MINUTES OF EMERY COUNTY LIBRARY BOARD

September 14th, 2015 at Castle Dale Library 8:00 am

The meeting commenced at 8:00 am at Castle Dale Library with library board members: Tracie Urie, Shirley VanZyverden, Joyce Guymon, and Jackie Allred with commissioner, Paul Cowley. Also attending were Carole Larsen, Director and Roxanne Jensen, Asst Director.

Tracie welcomed all to the meeting. Minutes from the July meeting were voted in favor after a motion from Joyce and a second by Shirley. A motion to approve the expenditures was made by Jackie with a second by Tracie; all voted in favor. The expenditures were discussed with the question of allocating the furniture money to libraries. With the capital projects this year, it was determined that we would wait until they were complete.

The board reports: Ferron is getting closer with completion of BISAC conversion. Emery has completed the conversion with two shelves cleared out. In Elmo, the landscaping outside will be removed of the mint and replaced with rock leaving the main trees.

The commissioner discussed the at-will employee policy which is being discussed at another county meeting. The open hours for public for libraries and museum on Saturdays will also be addressed. The employee break policy is also being looked at.

With a motion from Jackie and second from Tracie, the board went into closed executive session.

After closed session, Jeff reported that he is still working on the fiber connections with Ferron, Castle Dale, and Orangeville. The libraries in Cleveland, Huntington, and Elmo will still be connected with radio to UEN. Needed supplies should be purchased this year with the funding we have.

The Cleveland parking lot renovation started later than expected. It was scheduled to be finished by August 24th. Paul will look at the contract's dates and payment schedule.

Carole is still looking at getting prices for the storage shed and possible people to help build it.

It was motioned by Joyce and seconded by Tracie that we purchase new flags for the libraries with existing poles to keep the country's emblem respected. All members agreed

Carole expressed a possible book exchange spot other than the library with Green River Library. It was decided that the library was sufficient for people to check out books and if an exchange spot was desired, it should be at a different location than the library.

The motion for Melodie H. to continue the janitorial services for another 6 months was made by Jackie and seconded by Shirley with all approved.

With only small adjustments from 2015 budget, the 2016 budget was discussed. The only major adjustment was to only have $35,000 in capital projects with equivalent use of fund balance rather than the previous year's $85,000. The projects that have been planned will be complete at end of 2015 not needing the use of fund balance. With a motion from Joyce and second by Tracie, the budget was unanimously approved.

Meeting adjourned at 9:35 with motion from Jackie and a second by Shirley. The next board meeting will be on November 2nd, 2015.

Signed by Board Member:

Tracie Urie