC SECURITY:						54,800.50

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GL Account Number	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount
611000 RETIREMENT						
611000	1065	UTAH STATE RETIREMENT	EMPLOYER	10/15	10/01/2015	22,067.94
611000	1065	UTAH STATE RETIREMENT	EMPLOYER	10/15C	10/15/2015	22,535.75
611000	1065	UTAH STATE RETIREMENT	EMPLOYER	10/15F	10/30/2015	21,951.49
Total 611000 RETIREMENT:						<u>66,555.18</u>
Grand Totals:						<u><u>1,136,245.71</u></u>

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Report Criteria:

- Detail report.
  - Invoices with totals above \$0 included.
  - Only paid invoices included.
  - Invoice Detail.GL Period = 1015
-



**Heber Light & Power**

31 South 100 West  
Heber City, Utah 84032  
October 28, 2015

**Regular Board Meeting**  
4:00 p.m.

The Board of Directors of Heber Light & Power met on October 28, 2015, at the Heber Light & Power business office located at 31 South 100 West, Heber City, Utah.

<b>Present:</b>	Mayor	Alan McDonald
	Mayor	Bob Kowallis
	Mayor	Colleen Bonner
	Heber City Council Member	Robert Patterson
	County Council Chair	Kendall Crittenden
	Heber City Council Member	Jeff Bradshaw

**Others Present:** Jason Norlen, Joe Dunbeck, Karly Schindler, Bart Miller

**CONSENT AGENDA**

**Consent Agenda Items for Approval: September 23, 2015 Minutes, September 2015 Financial**

**Statements and September 2015 Warrants:** Chairman McDonald asked for any modifications or changes to the above listed items. Joe Dunbeck presented Resolution 2015-07 Authorizing Board Chair to Execute and Deliver Power Sales Contract which was approved at the September meeting and asked that it be included in the September minutes. Jeff Bradshaw moved to approve the Consent Agenda. Director Robert Patterson made the second.

Voting Aye: Chairman Alan McDonald, Council Member Robert Patterson, Council Member Jeff Bradshaw, Mayor Colleen Bonner, Mayor Bob Kowallis and County Council Chairman Kendall Crittenden. Voting Nay: None.

1 **Employee Request for Educational Assistance:**

2  
3 Norlen stated that an employee had requested educational assistance for a master’s program. Because of the  
4 cost of the program, however, Norlen had directed the employee to make the request to the Board. The  
5 employee has since decided not to register for the program for the upcoming semester, but may come before the  
6 Board at a later date.

7  
8 The Board briefly discussed the general cost of a master’s program, the policy requirements for receiving  
9 educational assistance, the importance of providing educational opportunities, and various conditions to  
10 receiving tuition reimbursement. Chairman McDonald mentioned that the Board could continue to discuss this  
11 later on the agenda as part of the Employee Handbook policy discussion.

12  
13 **Discussion on 2016 Budget Directives:**

14  
15 Bart Miller reviewed the budget directives with the Board in preparation for presenting the preliminary budget  
16 at next month’s meeting. The budget directives contain key items that give management direction from the  
17 Board when building the budget. The Board and staff discussed compensation strategy. Miller explained that  
18 following the pattern of the Social Security Administration, no COLA is planned in the budget for next year.  
19 Merit increases and incentives would be built in based on the compensation philosophy of the Company.  
20 Compensation is used as a tool to drive motivation and best practice and to retain employees. Employees are  
21 evaluated and recognized based on performance and achievement of work goals. A merit increase would move  
22 an employee through their pay range. An employee at the top of their pay range would not be eligible for a  
23 merit increase, but could receive a one-time incentive.

24  
25 Regarding benefits, Miller mentioned that in light of a 9% increase in health insurance costs, staff is  
26 recommending adjustments to keep the health benefit costs at net zero for 2016. The recommendations are to  
27 move the traditional health plan to an 80/20 plan with a higher deductible, increase the high deductible plan to a  
28 \$3,000 deductible, and reduce the in-lieu payment to the lowest cost premium amount. Miller also mentioned  
29 that vacation leave would be adjusted in the budget as proposed in the Employee Handbook amendments.

30  
31 The Board agreed with keeping the monthly Board stipend amount the same as last year.

32  
33 Miller stated that there are three approaches to doing a capital program. A minimalist approach – things are  
34 patched together without investing in any more capital; a growth maintenance approach – the system is  
35 maintained for growth with some anticipation for capturing that growth; or an anticipated planning approach –  
36 looking long range and trying to stay ahead of the curve. The recommended approach is a combination of  
37 growth maintenance and anticipated planning by having a 5-10 year outlook for a capital plan. Miller stated  
38 that for 2016 the projects listed are mainly growth maintenance with a little bit of anticipated planning built in.  
39

1 No change is recommended in the budget to the energy efficiency rebate program. Norlen explained that  
2 UAMPS is the facilitator of that program for the Company, and that customers can receive a rebate for  
3 purchasing appliances or lighting that fit the energy efficiency guidelines.  
4

5 Miller briefly discussed the training needs for 2016, including apprenticeships, licenses and certifications.  
6

7 The Board and staff discussed budgeting for community involvement and the importance of being a good  
8 member of the community by continuing street light forgiveness, supporting the fair, sponsoring the Event  
9 Center, promoting Public Power Week, participating in Relay for Life, and supporting the schools.  
10

11 Miller stated that regarding contingency planning, the current balance in the capital project reserve fund is  
12 \$331,000 and that will typically meet any of the emergency needs that may come up for capital projects. The  
13 PTIF is currently at 2.5 million and as with this current year, the budget will include a \$500,000 increase to  
14 PTIF if funds are available. The Board and staff discussed the OPEB amount and net pension obligation.  
15 Miller stated the strategy has been to cash flow fund the premiums paid for retiree health insurance since it has  
16 not been overly burdensome and that if needed, the funds in the PTIF would cover the actual liability.  
17

18 Regarding safety, the Company will continue its safety program by continuing to work towards receiving the  
19 RP3 award which is given every other year and budgeting for employee safety recognition. In addition, a new  
20 system will be set up for purchasing employee personal protective equipment to replace the existing safety  
21 clothing allowance.  
22

23 Finally, the budget on the energy supply side for the generation portfolio and the risk management policy is set  
24 as directed by the Board.  
25

26 Director Bonner moved to accept the 2016 Budget Directives as outlined. Director Kowallis seconded the  
27 motion.  
28

29 Voting Aye: Chairman Alan McDonald, Council Member Jeff Bradshaw, Mayor Colleen Bonner, Mayor Bob  
30 Kowallis, County Council Chairman Kendall Crittenden, and Council Member Robert Patterson. Voting Nay:  
31 None.  
32

### 33 **Approval of Resolution 2015-08 Distribution of Third Quarter Dividends:**

34  
35 Chairman McDonald asked for discussion on approval of Resolution 2015-08 Distribution of Third Quarter  
36 Dividends. Director Patterson moved to approve Resolution 2015-08 Distribution of Third Quarter Dividends.  
37 Director Jeff Bradshaw seconded the motion.  
38

39 Voting Aye: Chairman Alan McDonald, Council Member Jeff Bradshaw, Mayor Colleen Bonner, Mayor Bob  
40 Kowallis, County Council Chairman Kendall Crittenden, and Council Member Robert Patterson. Voting Nay:  
41 None.

1  
2 **Presentation and Approval of Amendments to Employee Handbook:**  
3

4 Karly Schindler reviewed the proposed changes to the Employee Handbook. Schindler mentioned that the HR  
5 Committee had met and had reviewed the proposed changes. Schindler stated that some portions of the  
6 handbook that were procedural would be moved to an HR administrative manual. Major changes that affect  
7 employee benefits that were discussed earlier include changes to the health insurance and in-lieu payments. In  
8 addition, employees that move off of the in-lieu will be treated the same as a new employee and only receive  
9 50% in-lieu if they again qualify for in-lieu. New employees may also share in the cost of the premium based  
10 on their hire date and length of time with the Company. Changes were also made to accelerate and consolidate  
11 the annual leave schedule. Field employees with on-call duties may earn an additional three days of comptime  
12 by converting on-call shift pay to comptime. A maternity leave policy was also added to allow for up to three  
13 weeks of maternity leave. Other changes include expanding the sexual harassment policy to include all types of  
14 harassment, simplifying the grievance procedure, removing the appeal board, adding the policy for a cell phone  
15 stipend, outlining payment of unused sick leave and vacation at retirement, and restructuring the IT policy to  
16 give employees responsibility and direction for the protection of Company IT resources. The Board and staff  
17 also discussed employee educational assistance and that the current policy was flexible enough to require a  
18 longer employment commitment from an employee depending on the cost of the educational assistance.  
19

20 Joe Dunbeck provided comments to the Board regarding the whistleblower statute, grievance procedures,  
21 overtime computations, and payment of leave upon retirement. Dunbeck and the Board also discussed  
22 employees' at-will status.  
23

24 Chairman McDonald asked for a motion to approve the Employee Handbook. Director Crittenden moved to  
25 approve the amendments to the Employee Handbook. Director Kowallis seconded the motion.  
26

27 Voting Aye: Chairman Alan McDonald, Council Member Jeff Bradshaw, Mayor Colleen Bonner, Mayor Bob  
28 Kowallis, County Council Chairman Kendall Crittenden, and Council Member Robert Patterson. Voting Nay:  
29 None.  
30

31 **Approval of Amendments to Bylaws:**  
32

33 Dunbeck mentioned that as discussed at the last meeting, the modifications to the bylaws were to incorporate  
34 specific items of the statute rather than just making reference to the section. Dunbeck noted Director Kowallis'  
35 additional suggestion of adding language from the organization agreement on how to do a member-only vote.  
36

37 Chairman McDonald asked for a motion to approve the Bylaws. Director Kowallis moved to accept the Bylaws  
38 of Heber Light & Power with the addition of adding the language pertaining to a member-only vote. Director  
39 Bonner seconded the motion.  
40

1 Voting Aye: Chairman Alan McDonald, Council Member Jeff Bradshaw, Mayor Colleen Bonner, Mayor Bob  
2 Kowallis, County Council Chairman Kendall Crittenden, and Council Member Robert Patterson. Voting Nay:  
3 None.

4  
5 Chairman McDonald confirmed with the Board that because of the holiday, November's Board meeting is  
6 scheduled for November 18, a week early. The Board agreed that that date was fine. Miller mentioned that the  
7 December meeting is also scheduled a week early because of the holidays and that a public hearing on the  
8 budget could be scheduled on that date as well.

9  
10 **General Manager's Remarks:**

11  
12 Jason Norlen stated that the Company was considering doing a Company winter party in January in place of  
13 having a Christmas party in December. Norlen also mentioned that the IPA annual meeting is in Salt Lake City  
14 on December 3. Chairman McDonald has already signed up to go and if any of the other Board members are  
15 interested to let him know. Norlen stated that there was not much of an update from UAMPS on the carbon free  
16 project. UAMPS and NuScale are still working on finalizing an agreement. Norlen updated the Board on an  
17 employee that gave his two weeks' notice and is leaving to take a position with Provo City. Relating to solar  
18 energy, Norlen stated that staff is reviewing the net metering policy in light of the fact that solar is one of the  
19 biggest growth areas in our customer rate base. Norlen stated that because of the importance of the IPA  
20 contracts on the power refueling that he and Joe Dunbeck should consider attending the meetings in person  
21 rather than participating by conference call. Norlen concluded with outage updates on circuit 302. One outage  
22 related to a switching procedure and the other was the result of a junction failure.

23  
24 **Staff Reports:**

25  
26 Miller mentioned that the pole testing was done for the year. The failure rate came back at 6% that needed  
27 immediate attention. Norlen stated Harold would give the Board the detailed findings at a future meeting, but  
28 overall the testing process was well worth the expense. Miller reported on the new billing statements and a few  
29 minor fixes that needed to be made. Miller also reported that the Public Power Week activities went well and it  
30 was a good opportunity to reach out to the customers and the community.

31  
32  
33 With no further business to discuss Director Kendall Crittenden moved to adjourn the meeting. Director Bob  
34 Kowallis seconded the motion.

35  
36 Voting Aye: Chairman Alan McDonald, Council Member Jeff Bradshaw, Mayor Colleen Bonner, and Mayor  
37 Bob Kowallis, County Council Chairman Kendall Crittenden, and Council Member Robert Patterson. Voting  
38 Nay: None.