

**RICHMOND CITY COUNCIL**

**JULY 21, 2015**

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, July 21, 2015. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the Chair. The opening remarks were made by Jeff Young.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Jeff Young, Cheryl Peck and Tucker Thatcher

City Manager Marlowe Adkins, City Recorder Justin Lewis and City Treasurer Chris Purser were also in attendance.

City Engineer Darek Kimball was excused.

**APPROVAL OF CITY COUNCIL MEETING MINUTES**

\*\*\*A motion to approve the June 16, 2015 City Council meeting minutes was made by Paul, seconded by Jeff and the vote was unanimous.\*\*\*

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

\*\*\*A motion to approve the June 29, 2015 City Council meeting minutes was made by Paul, seconded by Jeff and the vote was unanimous.\*\*\*

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

**BEAR RIVER ASSOCIATION OF GOVERNMENTS PRESENTATION ON NEW PROGRAMS AND RESOURCES**

**ZAC COVINGTON:** BRAG (Bear River Association of Governments) works in Box Elder, Cache and Rich Counties. BRAG offers services most communities do not have. We deal with human services, housing, rental assistance, senior citizen help, those with disabilities needing help, low income homes, economic development and have several voucher programs as well. Brian Carver is the department director. We help with planning grants and loans as well. We recently helped with an air quality grant in Box Elder County. It was just announced last week that Cache County will be doing an air mitigation project as well. Community planning assistance is offered as well such as graphic design, GIS mapping, general plan help as well as trail plans. We mostly help smaller communities that do not have staff to help with these items. There is also a new mobility voucher program which helps improve access and mobility for those that qualify. There is also a new medical voucher program as well. The medical voucher program helps people that cannot utilize the Cache Valley Transit District bus program to be able to get to their doctor or medical appointments. To qualify a person must be 200% or more under the poverty line. The same criteria applies to the mobility voucher program as well. We are

looking for clients to help that need help overcoming addictions as well. We have quite a bit of room in that program.

**PAUL:** How is the mileage reimbursed?

**ZAC:** At 35 cents per mile. A person can drive a friend or neighbor and get reimbursed. The program started about a year ago. We were the first to start this program and it has been quite successful. The program is now being started in a southern Utah county and Davis County is considering it as well. We have a very talented staff and use a lot of interns. We have done trail programs and analysis as well. We recently did some parking analysis for Tremonton City. They want to redesign Main Street to maximize parking. We also did some graphic design work for the Box Elder County fairgrounds. Willard City needed some land use scenarios completed quickly and we helped them on that project. We presented five or six scenarios. One scenario was using the build out of the city based on the current zoning. Another scenario was building out the city with all half acre lot zoning. A third scenario was based on neighborhood zoning. We want to do more in Cache Valley and I want to help Richmond City since I reside here. I have done a little bit of work in the past on City trails with Council Member Young.

**JEFF:** What is your opinion on the new trail coordinator position that is being created by Cache County? I know a lot of cities are not on board with the concept and I want your opinion.

**ZAC:** It is a good thing based on implementation. The last person was a good planner who created about a 300 page document. The plan was not very precise. The new person needs to find, implement and build. How will this position help Richmond? I figure the majority of the work will be done in the south end of the valley and Richmond will see little benefit at this point. You could see if you could require in the contract that "X" amount of time is spent in the City. Ogden and Moab have very good trail systems. I think trails are a good amenity for a community.

**MAYOR:** Do we have a link to BRAG on the City website?

**TERRIE WIERENGA:** Yes, we do.

**PAUL:** Thank you for attending.

**MAYOR:** Let us know of any new programs. We will pass this information onto the community.

## **DEPUTY'S REPORT**

**DEPUTY JARED KELLER:** You should have received the monthly sheriff's report by now. Is there anything additional you would like to see?

**TUCKER:** It is a very detailed report and gives us a good idea of what is going on.

**JEFF:** What are the current trends? How does what is happening in Richmond compare to other local communities?

**DEPUTY KELLER:** Crime in Logan and Hyrum is significantly higher than here. This is a good community. There are issues here like everywhere else but most of the items do not originate here. This is a very quiet community. I have talked to Deputy Brad Nelson about the City party on September 11<sup>th</sup>. We will be participating and bringing some of our regular items. Is there anything specific you want to see? Anything different about the celebration this year?

**JEFF:** We are going to have a fireworks show this year.

**BRAD:** We will need additional traffic control to help with the fireworks.

**JEFF:** We are going to light off the fireworks on the ball diamond area behind L.D.'s Café. We will eat on the park like normal and then move over to the ball diamond area at dark or around dusk.

