



JORDAN RIVER COMMISSION

August 20, 2015 | 9:00 am - 11:00 pm
 Taylorsville City Hall
 2600 West Taylorsville Blvd.
 Taylorsville, UT 84129

STRATEGIC WORK AREAS



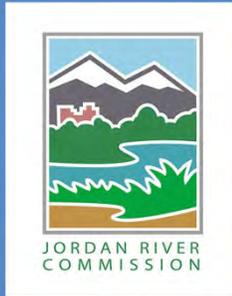
Potential projects that fit into two or more of the Jordan River Commission's Strategic Work Focus Areas should receive higher priority.

PROGRAMS

- OUR RIVER - OUR FUTURE
- RIVER RESTORATION & BLUE-GREEN TRAILS
- RIVERFRONT COMMUNITIES
- REGIONAL COORDINATION & PUBLIC POLICY

AGENDA		
1. Consent Agenda		9:00 am
a. Approve Agenda		
b. Approve Minutes – June 18, 2015 Governing Board Meeting		
2. Director's Report		9:10 am
3. Technical Advisory Committee Report – did not meet		
4. Continued Business		
 Goal 3	a. Discuss and consider approval of large grant process (Legislative funding)	9:20 am
5. New Business		
Administrative	a. Appointment of Eric Ellis as Ex-Officio member of Governing Board	9:30 am
 Goal 3	b. Consider Approval of Consultant Contract – Cirrus, Lower Jordan Flow Study	9:35 am
Administrative	c. Discuss Interlocal Cooperation Agreement Updates and Approve Process	9:40 am
Administrative	d. Consider adoption of Employment Policy	9:55 am
6. Presentations		
a. Les Kelen , Center for Documentary Expression and Art		10:10 am
b. Wendy Fisher, Utah Open Lands		10:30 am
7. Public Comment Period		10:50 am
<i>This is a time for members of the general public to provide comment on items not specifically listed for discussion in the agenda. Comments will be limited to three minutes per speaker.</i>		
8. Other Business		10:55 am
9. Confirm Next Meeting		
September 17, 2015, 9:00 am, Taylorsville City Hall		
Adjourn		

- Governing Board action may be taken on any agenda item during the meeting.
- Per Utah's Open and Public Meetings Act (Utah Code 52-4-101 et seq), a closed meeting may be held for the following purposes, 1) the character/professional competence/health of a person; 2) strategies for collective bargaining; 3) pending or imminent litigation; 4) the price of real property; 5) security personnel or devices; or, 6) criminal misconduct allegations.
- People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Jordan River Commission Board meetings. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The meeting locations rotate, but should all be accessible facilities. For questions or additional information, please contact the Executive Director at 801-536-4815, or lahanson@utah.gov. In accordance with State Statute and Board Policy, one or more Board Members may be connected via speakerphone.



WHAT WE DO

Preserve and improve the overall quality and integrity of the Jordan River corridor for current and future generations

WHY WE DO IT

- To facilitate implementation of the community's vision for the river corridor
- To educate the community about the benefits of river corridor preservation and restoration
- To promote resource utilization in harmony with the vision

HOW WE DO IT

Through education, collaboration, technical assistance, public outreach, volunteerism, demonstration projects, and strategic partnerships

The following Goals and Objectives will guide the work and direction of the Jordan River Commission. Goals have a ten to fifteen-year horizon (2015-2025), while Objectives have a three-year horizon (2015-2018).

GOAL 1: Strategically identify and plan for the current and future activities of the JRC, and work towards bolstering the JRC's ongoing revenue stream to ensure that the JRC can fulfill its purposes and, with its partners, can implement the most ambitious recommendations of the Blueprint Jordan River.

GOAL 2: Expand Jordan River Commission's base of political and community support through expanded membership, partnerships, and community outreach.

GOAL 3: Assist member governments and partners in implementing the goals and projects outlined in Action Plan of the Blueprint Jordan River.

GOAL 4: Promote awareness of the long-term vision for the Jordan River and actively work to expand the public's appreciation for the river, focusing particularly on youth.

GOAL 5: Promote a balance among the land uses in the river corridor, including responsible recreation, economic development and redevelopment alongside preservation and restoration of the open lands within the corridor.

