

MINUTES  
MONROE CITY COUNCIL MEETING  
10/27/2015

**7:30 p.m.**

1. The regular meeting of the Monroe City Council was called to order by Mayor R. Kirt Nilsson at 7:30 p.m. The Pledge of Allegiance was led by Councilmember Payne and Prayer was offered by Councilmember Anderson.

PRESENT:

Mayor: R. Kirt Nilsson

Councilmembers:

Johnny Parsons

Fran Washburn

Joe Anderson

Perry Payne

Public Works Director: Devin Magleby

Deputy Recorder: Allison Leavitt

Planning Commission Chair: Leon Stewart

Planning Commission Member: Paula Roberts

Press – Sandy Phillips- Richfield Reaper

Central Utah Health: Mike Grimlie

Citizens:

Dave Coe

Brookelle Draper

Kycen Winn

Logan Mumford

Michael Mathie

Braxton Utley

Megan Hessey

Shantelle Cox

Sydney Cox

Nan Roberts

Skype: Dan Edwards

Mayor excused Councilmember Torgersen

**Councilmember Parsons moved to approve the minutes of the October 13, 2015 meeting with corrections. Councilmember Payne seconded the motion. All were in favor. Motion carried.**

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\*corrections- Page 4 - spelling correction Eccels to Eccles – Page 6 UCLT to ULCT

## **2. CITIZEN INPUT**

Dave Coe – Carol Theater

Mr. Coe since our last meeting had a perk test performed and had Blaine Brienholt design a septic system, which has been approved by the Central Utah Health Department. The plan involves installing the tank on theaters property; however the leach lines would have to extend onto Daphne Brown's property. Mr. Coe believes there is a City easement on Ms. Brown's property and would like the City to give him permission, that when the current cesspool fails, to install a septic tank with the leach lines going into this easement.

Mr. Coe has not been able to personally speak with Ms. Brown, however he has been told she is not interested in giving him permission to extend his septic system in to her property. Council asked about taking the leach lines to the south of the building, Mr. Coe informed them he had contacted the owner, Dan Adams, and he is not willing to allow the leach lines on his property either.

Council reviewed the map and septic tank design that Mr. Coe presented, however there is no evidence that the city has an easement or if they could allow him to install the septic system on another person's property. Mayor asked Public Works Director Devin Magleby to check with the Sevier County Recorder's office and see if there is a City easement.

## **3. Business**

**(A) Red Hills Mineral Farms- Kevin Boyle – Flood Channel at 450 E 300 N – Cancelled**

**(B) Splash Pad Update: Nan Roberts**

Nan Roberts asked the Council if she could use the funds collected to start construction on the splash pad with site preparation and concrete work now and then finish in the Spring when she has had time to raise the remaining funds, which is a little over \$12,000.00.

Dan Edwards, owner of Splash Pads USA, joined the meeting through Skype. Stated that he would be willing to work with Nan and allow the construction to begin before all the funds were raised. He feels confident with the money already raised and the Eccles

grant of \$30,000.00 that his company will receive the agreed amount of \$60,000.00 once the project is completed.

The council emphasized to Ms. Roberts and Mr. Edwards that the City cannot contribute any kind of funds to this project. Ms. Roberts explained she understands this and feels confident she will be able to raise the remaining funds through fund raising and in-kind services.

In the best interest of the City, the City will move the necessary sprinklers and would like a City employee there when work begins.

**Councilmember Parsons moved to give permission for construction to begin on the Splash Pad located at Mtn. View Park. Councilmember Washburn seconded the motion. Vote was as follows**

<b>Councilmember Parsons</b>	<b>Yes</b>
<b>Councilmember Washburn</b>	<b>Yes</b>
<b>Councilmember Anderson</b>	<b>No – Does not feel comfortable at this time to vote yes</b>
<b>Councilmember Payne</b>	<b>Yes</b>

**Motion passed 3 to 1**

**(C) Planning Commission –Chairman Leon Stewart-Recommendation of Ordinance 10-07-2015, Amendments to the Monroe City Land Use Management and Development Code.**

Chairman Stewart recognized that Commissioner Roberts was here with him tonight and thanked her for coming.

Chairman Stewart reviewed with the Council the changes made to Chapter 7 in the Land Use Management and Development Code in reference to fences. He explained this has taken a long time because Monroe has some very unique situations, the major one being the different widths of roads throughout the town. With this in mind their main goal was safety, the commission felt like the enforcement would be handled through a building permit.

After a lot of research and trial ordinances the Commission feels like the concept of a site triangle, which is illustrated in the ordinance itself, will address the safety concerns existing with the current ordinance.

Councilmember Payne and Councilmember Washburn thanked the Commission for their hard work and time given to this matter.

It was decided that an article will be put in the next newsletter explaining the new fence ordinance to our residents.

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#### **4. PUBLIC HEARING**

Mayor Nilsson declared the public hearing in session at 8:15 p.m. for the Council to hear public comments on adoption of Ordinance 10-07-2015, Amendments to the Monroe City Land Use Management and Development Code.

There were no comments, nor discussion.

The public hearing adjourned back to the regular Council meeting at 8:20 p.m.

**Councilmember Washburn moved to accept recommendation from the City Planning Commission and adopt Ordinance 10-7-2015, Amendments to the Monroe City Land Use Management and Development Code. Councilmember Payne seconded. Vote was as follows**

<b>Councilmember Parsons</b>	<b>Yes</b>
<b>Councilmember Washburn</b>	<b>Yes</b>
<b>Councilmember Anderson</b>	<b>Yes</b>
<b>Councilmember Payne</b>	<b>Yes</b>

**Vote was unanimous**

#### **5. STAFF**

##### **City Deputy Recorder Allison Leavitt**

- Reported that Kimball & Roberts CPA's will be in the office November 2 & 3, 2015 to conduct the annual audit.
- Pelorus Methods, a government accounting software company, has scheduled an online demonstration for Thursday October 29, 2015.