**DEPUTY KELLER:** I would expect you will have a lot of people in attendance for a free fireworks show.

**JEFF:** We are not going to advertise it so I don't expect many more than normal.

**MAYOR:** It will only be advertised in the City newsletter.

**DEPUTY KELLER:** I will let our administrative sergeant know we will need more traffic control around the time of the fireworks show.

**JEFF:** We will have you coordinate with our local fire department.

**BEN LUNDGREEN:** I will get you a copy of our traffic control plan.

**MAYOR:** I appreciate you and the service you and the department render for the city.

**PAUL:** We appreciate you coming each month as well.

## **RECOGNITION OF SUZI BARRETT AND JODI MILLER FOR THEIR SERVICE AS YOUTH COUNCIL ADVISORS**

**JEFF:** Suzi Barrett and Jodi Miller have been working with the Youth Council for many years. The Council wants to publicly recognize and thank them for their years of service. The program has been up and down over the years but since Suzi took over it has only been up. Suzi has planned and followed through on some great activities. New activities have been done. In the future, we are going to a committee to oversee the Youth Council rather than just a leader and an assistant or two. The transition will happen in the next couple of months and Suzi will be invited to one last meeting while the transition is completed.

**SUZI BARRETT:** The transition needs to happen before the next movie night.

**JEFF:** I want to thank both of you for the service rendered. New traditions have been started and the youth have experienced many new projects and activities. You have helped the youth of the City to be involved. Those youth that have been involved have experienced what it will be like to be involved in City government later in life as they get older.

**MAYOR:** This program would not happen without volunteer help. The youth really appreciate you and what you have done. We appreciate you and what you have accomplished as well.

## **QUARTERLY REPORTS**

### **FIRE AND EMS DEPARTMENTS**

**BEN LUNDGREEN:** I am filling in for Chief Wood this evening. He is attending the local Chief's meeting this evening. It was a pretty slow quarter. There were only 14 total calls for service. Two fire and four EMS calls in April. Three fire calls and three medical calls in May. Zero fire and two medical calls in June. It is good for the community when the department is slow and we are not needed to respond.

**MAYOR:** Did we respond to the Franklin fire?

**BEN:** We went to Lewiston to offer support but were not needed on the fire. We were called to assist on a Logan structure fire but the call was cancelled while we were in route. Members of the department are currently going through the fire and EMS training classes. Recently, the

department has offered public education to local young women's groups as well as Boy Scout troops. The department does quite a bit of CPR training for local LDS wards. The department is more than willing to do it. It is a good refresher on a yearly basis for residents and members of the department.

**BRAD:** Do we have a certified CPR instructor?

**BEN:** Not currently but Jon Hayes is working towards obtaining the required certification.

**BRAD:** Repairing the approach to the fire station is still being considered. It has not slipped my mind.

**BEN:** I want to see it fixed. It is quite a bump. The department is more than willing to help out with the labor to remove the old approach. We can work at night, if needed, on the project.

**BRAD:** I am just trying to figure out the funding to pay for the project.

**MAYOR:** Thanks to you and the department for all you do.

**BEN:** We are always looking to recruit new members as well.

**PRESENTATION, DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE 2015-3, "AN ORDINANCE UPDATING AND MODIFYING THE PERSONNEL POLICIES AND ADMINISTRATIVE PROCEDURES MANUAL FOR RICHMOND CITY, UTAH AS ENACTED BY RICHMOND CITY ORDINANCE 2001-8".**

**MAYOR:** An update to our personnel manual is needed based on information received during a recent audit by the Utah Retirement System.

**MARLOWE:** During the recent audit by the Utah Retirement System there was an item that is not currently included in our personnel manual that must be included by July 27<sup>th</sup>. The new requirement is to specifically list when elected or appointed officials are paid a wage they are considered Tier 2 in the Utah Retirement System vesting program.

\*\*\*A motion to adopt Ordinance 2015-3, AN ORDINANCE UPDATING AND MODIFYING THE PERSONNEL POLICIES AND ADMINISTRATIVE PROCEDURES MANUAL FOR RICHMOND CITY, UTAH AS ENACTED BY RICHMOND CITY ORDINANCE 2001-8 was made by Jeff, seconded by Paul and the vote was unanimous.\*\*\*

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

**PRESENTATION, DISCUSSION AND POSSIBLE DECISION AS TO THE SUITABILITY OF LAND AT APPROXIMATELY 300 WEST 600 SOUTH FOR A BUSINESS ENTAILING THE USE OF FERTILIZERS**

**MAYOR:** David Montcastle wants to discuss the possibility of putting a new business at approximately 300 West 600 South. David has already met with the Planning Commission for their input and now he wants to discuss with the Council so he can decide how he wants to proceed.