ITEM 2 – Executive Director’s Report & Quarterly Financial Report

Administration

- In visiting with our accountant, we learned that the requirements for financial reporting for organizations like ours has changed once again. It is now not necessary for us to submit an “**Agreed Upon Procedures**” report like we did last year. A solid financial review of the JRC books against the State Auditor’s requirements will still take place, but this reduced reporting will save about \$1,000 in CPA fees.
- The JRC’s 4th quarter financials are included in the meeting materials as a separate attachment.

Community Relations & Outreach

- **MyJordanRiver.org** was highlighted in an EPA Stormwater publication, as well as used in a demonstration at a workshop at a conference in Atlanta. Marian Hubbard from Salt Lake County Watershed Restoration and Planning staff attended the conference and represented the project.
- **Puncturevine Weevil Release** was held on July 18th. We had about a dozen people attend and each were able to take six to ten cups of weevils to different sections of the parkway trail. Little white flags were placed at each of the weevil release sites, and they refer people to the JRC website for more information.
- **Secretary of the Interior Sally Jewell** was in Salt Lake City on August 6, 2015 to announce a generous grant from American Express to support a new program to get more youth outdoors and participating in environmental education programs. The program is happening in 25 cities across the US. She participated in a service project along the Jordan River along side students from the University of Utah, Youth Conservation Corps, and children from the YMCA. The JRC was present and assisted with the service project planning and implementation.



- United By Blue, a clothing company attending the **Outdoor Retailer** Show hosted a clean-up project along the Jordan River while they were in town. They picked up a large amount of trash and hope to partner more closely with the JRC and others locally next year.

Projects, Grants, and Fundraising Efforts

- **New Grants Received:**

- No new grants received since last Board meeting.

- **New Grants Submitted:**

- Challenge Cost Share Grant – Jordan River Parkway Urban Rangers Program. This project proposal was submitted in partnership with the University of Utah Department of Parks Recreation and Tourism, Tracy Aviary and the National Park Service. The program would allow two “Urban Rangers” to bike or canoe the Jordan River Parkway Trail each weekday and report issues or concerns, and disseminate educational information about the Jordan River Parkway. The program also includes a school outreach component, and helps to train the Urban Rangers for a career as an actual public lands ranger.

- **Upcoming Grant Deadlines:**

- No known upcoming grant deadlines.

- **Projects: Comprehensive Management Plan**

A series of public meetings were held to solicit public input on this planning effort being led by the Utah Division of Forestry Fires and State Lands. A summary of the comments received is being developed and the next step of the project is to reach out to local governments individually to solicit input from the cities and counties along the river. An invitation letter should be arriving in the mail this week. Learn more about this project at www.jordanrivercmp.com.

- **Projects: Best Practices - River Friendly Community/Project Recognition Program**

A series of introductory letters and packets is being mailed out this week to invite local governments to participate in our new River Friendly Communities and River Friendly Project/Development recognition program. We are also scheduling time to present the first awards to Salt Lake County, Salt Lake City and Sandy City to retroactively acknowledge their efforts to pass resolutions or specific ordinances to guide development and planning decisions in the river corridor. A short article about the program has been submitted for inclusion in the Utah Planner monthly newsletter as well.



- **Strategic Planning** – Copies of the Jordan River Commission strategic plan have been printed, and are available for those that would like a hard copy. The Commission will update this document again in three years, but will do annual updates to the projects list.

The following pages include a summary of the Jordan River Commission’s progress towards meeting its strategic plan goals and objectives.

