

MINUTES
HUMAN SERVICES COUNCIL MEETING
Five County Association of Governments
1070 West 1600 South, Bldg. B St. George

Tuesday November 9th, 2010 at 10:00 a.m.

MEMBERS IN ATTENDANCE:

Ms. Barbara Robinson
Ms. Cary Faye

Commissioner D. Maloy Dodds
Mr. Arthur Cooper

Commissioner Lois L. Bulloch
Ms. Marsha Perkins
Ms. Minnie Pittman

Commissioner Dan Hulet
Mr. Wallace Gibson

Commissioner James Eardley
Dr. Kent Heideman

OTHERS IN ATTENDANCE:

Ms. Sherri Dial
Ms. Jane Lewis
Ms. Brenda Mckee
Mr. Ruben Garcia

EXCUSED:

Ms. Stephanie Hagberg
Commissioner Donald J. Willden
Mr. Craig Hansen
Ms. Deon Alvey

REPRESENTING:

Beaver Community Rep.
Beaver Co. Low Income Rep. (via teleconference)

Garfield Co. Commissioner
Garfield Co. Community Rep.

Iron County Commissioner
Iron County Community Rep.
Iron County Low Income Rep.

Kane County Commissioner
Kane Co. Community Rep.

Washington Co. Commissioner
Washington Co. Community Rep.

Five County Staff
Five County Staff
Five County Staff
Dixie Care & Share

Washington Co. Low Income Rep.
Beaver Co. Commissioner
Kane County Low Income Rep.
Garfield Co. Low Income Rep.

The Human Services Council Meeting was held at Five County Association of Governments, 1070 West 1600 South, Bldg. B, St. George, on Tuesday, November 9th, 2010 at 10:00 a.m.

I. WELCOME AND INTRODUCTIONS

Mr. Kent Heideman welcomed all in attendance including Ms. Cary Faye on the telephone. Mr. Heideman declared there was a quorum.

II. APPROVAL OF MINUTES – SEPTEMBER 21st, 2010

**A MOTION WAS MADE BY MS. MINNIE PITTMAN TO APPROVE THE SEPTEMBER 21st, 2010 MINUTES, SECONDED BY MR. ART COOPER.
MOTION CARRIED UNANIMOUSLY**

IV. DIXIE CARE & SHARE PRESENTATION

Mr. Heideman introduced Mr. Ruben Garcia, the director of Dixie Care & Share. Mr. Garcia gave a brief description of his personal and professional history. Mr. Garcia explained that the Dixie Care & Share is greatly needed to help individuals that in need of food and shelter. Mr. Garcia announced the Utah Food Bank will be coming to St. George in January. The Food Bank will be able to store a lot of food which the Dixie Care & Share does not have the capacity to store. Mr. Garcia is going to adjust the Care & Share hours so the individuals that work during the day will still be able to come in the evening to receive food. Mr. Garcia explained that the need is increasing and over 200 more individuals needed assistance this month than in the previous months. The Dixie Care & Share gets a lot of money and donations for food from the community. Commissioner Dodds asked if there were any other funding sources for Dixie Care & Share. Some of the funding the Dixie Care & Share receive is through the Human Service Council are Community Services Block Grant (CSBG), Emergency Food & Shelter (EFSP), Emergency Food Network (EFN). DC&S also receives Community Development Block Grant (CDBG) funding through St. George City. Mr. Garcia explained the funding is coming from various grants, and donations. The Wal-Mart Foundation just donated to the Dixie Care & Share. Most of the funding the Dixie Care & Share receives goes to specific programs and operating costs comes from private donations. Mr. Garcia announced the Care & Share helps the soup kitchen with food and also Millcreek High School.

III. HUMAN SERVICES COUNCIL MEETING AGENDA

Mr. Heideman informed the council about the 2011 Human Service Council Schedule. All members received a copy of this next year's schedule.

VII. UTAH FOOD BANK UPDATES

Ms. Sherri Dial explained that the Utah Food Bank has been supplying food to southwestern Utah. The Utah Food Bank moved to a new warehouse in Salt Lake and put the old warehouse up for sell. When the warehouse is sold the Food Bank has decided to use the funds to open a Food Bank warehouse in St. George. The new location will allow them to provide more services in this area. The Food Bank will have reduced transportation costs and will be able to better serve the food pantries as well as deliver food to them more often. The St. George Food Bank warehouse will be distributing to the nine county area. The Food Bank will then be able to help with Grocery Rescue by going out and collecting food at the grocery stores. Ms. Dial