**DAVID MONTCASTLE:** I have had my business, Garden Gateway, in Hyde Park for 13 years. I have talked to Daryl Black and he owns some property that I have an interest in putting my business on. I have met with the Planning Commission and there are not any zoning issues.

There were some concerns about a City well that is located adjacent to the property. I operate a retail and wholesale garden center. I want to build some greenhouses on the property. I do not offer a full scale service right now where I am at. Full scale would include selling trees and shrubs as well. I want to expand in the future. I am just trying to get a feel for what the City will allow so I can decide how to proceed.

**MAYOR:** So this business has an agricultural feel?

**DAVID:** Yes.

**MAYOR:** Would you grow plants onsite?

**DAVID:** Yes.

**PAUL:** You intend to do retail sales from the property?

**DAVID:** Yes.

**CHERYL:** Are you going to keep your business in Hyde Park open?

**DAVID:** No. We are looking at options to move. I cannot expand at the facility in Hyde Park. I am on  $\frac{3}{4}$  of an acre there and need more space. I need to find a new home for my business.

**MAYOR:** Would the greenhouses be permanent structures?

**DAVID:** No. I talked to the County and they consider the greenhouses like having a fruit stand. I would need to get a permit to run electrical and water service on the property. I need natural gas to heat the greenhouses as well. None of the structures would be permanent and could be removed quickly if needed.

**CHERYL:** Will there be a restroom facility?

**DAVID:** The County said portable toilets would be okay but I would prefer something permanent. I don't want to go with portable toilets as that is how we are currently doing it in Hyde Park. Given the sewer situation on this parcel it is not an option to hook onto the City sewer system.

**MAYOR:** I am glad the County considers this like a fruit stand type business.

**BRAD:** You have covered the majority of my concerns. Please recognize this is an unimproved parcel and there are no services to it. I don't see any issues with what you are wanting to do unless a permanent structure is put in place. So you will just use a port-a-potty right now?

**DAVID:** Yes.

**PAUL:** Are you planning on attaching to the City culinary water system?

**DAVID:** Yes.

**PAUL:** Will you use gravel to access areas on the property?

**DAVID:** I want to put in sidewalks in some areas and gravel in others.

**PAUL:** Will your retail sales area be out of a trailer?

**DAVID:** We actually sell right out of the greenhouses. The County is not concerned about that either.

**PAUL:** I would guess there would only be security concerns for you.

**DAVID:** I have not had any issues in Hyde Park. We have made it work that way and it seems to be effective. There is not any money left onsite each night.

**PAUL:** Please tell us about the pesticide and fertilizer you use. How much? How often? Where do you store it?

**DAVID:** Total pesticide use would be around three gallons per year. We use very little. I would like to add additional greenhouses to this area so it might increase to four or five gallons per year. Nothing we use is labeled or considered hazardous. It is the same product a homeowner can buy at any store. It is sprayed when needed. I would estimate we use around 700 to 800 pounds of fertilizer per year. It is all applied directly through our watering system.

We do not do any overhead watering. I don't want to do overhead watering to minimize runoff. It is too expensive to waste the fertilizer through overhead watering. There is no free flow of the fertilizer at our facility.

**MAYOR:** Based on comments from City Engineer Darek Kimball and the Planning Commission I don't have any issues. The State stated they would be willing to change the parcel from an uncontrolled area to a controlled area as well.

**DAVID:** We won't be doing anything within 100 feet of your water source. Right now manure is being directly applied to the ground. I think we will be better for the area since we will control what is put on the ground.

**MAYOR:** The City is not currently using that well.

**JEFF:** I like the proposed use for that property. I think it is appropriate. I think it is a good way for the land to be utilized.

**CHERYL:** I talked to a resident and they are thrilled you could be locating here.

**BRAD:** You are aware there is an impact fee that would apply if you attach to the water system?

**DAVID:** Yes, I am familiar with that fee.

**BRAD:** Is your long term plan to develop the area?

**DAVID:** Yes. Right now I have 12,000 square feet of greenhouse space and I want to add an additional 18,000 square feet. This is not a temporary move for us. My long term intent is to have a brick and mortar building in that area.