##### **Public Works Director Devin Magleby**

- Reported that three of the four wells, being done by the State for the underground water study, have been completed. They are waiting on additional supplies to complete the fourth well, and hope to have them completed in two weeks and begin testing.
- Leak on 300 E has been repaired and recommended this line from 500 S to 900 S along 300 E be replaced. This is the last tar wrap pipe in the City to be replaced, that he knows of. Line will be over 500', which means it will need to be engineered and stamped by Jones & DeMille. City crew will be able to do the work once engineer provides the plan.

- Request permission from the council to purchase a 12 KW generator from Randy Draper. This would be a large enough generator to run a house. Mr. Magleby would like to wire it into the shop, but mount it onto a trailer so that it could be mobile if needed elsewhere.

Council discussed that the City's current generators will run the water treatment plant and the well. It was also discussed that the fire station has its own generator.

Council agreed to allow Mr. Magleby to offer Mr. Draper \$1500.00 for the generator if the offer is not accepted Mr. Magleby can work with the Mayor to determine how much more the City can offer. The Council would like to see it mounted on a trailer. Water, Streets, and Electric Departments will share the costs.

- Progress report on park expansion - Security lights have been installed at the new concessions building. There was some discussion about installing some security lighting to the ball field light poles, Mr. Magleby will look into this.
- Putting in the infield mix is almost completed. It looks like one more load of infield mix will be needed to finish.
- Council asked Mr. Magleby to inform the contractors to get the building completed. They are past due and the City has not charged them a penalty, however council feels like the project needs to be completed soon or the City will charge a penalty.

## **6. Department Business - reports and concerns - law enforcement concerns**

### **Councilmember Joseph Anderson - Streets Department, Weeds, Equipment, Sr. Citizens**

- Asked Mr. Magleby if the problem with the septic tank at the Senior Citizen had been identified and fixed. Mr. Magleby stated that he would work with Jack Hammond and get the problem fixed so they can continue work on their storage shed.

### **Councilmember Perry Payne - Electric, Mosquito Abatement, Utility Board**

- No business tonight.

### **Councilmember Fran Washburn - Parks, Cemetery, Planning Commission**

- The replacement Welcome to Monroe sign at the west entrance of town will be completed on Thursday. Asked Mr. Magleby if there could be a light installed to

shine on the sign. Mr. Magleby will check with Daniel Peterson, Power Superintendent.

- Still working on the wood signs. Having difficulty finding someone to cut the log, but will continue working on this project.

### **Councilmember Johnny Parsons - Water, Irrigation, Wastewater, Fire Department**

- The City recently sent Mat Roper, part time employee, to water conference for training and certification as a Distribution 1 Operator, which he passed the test and received his certification. Is there an issue on giving him a pay increase, and do we need to place some kind of cap on how much a part time employee can earn? After some discussion it was decided that Mr. Roper would receive a .25 cent per hour increase.
- Council and Public Works Director Devin Magleby feel like there needs to be better communication between the Council and Mr. Magleby before any public works employee is sent for training, and a potential pay increase.

### **Councilmember Troy Torgersen - Library, CERT, EMS, Landfill, Garbage, Youth Council - Absent**

Mayor R. Kirt Nilsson - General Administration –

- Mayor reviewed with the council an email from Councilmember Torgersen with the following concerns:

*(1)-UDOT is concerned about the landscaping at the NW Corner of 100 South and Main Street. They are okay with the plants but not the rocks that are placed on the sidewalk around the plants. Any object greater than 4-inches in diameter that is within the clear zone of a travel lane is a hazard. The rocks placed there fall within the clear zone. They also pose a problem for pedestrians if they fall on them while walking/riding on the sidewalk. They would like to see them removed. Devin will work with UDOT on getting this issue resolved.*

*(2)- From the ULCT Annual Conference a suggestion was made that each community look at where it wants to be in 10-years. This would be useful to have a "vision" for the future of Monroe. Council feels like the City's master plan addresses the future of our City.*

*(3)- Last year when Rick Roberts came and reviewed the year end accounting for the City, he mentioned that the City will be to the point that our water system needs to be looked at, financially speaking. I cannot remember all the main points but it seemed like he said that we should be looking at our rate structure. If this is the case, it would be wise to start looking at it sooner rather than later. Council acknowledged that the*

auditors had commented on this last year, and after the audit is completed this year they will review to see what action needs to be taken.

*(4)- Where are we at with the Nuisance Ordinance or the ROW ordinance? The guy on Main Street and 400 South is piling up more and more trash every day. We asked the Planning commission to have an ordinance about this time last year and I haven't seen anything yet. This is something that we really could use to start cleaning up the town.* Mayor informed the council that with the planning commission's completion of the fence ordinance they have begun on the enforcement policy. The Planning Commission is holding a training session with an Attorney Brent Bateman, with Ombudsman, Tuesday, November 3, 2015 at 6:00 p.m. at the Community Center. The goal with this training is to obtain assistance in writing an enforcement ordinance. Mayor extended an invitation to all Councilmember's to attend.

## **7. Adjournment**

**Councilmember Payne moved to adjourn the meeting at 8:54 p.m. Councilmember Parsons seconded the motion. All were in favor. Meeting adjourned.**