#	Project Title	Strategic Work Area	Goals	Status	Notes	
2015-2018 JRC PROJECTS						
17	Jordan River Commission Strategic Plan	Education/Outreach, Project	1	Completed	JRC Staff Supported	
18	Complete an inventory of all lands within the Jordan River corridor - open space status, zoning, ownership, etc.	Project, Assistance	5	In Progress	JRC Staff Supported	
19	Jordan River Parkway Invasive Species Management Plan	Education/Outreach, Project, Assistance	3	In Progress	Grant Funded	
21	MyJordanRiver.org Education and Promotion	Education/Outreach	2	In Progress	JRC Staff Supported	
22	Riverfront Communities Design Assistance Process and "River Friendly" Recognition Program	Education/Outreach, Project, Assistance	4 & 5	Completed	JRC Staff Supported	
23	Lower Jordan Restoration and Community Education - with Salt Lake City, North Salt Lake, Davis County	Education/Outreach, Project, Assistance	2 & 3	In Progress	Grant Funded	
24	Jordan River Corridor Preservation Strategy Development - with Utah Open Lands	Assistance	5	In Progress	JRC Staff Supported	
25	Jordan River Flow Experiments: Effect of Water Flow on Dissolved Oxygen - with Utah Division of Water Quality and River Network	Education/Outreach, Project, Assistance	3	In Progress	Grant Funded awaiting grant award	
new!	26	Jordan River Urban Rangers Program - with University of Utah, Tracy Aviary and the NPS	Education/Outreach, Project	2, 3 & 4	On Hold	award
2015-2018 MEMBER AND PARTNER PROJECT SUPPORT						
MP - 11	Jordan River Comprehensive Management Plan - with Utah Division of Forestry Fire & State Lands	Project, Assistance	3 & 5	In Progress	Partnership	
MP - 12	3300 South Stormwater Pond Restoration - with West Valley City	Education/Outreach, Project, Assistance	3	In Progress	Grant Funded	
MP - 13	Jordan River Boathouse - Riversports Competition and Storage Facility - with Wasatch Rowing Foundation	Education/Outreach, Assistance	3	In Progress	JRC Staff Support awaiting grant award	
MP - 14	Pioneer Crossing Park Invasive Vegetation Management, Phase I - with Salt Lake County and West Valley City	Project, Assistance	3	On Hold	award	
MP- 15	Citizen Science Bird Monitoring Program - with Tracy Aviary	Education/Outreach, Assistance	3 & 4	In Progress	JRC Small Grant awaiting grant award	
MP- 16	Three Creeks Park Planning and Youth City Afterschool Curriculum - with Salt Lake City	Project	3 & 4	On Hold	award awaiting grant award	
MP- 17	Phragmites Management along Jordan River - with Riverton City	Project, Assistance	3	On Hold	award	
MP - 18	Sorenson Unity Center - Jordan River Ambassadors Program	Education/Outreach, Project	4	On Hold	Seeking funding	
moved!	MP - 19	Jordan River Parkway Signage Plan - with Salt Lake County, West Jordan, and NPS RTCA	Project, Assistance	3	In Progress	JRC Staff Support
COMPLETED JRC PROJECTS						
1	Jordan River Parkway Trail Map	Education/Outreach, Project	2	Completed	Grant Funded	
2	Promotional DVD	Education/Outreach, Project, Assistance	2	Completed	Grant Funded	

3	Storm Water Best Management Practices and Model Designs - University of Utah	Education/Outreach, Project, Assistance	3 & 4	Completed	Partnership
4	Comprehensive Jordan River Informational Website and Library	Education/Outreach, Assistance	2, 3, & 4	Completed	JRC Staff Supported
5	Volunteer Jordan River Parkway Trail and River Clean-up Program	Education/Outreach	2	Ongoing	JRC Staff Supported
6	Annual Jordan River Commission Awards Gala	Education/Outreach	2	Ongoing	JRC Staff Supported
7	Best Practices for Riverfront Communities Toolbox and Ordinance Guidelines	Education/Outreach, Project, Assistance	3, 4 & 5	Completed	Grant Funded
8	Educational Our River - Our Future Newspaper Insert	Education/Outreach, Project	2 & 4	Completed	Grant Funded
9	MyJordanRiver.org Digital Trail Guide and Community Outreach Tool	Education/Outreach, Project	2 & 4	Completed	Grant Funded
10	Best Practices for Riverfront Communities Training Series	Education/Outreach, Project, Assistance	2, 3, 4 & 5	Ongoing	Grant and JRC Staff
11	Annual "Get Into the River" Festival	Education/Outreach	2	Ongoing	Partnership
12	Jordan River Volunteer Pocket Field Guides	Education/Outreach, Project	2	Completed	Grant Funded
13	Jordan River Commission Small Grants Program	Project, Assistance	2, 3, & 4	Ongoing	JRC Staff Supported
14	Jordan River Environmental Educational Program - with Center for Documentary Expression and Art	Education/Outreach	2	Ongoing	Grant Funded & JRC Small Grant
15	Puncturevine Management Strategy, Education and Outreach	Education/Outreach, Project, Assistance	2 & 3	Ongoing	Grant Funded
16	Comprehensive Grant and Potential Funding Source Spreadsheet and Calendar for Jordan River Projects	Education/Outreach, Project, Assistance	3 & 5	Ongoing	JRC Staff Supported