**MAYOR:** The sewer issue can be reviewed and dealt with at that time. I am glad to have you here.

**MARLOWE:** Tonight David was just here to answer questions from the Council. Nothing is being voted on.

**DAVID:** My first choice is to relocate here if we can make it work. I have been told I am crazy to relocate here away from Logan but we like the area. We reside in Smithfield.

**BRAD:** You mentioned a sidewalk. Are you meaning in front of the property or by the greenhouses?

**DAVID:** I want a sidewalk leading to and around the greenhouses. I want to have a grid system for trees and shrubs. Currently, my paths are gravel and I want to get away from that. I want to be more customer friendly.

**BRAD:** What about the parking area? What is your vision for the frontage area?

**DAVID:** My intent is to have all the parking on the south end of the property. Right now I have 30 stalls in Hyde Park and I want to have around 60 here. Ninety percent of my business is done in the month of May and I need the parking. I have no intent of asphaltting the parking area. I would put in solid fill and gravel for now. All of the greenhouses would be to the north of the parking lot. The parking lot area would be 162 feet by 72 feet. All of the sidewalks would be done on a grid pattern. I want people to be able to walk from structure to structure on a sidewalk. We will continue to pursue relocating here now we have support of the council.

## **CONTINUED DISCUSSION RELATING TO A POSSIBLE INCREASE IN HIGH USER CULINARY WATER RATES**

**MAYOR:** I missed last month's Council meeting. I have reviewed the minutes and met with Justin and Brad. I know we have each received more information from Justin. Justin has presented a lot more actual numbers to compare. It is not a matter of if the water rate increases; it is a matter of when and by what means. We have to meet the state requirement on the project

to repay the debt. The monthly bill is going to increase. We can take up the base rate an additional five dollars per month or have the high water users pay for the use of the asset.

**JUSTIN:** I would like to review the debt of the water enterprise fund. The long term debt is as follows and is the principal amount owed not including current interest:

Water Tank & Infrastructure Loan	\$4,847,000
Loan from the Capital Projects Fund	\$338,330
Loan from the Sewer Enterprise Fund	\$381,443
State of Utah Bonds	\$35,947
State of Utah Bonds	\$153,000
Total Outstanding Long Term Debt	\$5,755,720

The yearly expense is broken down as follows:

Water Tank Loan Payment	\$288,625
State of Utah Bond Payments	\$51,002
Five year average of maintenance & repair	\$218,264

The monthly expense is broken down as follows per connection:

Water Tank Loan Payment	\$32.07
State of Utah Bonds Payment	\$5.67
Avg Maintenance & Repair	\$24.25
Total	\$61.99

Right now the monthly base rate fee is \$55.00 per month for up to 10,000 gallons and then an incremental rate is charged per 1,000 gallons used over 10,000 gallons per month.

The monthly cost of \$61.99 per month does not include funds for new equipment, the building of a reserve or paying back the loans from the sewer enterprise fund or capital projects fund.

The current rate system has a fee for residential users and a different fee schedule for industrial/agricultural/commercial users. The new proposed fee schedule would only have one fee schedule. There would not be a difference between residential, commercial, industrial and agricultural.

During fiscal year 2015, July 1, 2014 through June 30, 2015, the City had 128,000,000 gallons run through the system.

Nine users consumed 56% of the water run through the system.

One user consumed 44% of the water run through the system with the other eight users using 12% of the total amount used.

The nine largest users paid 15% of the expense and used 56% of the water.

The largest user paid 11% of the expense and used 44% of the water.

The nine users consist of a meat processor, three schools and five agricultural entities.

The new monthly proposed rate schedule would be as follows:

0 to 10,000 gallons	\$55.00	***This is considered the base rate.***
10,001 to 100,000 gallons	\$1.00 per every 1,000 gallons used	
100,001 to maximum gallons	\$2.00 per every 1,000 gallons used	

The intent of the third increase is to close the disparity between the high end users consuming 56% of the water and only paying 15% of the expense while at the same time meeting the debt obligations of the water enterprise fund.

**BRAD:** Signing for the loan mandated an increase to the water bill and the Council decided doing a three tier increase was the best option. The Council decided to split the increase over three increments. The increase has been previously approved.

**MAYOR:** The tier increase has worked well. The State initially wanted us to do a one-time blanket increase across the board. Even with a three tier increase we are still not as high as the State would like the rates to be. We have delayed the third increase for as long as possible. We have inter-fund loans which are basically loans to ourselves. We could consider forgiving those loans if deemed appropriate. There is not any money as a reserve in the water fund. All of the funds have been spent as we go on this project.

