

# **SOUTH WEBER CITY COUNCIL MEETING**

**DATE OF MEETING:** 26 August 2014

**TIME COMMENCED:** 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** Council Member Casas

**PRAYER:** Council Member Hilton

**PRESENT: MAYOR:** Tammy Long

**COUNCILMEMBERS:** Scott Casas  
Randy Hilton (excused)  
Michael Poff  
Marlene Poore  
David Thomas

**CITY RECORDER:** Tom Smith

**CITY MANAGER:** Duncan Murray

**Transcriber:** Minutes transcribed by Michelle Clark

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*A PUBLIC WORK MEETING was held at  
5:30 p.m. to  
REVIEW AGENDA ITEMS*

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**VISITORS:** Bryon Saxton, Brandyn & Trisha Bodily, Wayne Winsor, and Trevor Schenk.

**Mayor Long called the meeting to order and welcomed those in attendance.**

**APPROVAL OF THE AGENDA:** Council Member Poff moved to approve the agenda as written. Council Member Thomas seconded the motion. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried.

**CONFLICT OF INTEREST:** There was no declaration of conflict of interest made by the City Council.

**CONSENT AGENDA:**

- Approval of June 3, 2014 Special Meeting Minutes
- Approval of June 12, 2014 City Council/Planning Commission Combined Special Meeting Minutes
- Approval of July 1, 2014 Work Meeting Minutes
- Approval of August 12, 2014 Work Meeting Minutes

- **Approval of August 12, 2014 City Council Meeting Minutes**

**Council Member Poff moved to approve the consent agenda. Council Member Thomas seconded the motion. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried.**

**Check Approval List**

Duncan said the Council has received a new format for check approval that was put together by Paul Laprevote, City Treasurer. He said this has been put together in Caselle. He said the City staff is willing to change the format for the Council. Some ideas include: place in order by check number, multiple G.L. accounts/amounts for each check, add time period for what a service is billed for, etc. Council Member Poff suggested breaking down the services for City Attorney and City Engineer. Council Member Poore would like to see the gas card. Council Member Poff suggested including Public Works break down services.

**Council Member Poff moved to approve the check approval list. Council Member Casas seconded the motion. Tom called for a roll call vote. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried.**

**Approval of a Bid for Upgraded Office Telecommunications Equipment in the Main City Office Bldg:**

Tom Smith, City Recorder, said the City received three bids from the following: Five 9's Communications Inc. (\$6,766.81), Mountain West Telecom (\$6,537.49), and M&P Independent Phones (\$5,115.03). Tom said the City currently has 10 active phones. He recommended M&P Independent Phones based off of the service provided for the price. He said it is the only company that offers the e-mail gateway. Duncan said these are three solid bids. Tom said the current bid doesn't include the Family Activity Center or City shops.

**Council Member Thomas moved to approve the bid for upgraded office telecommunications equipment in the main city office to M&P Independent Phones for \$5,115.03. Council Member Poore seconded the motion. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried.**

**Motion to commence a bidding process for Snow Removal for Park N Ride**

Duncan said part of the City's duty at the park n ride is the snow removal that is currently bid out. He said the Public Works Department did clean up and cut weeds the last couple of weeks at the park n ride. He said it is up to the Council if they want to keep the current provider or put it out to bid. He would recommend the contract be for three years reserving the right to end service if we are not happy. It was stated that South Weber Elementary School is responsible for their snow removal, but sometimes the city will help out Curtis.

**Council Member Casas moved to commence the bidding process for snow removal for the park n ride with a three year term. Council Member Thomas seconded the motion. Tom called for a roll call vote. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried.**

**Request by Brandyn Bodily for resolution of Storm Water Issue**

Brandyn Bodily, 2408 E. 8240 S., approached the City Council and thanked Mayor Long, Duncan, Tom, and Mark for their help with the recent flooding of storm water at his home. Brandyn also recognized Trevor Schenk, from Disastor Pros, who was in attendance and helped with the clean up. He the voiced his concerns and stated that any time it rains now he is up most the night, knowing the retention pond doesn't do it's job. He said the damage was minimized in how bad it could have been because they literally had a river running through their backyard. He is requesting the City cover the cost of the damages. He didn't include any of the exterior costs but interior. He said the carpet still hasn't been repaired and he has some fish tanks that need to be moved. His homeowner's insurance doesn't cover it because it is outside water. Council Member Poff suggested a closed meeting because of possible litigation.

**Council Member Poff moved to go into a closed session to discuss potentially pending litigation. Councilmember Thomas seconded the motion. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried.**

**Council Member Thomas moved to instruct Duncan Murray, City Manager, to discuss this item further with the City Attorney and to contact the City's insurance company (Utah Local Governments Trust) to ask for a more detailed response. In the event that fails, he instructed the Duncan and the City Attorney work with the Brandyn Bodily to come up with a fair solution. He also suggested they look at the storm water fund. Council Member Poore seconded the motion. Council Members Poff, Poore, and Thomas voted yes. Council Member Casas abstained. The motion carried 3 to 1.**

**Drug Testing of Volunteers to be included in South Weber City policy**

Tom Smith said currently the City policy does not specify the need for volunteers to be drug tested. This would involve safety sensitive positions such as the volunteer fire fighters. This will keep the City in compliance with the State as well.