COMPLETED MEMBER AND PARTNER PROJECT SUPPORT

MP - 1	Funding for Jordan River Parkway Trail Completion - SLCO Parks and Trails Bond - with Salt Lake County	Project, Assistance	2 & 3	Completed	JRC Staff Supported
MP - 2	Funding and Design for 9000 South Pedestrian Tunnel - Legislative Lobbying, Engineering Design - with West Jordan, Sandy, Salt Lake County	Project, Assistance	2 & 3	Completed	JRC Staff Supported
MP - 3	Funding for 8200 South Pedestrian Bridge - Rotary Club Donation - with West Jordan, Salt Lake County, Midvale	Project, Assistance	2 & 3	Completed	JRC Staff Supported
MP - 4	Funding for Winchester Boater Hazard - Legislative Lobbying - with FFSL, Salt Lake County, and Murray	Project, Assistance	2 & 3	Completed	JRC Staff Supported
MP - 5	Funding for 4500 South Pedestrian Bridge - with Taylorsville and Murray	Project, Assistance	2 & 3	Completed	JRC Staff Supported
MP - 6	Jordan River Corridor Wetland Delineation and Cultural Survey - with Saratoga Springs	Project, Assistance	2, 3, 4, & 5	Completed	JRC Small Grant
MP - 7	Carlisle Riverfront Small Area Master Plan - with South Salt Lake	Project, Assistance	2, 3, 4 & 5	Completed	JRC Small Grant
MP - 8	Redwood Ranger Program - with TreeUtah	Education/Outreach, Assistance	2 & 3	Completed	JRC Small Grant
MP - 9	Pioneer Crossing Park Master Plan and History Granary Relocation - with West Valley City	Assistance	3	Completed	Grant and JRC Staff
MP - 10	Big Bend Habitat Restoration, Research and Community Education - with West Jordan	Education/Outreach, Project, Assistance	3	Completed	Grant Funded

ITEM 4a – Continued Business - Discuss and consider approval of large grant process

Item Summary:

- In the 2015 legislative session, the Jordan River Commission and the Utah Lake Commission lobbied for and received a generous appropriation of \$1,000,000 for “Jordan River and Utah Lake Improvements.” This funding is routed through the Utah Division of Forestry Fire and State Lands and requires a 3:1 match from non-state funds. A few changes to the process were made during the June meeting and the subcommittee discussed some updates to address those comments. A new version is presented for Board approval today. Thank you to those that have volunteered to serve on this subcommittee.

Grant Recommendation Subcommittee members:

- Scott Peters, Ex-Officio
- Tim Brown, Ex-Officio
- Mike Horrocks, Ex-Officio
- Julie Peck-Dabling
- Rebecca Call
- Laura Ault
- Chris McCandless
- Aimee Newton
- Erica Gaddis

Staff Recommendation:

Make a motion to approve the updated process, including the Request For Proposals and proposal scoring sheet, for soliciting proposals and recommending projects for funding.

ITEM 5a – New Business – Appoint Eric Ellis, Utah Lake Commission, as an Ex-officio Member of the Governing Board

Item Summary:

- Both the Jordan River Commission and the Utah Lake Commission have discussed the need for greater coordination. When Riverton and South Jordan joined the JRC, it opened up a new Ex-Officio position on the board. Eric Ellis, the new Executive Director of the Utah Lake Commission, will be appointed to the position. Laura Hanson will also be serving on the Utah Lake Commission Board, but as a non-voting member as they do not have ex-officio positions on their board.

Staff Recommendation:

Make a motion to appoint Eric Ellis as a new Ex-Officio member of the Jordan River Commission Governing Board.

ITEM 5b – New Business – Consider approving a consulting contract for the Lower Jordan River Flow Study project

Item Summary:

- The JRC was awarded a grant from the Utah Division of Water Quality to conduct a series of experiments to determine the relationship between flow levels in the Jordan River and the level of dissolved oxygen in the water. An RFP was drafted and sent to several consulting firms. A selection committee reviewed the proposals and made the recommendations to select Cirrus Ecological Solutions to perform the work. Staff is seeking board approval to enter into contract negotiation discussions with Cirrus. The proposed budget is \$152,789, which is within the amount set aside for the consultant contract in the grant budget and work plan. This was not the low bid, but the selection committee felt the team has the far superior proposal. Staff has spoken to the firms not selected and explained the scoring and the reasons for selecting Cirrus.

Staff Recommendation:

Make a motion to authorize the Executive Director to enter into contract negotiation discussions with Cirrus Ecological Solutions for the Flow Experiment project.

ITEM 5c - New Business - Interlocal Cooperation Agreement Updates and Process

Item Summary:

In the 2014 legislative session, HB 17 was approved and placed additional requirements on Interlocal Cooperation entities. In the 2015 legislative session, follow up bills clarified the requirements and made it easier for very small organizations like the Jordan River Commission to comply with state statutes. Karl Hendrickson and staff have been working on some proposed updates. Special thanks goes to Mark Bedel, of the Jordan River Foundation for making preliminary efforts. The Interlocal Cooperation Agreement must be updated prior to the Bylaws.

Staff proposes that the board members take the months of September and October to review and approve the updated Interlocal Cooperation Agreements with their local governing bodies. The JRC Governing Board will then vote to approve updates to the Bylaws in November, and the new JRC officer terms will begin in January of 2016.

Staff Recommendation:

Make a motion to approve the proposed changes to the Interlocal Cooperation Agreement, with individual member government commitments to discuss and approved the changes at the local level in September and October.

Proposal to Jordan River Commission Member Entities for Interlocal Agreement Amendment

INTRODUCTION AND PURPOSE

HB 251, passed during the 2015 legislative session, makes amendments to the governance of interlocal entities such as the Jordan River Commission (JRC). In order to comply with the law, the JRC Governing Board has determined that the current interlocal agreement (ILA) should be amended. The ILA provides that it may be amended at any time by the written approval of seventy-five percent (75%) of all current Members signatory to it. See list attached. Our preference is to get all Members to approve any ILA amendments.

Our review of the ILA brought attention to concerns that some of its current provisions may limit the ability of the JRC to act in a timely fashion and that these provisions are better addressed in the bylaws. We suggest that the amendments proposed for the ILA will not only address the requirements of HB251, but will also simplify the ILA and provide the Governing Board with flexibility to adapt to any future legislative amendments and to improve operations of the JRC as determined by the Governing Board from time to time.

The Governing Board recommends that these proposed amendments to the ILA be authorized by each of the JRC members and each member entities' representative to the Governing Board of the JRC bring this proposal to them for review and approval.

PROPOSED INTERLOCAL AGREEMENT CHANGES

These changes, after approved by the necessary number of signatory entities, will be effective January 1, 2016.

8.1.4.5 Review governmental agencies' ordinances, rules, standards, and regulations and recommend additions or changes in conformance with the Jordan River Blueprint, upon request of the affected member government.

Notes: The practice of the Jordan River Commission is to proactively offer technical assistance, but to only engage in a formal review following an invitation from the member government.

8.3 Review of Private Development Proposals.

Upon approval by the Board of processes for the review of private development plans, programs and proposals, including residential, commercial, and recreational developments, ("private submissions"), the Commission will review all such private submissions for lands within one-half

mile from the River. Jordan River Commission review of private development proposals occur, upon request of the affected member government or the private party. ...

Notes: The practice of the Jordan River Commission is to proactively offer technical assistance, but to only engage in a formal review following an invitation from the member government.

8.4 Review of Proposed Governmental Agency Actions.

Upon approval by the Board of processes for the review of government agency plans, programs, proposals, regulations, ordinances, rules or modifications thereof ("agency submissions"), the Commission will review all such agency submissions that affect lands within one-half mile from the River for consistency with the Jordan River Blueprint. Jordan River Commission review of governmental agency actions occur, upon request of the effected member government or governments. ...

Notes: The practice of the Jordan River Commission is to proactively offer technical assistance, but to only engage in a formal review following an invitation from the member government.

10.4 Leadership.

The Governing Board shall have a Chair, ~~and a Vice-Chair, and Past Chair~~ elected by and from their members, whose term shall ~~expire every two years~~ be set in the By Laws. ~~The chair and vice chair shall not serve successive terms.~~

Notes: The Governing Board would like to be able to make changes in the officers' terms and succession without the need to amend the ILA each time. We feel this can be handled in the bylaws. The Governing Board will amend the bylaws to provide for a one-year term for each office and clarify that the limitation on succession is only for the specific office previously held. In other words, the vice-chair can succeed the chair.

11.1 Executive Committee.

The Governing Board shall have the authority to appoint an Executive Committee consisting of ~~not more than seven (7)~~ members of the Board.

Notes: The Governing Board would like to be able to make changes in the number of the Executive Committee without the need to amend the ILA each time. We feel this can be handled in the bylaws. The Governing Board would like to add the immediate Past Chair as a member of the committee and not be limited by a specific number stated in the ILA.

11.1.1 The Executive Committee shall include ~~a representative of the State of Utah,~~ the Past Chair, the Chair ~~of the Board~~, the Vice-Chair ~~of the Board~~ and other members as determined by the Board through its bylaws.

Notes: The Governing Board would like to be able to make determine the composition of the Executive Committee without the need to amend the ILA each time. We feel this can be handled in the bylaws. The Governing Board would like to add the immediate Past Chair as a member of the committee and not be tied to a specific requirement to include a State of Utah representative as the number of State members of the Governing Board is limited, although we intend to include them if possible.

D-R-A-F-T 08/20/2015

11.1.4 The Governing Board may not delegate the following powers and duties: (i) the election of the Past Chair, Chair and Vice Chairs of the Board.; (ii) the election of the group representatives to the Executive Committee;...

11.4 Bylaws.

The Governing Board shall ~~have the authority to adopt bylaws in compliance with state law and as otherwise deemed needed by the Governing Board~~ and thereafter amend the bylaws in compliance with state law. The adoption and any amendments shall be by a seventy-five percent (75%) vote of the Board. Each Member shall receive a copy of the bylaws.

Notes: This change will allow the Governing Board to adapt to HB17 and future changes in state law without the need to amend the ILA each time.

11.7 Policies and Procedures.

The Governing Board shall adopt policies and procedures in compliance with state law and as otherwise deemed needed by the Governing Board, and thereafter amend the policies and procedures. The adoption and amendments shall be by a majority vote of the Board. Each member shall receive a copy of the policies and procedures.

Notes: This change will allow the Governing Board to adapt to HB251 and future changes in state law without the need to amend the ILA each time.

12.1.3 One appointed representative from the Department of Environmental Quality, Division of Water Quality and each of the following Divisions of the Department of Natural Resources: Division of Wildlife Resources, Division of Forestry, Fire and State Lands; Division of Parks and Recreation; and the Division of Water Resources, as determined by the Department;

12.2 Terms.

The terms of Technical Advisory Committee members shall ~~each be appointed for four year terms of office. One half of the initial members shall serve two year terms as determined by lot~~ be set in the By Laws. Reappointments and replacements shall be by appointment of the public agency who appointed the member being replaced or reappointed or by vote of the Ex Officio members.

Notes: The Governing Board would like to be able to make changes in the technical committee members' terms without the need to amend the ILA each time. We feel this can be handled in the bylaws.

12.4 Leadership.

The Technical Advisory Committee shall have a Chair and a Vice-Chair elected by and from their members, whose term shall ~~expire every two years.~~ be set in the By Laws. ~~The chair and vice chair shall not serve successive terms.~~

Notes: The Governing Board would like to be able to make changes in the officers' terms without the need to amend the ILA each time. We feel this can be handled in the bylaws.