**BRAD:** We paid a significant amount of money and purchased a water right several years ago.

**JEFF:** It was a very crucial purchase.

**BRAD:** We paid cash and depleted the cash we had on-hand.

**JUSTIN:** We try and pay cash for as many projects as we can.

**JEFF:** I think this rate schedule looks better than last month. We know what we have to have. We cannot stay at \$62 per month as that leaves nothing for the future. Even if we write off the internal loans there is still no breathing room. Is it enough to increase the base fee to only \$62 per month?

**JUSTIN:** Really we won't know for a year until we see how the new proposed schedule actually plays out.

**MAYOR:** Our numbers are based on a five year average with the assumption a similar amount of gallons will be used.

**PAUL:** New households will be added but not much money comes from them. The majority of households use less than 10,000 gallons per month which is included in the base fee.

**CHRIS:** Won't impact fees help?

**BRAD:** They are collected to help pay for past projects that are brick and mortar based.

**PAUL:** They help but not much.

**BRAD:** Impact fees help pay for growth.

**MARLOWE:** The State mandates what impact fees can be spent on.

**CHRIS:** Will the \$1.00 per month increase in July of each year stay in place?

**BRAD:** The ordinance lasts through 2017 and the rate will then need to be evaluated again at that time.

**JEFF:** The rate needs to be reviewed periodically anyway.

**CHRIS:** I agree there is a cost of living increase each year but it is not \$1.00 per month.

**BRAD:** Agreed.

**CHRIS:** People cannot just up and move because their utility fee increases.

**MAYOR:** There is a cost to rural living. It is easier to spread a project over more connections. The cost to develop the water costs the same no matter how many connections are on the system. We have a lot fewer connections than most cities.

**CHRIS:** I hear a lot of concerns by homeowners. It is cheaper to live elsewhere in the valley.

**MAYOR:** People need to read the paper. The wastewater fee in Logan is going to take a dramatic increase.

**CHRIS:** But it still will not be where we are at.

**PAUL:** It is why there are so many banks. There are so many customers with different needs. It is impossible to compare community to community just based on numbers.

**BRAD:** Improvements in each community are different as well.

**CHRIS:** What do I tell the older people?

**MAYOR:** Comparing water bill to water bill is not fair. People also need to factor in property tax rates and other fees paid to the City.

**JUSTIN:** The property tax rate has not changed since around 1978.

**MAYOR:** Most cities look and incrementally raise their property tax on a yearly basis. We have not. I don't believe the total package of what is paid is greater here than elsewhere.

**JUSTIN:** Right now the monthly sewer charge is \$48.00 per month. With the new plant being required for the Logan system their rate will be in the \$40 per month range but has not yet been finalized.

**JEFF:** We need something for Chris and Marlowe to present to people explaining why the rate is where it is.

**PAUL:** I understand the concerns raised by Chris.

**MARLOWE:** Chris has been very mild in how she has presented what she deals with daily. People come in here and are emotionally charged and there are financial consequences. I am not against the increase. Chris is just passing along information and she is very accurate in portraying what she deals with on a daily basis.

**BRAD:** I am well aware of our charges as I own a rental property. I have lost potential renters because our City bill is higher than elsewhere. I understand the concerns. I choose to live here and choose to have a rental home here. It would be easier to rent a property in Logan with higher rent being charged and cheaper utilities but I choose to be here.

**CHRIS:** People chose to live here before the rate was increased and now the rate has increased and they cannot just up and move.

**BRAD:** The reason this project was completed was because of fire flow issues. It was not just something the Council chose to do the project.

**CHRIS:** People don't understand or care about that. They just want to pay less.

**BRAD:** People need to research the costs before they move or relocate. We have bills that must be paid and we have an obligation to set the rate and pay the bill.

**PAUL:** This is a responsibility of the Council to make sure our bills are paid.

**JUSTIN:** I would like to comment on the fixed income comments that are always thrown out. A very good friend of mine put it to me this way and I agree. Basically everyone is on a fixed

income. My check is the same every two weeks. Retirements checks are the same every month. Very few people are not on a fixed income. People are on a fixed income if they make the same amount for working the same amount of hours every week. The only people not on a fixed income are commissioned salespeople and business owners. Fixed income does not just apply to older residents; it applies to the majority of the residents.

**JEFF:** I like this proposal. It is simple. Those using more than the allocated 10,000 gallons per month per connection will pay more. I think this is a realistic formula.

