

CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
November 10, 2015 – POLICY SESSION

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

City Council Chambers
55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY SESSION

CALL TO ORDER:

Mayor Shepherd

OPENING CEREMONY:

Councilmember Jones

APPROVAL OF MINUTES:

October 13, 2015 – Work Session

October 27, 2015 – Policy Session

SCHEDULED ITEMS:

1. **CITIZEN COMMENTS**

2. **CONSIDER A REQUEST TO WAIVE LAND USE APPLICATION FEES FOR SYRACUSE CITY RELATIVE TO THE DEVELOPMENT OF A TRAILHEAD AT APPROXIMATELY 1400 WEST 700 SOUTH**

BACKGROUND: Syracuse City has acquired a 1-acre parcel of abandoned rail right-of-way in Clearfield, at approximately 1400 West 700 South. The property is adjacent to a new single-family subdivision in Syracuse, which includes the installation of a trail in the adjacent powerline corridor. Syracuse proposes to develop a trailhead on the property, which would be beneficial for residents of both cities, and has requested that the Clearfield City Council authorize a waiver of the respective land use application fees required by the Consolidated Fee Schedule.

RECOMMENDATION: Approve a waiver of land use application fees for Syracuse City relative to the development of a trailhead at approximately 1400 West 700 South and authorize staff to charge to the applicant only those hard costs incurred with the applications (e.g. engineering fees, advertising, etc.).

3. **CANVASS THE RESULTS OF THE MUNICIPAL GENERAL ELECTION HELD ON NOVEMBER 3, 2015**

BACKGROUND: State Law requires the governing body verify the results of the General Election, which was held on Tuesday, November 3, 2015.

RECOMMENDATION: Verify the official General Election results and authorize the City Recorder to report those results to the Lieutenant Governor's office.

COMMUNICATION ITEMS:

Mayor's Report
City Councils' Reports
City Manager's Report
Staffs' Reports

****COUNCIL ADJOURN TO WORK SESSION****

Executive Conference Room
55 South State Street
Third Floor
Clearfield, Utah

WORK SESSION IMMEDIATELY FOLLOWING THE POLICY SESSION

Discussion on the SR-107 Bridge, also known as 300 North Overpass
Discussion on Title 9, Chapter 1, Section 5 – Application for Service
Discussion on Title 1, Chapter 7, Section 3E – Appointive Officers
and Title 1, Chapter 8H – Community Development Department
Discussion on Title 5, Chapter 2, Section 1 – Services Provided by the City
Discussion on the Curbside Recycling Program
Update on the Water Conservation Plan
Discussion on the PARAT Tax Project List

****ADJOURN AS THE CITY COUNCIL****

Dated this 5th day of November, 2015.

/s/Nancy R. Dean, City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 525-2714, giving her 48-hour notice.

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 P.M. WORK SESSION
October 13, 2015

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Brian Brower	City Attorney
	Scott Hodge	Public Works Director
	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder

VISITORS: Kathryn Murray, Vern Phipps, Nike Peterson

Mayor Shepherd called the meeting to order at 6:02 p.m.

DISCUSSION ON COUNCIL COMMUNICATIONS

Mayor Shepherd explained the need for a discussion to take place regarding emails between members of the Council. He mentioned there could be legal repercussions if “reply to all” is used by councilmembers in emails and suggested only using “reply”. He continued this could be misinterpreted as conducting business or holding a meeting which had not been properly noticed.

He stated there could be occasions in which a resident sent an email to the entire Council expecting a response and potential confusion about who the response should come from to avoid the recipient receiving six different responses. He invited discussion and suggestions from the councilmembers regarding this scenario and a discussion followed.

Councilmember LeBaron believed oftentimes City related emails should be addressed by the City Manager or other staff. He suggested for instances in which a response from an elected official was warranted, councilmembers could be assigned a specific month to speak for the entire Council. Mayor Shepherd pointed out if a resident was directing a question or concern to a specific councilmember it would be appropriate for him/her to respond individually.