13.4 Certified Annual Audit.

The Governing Board shall provide for a certified annual audit, or other financial reporting as required by the Utah State Auditor, of the accounts and records of the Jordan River Commission, which ~~audit~~ shall conform to generally accepted ~~auditing~~ accounting standards. Such annual audit shall be open for inspection by each Member representative at all reasonable times.

Notes: The Office of the Utah State Auditor requires the governing body of an entity whose revenues or expenditures of all funds are at least \$100,000 but less than \$500,000 to either “cause an annual audit to be made of its accounts by a competent, independent CPA or, unless otherwise required by external parties (bond/debt covenants, etc.), the governing body may cause an annual agreed-upon procedures engagement to be made of its accounts by a competent, independent CPA.”

The Jordan River Commission has historically had an Agreed Upon Procedures report prepared, and this language allows for the financial reporting and auditing procedures to adapt to the Commission’s size and increasing revenue over time.

Signature Page.

IN WITNESS WHEREOF, the parties have signed and executed this Interlocal Cooperation Agreement creating the Jordan River Commission, after resolution duly and lawfully passed, on the dates listed on the signatory pages, below, to become effective on the Effective Date, first written above.

Notes: The previous version of the ILA did not include a separate signature page, but rather included the signature line on the last page of the ILA. This made compiling a master copy of the signed agreement difficult. A separate signature page will simply the ability to add additional signatures to the document as new members join the JRC.

PROPOSED BYLAW CHANGES

Section 6.1 - Authorized Officers

There shall be a Chair, ~~and a Vice Chair and Past Chair~~ of the Governing Board, chosen from among Governing Board members who will conduct the business of the Governing Board. The Governing Board may appoint a Treasurer, chosen from among its membership or alternate member representatives. In addition to Governing Board Officers, there shall be an Executive Director who is an employee of the Commission. The Executive Director shall act as Secretary ~~and Treasurer~~ to the Governing Board.

Section 6.2 - Election of Officers

The Chair and Vice-Chair shall be elected from among the official representatives on the Governing Board by a majority vote of the Governing Board. Initial elections of Chair and Vice-Chair shall be conducted at the first meeting of the Commission. Those individuals shall serve until the first meeting of the next full even numbered calendar year. Thereafter, elections shall be held bi-annually at the first meeting of the calendar year (even numbered years). ~~The Chair and Vice Chair shall not serve successive terms.~~ At this time, the Chair will move to the position of Past Chair. The Vice-Chair will be elevated to the office of Chair, and the Governing Board will elect a new Vice-Chair from the Board membership. ...

Section 6.6 - Duties of Treasurer

The Treasurer will oversee the management of Commission finances by the Executive Director, preparation of regular statements of the conditions of the finances of the Commission for each regular meeting of the Governing Board and at such other times as shall be required, preparation of the annual budget proposal, preparation of the annual audit, and do and perform all duties appertaining to the office of Treasurer.

Section 7.3- Purpose

The Executive Director shall act as the principal administrative officer of the Jordan River Commission as directed by the Governing Board and the Chair. The Executive Director shall serve as Secretary ~~and Treasurer~~ to the Governing Board.

7.5.12 - Be responsible for distributing monies payable according to the Commission's Fiscal Procedures Policy ~~and co-sign payments together with the Chair or Vice Chair (two signatures required);~~

10.2.1 - The Executive Committee shall include the Commission Chair, the Commission Vice Chair, the Commission immediate Past Chair and up to five other members as determined by the Board and noted in the official minutes of the Commission.