**MAYOR:** I understand the concerns of Marlowe and Chris. Those households using 10,000 gallons or less per month will not be affected by this increase. The base fee has been left alone in this proposal.

**PAUL:** I just recently visited family in Fairbanks, Alaska. They live in a cabin and the water in their area is full of arsenic. They have to import all of their water for everything they do and they pay \$0.10 per gallon. I think the proposed rate is very reasonable.

**CHERYL:** Are you going to have a meeting with the high end water users?

**MAYOR:** The public hearing is the meeting where they can express their concerns like they did last month.

**JEFF:** I hope everyone is paying attention to what is going on. I want people to come and address this if they have concerns. This is the reality of what we have to deal with. I want the high end users to come to this meeting. About ten users are using 50% of the water and I want them to tell the other 50% of the users why they feel they should not pay a higher rate. It does not make sense for the high end users to not pay more. This proposal splits the payment over a wide area. We need to get the water fund in a better financial place.

**MARLOWE:** This proposal will require another public hearing. I would make it clear this project was because of a State mandate, the City just did not do the project and spend the money. We were told we would do this project by the State. I don't think many people realize that. We did not do this project just to spend money. We were told by the State we had to do it to meet fire flow problems.

**JEFF:** The same applies to the MBR plant for the sewer system as well.

**BRAD:** The only way to decrease the monthly fee is to pay off the loan but there will be more infrastructure needs at that time. I have not ever seen a decrease in a monthly bill of any type.

**MAYOR:** Two of the remaining loans will pay off soon.

**JEFF:** This has been a good discussion with good information.

**MAYOR:** I want to make sure those that spoke at the last public hearing are aware of the next public hearing. The public hearing is their chance to speak out on the proposal. They can voice their opinion then. Every ordinance the City has affects some people more than others. It is not practical to require a workshop meeting every time an ordinance is considered.

**BRAD:** People can come to the public hearing and say the new proposal is unfair. If that is the case then the current base fee of \$55 per month will have to be raised to at least \$62 per month and I don't think that is fair.

**JEFF:** I am glad for the additional numbers since our meeting last month. An increase has to happen. I want people to look at the numbers and understand what we are considering. The water fund has a lot of debt. The monthly rate has been broken down into what the rate is based on. Everyone is paying for the cost of this project.

**CHRIS:** When will there be a public hearing?

**MAYOR:** At the Council meeting next month.

**MARLOWE:** I would suggest putting the proposed fee schedule chart in the newsletter as well.

**BRAD:** All of this information is public.

**MAYOR:** I don't agree with a statement last month that we did not advertise the Council meeting or make people aware. The meeting was included in the newsletter, *The Herald Journal* and throughout the City. We always advertise our meetings and public hearings and nobody ever attends.

**JEFF:** I agree, 90% of the time there is not one comment during a public hearing.

**BRAD:** We have been talking about water rates for three years. This is not something new. We approved this project and projected fee over three years ago.

**MAYOR:** We will have a public hearing next month. Let's make sure and notify those in attendance last month about the meeting.

### **DISCUSSION OF REPLACING SIDEWALKS ON 100 NORTH WEST OF STATE STREET PRIOR TO WHITE PINE MIDDLE SCHOOL BEING SHIFTED TO AN ELEMENTARY SCHOOL**

**JUSTIN:** About 25% of the sidewalk was poured on 100 West from Main Street to 100 North yesterday. Another 25% was poured today.

**JEFF:** The sidewalk leading from Park School to White Pine Middle School past the church is almost complete and in good shape.

**MARLOWE:** There are crossing guards on 100 West Main during the school year.

**CHERYL:** Who pays for the crossing guards?

**MARLOWE:** The City does.

**PAUL:** Bruce and Bonnie Lower paid some towards the new sidewalk in front of their home on 100 West. Looking at the sidewalk on 100 North from State Street to 100 West putting a new sidewalk on the north side of the road would cost more than replacing the existing sidewalk on the south side of the road. There is a lot of overgrowth on the sidewalk on the south side of the road as well as an old fence right along the edge of the sidewalk. I think it is in the best interest of the City and the most cost effective to remove and replace the existing sidewalk. Trim the trees and bushes or remove as needed. Rich Seeley just put in the new sidewalk in front of his new residence and on the east side of his lot he had to add a lot of fill to level the sidewalk and it cost exceedingly more when having to add fill. I don't think it will be cost effective to have a new sidewalk on the north side of the road.