explained that the goal at the pantries is to help individuals become more self-reliant and not have to return to the pantry each month. With the Food Bank coming to St. George it will free up more pantry staff time to spend working with the clients to become self-reliant. Commissioner Dodds asked if there is a track record of the people that do become self-reliant and stop returning to the food pantries. Ms. Dial commented that yes there is a record and information about successful individuals and families. The new database provides information on how people are progressing towards self-sufficiency and as the database is utilized more effectively there will be more information on the progress families are making toward self-sufficiency. Receiving food at the pantry doesn't fully feed a family but it is important to provide assistance at the pantries so the individuals can work towards self-sufficiency in other areas. Although, there are those on a fixed income and will continue to need some assistance most people who use the food pantries can be helped toward self-sufficiency. Ms. Marsha Perkins commented that she would like to see the percentages of how many people are seniors that are coming into the food pantry. Ms. Jane Lewis informed the council about the database is able to do family assessments. Ms. Lewis stated that all of the providers receiving CSBG funds are working to increase the number of family assessments that are entered into the database.

V. BY-LAWS UPDATES

Mr. Heideman turned the time over to Ms. Dial for discussion on the new by-laws. Ms. Dial asked everyone to review the edited by-laws and vote on the by-laws next meeting. Ms. Dial informed that Five County has been asked by the state to make some changes and add some additional information required. Ms. Dial explained the additional information that has been added such as under Article I DEFINITIONS at the bottom item G Community Action and item H Tripartite Board. Article III PURPOSE has been updated to specifically match the requirements of the law for the Community Services Block Grants which includes Development, Planning, and Implementation. Ms. Dial explained that Development includes public forums, three year-plan and understanding the needs in the community. Planning includes what is actually funded and what needs to be funded for the future. Implementing includes coming to meetings and understanding the core objective. Ms. Dial also added two section in Article IV GOVERNANCE OF THE COUNCIL at the request of the State Office. Items II and III which includes five members of the committee shall be selected by low-income residents to represent low income individuals in each County on the Human Service Council. The County Commissioner representing the County on the Human Service Council will approve or disapprove of the representative. Item e) was also added to allow low income individuals that consider themselves inadequately represented to petition the Council to adjust and realign Council membership. SECTION 8 Conflict of Interest was added. Ms. Dial stated that she will prepare a version of the by-laws with all changes marked in red. Ms. Brenda Mckee will email the document to all Council members to review.

VI. HOMELESS POINT-IN-TIME (PIT)

Mr. Heideman turned the time to Ms. Jane Lewis to discuss with the Council of the Homeless Point-In-Time. Ms. Lewis explained that Point-In-Time is a process of physically counting to identify unsheltered and chronically homeless individuals throughout the community. The Point-In-Time is a national mandated process that is administered by the state. The Iron County Care & Share and Dixie Care & Share are the main agency tasked to organize the PIT for the five county area. The Point-In-Time is conducted the last 10 calendar days of January. Ms. Lewis announced a tentative date would be Friday January 28th. Ms. Lewis explained one of the things the committee

is trying to do is work more closely and have more collaboration.

VIII. ETHICS STATEMENT

Ms. Lewis handed out the Five County Community Action Code of Ethics along with the Conflict of Interest paper and asked council members to sign which also includes the statement of travel and mileage reimbursement. Ms. Lewis asked the council to read over the Five County Community Action Code of Ethics. Ms. Lewis wanted to emphasize the first bullet which states “the chief function of the community action movement at all times is to serve the best interests of the poor thereby serving the best interest of all people”.

IX. OTHER

The 2009 Annual Report on Poverty in Utah Report was passed out to the Council. It was discussed that some of the numbers looked incorrect particularly Kane County, Garfield County and Iron County numbers regarding education percentages. Commissioner Hulet pointed out that the report shows 14,000 people served in Kane County which is more than double the population of Kane County.

The Council gave appreciation to the four Commissioners that have served on the Human Service Council. The Commissioners leaving are Commissioner Willden, Commissioner Hulet, Commissioner Bulloch, and Commissioner Dodds. That Council would like to say thank you for all of your service.

**A MOTION WAS MADE BY MS. MINNIE PITTMAN EXPRESSING APPRECIATION TO THE FOUR COMMISSIONERS FOR THEIR SERVICE, SECONDED BY MR. ART COOPER.
MOTION CARRIED UNANIMOUSLY**

X. NEXT MEETING

The next Human Service Council meeting will be held January 11th, 2010 at the Kane County Southwest Center, 445 North Main Kanab, UT 84741 at 10:00 a.m.

XII. ADJOURN

Mr. Heidiman invited a motion to adjourn the meeting.

**A MOTION WAS MADE BY COMMISSIONER HULET TO ADJOURN THE MEETING, SECONDED BY MS. BARBARA ROBINSON.
MOTION CARRIED UNANIMOUSLY**