SIGNATORY MEMBER ENTITIES

1. Cottonwood Heights
2. Davis County
3. Draper
4. Jordan Valley Water Conservancy District
5. North Salt Lake
6. Riverton
7. Salt Lake City
8. Salt Lake County
9. Sandy
10. Saratoga Springs
11. South Salt Lake
12. South Jordan
13. Taylorsville
14. Utah County
15. Utah Division of Water Quality
16. Utah Transit Authority
17. West Jordan
18. West Valley City
19. Utah Division of Forestry Fire and State Lands
20. Utah Division of Water Quality

(75% = 15)

OTHER BOARD MEMBER ENTITIES

1. Chevron
2. Community At-large
3. Office of the Governor*
4. Rocky Mountain Power
5. Tracy Aviary
6. The Jordan River Foundation
7. Tree Utah
8. Utah House of Representatives*
9. Utah State Fairpark
10. Wasatch Rowing Foundation
11. Workers Compensation Fund
12. Zions Bank
13. Utah Lake Commission*

* Although there are individuals appointed to represent these public bodies on the Governing Board, these bodies are not "signatories" to the ILA.

ITEM 5d – Consider adoption of Employment Policy.

Item Summary:

- The same bill that required changes to the Interlocal Cooperation Agreement also included a list of policies that Interlocal Cooperation Agreements must have in place. The JRC has all of the required policies already, aside from one that directs policies for the hiring, termination, or promotion of employees. The JRC borrowed an employment handbook from the Utah Lake Commission and has used this as the basis of its proposed new employment policy. The executive committee has reviewed this and has made changes to the handbook and Attachment 3, JRC Employee Benefit Plan Schedule to allow for growth within the organization over time without the need to frequently update the policy

Staff Recommendation:

Make a motion to approve Resolution 5, adopting the JRC Employee Handbook and Benefit Plan Schedule.

JORDAN RIVER COMMISSION
RESOLUTION
No. 5

A RESOLUTION OF THE JORDAN RIVER COMMISSION APPROVING AN EMPLOYEE HANDBOOK DETAILING THE COMMISSION'S POLICIES AND PROCEDURES FOR EMPLOYEES AND ADOPTING A COMPENSATION AND BENEFITS PLAN FOR ITS EMPLOYEES.

WHEREAS, the Jordan River Commission has hired employees who need to understand the expectations of employment with the Jordan River Commission; and

WHEREAS, the Jordan River Commission desires to adopt an Employee Handbook outlining its policies and procedures to offer guidance to its employees about the expectations the Commission has of its employees; and

WHEREAS, the Jordan River Commission has hired employees who will be compensated and provided benefits; and

WHEREAS, the Jordan River Commission desires to provide a competitive benefits package for its hired employees; and

WHEREAS, the Jordan River Commission's eligible employees participate in the Public Employees' Noncontributory Retirement System and defined contribution plans; and

WHEREAS, the Utah State Retirement Board has approved the Jordan River Commission's application for participation in the Public Employees' Noncontributory Retirement System; and

WHEREAS, a basic Compensation and Benefits Plan was approved by the Governing Board at the Board meeting held on August 20, 2015; and

NOW, THEREFORE, upon motion and second, be it resolved by a majority vote of the Governing Board of the Jordan River Commission as follows:

1. The Governing Board approves the Employee Handbook as shown in Attachment 1;
2. The Governing Board approves the compensation and benefits package as detailed in Attachment 2, the Addendum of the Employee Handbook and Attachment 3, the JRC Employee Benefit Plan Schedule;
3. The Governing Board authorizes the Chairman to review and sign all applicable contracts and documents required by benefit providers;

We hereby certify that on the _____ day of _____, 20____ the above resolution was adopted by the Governing Board of the Jordan River Commission.

Chris McCandless, Chair

Date:_____

ITEM 6a – Presentation: Leslie Kelen, Center for Documentary Expression and Art

Item Summary:

Leslie Kelen, from CDEA will present an overview of the Jordan River based curriculum they have implemented in partnership with the Jordan River Commission.

Staff Recommendation:

Discussion only. No action needed.

ITEM 6b – Presentation: Wendy Fisher, Utah Open Lands

Item Summary:

Wendy Fisher from Utah Open Lands will present an overview of their organizations efforts to preserve open space along the Jordan River corridor and a new initiative for farmland preservation in the urbanized Wasatch Front.

Staff Recommendation:

Discussion only. No action needed.

Confirm Next Meeting and Adjourn

The next meeting of the Jordan River Commission Governing Board will be:

September 17, 2015
9:00 am – 11:00 am
Taylorsville City Hall