**JUSTIN:** Ben and Rob saved us a bunch of money on the 100 West project by removing the old sidewalk and hauling it away. I am hopeful with that savings we can do more sidewalk replacement in other places this year.

**JEFF:** I have walked this area. The ultimate goal is to provide a main artery to get to 300 East. I think the most logical idea is to use the current sidewalk and replace where needed. There is an existing sidewalk on 100 North from State Street to 200 East.

*\*\*\*Paul Erickson temporarily left the Council meeting.\*\*\**

**BRAD:** There is not any sidewalk on either side of the road on 100 North from 200 East to 300 East.

**JEFF:** I just want us to keep in mind for the future the need for a good sidewalk when the elementary is relocated to White Pine. We can work with the school and design a safe route to school. We can designate certain crosswalks and paint them as appropriate.

**JUSTIN:** The main sidewalk from the Sadler subdivision and the area by the apartments previously owned by Roland Anderson is almost complete. The only area needing to be replaced on 100 West is from 200 South to 100 South. Hopefully, we can get that area replaced this year as well.

**BRAD:** The majority of future growth will be from the northeast portion of the City. Jon White is installing two blocks of sidewalk on 300 East from 300 North to 500 North as part of his subdivision project.

### **PRESENTATION AND DISCUSSION, WITH POSSIBLE DECISION, RELATIVE TO THE COUNTY PROPOSAL OF ESTABLISHING A REGIONAL TRAIL COORDINATOR FOR CACHE COUNTY**

**MAYOR:** We heard Zac Covington's opinion on this position earlier this evening.

**JEFF:** I am in favor of the position but it only works if all of the communities in the valley are involved. Right now it is not being supported by all of the communities.

**CHERYL:** We won't be paying just \$1,003 per year if all of the cities do not participate; we will be paying more.

**JEFF:** We need the majority of the cities in the valley to participate to make it worthwhile.

**TUCKER:** There are a few items in the General Plan regarding trails. I think the trail plan is a dream in most regards. I think it is several years off before anything happens with trails in the city. I think the discussion will happen again as we get closer to developing trails in this area. I think we are premature to participate at this point.

**MAYOR:** I agree.

**BRAD:** We are on the outskirts of a trail system. The trail system will be built out from Logan going north and south. We are not close to adjoining other cities trails at this time. I don't support the creation of this position at this time. I like the concept of having nice walking trails. Money is being spent if the position is created but it won't be spent here. It will start in Logan and move outward.

**MAYOR:** Tucker is right; I think the City participating at this time is premature.

\*\*\*A motion to not participate in the trail coordinator position as created and proposed by Cache County Corporation was made by Tucker, seconded by Brad and the motion passed by a vote of 3-1.\*\*\*

Yes Vote: Jensen, Peck, Thatcher

No Vote: Young

Absent: Erickson

### **MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY**

**JUSTIN:** The State Auditor started requiring last year that the mass transit tax that is collected for the City but not sent directly to the City be included on the income statement. For the last budget year the City received \$33,802 in mass transit tax revenue and paid out the exact same amount. Total revenue from Black & White Days Activities totaled \$10,699 and from the Black & White Days Breakfast \$1,602. Black & White Days sponsorship fees collected totaled \$9,950.

One of the things I would like to point out for the last fiscal year is the major decrease in checks that were returned for insufficient funds. Last budget year we actually collected all of the checks that were returned plus a little bit extra from the previous budget year that were uncollected.

**MAYOR:** I attribute some of this to working with some of the utility accounts that were extremely past due. We setup a payment plan that helped people get back on top of things and the city to collect the outstanding balance at the same time.

**JUSTIN:** I agree. I think it was a win for the City and those residents behind on their bill. The cost of the Black & White Days horse show which included the Saturday morning and afternoon activities as well as the horse pulls was \$5,251. The cost of all of the other activities associated with Black & White Days totaled \$22,996. The fire department and EMT department once again stayed under budget for the budget year. The agreement with the fire department is that all of the funds they don't spend will be set aside for the future purchase of a new brush truck. I am hopeful the new brush truck can be purchased in the next budget year. Once again, Juliene and her staff did a great job with the library budget. In regards to the Cub River Sports Complex; each city agreed to put in \$10,000 per year where in previous years it was \$7,500 from each city. I know all of the expenses have not yet come in but each city had to put in additional funds at the end of the budget year for the fund to balance. The complex had a major vole problem this year that required a significant amount of extra labor time and material cost. The grounds are now in excellent shape and kudos to the Lewiston City staff for the progress they have made in repairing the grounds. Total water impact fees for the last budget year were \$50,117. Total impact fees collected in the sewer fund were \$64,445. The financials for the last budget year will be a work in progress over the next couple of months as items such as sales tax are not distributed to the City for the previous year until the end of this month and the end of next month.