**Council Member Poff moved to direct City staff to include in the City policy drug testing of volunteers and to review any other departments that may need this. Council Member Thomas seconded the motion. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried.**

**Quarterly Report by Recreation Director, Curtis Brown:**

Curtis Brown approached the City Council and presented the quarterly recreation report. He said this quarter includes: t-ball, coach pitch, baseball, and softball. He said there are approximately 13 kids per team other than coach pitch and t-ball has 9 to 10 per team. He said next year he is not going to include a Bees game ticket in the cost. He said the t-ball and coach pitch leagues receive a participation medal. He said Sportsites collects the registration money for teams. He is conflicted with this because he does like to have people register in person because individuals like to request certain teams. He would like to have a quarterly bill from Sportsites. He understands Kim Byram, of the City staff, is having a hard time with Sportsites. Curtis reported that competition basketball registration is taking place. He said the Senior Luncheon will be October 10<sup>th</sup>. Council Member Poff suggested establishing a Senior Luncheon Committee. Curtis said he does receive help from the staff. He explained that he usually cooks the meal

himself, which saves on the cost. Curtis said another upcoming event is the Mom and Son Halloween Party. Curtis is currently looking into having UFC on a projector at the Family Activity Center. He reported that flag football has started. Volleyball will be coming up with games taking place at South Ogden City. Little League Football has started with only three teams this year. Curtis is going to talk to the association about moving boundaries to get Mountain View Elementary included. Council Member Poff thanked Curtis for his help with Country Fair Days. Curtis suggested beach volleyball and punt, pass, and kick for Country Fair Days next year. Council Member Casas asked about the outcome of the washer and dryer. Curtis looked into the health code but it was difficult to comply so he didn't get a washer and dryer. Council Member Poff suggested Duncan meet with Davis School District and see why the air conditioning doesn't seem to be working. He would suggest Duncan talk to the school district about the grass as well. Mark said they may need to look at cleaning the air conditioning filters.

### **Quarterly Report by Public Works Director Mark Larsen of Annual Street Projects and**

Mark explained there is a map that identifies areas in the City that chip and sealing will take place this week. Tom is putting together bids for curb and gutter replacement. He said the budget currently has \$10,000 for that. Council Member Poff discussed last year there were concerns from the Mayor and some of the Council Members about snow removal. He is wondering if that needs to be discussed. Mark said different streets are prioritized. He said there is a snow plow policy. Council Member Poff discussed the standing water concerns with Canyon Meadows Park. Council Member Casas pointed out the area on the map. Mark said the boxes might need to be fixed. Council Member Casas suggested looking at fixing the drinking fountain at Central Park. Council Member Poff said on 475 East there is a hole between the curb and asphalt that needs to be fixed. Council Member Poff asked about the torn tarp on the tent. Mark said he is looking into getting that fixed. Council Member Poff thanked Mark and the staff for their help with Country Fair Days.

### **Report by City Manager Duncan Murray Regarding Short Term & Long Term Goals**

Duncan reviewed the list of goals from the prior meetings. He said the general plan is a short term goal which will be discussed at the Planning Commission this week. Another item he has been working on is the gravel pit dust mitigation. Staker/Parsons will report to the City Council. Council Member Poff suggested touring the gravel pit on September 16<sup>th</sup> prior to the work meeting. Duncan said he has been working with Council Member Casas concerning entryway marquees. They have been looking at flat signs and other signs at each end of the City. He said the Public Works Department will be putting together two smaller signs by Uintah and Riverdale. Duncan said RFP's for culinary water, storm water, and sanitary sewer will be put together. He asked the Council if they would like to look at a 5 year park funding plan. Duncan said concerning the Weber Basin contract, he will be putting together options for the Council's review. Duncan explained that they have been cleaning up entryways. Council Member Casas discussed the weeds along the sidewalk on South Weber Drive from the HighMark Charter School that need to be cut down. Duncan asked if we need to look at youth groups adopting certain sections of the City. Council Member Poff suggested identifying areas at the yearly retreat. Duncan suggested developing a calendar of items that need to take place every year to maintain the City. Concerning economic development, Duncan has met with Dan Murray, who recently purchased two parcels of property from Staker/Parsons. He said at some point the City needs to look at funding a Fire Department Study and what to do with fire department needs. Duncan said one item that needs to be looked at is the dump truck because it hasn't been

budgeted for. He then reviewed the long term goals which include: gravel pit plan, entryway feature, Canyon Meadows Park, fire truck, water tank (west end) replacement, City Hall (identify site), and trails. Council Member Poff said before Duncan started the Council did discuss having an engineer look at what our needs would be for a new City Hall. Concerning the trails, Council Member Poff said the City needs to determine what they want to define as a trail and what their expectations are.

Debbie Cowdin, Court Clerk, retired today. A luncheon was held in her honor. She has worked for South Weber City for twenty years.

**CITY COUNCIL ITEMS:**

**Council Member Poff:**

**Youth Council Applications:** The date on the marquee for applications is wrong. He will begin the interviewing process.

**City Staff Concerns:** Council Member Thomas asked the status of City staff. Duncan said he needs to know how to move forward. Council Member Thomas suggested discussing this item in a closed meeting.

**Council Member Thomas moved to go into a closed executive session to discuss personnel competence and characters of individual(s). Council Member Poff seconded the motion. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried**

**ADJOURNED: Council Member Thomas moved to adjourn the City Council Meeting at 8:17 p.m. Council Member Poff seconded the motion. Council Members Casas, Poff, Poore, and Thomas voted yes. The motion carried**

**APPROVED:** \_\_\_\_\_ **Date**

**Mayor: Tammy Long**

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**Transcriber: Michelle Clark**

**Attest:** \_\_\_\_\_  
**City Recorder: Tom Smith**