Councilmember Benson inquired what had been done in the past. Mayor Shepherd stated previously either the Mayor or City Manager had responded. Brian Brower, City Attorney, suggested the responding councilmember could forward the response to the City Manager as a courtesy if the Council preferred the councilmember/month direction.

Councilmember Young expressed concern the resident could be left with the impression only one councilmember cared about the residents' concerns. Mr. Brower mentioned it would be important to state something to the effect "responding on behalf of the Council" in the response.

Mayor Shepherd also cautioned the councilmembers about responses on social media. He suggested those responses should emphasize the councilmember was speaking on behalf of himself and not on behalf of the City Council.

Adam Lenhard, City Manager, encouraged the Council to forward questions to City staff if they were ever unsure how to respond.

DISCUSSION ON THE PARAT TAX PROJECT LIST

Eric Howes, Community Services Director, distributed a handout reflecting identified projects in which potential PARAT tax revenues could be appropriated and ratings/notes associated with each one. He shared a visual presentation and reviewed each proposed project and requested direction from the Council on rating each project. He identified what should be taken into consideration in rating each project.

Councilmember Bush believed it would be important to have some signage at the project sites identifying they had been funded and completed using PARAT tax revenues.

Mayor Shepherd left the meeting at 6:25 p.m.

Mr. Howes reviewed the following projects:

- Refurbish tennis courts, add pickleball courts
- Ice skating rink

Councilmember LeBaron expressed his opinion a destination amenity such as an ice rink should be placed in an area which could be developed as opposed to an already established park in order to receive its full potential.

- Indoor climbing wall
- Artificial turf for soccer fields
- BMX/Pump Track
- Plaza Splash Pad
- Fish Cleaning Station at Steed Pond
- Commission & Install Art at the Arts Center
- Remodel/Replace Amphitheater at Bicentennial Park
- Replace seating in Amphitheater at Bicentennial Park
- Continue Trail around Steed pond and tie into trail head
- Outdoor 50M Pool
- 2 lane FlowRider

- Add shorter/lower skill level elements at the Skate Park
- Build Disc Golf course around trail and Steed Park
- Rehabilitate the Tennis & Basketball Courts at Kiwanis Park
- Playground Equipment in conjunction with Wasatch Elementary
- Develop and Landscape Around Steed Pond
- F-35 Playground and Maintenance area at Fisher Park

Councilmember Bush moved to adjourn the work session and reconvene in a policy session at 6:54 p.m., seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

The City Council work session reconvened at 7:48 p.m.

DISCUSSION ON THE PARAT TAX PROJECT LIST CONTINUED

Mr. Howes continued to review the list of identified which the PARAT tax revenues could be appropriated.

- Park Signage Replacement at all 16 parks
- Tables, Benches and Trash Receptacles at all 16 parks
- Install new Restroom at Central Park
- Install new Restroom at Mabey Pond
- Fish cleaning station at Mabey Pond
- Install new Restroom at Jacobsen Park
- Install new Restroom at Train Watch Park
- Install new Restroom at 200 South
- Install new Restroom at Kiwanis Park
- Replace small boweries at Island View Park
- Replace small boweries at Bicentennial Park
- Add boweries to Barlow Park
- Replace small boweries at Kiwanis Park
- Add bowery at Fisher Park
- Add bowery to 200 South Park
- Replace small boweries at Train Watch Park
- New signage and landscaping at City Office Building
- New signage and landscaping at Cornerstone Park
- Playground Replacement at Train Watch Park
- Playground Replacement at North Steed Park
- Playground Replacement at Cornerstone Park
- New Playground Equipment at 200 South Park
- New Electronic Playground at South Steed and Barlow Parks
- New Playground Equipment for Island View Park

Councilmember LeBaron mentioned including costs for video surveillance cameras to discourage vandalism for the parks where the electronic playgrounds would be installed.

Councilmember Bush suggested additional parking at Cornerstone Park should also be considered. Mr. Howes responded a small parking lot could be developed at the north end of the park. JJ Allen, Assistant City Manager, suggested the road shoulder could be expanded which could accommodate angled parking stalls along South Main as opposed to parallel parking.