## **COUNCIL MEMBER REPORTS**

**BRAD:** Final testing of the new culinary well will be this week. The landscaping has about been completed. There should be some good data to report at the next Council meeting from the well. The well was fired up last month to help a deficiency in the level of the tank for a few days at the end of June.

**MAYOR:** The high temperature at the end of June hurt us for a few days for sure.

**BRAD:** Ben reported on the fire department earlier. There are no new nuisances to report. Data is being collected and will be sent to Pepperidge Farms, Lower Foods and all other industrial users on the wastewater system. A permitting process is going to be required.

**JEFF:** I met with Brad Deffinger. Brad does tree trimming for the City. I am happy to see how the trees in the park have bounced back since being trimmed. Some of them were almost dead from disease. The trimming and associated cost has paid off. Brad and I drove around town for about a half hour and saw several other areas that have trees that are dying because of disease. We will keep with our yearly project of adding a few new trees each year as well our annual budget allocation for tree trimming. The City party will be held on September 11<sup>th</sup> and there will be a fireworks show since the fireworks show at Black & White Days was cancelled.

*\*\*\*Paul Erickson returned to the Council meeting.\*\*\**

**JEFF:** I want to give a general update on the electronics in the library. The library and City office have been officially tied in together in regards to internet service. We are working on

linking the phone systems as well. It will be more cost effective to do that. We are trying to combine and save where we can while utilizing existing resources. The new computer for the water system will go on-line this week. After the installation of this computer all of the water, sewer and maintenance shop computers will have been upgraded. This also includes a backup computer in case the current machine fails. Things at the cemetery are going well. We are trying to utilize the limited irrigation water we have as best as we can. The cemetery grounds look good considering the hot weather and limited amount of water. There have been a lot of burials this year. Just as a reminder we don't put down sod on the new graves during the summer months. New sod won't grow when it is hot and there is very limited water. The graves are still prepped and ready for sod. Sod is put down during certain times in the fall and spring.

**CHRIS:** I have received a lot of compliments on the cemetery.

**MAYOR:** And on the parks as well.

*\*\*\*Mayor Hall was excused and left the Council meeting.\*\*\**

**TUCKER:** The Planning Commission has not met the last couple of months because of a lack of business. I am not sure if they will be meeting next month or not at this point. Some new building permits have come through.

\*\*\*A motion to adjourn and pay bills was made by Jeff, seconded by Paul and the vote was unanimous.\*\*\*

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

Aflac	456.36
Allen Rock	246.89
Altius	2677.97
Badger	209.82
Bear River Health	40.00
Beeline Digital	23.00
Blue Creek	
Communications	1200.00
Blue Stakes	110.38
C. V.	
Extermination	496.20
C.V. Hospital	37.00
Cache Chemical	124.07
Castalite	613.10
Century Link	239.41
Civil Air Patrol	245.00
CNH	19.98
Coats	99.00
Coca	
Cola	102.83

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Comcast	456.68
Dennys	85.98
Ecosystems	960.40
Hall's	245.59
Hobbs Turf Farm	30.24
IFA	359.96
Itty	
Bitty	1528.91
JUB	20932.05
Lee's	115.74
Lewiston City	1432.95
Maverik	286.86
Maverik	
Cemetery	373.91
Meterworks	19611.20
N.C.	
Vet	160.00
NAPA Auto Parts	95.93
Olson & Hoggan	2164.75
PEHP	230.42
Pepsi	143.00
Peterson	
Plumbing	3400.78
Pitcher Propane	402.39
Richmond	
Irrigation	2360.50
Rockmount	284.18
SKM	255.00
Smithfield imp	121.43
St of Utah Dept of Health	100.00
Staker Parsons	4546.78
Staples	104.77
Tess A. Davis	525.00
The Home Depot	217.49
ULGT	40378.96
UMCA	100.00
Ut Assoc of Public	
Treasurers	75.00
UT State Division of	
Finance	288625.00
Valley Office Systems	44.67
Verizon	251.09
Wex Bank	129.00
Zions Visa	3678.08

Adjournment at 8:45 P.M.

**RICHMOND CITY CORPORATION**

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Michael E. Hall, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder