

MINUTES  
OF THE KANE COUNTY  
BOARD OF COMMISSIONERS' WORK MEETING  
**JUNE 15, 2015**  
IN THE KANE COUNTY COMMISSION CHAMBERS,  
76 NORTH MAIN, KANAB, UTAH

The items listed under Consent Agenda will be considered as a group and acted upon by one motion with no separate discussion of said items, unless the Commission so requests. In that event, the item will be removed from the Consent Agenda for separate discussion.

The Commission meeting will begin at **10:00 am**

**Present:** Commissioner Douglas K Heaton, Commissioner Dirk Clayson, Commissioner Jim Matson, Clerk/Auditor Karla Johnson, Attorney Rob VanDyke, Deputy Clerk Linda Millett, and SUNews Reporter Carol Sullivan.

**Also Present:** IT Dave Owens, HR Rhonda Gant, Roads Bert Harris, LUA Shannon McBride, GIS Lou Pratt, and TC Ken Gotzen-Burg.

**CALL MEETING TO ORDER:** Commissioner Douglas K Heaton

**PRAYER:** Commissioner Heaton

**PLEDGE OF ALLEGIANCE:** Commissioner Matson

**WELCOME:** Commissioner Heaton

**WORK MEETING:**

**Discussion regarding the Kane County Vacation Leave Policy and other Policy Issues**

HR Rhonda Gant, IT Dave Owens & Commissioner Clayson addressed the commission and a discussion ensued regarding: vacation time three tiered cap policy; the compensatory time cap and payout policy; sick time payout; do we require compensatory time to be used before we use vacation time; and setting guidelines for caps and payouts.

The Employees Association will gather information and make it available to the Elected Officials.

The overall county goal is to deliver a compensation package which results in an employee base that delivers, to the taxpayers, the services they need in the most cost effective way.

**Review Draft of the Kane County Conflict of Interest Policy**

Attorney Rob VanDyke & HR Rhonda Gant presented the draft of the Kane County Conflict of Interest Policy for review. Ms Gant stated that what we have is adequate. County Attorney Van Dyke discussed the federal and state guidelines. Discussion ensued regarding how to make a full disclosure to the public.

The Conflict of Interest Disclosure form will move to the next agenda for adoption.

**Review the Sixth Judicial District FY 2015 State Court Contractual Agreement**

Clerk/Auditor Karla Johnson & Commissioner Matson presented the new contract for the Sixth Judicial District FY 2015 State Court Contractual Agreement for review. A discussion ensued.

**Review the Sixth District Court's new Sound System Equipment, and use of the equipment and the courtroom.**

IT Director Dave Owens updated the Commission regarding the new sound system and IT equipment that was installed in the District Court room.

**LAND USE:**

Land Use Administrator Shannon McBride addressed the commission regarding the following items:

Lot Joinder, Philip & Cinthanie Crenshaw, Meadow View Heights, Plat F, Lots 333 & 334, new lot 333; and vacating a right of way utility easement was discussed.

Rural Unimproved Subdivision for Flourishing Hills, LLC Charles Knudsen manager; Oak Ridge Estates parcels #1-7 was defined.

Revisions to Land Use Ordinance Chapter 7; Specifically- Swimming, Helipad and Private Airstrip in Use matrix was explained.

Rural Unimproved Subdivision "Oak Hills Estates" Dalco, LLC Brent and Bruce Williams, within NE/4SE/4, Section 23, Township 38 South, Range 6 West, SLB & M was discussed.

**Kane County Road Damage from Recent Storms**

Roads Bert Harris and GIS Lou Pratt updated the Commission about the recent storms and the conditions of several roads.

Stout Canyon, on the burn scar, was hit hard last week and this week. NRCS is working on funding to help with solving and repairing these areas.

Kodachrome Bridge will need to be dug to the base and cleaned, as the flood caught them in the middle of the grouting.

The House Rock Valley is washed out and they have filled it in three times.

The Cottonwood Road is closed until repairs can be made.

The Smoky Mountain Road is being worked on.

Garfield County is working on Hole in the Rock road.

Mr. Harris has set a priority listing for the box culverts. Main Canyon and House Rock Valley are on the list. Any of the excess will be offered to Garfield County for the Hole In The Rock road.

There are no roads issues that will qualify for NRCS money at this point.

The Navajo Lake project is in line for next year.

Notification and determination of improperly subdivided properties will be on the next meeting Agenda, first as a work meeting item at 9:00 AM, and as a Resolution on the regular agenda.

**Other Business:**

- Schedules and assignments were coordinated to assure that all Kane County business is well represented.

**CLOSED SESSION:**

**There was no need for a Closed Session at this time.**

**WHEREUPON MEETING ADJOURNED**

  
Commission Chairman Douglas K Heaton

  
Clerk/Auditor Karla Johnson