The Council took a break at 8:10 p.m.
The meeting resumed at 8:20 p.m.

Mayor Pro Tem LeBaron announced the need for the Council to adjourn to a Closed Session for the purpose of a strategy session to discuss pending or reasonably imminent litigation and called for a motion.

Councilmember Jones moved to adjourn to a Closed Session for the purpose of a strategy session to discuss pending or reasonably imminent litigation at 8:22 p.m. Utah Code Ann. §52-4-205, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

The minutes for the Closed Session are kept in a separate location.

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 P.M. POLICY SESSION
October 27, 2015

PRESIDING:	Mark Shepherd	Mayor
PRESENT:	Keri Benson	Councilmember
	Kent Bush	Councilmember
	Ron Jones	Councilmember
	Mike LeBaron	Councilmember
	Bruce Young	Councilmember
STAFF PRESENT:	Adam Lenhard	City Manager
	JJ Allen	Assistant City Manager
	Jacob Fordham	Acting City Attorney
	Scott Hodge	Public Works Director
	Kelly Bennett	Police Lieutenant
	Curtis Dickson	Community Services Deputy Dir.
	Rich Knapp	Administrative Services Director
	Nancy Dean	City Recorder
	Kim Read	Deputy City Recorder
EXCUSED:	Greg Krusi	Police Chief
	Eric Howes	Community Services Director
	Spencer Brimley	Development Services Manager

VISITORS: Jacob Kurien, Cynthia Kurien, Stuart Williams, Cambria Williams, Nike Peterson, JJ Santiago, Elva Hernandez, Carolyn Stoker, Elayne Stoker, Vern Phipps, Kyler Bybee, Jaden Buhler

Mayor Shepherd called the meeting to order at 7:00 p.m.

Mayor Shepherd informed the citizens present that if they would like to comment during Public Hearings or Citizen Comments there were forms to fill out by the door.

Councilmember Bush conducted the Opening Ceremony.

APPROVAL OF THE MINUTES FROM THE OCTOBER 13, 2015 POLICY SESSION

Councilmember LeBaron moved to approve the minutes from the October 13, 2015 policy session as written, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

PRESENTATION OF THE YARD OF THE YEAR AWARD

Each year, Clearfield City sponsored a Yard of the Week contest throughout the City. The Parks and Recreation Commission members visited eleven different zones in the City during the summer and submit a weekly winner. At the end of the summer, the Commission members judged the weekly winners and selected a winner for Yard of the Year. The 2015 Yard of the Year winner was Jacob and Cynthia Kurian. The runners-up were Duane Stoker and Diane Stapley.

Curtis Dickson, Community Services Deputy Director, briefly explained how the contest was administered throughout the summer. He announced each winner would receive an engraved decorative rock to be placed in the yard.

Mayor Shepherd and the Council presented certificates and the decorative engraved rocks to the winners and runners-up expressing appreciation to the recipients for their contribution to the City. Councilmember Bush also expressed appreciation to the Parks and Recreation Commission for administering the contest as well as everything it did to benefit the residents and the City.

PUBLIC HEARING TO RECEIVE COMMENT ON AMENDING THE 2015/2016 FISCAL YEAR BUDGET

State Law required a public hearing before the City Council approved amendments to the City budget. Rich Knapp, Administrative Services Director, presented amendments for the 2015/2016 fiscal year budget.

Mayor Shepherd opened the public hearing at 7:11 p.m.

Mayor Shepherd asked for public comments.

There was no public comment.

Mr. Knapp shared the proposed amendments with the Council:

- Re-allocating how the Sales Tax Bond was paid so that no General Fund monies would be used for the payment. He explained funds from the water, sewer and CDRA would go toward the payment which was more in line with the original intent of how the bond would be paid.
- Two identified IT projects: VPN Hardware-two factor login which would bring the City in compliance with FBI standards and projector and monitors for Council Chambers.
- CDRA – Tom Baker building acquisition and demolition.
- Water Fund – broken well motor and pump

There were no questions from the Council.

Councilmember LeBaron moved to close the public hearing at 7:13 p.m. seconded by Councilmember Jones. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF THE CITY MANAGER'S APPOINTMENT OF STUART WILLIAMS AS THE CITY ATTORNEY

Adam Lenhard, City Manager, explained a recruitment process had taken place to fill the City Attorney position and stated he was prepared to appoint Stuart Williams as the City Attorney. He indicated the appointment also required consent from the City Council. Mr. Williams introduced his family to the Council. Mr. Lenhard shared a brief history of Mr. Williams' experience in working with previous entities.

Councilmember Young moved to approve the City Manager's appointment of Stuart Williams as the City Attorney seconded by Councilmember LeBaron. . The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

Nancy Dean, City Recorder, administered the Oath of Office to Stuart Williams, City Attorney.

APPROVAL OF RESOLUTION 2015R-29 ADOPTING AMENDMENTS TO THE 2015/2016 FISCAL YEAR BUDGET

Councilmember LeBaron moved to approve Resolution 2015R-29 adopting amendments to the 2015/2016 fiscal year budget and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Benson. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

APPROVAL OF THE AWARD OF BID FOR THE 18 INCH TRANSMISSION WATERLINE PROJECT TO LEON POULSEN CONSTRUCTION

Scott Hodge, Public Works Director, explained bids were received from nine construction companies to construct an 18 inch culinary water transmission pipeline through the west side of the proposed new parking lot area for the AAA Service Call Building located on 2000 East Street (University Parkway). The City desired to complete that section of waterline piping installation prior to the new parking lot being constructed. The lowest responsible bid was received from Leon Poulsen Construction with a bid amount of \$73,867.50. He mentioned the bid was approximately \$20,000 less than the City Engineer's estimate

Mayor Shepherd inquired about the proposed timeline of the project. Mr. Hodge explained how the project was anticipated to be completed.

Councilmember Jones moved to approve the award of bid for the 18 inch Transmission Waterline Project to Leon Poulsen Construction with the bid amount of \$73,867.50; and

approve funding of the project for the bid amount of \$73,867.50 with contingency and engineering costs of \$19,882.50 for a total project cost of \$93,750.00; and authorize the Mayor's signature to any necessary documents, seconded by Councilmember Young. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

UPDATE ON THE FISCAL YEAR 2016 FINANCIAL STATUS

Rich Knapp, Administrative Services Director, presented the Fiscal Year 2016 Financial Report for the first quarter to the Council and highlighted the following:

- \$2.86 million paid out by the CDRA for the ATK incentive
- Five months of PARAT Tax revenue data anticipated to be approximately \$195,000 annually
- Changed the City's investment strategy in April which was anticipated to result in an additional \$100,000 revenue per year
- A one percent cash back for credit card purchases which was anticipated to result in an increase to revenue \$9,000 per year
- Decrease the cost of the first trash can by .50 from \$15.25 to \$14.75 and stated the impact was less than originally projected
- Credit review from S & P on the City's water bonds held the rating at AA resulting in no change

He reviewed summary data for the General Fund which appeared to be normal projections at that time. He indicated the FY16 budget reserves would still be above the amount allowed by State Law which was a twenty five percent cap. He anticipated reserves to be more in the thirty three percent range.

Mr. Knapp mentioned the PARAT tax revenue was the best indicator of the City's economy as it was assessed solely on local sales. He stated the trend was good and the sales tax data was looking better than any previous year. He spoke to budget performance and trends and indicated last year's first quarter was slightly higher due to an anomaly in last year's property tax collection. He indicated the other sources of funds were higher as a result of the new allocation for Enterprise Funds.

Mr. Knapp briefly reviewed historic expenditures of all funds to compare general trends and pointed out differences in the following:

- Personnel costs were lower because of how the health insurance was paid
- Debt service was lower as a benefit from refinancing the GO Bond
- The increase of investment funds and the rate of return from investing outside of the Public Treasury and Investment Fund (PTIF). He shared a graph which illustrated the net rate of return was double that of the PTIF.

Mr. Knapp shared an illustration specific to revenues which reflected differences in previous fiscal years. He pointed out Muni Telecom Tax had continued to decrease and expressed his opinion it was the result of fewer residents installing land lines for home phones. He indicated other municipalities had recognized a similar trend. He mentioned building permits were also

lower than previous years for the same quarter. He informed the Council that the figure identified for Interest Earnings had not yet been booked.

Mr. Knapp directed the Council to the water fund and stated there was an actual decrease in the amount of water used last fiscal year and pointed out the report reflected gallons used at the same time in previous fiscal years. He mentioned the sewer charges were higher but indicated that was due to the increase implemented by the North Davis Sewer District.

Mr. Knapp directed the Council to expenditures and stated the variance associated with IT was directly related to the salary of a full time manager as well as the desk top replacement project. He mentioned the figure associated with open space was higher due to earlier irrigation than in previous years. He pointed out the figure with EDA#3 was specific to the ATK incentive he discussed previously. He stated the streets capital projects was lower because the South Main project was completed last fiscal year.

He asked if the Council had any questions pertaining to the update for the 2016 first quarter. He stated the presented financials were trending as expected. Adam Lenhard, City Manager, requested Mr. Knapp explain more regarding the excess fund balance being higher than allowed by the State and how it reflected well on the City.

Mr. Knapp responded it was State Law that the City couldn't have over twenty five percent of the budgeted revenues in reserves. He mentioned the City had received an audit finding for several years for having higher than allowed excess fund balance. Mr. Lenhard added this fund balance had previously allowed the City to complete one time projects such as the South Main Road project. Mr. Knapp mentioned bond reviewers like to see high fund balance. Mayor Shepherd commended staff for operating the City on such a lean budget.

COMMUNICATION ITEMS

Mayor Shepherd

1. Mentioned Brian Brower was sworn in as the new Justice Court Judge for Clearfield City on Monday, October 19, 2015.
2. Announced he had attended the F-35 reception at HAFB and stated the F-35 program had solidified the future of the Base for the long term.
3. Informed the Council that he had met with Family Connection Center regarding its Sub for Santa Program. He explained how the leadership handled all requests for the program and indicated it required the recipients to attend some educational classes as well as completing a vetting process. He complimented the Center's leadership.
4. Reported HAFB had deployed over 300 airmen overseas during the week.

Councilmember Benson – Encouraged everyone to vote on Tuesday, November 3, 2015.

Councilmember Bush

1. Announced the new Kiwanis President was the Sunset City Mayor McFarland.
2. Reported he had visited the bio-solids pad in western Weber County for the North Davis Sewer District. He reported it was in the process of constructing a five acre concrete new bio-solids pad and shared specifics about the project. He mentioned the current storage facility at the Davis County facility didn't currently meet EPA standards specific to odor. He stated it was interesting to witness that concrete

construction process at Randy Marriott's property. Councilmember LeBaron inquired if Mr. Marriott or the District would own the sludge. Councilmember Bush stated NDSB would be paying Mr. Marriott to take the sludge because it solved a problem at the District's current facility.

Councilmember Jones – expressed appreciation to the Yard of the Year winners and nominees. He stated he had always been supportive of the contest because he believed taking pride within the community began at the home.

Councilmember LeBaron

1. Expressed appreciation for the opportunity to attend Lunch with the mayor with the City's elementary school students.
2. He commented about the fund balance and reminded the Council the excess fund balance had allowed the City to complete the South Main Road construction project.
3. Welcomed Stuart Williams, City Attorney, to the City.

Councilmember Young – nothing to report.

Adam Lenhard, City Manager

1. Expressed appreciation to the Council for its support in appointing Stuart Williams as the new City Attorney.

STAFFS' REPORTS

Nancy Dean, City Recorder – Reviewed the Council's calendar:

- No meeting on Tuesday, November 3, 2015 because it was Election Day.

She encouraged everyone to vote and announced City Hall was a vote center. She also mentioned the City was participating in the Election Day voter registration pilot program with the Lieutenant Governor's Office and explained how that would work for voters.

Councilmember Jones moved to adjourn as the City Council and reconvene as the Community Development and Renewal Agency (CDRA) at 7:43 p.m., seconded by Councilmember LeBaron. The motion carried upon the following vote: Voting AYE – Councilmembers Benson, Bush, Jones, LeBaron and Young. Voting NO – None.

The minutes for the CDRA are in a separate location

Staff Report



To: Mayor Shepherd and City Council Members

From: JJ Allen, Assistant City Manager

Date: November 5, 2015

Re: Waiver of land use application fees – Syracuse City trailhead

I. RECOMMENDED ACTION

Approve a waiver of land use application fees for Syracuse City, relative to the development of a trailhead at approximately 1400 West 700 South, and authorize staff to charge to the applicant only those hard costs incurred with the applications (e.g. engineering fees, advertising, etc.).

II. DESCRIPTION / BACKGROUND

Syracuse City has acquired a 1-acre parcel of abandoned rail right-of-way in Clearfield, at approximately 1400 West 700 South. The property is adjacent to a new single-family subdivision in Syracuse, which includes the installation of a trail in the adjacent powerline corridor. Syracuse proposes to develop a trailhead on the property, which would be beneficial for residents of both cities, and has requested that the Clearfield City Council authorize a waiver of the respective land use application fees required by the consolidated fee schedule.



III. FISCAL IMPACT

We expect that this project will require a subdivision plat amendment and site plan approval. The fees for these applications are \$300 and \$500, respectively—so the total proposed to be waived would be \$800, assuming no other land use approvals are necessary.

There will be some hard costs to process these applications, such as engineering fees and advertising costs (for public hearings). Staff recommends that those hard costs to Clearfield City not be waived, but be charged to the applicant, consistent with current policy and practice.

However, the waiver of the application fees will not be a significant burden financially or operationally to Clearfield City.

5-2-1: SERVICES PROVIDED BY CITY:

The city will provide directly or by agreement with a contractor for the collection and disposition of garbage, *refuse, and recyclable materials (the "garbage collection system")* ~~and trash~~ in accordance with regulations hereinafter specified or established by ordinance or resolution of the city council. (Ord. 2009-08, 5-12-2009)

Mike Hansing's language

9-1-5: APPLICATION FOR SERVICE:

A. *Required: The owner of real property to which these services are to be connected or such owner's* ~~authorized representatives~~ *registered agent (as set forth in UCA Title 61, Chapter 2f, as amended), must submit a written application for such services agreeing to pay for all* ~~water and sewer~~ *utility services furnished to the property, whether occupied by the owner or by a tenant or other occupant.*

ARTICLE H. COMMUNITY DEVELOPMENT DEPARTMENT ~~REPEALED~~

~~1-8H-1: CREATION OF DEPARTMENT:~~

~~There is hereby created the community development department of the city. (Ord. 2008-08, 9-9-2008, eff. 10-1-2008)~~

~~1-8H-2: COMMUNITY DEVELOPMENT DIRECTOR:~~

~~A. *Created; Duties: The position of community development director is hereby created to supervise and direct all planning, zoning, business licensing, code enforcement, and building inspection activities of the city; and to advise the city manager on land use policies.*~~

~~B. *Community Development Director To Hire, Direct And Supervise Employees: The community development director shall hire, direct and supervise full and part time employees of the city assigned to the community development department and shall exercise general supervision over the city building official, planning and zoning administrator, business license official, and ordinance compliance officer. (Ord. 2008-08, 9-9-2008, eff. 10-1-2008)*~~

1-7-3: APPOINTIVE OFFICERS:

E. *Appointed Officers: The offices of police chief, administrative services director, community services director, ~~community development director,~~ assistant city manager, public works director and city attorney shall be appointed by the city manager, with the advice and consent of the city council. (Ord. 2008-08, 9-9-2008, eff. 10-1-2008)*